

# Community, Housing & Human Services Board

November 6, 2024  
Meeting Minutes

Meeting called to order at **4:10**

## Attendance/Introductions

- **Attendance/Introductions**
  - **Board Members Present:** Caroline Yu, David Edwards, George Dahl, Eric Robison, James Randell, David Edwards, Lili Navarrete, Paul Dillion, Wes Anderson, Anna Staal, Leslie Hope, Flor Castaneda, Barb Lee
  - **Staff Present:** Jon Klapp, Paradis Pourzanjani, Tessa Jilot, Melissa Morrison, Arielle Anderson, Cyruz Campos, Aziz Rahmaty, Amanda Martinez, Nicholette Ocheltree, Heather Page, Andres Grageda

\*\*The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform\*\*

## Approval of the Agenda:

**MOTION** by Wes Anderson, seconded by James, **to approve the Agenda; unanimously approved.**

## Approval of the Minutes:

**MOTION** by Wes Anderson, seconded by Leslie Hope, **to approve the October minutes; unanimously approved.**

**Public Comments:** None

## Discussion and Action Items:

Human Services Committee: Add Bob Lutz to Human Services Committee

**MOTION** by James Randall, seconded by Leslie Hope, **to approve membership. Unanimously approved.**

## Board Education: 5 Year Consolidated Plan Update – Heather Page

2025 – 2029 Consolidated Planning process update

Review of what the consolidated plan is

Review survey results

Goals and priorities

CDBG national objectives

CDBG RFP

CDBG Timeliness

## Homelessness Roundtable:

Karen Ssebanakitta provided overview of homelessness roundtable discussion. Flor Castaneda

attends on behalf of CHHS Board.

Next meeting November 7, 2024 and December 19, 2024

**Review of 2025 Board Candidates:**

- Reviewed 2025 CHHS board nominations
- Vote will be held at December 2024 meeting

**Director Report:**

- Update on inclement weather shelter, additional beds added using 1590 funds
  - Inclement weather shelters have been activated
  - Surge beds usage tracked using Shelter Me app

**City Council Updates:** CM Navarette provided updated on Homeless Roundtables, additional funding for inclement weather shelter and rental registry.

**CoC update:** CoC is going through 5 Year Plan to End Homelessness and providing feedback and edits. New focus on homeless services workforce development. Plan must be finalized by end of the year. Update on funding recommendations for CoC funded projects.

**Homeless Regional Collaborative:** Good progress being made between jurisdictions. City, City of Spokane Valley and Spokane County provided update on regional goals.

**Committee Updates:**

**Affordable Housing:** Discussion of CDBG funding. SNAP requested extension to grant as contract expired, committee unanimously agreed to not extend grant. St. Margaret's Shelter requested increase of funds and will be brought to council.

**Human Services:** Inclement Weather RFP overview. James Randall requested 2025 RFP cycle.

**Announcements:** Consider future of hybrid meetings

**Meeting Adjourned at 5:45 PM.**

The next CHHS Board Meeting is scheduled for **December 4, 2024 from 4:00-6:00 pm.**