

MINUTES APPROVED ON JUNE 4, 2025

CHHS Board Meeting Minutes

May 7, 2025

Roll Call: (8:33 AM)

Board Attendance	Jan 8	Feb 5	Mar 5	Apr 2	May 7	Jun 4	Jul 2	Aug 6	Sep 3	Oct 1	Nov 5	Dec 3
Hollis Stahl	x	x	x	x	X							
Barb Lee	x				X							
Caroline Yu	x	x	x	x	X							
Christabel Agyei												
David Edwards (Co-Vice Chair)	x	x	x	x	X							
Eric Robison	x	x	x									
Flor Casteneda	x	x	x	x	X							
George Dahl (County, non-voting)	x	X*	x	x	X							
Gloria Manz (CoC, non-voting)		X*	x	x								
James Randall	x	x	x	x								
Karen Ssebanakitta (Chair)	x	x	x	x	X							
Leslie Hope (Co-Vice Chair)	x	x	x	x								
Lili Navarrete (City Council, non-voting)	x	x	x		X							
Paul Dillon (City Council, non-voting)												
Wes Anderson (Veterans)	x	x	x	x	x							
VACANT (Community Assembly)												

City of Spokane Staff: Arielle Anderson, Melissa Morrison, Amanda Martinez, Jon Klapp, Paradis Pourzanjani, Aziz Rahmaty, Carlos Placencia, Heather Page, Nicolette Ocheltree, Cecily Ferguson, Andres Grageda

Community Members: Diane Zemke, Lee Williams, Candi L. Davis, Patricia Kienholz, Barbara Bowman, Sara Bauer, Chris McKinney

1. May 7, 2025, revised board retreat agenda reviewed and adopted:

- David Edwards asked for a motion to approve revised agenda, Wes Anderson Moved, Hollis Staal seconded - passed unanimously.

2. April 2, 2025, minutes reviewed and passed:

- Wes Anderson moved; Hollis Staal seconded - passed unanimously.

3. Action Items

AHC recommendation: SNAP Request for Budget Increase (D Edward)

- SNAP has requested an additional \$17,662.78 in funding to complete the Patrician Apartment CDBG Rehab project. SNAP also requests a \$25,000 budget shift from the Relocation budget line item to Construction.
 - D Edwards relayed the discussion from the Affordable Housing Committee. The committee voted to recommend the budget increase to the full board with a four yes and 1 no vote.
 - Carlos Plascencia explained that the budget increase is necessary to rehabilitate two additional units that were not originally included in the scope of work. During a site visit, he found the units too damaged to be returned to service without significant repairs. Additional work items not covered in the original bid also contributed to the increased cost. Heather Page noted that some construction challenges, such as the discovery of bedrock beneath the original staircase, were unforeseen and

significantly raised costs. Bard Lee inquired about the source of funding for these changes. Heather clarified that the additional funds are available due to a previously de-obligated contract and there will not be funding to accommodate these types of budget requests moving forward.

- D Edwards moved to approve the SNAP Patrician Rehab budget increase as recommended by the AHC, Hollis Staal seconded, the motion was approved 4 yes and 1 no.

AHC recommendation: CDBG Neighborhood Allocation (D Edward)

- David Edwards explained that the CDBG Neighborhood Funding is intended for park improvements, with application reviews supported by the Community Assembly. The city received \$2.8 million in requests for just \$400,000 in available funding. After careful consideration, the committee recommended full funding for five projects and partial funding for one. In addition to application scoring, the committee prioritized projects that could be fully completed with the available funds and parks that had not received investment in the past ten years. David reviewed the final list of recommended projects. The committee unanimously approved the recommendations through an email vote.
 - \$15,000: Chief Garry Park, Chief Garry Park Fence project was recommended for full funding because of the life/safety concerns associated with an incomplete fence around the sports field near a heavily trafficked road.
 - \$300,000: Hillyard, Sharpley Harmon Park Restroom/Pavilion Structure was recommended for full funding due to the lack of investment within the last 10 years, the poor overall condition of the park, the importance of working restrooms to the functions of the park, and the funding request still allowed for other projects to be funded.
 - \$8,000: North Hill, Ruth Park Bench project was recommended for full funding because no investment has been made in the park for more than 10 years, and the low funding request could be accommodated.
 - \$25,000: Shiloh Hills, Friendship Park Water Fountain project was recommended for full funding because minimal investment has been made in the park in the last 10 years, the water fountain is currently non-operational, it was a high scoring application, and the low amount of the request could be accommodated.
 - \$30,000: West Hills, Whittier Park Playground Improvement project was recommended for full funding due to the lack of investment in the park in the last 10 years, and the low amount of the request could be accommodated.
 - \$22,000: East Central, Liberty Park Gazebo Rehabilitation project was recommended for partial funding, the partial funding to cover the roof repair of the gazebo rehabilitation. This was the only project left where partial funding would result in a completed activity.
- D Edwards moved a motion to approve the funding recommendations, Sara Bauer seconded, the motion was approved unanimously.

4. Closing Announcements

- Announcements & information sharing from the floor.
 - Original agenda items will be presented at a later board meeting.
- Next meeting: Board retreat on **June 4, 2025.**

Adjourn 9:08 AM