

Community, Housing & Human Services Board

May 1, 2024
Meeting Minutes

Meeting called to order at **4:12 PM**.

Attendance/Introductions

- **Board Members Present:** Jeri Rathbun, Flor Castaneda, Caroline Yu, Christabel Agyei, Wes Anderson, David Edwards, James Randall, Casey Bowers, Barb Lee, Karen Ssebanakitta, Paul Dillon, Lili Navarrete, Eric Robison, Leslie Hope, George Dahl
- **Staff Present:** Arielle Anderson, Keri Cederquist, Adam Schooley, Kimi Clifton, Heather Page, Kimberly Babb, Kathy Downs
- **Guests Present:** Nicolette Ocheltree, Cory Bonallo, Andres Grageda, Tammy Meyers, Tom Murphy, Gloria Mantz

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform

Approval of the Agenda:

Jeri Rathbun requested to amend the agenda to include approving Gloria Mantz as the CoC Liaison to the Board.

MOTION by Wes Anderson, seconded by Karen Ssebanakitta, **to approve the Agenda, as amended; unanimously approved.**

Approval of the Minutes: March and April

MOTION by Wes Anderson, seconded by Caroline Yu, **to approve the March and April meeting minutes; approved unanimously.**

Public Comment: None.

Director's Report: Welcome Arielle Anderson

Arielle Anderson provided an overview on staffing in the department, work on the 5-year plan (which Kimberly Babb will give a full report on in this meeting), and requested the board let her know of any other topics they would like her to report on in the future.

Board Education: Fair Housing Assessment – Marley Hochendoner, Northwest Fair Housing Alliance

Marley Hochendoner presented on the assessment results. (Slides attached.)

Discussion and Action Items:

Welcome New Board Members: Christabel Agyei, Wes Anderson, Flor Castañeda, James Randall, Caroline Yu

Call for Bylaws Committee Volunteers: Jeri asked for volunteers to assist with updating the Bylaws.

Confirm CoC Liaison: Confirm Gloria Mantz as the CoC Liaison.

MOTION by Wes Anderson, seconded by Flor Castenada and Barb Lee, **to confirm Gloria Mantz as the CoC Board Liaison; approved unanimously.**

Confirm New Committee Members: James Randall and Caroline Yu

MOTION by Karen Ssebanakitta, seconded by David Edwards, **to confirm James Randall to Evaluation and Request for Proposals Committee and Caroline Yu to the Affordable Housing Committee; approved unanimously.**

2025 – 2029 Consolidated Plan Update: Kimberly Babb presented on the 5-Year Plan progress and timeline.

HHOS – RFP Recommendations: Karen Ssebanakitta presented on the HHOS recommendations made by the RFP committee including explaining what had happened since the original recommendations that were made in December. (Slides attached.)

MOTION by Karen Ssebanakitta, seconded by Eric Robison, **to approve the RFP Committee’s recommendation for the HHOS Funding Grant (spreadsheet that details out recommendations attached); approved unanimously (with Flor Castaneda abstaining).**

Announcements:

- OPMA Video – All Board Members are required to complete this training by the June 5, 2024, Board Meeting
- Conflict of Interest – All Board Members are required to complete this form by the June 5, 2024, Board Meeting

Meeting Adjourned at 6:06 PM.

The next CHHS Board Meeting is scheduled for **June 5, 2024 from 4:00-6:00 pm.**