

# Community, Housing & Human Services Board

October 2, 2024  
Meeting Minutes

Meeting called to order at **4:15**

## Attendance/Introductions

- **Attendance/Introductions**
  - **Board Members Present:** Leslie Hope, David Edwards, Karen Ssebanakitta, Eric Robison, Caroline Yu, Anna Staal, Paul Dillon, Lili Navarrette, Gloria Manz, Flor Castaneda, George Dahl, Christobel Agyei
  - **Staff Present:** Arielle Anderson, Kimi Clifton, Aziz Rahmaty, Tessa Jilot, Lucas Masjoan, Amanda Martinez, Cyruz Campos, Megan Kapaun, Keri Cederquist
  - **Guests Present:** Nicolette Ocheltree, Noah Corrin., Hadley Morrow, Cory Bonallo, Andres Grageda, Stacey, Laurel F, Virginia Ramos, Barry Barfield, Chris McKinney

\*\*The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform\*\*

## Approval of the Agenda:

**MOTION** by Leslie Hope, seconded by unknown, **to approve the Agenda; unanimously approved.**

## Approval of the Minutes:

**MOTION** by Leslie Hope, seconded by unknown, **to approve the August with correction of time meeting was called to order.**

**MOTION** by Leslie Hope, seconded by unknown **to approve September minutes; unanimously approved with correction to Board education program include short summary of housing inventory study**

**Public Comments:** None

## Discussion and Action Items:

**RFP Committee:** Karen Ssebanakitta requested the **Evaluation and RFP Committee** name be **changed to Human Services Committee**

**MOTION** by Flor Castaneda, seconded by Eric Robison, **to approve change. Unanimously approved.**

**Approve James Randall as Chair to Human Services Committee:** Tessa Jilot presented the Citizen Participation Plan and requested the board to open the public comment period. Some discussion followed.

**MOTION** by Flor Castaneda, seconded by Eric Robison, **to approve change. Unanimously approved.**

Approve Leslie Hope as member to Human Services Committee: Add Leslie Hope to Human Services, active in Jan 2025

**MOTION** by Flor Castaneda, seconded by Eric Robison, **to approve change. Unanimously approved.**

**Board Education:**

Draft Plan for Inclement Weather – Arielle Anderson.

Discussion of RFI and RFP process of inclement weather sheltering. Board also discussed need for additional funds to support total need of inclement weather sheltering.

**Homelessness Roundtable:**

Karen Ssebanakitta provided overview of homelessness roundtable discussion. Flor Castaneda attends on behalf of CHHS Board.

**Introduction to Legal Services:**

Megan Kapaun provided overview of what legal support the City of Spokane legal counsel can provide to CHHS Board.

- Available for questions on legal issues with CHHS Board.
- Megan Kapaun provided next steps for bylaws update.

**City Council Updates:** CM Dillon provided updated on Homeless Roundtables and discussion on potential next steps for ordinances. Board noted the inconsistencies between current ordinances. CM Dillon gave update on rental registries program and vote scheduled. Council will push at the state level addressing housing status as a protected class.

**CoC update:** CoC is going through RFP process for housing projects and recently scored. Recommendations will go to CoC Board at next meeting. Special meeting held October 9<sup>th</sup>. Five year plan draft is expected soon.

**Homeless Regional Collaborative:** No update

**Committee Updates:**

Affordable Housing: No update

Human Services: No update other than updates previously provided

**Announcements:** Nominating committee will send out application

**Meeting Adjourned at 5:18 PM.**

The next CHHS Board Meeting is scheduled for **November 6, 2024 from 4:00-6:00 pm.**