

Community, Housing & Human Services Board

April 12, 2024
Meeting Minutes

Meeting called to order at **2:12 PM**.

Attendance/Introductions

- **Board Members Present:** Leslie Hope, Jeri Rathbun, David Edwards, Casey Bowers, Adriane Leithauser, Barb Lee, George Dahl, Karen Ssebanakitta, Eric Robison, Wes Anderson, Christabel Agyei, Flor Castaneda, James Randall, Caroline Yu, Lili Navarrete
- **Staff Present:** Arielle Anderson, Tessa Jilot, Heather Page, Christy Jeffers, Amanda Martinez, Brian Walker, Richard Culton, Adam Schooley, Carlos Plascencia
- **Guests Present:** Nicolette Ocheltree, Jennifer Wilcox,

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform

Retreat:

The CHHS Board's Annual Retreat was held earlier in the day and the April Board Meeting was held at the end of the retreat as Board Business. (Retreat agenda attached.)

Approval of the Agenda:

Jeri Rathbun requested to amend the agenda to include the retroactive vote to open the public comment period for the HOME-ARP and add the AHC recommendation for a previously awarded 1590 project.

MOTION by David Edwards, seconded by Leslie Hope, **to approve the Agenda, as amended; unanimously approved.**

Public Comment: None.

HOME-ARP Public Hearing: Heather reviewed the reason for the substantial amendment and provided context to reopening the comment period – HUD had kicked it back as we were one day short on our public comment period. The Executive Committee did re-open the comment period prior to April 3rd and this is just formalizing everything for the board and giving HUD the proper timeline for the Amendment.

MOTION by Leslie Hope, seconded by Karen Ssebanakitta, **to extend the HOME-ARP public comment period retroactively from April 3rd to April 19th, and hold the Public Hearing today (already on agenda); approved unanimously.**

NO PUBLIC COMMENT RECEIVED PRIOR TO OR DURING THE MEETING.

Annual Action Plan Hearing: Heather gave a rundown on the AAP, the estimated allocations, and reminded everyone that this is the gap year in the Consolidated Plan. The original comment period needed to be extended by 30 days due to a significant change made to the plan.

MOTION by Leslie Hope, seconded by David Edwards, **to close the Annual Action Plan comment period on April 12, 2024; approved unanimously.**

NO PUBLIC COMMENT RECEIVED PRIOR TO OR DURING THE MEETING.

Affordable Housing Committee Recommendation: David Edwards provided a summary on the NECCA request to reduce the scope and extend the term of the project. The AHC recommends pulling the funds from the current project and reallocating the funds to other projects.

MOTION by David Edwards, seconded by Karen Ssebanakitta, **to pull the funds from NECCA; approved unanimously.**

Announcements: None.

Meeting Adjourned at 2:43 PM.

The next CHHS Board Meeting is scheduled for **May 1, 2024 from 4:00-6:00 pm.**