

CHHS Board Meeting Minutes

April 2, 2025

Roll Call: (4:03 PM)

Board Attendance	Jan 8	Feb 5	Mar 5	Apr 2	May 7	Jun 4	Jul 2	Aug 6	Sep 3	Oct 1	Nov 5	Dec 3
Hollis Stahl	x	x	x	x								
Barb Lee	x											
Caroline Yu	x	x	x	x								
Christabel Agyei												
David Edwards (Co-Vice Chair)	x	x	x	x								
Eric Robison	x	x	x									
Flor Casteneda	x	x	x	x								
George Dahl (County, non-voting)	x	X*	x	x								
Gloria Manz (CoC, non-voting)		X*	x	x								
James Randall	x	x	x	x								
Karen Ssebanakitta (Chair)	x	x	x	x								
Leslie Hope (Co-Vice Chair)	x	x	x	x								
Lili Navarrete (City Council, non-voting)	x	x	x									
Paul Dillon (City Council, non-voting)												
Wes Anderson (Veterans)	x	x	x	x								
VACANT (Community Assembly)												

City of Spokane Staff: Arielle Anderson, Melissa Morrison, Heather Page, Kimberly Babb, Tessa Jilot, John Gammal, Paradis Pourzanjani, Keri Cederquist, Aziz Rahmaty, Nicolette Ocheltree, Amanda Martinez, Lucas Masjoan, Cyrusz Campos, Andres Grageda

Community Members: Elaine Mansoor,

1. April 2025 agenda reviewed and adopted:

- James Randall moved; Wes Anderson seconded - passed unanimously.
 - Committee & Partners update moved to first item to allow Nicolette Ocheltree to leave early.

2. March 2025 minutes reviewed and passed:

- Wes Anderson moved; Leslie Hope seconded - passed unanimously.

3. Board Education

- Presentation on Utilization of Affordable Housing and Inclusionary Zoning incentive Policies in Spokane Washington (Hollies Staal) different policies the city has for incentivizing affordable housing development, including:
 - Sales and use tax deferral program
 - Disposition of surplus property
 - Floor area ratio bonus
 - Bonus height provision
 - Transportation impact fee reduction
 - Planned unit developments
 - Multifamily housing property tax exemption

4. Action Items

Board Memberships

- J Randall has talked with Sara Bauer to server as Committee member, and she is interested. Motion carried unanimously (Approve).
- Affordable Housing Committee recommendation re: grant increase (D Edward).
 - Excelsior Wellness has requested additional funding to complete their roof replacement. This funding was recommended before his appointment to the committee. Approving their request will help us meet our spenddown. The motion was carried unanimously.
- Close of Public comment period on April 10 (H Page)
 - Motion carried unanimously to close public comment.

5. Public Hearing

Consolidated Plan, CAPER, & Annual Action Plan (H Page)

6. Discussion Items

City Council Representatives on CHHS Board (N Ocheltree)

- Discussed the Spokane Housing Authority voucher scam on social media and response by City of Spokane and Council.
- Council bills upcoming on April 14th
 - Protections of LGBTQ+ proposed by Councilman Dillon.

Annual Retreat (K Ssebanakitta)

- Retreat planned for 5/7/25 from 8:30 am – 1 pm.
- Location is SNAP Conference Room
- Review of draft agenda topics/presentations; to be finalized and approved

Board Recruitment (K Ssebanakitta)

- 3 board member seats are vacant,
 - Sara Bauer has been interested and submitted her letter of interest
- 2 more seats are vacant

7. CHHS Director's Report

Q&A from latest CHHS Newsletter

- Next CHHS newsletter on 5/25/25.
- CHHS Homeless services Performance Accountability Framework
 - A policy that will be internally used by CHHS for clear and fair process for evaluating providers performance, delivering supports where needed, and if necessary, the de-obligation of funders and termination of contract when metrics are not met.
 - Board approved
- The five-year plan was approved last Friday. Judge Logan from Community Court has contacted the CHHS Director to request a narrative on the plan and an accompanying document. She has forwarded this request to the council and will finalize the five-year plan.

8. Department Updates

- None

9. Committee & Partner Updates

Affordable Housing Committee (D Edwards)

- Affordable Housing is currently reviewing requests for proposals for Community Development Block Grant funds to support park improvements. They are collaborating with the Community Assembly and the Parks Department. A recommendation will be included in May agenda.

Human Services Committee (J Randall)

- Vacancy on Human Services Committee has been filled as of this meeting.

City Council (CM Navarrete)

- Updated earlier on housing voucher scam and new legislation

Spokane County (G Dahl)

- No update

Continuum of Care (G Mantz)

- No update

Regional Homeless Collaborative (L Hope)

- No update

Veterans (W Anderson)

- No update

10. Closing Announcements

- Announcements & information sharing from the floor.
- Next meeting: Board retreat on **5/7/2025**.

Adjourn 5:40 PM