

Community, Housing & Human Services Board

December 6, 2023

Meeting Minutes

Meeting called to order at **4:00 PM**.

Attendance/Introductions

- **Board Members Present:** Karen Ssebanakitta, David Edwards, Jeri Rathbun, Barb Lee, Adriane Leithauser, Casey Bowers, Eric Robison, Robert Lippman, George Dahl, Karen Stratton, Betsy Wilkerson
- **Staff Present:** Kim McCollim, Christy Jeffers, Heather Page, Tessa Jilot, Kimberly Babb, Richard Culton, Adam Schooley, Kelly Burnett, Kimi Clifton
- **Guests Present:** Nicolette Ocheltree, Wes Anderson

****The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform****

Approval of the Agenda:

MOTION by Karen Ssebanakitta, seconded by Gordon Graves, **to approve the Agenda as amended; unanimously approved.**

Amending to include George Dahl giving a brief update on the County stakeholder meetings.

Public Comments: None

Discussion and Action Items:

County Stakeholder Update: George Dahl provided an update and invited the Board to attend the next meeting on December 12, 2023, at the Shadle Library.

Board Vote Co-Vice Chair:

MOTION by Eric Robison, seconded by Karen Stratton, **to confirm Leslie Hope and David Edwards as Co-Vice Chairs of the Board for 2024; unanimously approved.**

Thank you to Council Members and Resigning/Terming Board Members: Jeri Rathbun, on behalf of the board, thanked Council Members Stratton and Wilkerson, Board Member Gordon Graves, and recently resigned Board Members Blake Waltman and Bob Hutchinson for all their knowledge, experience, and assistance with the CHHS Board.

This also means there are 5 open board positions but only 4 that will be open to recruitment. (The Veteran Services representative has been recommended already.)

HOME ARP Funding Recommendations:

Heather Page provided information on what HOME ARP is and why it has been such a process to get to the point to where we could start sub-granting and what CHHS has been looking at for guiding decisions on how to use those funds. However, there were way more restrictions than

anticipated on the ARP funds. The ARP funds are also one-time funds for three-year contracts so programs will need to have a plan after the third year to be financially secure. Affordable Housing Committee would like to recommend amending the 2021 Annual Action Plan HOME-ARP allocations to submit to HUD in January to fund three supportive services only projects. The public comment period will be opened at the January CHHS Board meeting.

Upcoming Substantial Amendment to HOME ARP Plan: Heather Page continued on to explain that while the city doesn't want to give up on new units, what may work better for this funding source is moving remaining funds to supportive services and Tenant-Based Rent Assistance (TBRA). Again, a concern over this being one-time funds exists but the level of restrictions would be less burdensome for our region. This amendment will open a public comment period in January. Discussion followed.

ACTION 1: MOTION by Adriane Leithauser, seconded by Leslie Hope, **to approve the Affordable Housing Committee recommendation to fully fund the three supportive services projects; unanimously approved** (with Eric Robison abstaining).

ACTION 2: MOTION by Adriane Leithauser, seconded by Karen Stratton, **to have CHHS Staff submit a substantial amendment to HUD to cover the additional funding needed for the three projects and other ways to make use of the money to be determined in January; approved unanimously** (with Eric Robison abstaining).

HHOS Funding Recommendations: Keri Cederquist and Karen Ssebanakitta provided an overview on the HHOS RFP and the recommendations that came from that process.

MOTION by Karen Ssebanakitta, seconded by Eric Robison, **to approve the HHOS funding recommendations from the RFP Committee; unanimously approved.**

Regional Homelessness PDA Update: Leslie Hope provided a brief update as the group has moved to ad hoc meetings.

Director's Report: Kim McCollim provided an update on the TRAC Operator and 2024 plan and RFP. Discussion followed.

City Council Updates: None – it was discussed during the TRAC discussion.

Committee Updates:

Affordable Housing: No AHC meeting in December.

RFP: None.

Announcements: Welcoming Flor as part of the CHHS Team via United Way and the Anchor Community Initiative.

Meeting Adjourned at 6:25 PM.

The next CHHS Board Meeting is scheduled for **January 3, 2024 from 4:00-6:00 pm.**