

CHHS Board Meeting Minutes

March 5, 2025

Roll Call: (4:03 PM)

Board Attendance	Jan 8	Feb 5	Mar 5	Apr 2	May 7	Jun 4	Jul 2	Aug 6	Sep 3	Oct 1	Nov 5	Dec 3
Hollis Stahl	x	x	x									
Barb Lee	x											
Caroline Yu	x	x	x									
Christabel Agyei												
David Edwards (Co-Vice Chair)	x	x	x									
Eric Robison	x	x	x									
Flor Casteneda	x	x	x									
George Dahl (County, non-voting)	x	X*	x									
Gloria Manz (CoC, non-voting)		X*	x									
James Randall	x	x	x									
Karen Ssebanakitta (Chair)	x	x	x									
Leslie Hope (Co-Vice Chair)	x	x	x									
Lili Navarrete (City Council, non-voting)	x	x	x									
Paul Dillon (City Council, non-voting)												
Wes Anderson (Veterans)	x	x	x									
VACANT (Community Assembly)												

City of Spokane Staff: Arielle Anderson, Melissa Morrison, Heather Page, Kimberly Babb, Tessa Jilot, John Gammal, Paradis Pourzanjani, Keri Cederquist, Aziz Rahmaty, Nicolette Ocheltree, Amanda Martinez, Lucas Masjoan, Cyrusz Campos, Andres Grageda

Community Members: Elaine Mansoor

1. March 2025 agenda reviewed and adopted:

- James Randall moved; Wes Anderson seconded - passed unanimously.
 - Director's report moved to first item to allow Arielle Anderson to leave early.

2. December 2024 & February 2025 minutes reviewed and passed:

- Wes Anderson moved; Leslie Hope seconded - passed unanimously.

3. Board Education

- Consolidated Plan, CAPER, & Annual Action Plan (Heather Page)
- Presentation on 2025-2029 Consolidated Plan & 2025 Annual Action Plan
- Discussion re: eligible uses of funds and priorities for our community
- Motion to Open Public Hearing Period –3/6/25 – 4/10/25
 - Leslie Hope moved; Wes Anderson seconded – passed unanimously.

4. Action Items

Board Memberships

- Vacancy - Christabel A. moving to Ohio and resigned from Board/Committee work
 - Discussion re: contacting applicants from prior round of Board Vacancies – committee reached out to some of the prior applicants to see if still interested.
 - Bob Lutz – pending clarification on conflicts of interest.
 - Cast out in the community for additional applicants – tribal member would be a good addition since missing representatives. Youth or higher education representatives.
- Community Assembly representative selection process

- Motion to Endorse Sarah Bower – Wes Anderson moved; Leslie Hope seconded – passed unanimously
- City legal department determined employees of jurisdictions that award grants from the same funding sources as CHHS can't be voting members of the board or its committees due to conflict of interest when voting on grants/funding for their jurisdictions. This affects the voting status of current board and committee members from City Council, the City of Spokane Valley, CoC and Spokane County.

CDBG.Affordable.Housing.Funding.Recommendations

- Motion to Forward CDBG Housing Funding Recommendations to City Council – David Edwards moved; Leslie Hope seconded – passed unanimously
- Eric Robison abstained from voting

CDBG.Public.Services.Funding.Recommendations

- Motion to Forward CDBG Public Services Funding Recommendations to City Council – James Randall moved; Wes Anderson seconded – passed unanimously

Open.Public.Hearing.Period

- Motion to Open Public Hearing Period: 3/6/25 – 4/10/25
 - Leslie Hope moved; Wes Anderson seconded – passed unanimously.

5. Public Hearing

Consolidated.Plan?CAPER?™.Annual.Action.Plan

- Leslie Hope moved; Wes Anderson Seconded - passed unanimously

6. Discussion Items

City.Council.Representatives.on.CHHS.Board.(N.Ocheltree)

- Unable to discuss at last Urban Experience meeting due to timing; may be discussed at next Urban Experience meeting.
 - Will be meeting with Council again to discuss before revisiting.

Annual.Retreat.(K.Ssebanakitta)

- Retreat planned for 5/7/25 from 8:30 am – 1 pm.
- Review of draft agenda topics/presentations; to be finalized at next Board meeting (last meeting before retreat)

7. CHHS Director's Report

Q™ A.from.latest.CHHS.Newsletter

- High level overview of LSA report included in Newsletter and what the LSA report is.
- Arielle to find previous year's LSA report to compare with current LSA report.

Upcoming.Contract.Performance.Reviews–Potential.Reallocations.Process

- Encouraged committee members to attend Urban Experience Committee Meeting on 3/10 as CHHS will provide an update on HHOS projects and spending, as well as LSA report.
- 3/26 – presenting to CoC Board on their portfolio of projects & Q2 QPRs.
- Winding down of inclement weather beds.
- Update on scattered site model progress.

8. Department Updates

- None

9. Committee & Partner Updates

Affordable.Housing.Committee.(D.Edwards)

- Affordable Housing & Tenant Based Assistance RFP to be published on 3/6/25.
- Plan Commission is hosting 4 community visioning workshops, public and CHHS encouraged to attend; next on March 12 at Central Library in afternoon.
- Upcoming review of neighborhood CDBG applications.

Human.Services.Committee.(J.Randall)

- Vacancy on Human Services Committee since Christabel leaving.
- Discussion when next NOFA for Human Services to be released – none that staff is aware of.
 - If nothing to talk about at committee meeting, don't meet.

City.Council.(CM.Navarrete)

- Council still working to develop proposal/ordinances based on feedback from Homeless Roundtables; Hoping to have something in the next month to propose and share with public.

Spokane.County.(G.Dahl)

- Met with City of Spokane Valley and City of Spokane last week, meeting focused on interlocal agreements that will focus on 5-year plan to end homelessness to ensure we're all working towards objectives in that plan from CoC. Invited to CoC leadership to Board of County Commissioners Strategic Planning Meeting on Monday 3/10/25 at 9:15 am.
- County will be making funding decisions with Advisory Committee and Board of County Commissioners in the next few weeks
- Article in the Inlander for 3/6/25 with interviews from Dawn, Gloria, and George on regional approach and coordination.

Continuum.of.Care.(G.Mantz)

- Appreciation for coordination of jurisdictions; encourage everyone to view Inlander article George referenced.

Regional.Homeless.Collaborative.(L.Hope)

- Meetings quarterly so nothing new since last meeting

Veterans.(W.Anderson)

- Discussion re: thousands of veterans laid off from VA – working to find services for veterans due to short staffing at VA; those laid off from VA were on “probationary” period and let go by Federal Government.

10. Closing Announcements

- Announcements & information sharing from the floor.
 - Melissa Morrison - Hosting in-person meeting at City Hall in a couple weeks on how to better integrate SOAR into CoC projects to help with housing stability; notify Melissa if interested in attending.
- Next meeting (remote Chair): **4/2/2025**.

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