

Community, Housing & Human Services Board

September 4, 2024

Meeting Minutes

Meeting called to order at **4:02 PM**. No quorum until about 4:30pm. Items needing a vote were taken after quorum reached.

Attendance/Introductions

- **Board Members Present:** Karen Ssebanakitta, David Edwards, Wes Anderson, Christabel Agyei, Caroline Yu, James Randall, Barb Lee, James Randall, George Dahl, Paul Dillon, Anna Staal, Eric Robison, Lili Navarrate, Gloria Mantz
- **Staff Present:** Melissa Morrison, Arielle Anderson, Heather Page, Kimi Clifton, Keri Cederquist, Lucas Masjoan, Tessa Jilot, Arielle Anderson, Brian Walker, Amanda Martinez, Cyruz Campos, Nicolette Ocheltree
- **Guests Present:**

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform

Approval of the Agenda:

MOTION by Wes Anderson, seconded by Leslie Hope, **to approve the Agenda as amended; approved unanimously.**

Approval of the Minutes: None

Public Comment: None.

Education: Projected shelter need/supply for winter 24/25 – Arielle Anderson

Discussion and Action Items:

CAPER: Heather Page presented on the CAPER. (Attached)

Affordable Housing Committee: David Edwards asked the board to approve Jesus Torres and Brian Jennings to the AHC.

MOTION by David Edwards, seconded by Caroline Yu, **to approve Jesus Torres and Brian Jennings to the Affordable Housing Committee; unanimously approved.**

RFP Funding Recommendations: Housing Related Services: David Edwards provided an overview on the RFP and presented the recommendation from the committee.

MOTION by David Edwards, seconded by Caroline Yu, **to approve the RFP Committee's recommendation as presented (attached); unanimously approved.**

Nominating Committee Appointments: Karen Ssebanakitta explained the positions they are planning to need nominations for and asked for people who would be interested in being part of the nominating committee. Some discussion followed.

CoC Liaison/5-Year Plan: Karen Ssebanakitta spoke about the need to reciprocate with the CoC having a member with the CHHS Board and Flor Castaneda volunteered.

CHHS Newsletter: Karen Ssebanakitta gave an overview on the newsletter and the desire to have the newsletter act as part of the director's report.

Director's Report: Arielle Anderson gave an update on who would be creating the newsletter with Wally no longer working for the City. She then spoke about wanting to make a "living document" for shelters and the people utilizing them. She also wants to give the CHHS Department website a facelift and make it far more accessible for people who need it in the next few months. Arielle then spoke about an amendment for VOA that is going to the Urban Experience Committee next week and then hopefully on to Council. She followed that with the new contract with Spokane Regional Health District and what the data from this collaboration could do.

Council Update: Council Member Dillon provided an update on the budget deficit and the rental registry program. There are some discussions happening around the Homeless Bill of Rights and there will be a press conference at the Gathering House after the Homeless Coalition meeting and some roundtables held with the first being held on September 10th at the library.

COC Update: Eric Robison provided an update on the CoC meeting for the newest proposals and the 5-Year Plan. Ami Manning also expanded on the 5-Year Plan and Consolidated Plan work being done with the subcommittees and MOUs with healthcare facilities. Eric closed with the guidance for communities not being released until the end of the month so nothing can be concrete until that is done.

RFP Committee Update: James is getting ready to fill the Chair position in October.

Affordable Housing Committee Update: None.

Regional Homeless Authority: None.

Announcements: Council Roundtables. Public Records Act Training. CAPER comments.

Meeting Adjourned at 5:56 PM.

The next CHHS Board Meeting is scheduled for **October 2, 2024 from 4:00-6:00 pm.**