

Community, Housing & Human Services Board

March 6, 2024
Meeting Minutes

Meeting called to order at **4:03 PM**.

Attendance/Introductions

- **Board Members Present:** Leslie Hope, Jeri Rathbun, David Edwards, Casey Bowers, Adriane Leithauser, Barb Lee, George Dahl, Karen Ssebanakitta, Eric Robison
- **Staff Present:** Kimberly Babb, Tessa Jilot, Heather Page, Christy Jeffers, Amanda Martinez, Brian Walker, Richard Culton, Adam Schooley, Carlos Plascencia
- **Guests Present:** Nicolette Ocheltree, Wes Anderson, Christabel Agyei, Flor Castaneda, James Randall, Cory Bonallo, Jennifer Wilcox

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform

Approval of the Agenda:

Jeri Rathbun requested to amend the agenda so the director's report will be before Board Education on this and all following agendas, Discussion Item 5 – David Edwards nominated as the new chair of the Affordable Housing Committee will be an Action Item.

MOTION by Eric Robison, seconded by Eric Robison, **to approve the Agenda, as amended; unanimously approved.**

Approval of the Minutes:

MOTION by Adriane Leithauser, seconded by Casey Bowers, **to approve the February 7, 2024, minutes; unanimously approved.**

Public Comments: None.

Director's Report: Richard Culton

HHOS Supplemental applications – they are to close March 8th and will be brought to the Board again in April and to City Council in May.

ROW NOFA – our application was rejected but the City was granted a second chance so it has been reworked and is being finalized for submission next week.

Mayor's Transition Committees – are meeting with staff to begin work.

Warming Centers – were closed but an extension for some locations has been put into place.

HOME RFP – Official allocations have not been released but the department is prepping docs with estimated allocations. Applications will open April 1, close May 1, and allocations should be announced in June.

Arielle Anderson has been selected as the new CHHS Department Director and is slated to start April 8.

CMIS Program Manager and BSA II interviews are slated for next week.

HCD Team is currently fully staffed.

HI Team is currently understaffed (still).

HOME-ARP – Christy Jeffers could not get an attestation from the person she met with from the HRC, but that person put in a PRR for emails from that time period. (More on HOME-ARP later.)

Board Education: Fair Housing Plan – Marley Hochendonner, Northwest Fair Housing Alliance

Discussion and Action Items:

Jeri Rathbun gave thanked Adriane Leithauser for her service that went above and beyond for the Board.

Authorizing Executive Action: Jeri asked the Board if they would grant the Executive Committee the authority to take emergency action outside of a Board meeting, if needed.

MOTION by Leslie Hope, seconded by Eric Robison, **to grant the CHHS Board’s Executive Committee the authority to take emergency action outside of a Board meeting, if needed; approved unanimously.**

RFP Candidates:

MOTION by David Edwards, seconded by Eric Robison, **to approve the RFP Candidates to the RFP Committee; approved unanimously.**

Board Candidates:

MOTION by Casey Bowers, seconded by Leslie Hope, **to approve board applicants Christabel Agyei, Flor Castaneda, James Randall, Caroline Yu, and Wes Anderson, and move them to the mayoral step of the process; approved unanimously.**

AHC Chair:

MOTION by Leslie Hope, seconded by Adriane Leithauser, **to confirm David Edwards as the new chair of the Affordable Housing Committee; approved unanimously.**

HOME-ARP Update: Heather Page requested to extend the public comment period to April 4th.

MOTION by Leslie Hope, seconded by Adriane Leithauser, **to extend the HOME-ARP public comment period to April 4th when it will then close, and the department will report to the Board at the April meeting; approved unanimously.**

Public Hearing for the 2024 Annual Action Plan: No Comment.

City Council Updates:

TRAC - \$4 million has been allocated to help with the transition and Street Medicine.

Rental Stabilization – The proposed state rental stabilization bills failed to pass.

State of Emergency: A State of Emergency regarding the Fentanyl/Opioid Epidemic is being requested.

Committee Updates:

Affordable Housing: None.

RFP: None.

Will add CoC to this section in the future to instill more collaboration.

Announcements: None.

Meeting Adjourned at 6:13 PM.

The next CHHS Board Meeting is scheduled for **April 3, 2024 from 4:00-6:00 pm. (May be canceled due to the Board Retreat also being held in April.)**