

Community, Housing & Human Services Board

June 7, 2023

Meeting Minutes

Meeting called to order at **4:00 PM.**

Attendance/Introductions

- **Board Members Present:** Adriane Leithauser, Barb Lee, Betsy Wilkerson, Bob Hutchinson, Jeri Rathbun, Karen Stratton, Leslie Hope, Casey Bowers, David Edwards, George Dahl, Eric Robison, Robert Lippman, Gordon Graves
- **Staff Present:** Jenn Cerecedes, Kimi Clifton, RaMona Pinto, Daniel Ramos, Christy Jeffers, Richard Culton, Tessa Jilot, Kelly Burnett,
- **Guests Present:** Kelly Thomas, Nicolette Ocheltree, Paul Kropp, Karen Campbell, Lucy Lepinski, and Nicolle Hansen, Marco Carlos,

****The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform****

Approval of the Agenda:

MOTION by Betsy Wilkerson, seconded by Karen Stratton, **to approve the Agenda; unanimously approved.**

Public Comment: None

Approval of the May Board Minutes:

MOTION by Eric Robison, seconded by Betsy Wilkerson, **to approve the May minutes; unanimously approved.**

Board Education:

SNAP Financial Access Program – Karen Campbell

Discussion and Action Items:

HHOS Funding Overview and Upcoming NOFA: Jenn Cerecedes provided an overview of the next HHOS funding cycle and next steps. Discussion followed.

Overview of CDBG Funds: Christy Jeffers provided an overview of the CDBG funding cycle and timelines. Discussion followed.

Protocol for Political Action: Jeri Rathbun held the discussion on what the expectations are for board members who want to do campaigning during this election year. Basics: do not say the board supports a candidate or otherwise claim to represent the board or support a candidate during a board meeting. Just keep your personal affiliations separate from the board.

Committee Appointments: Jeri Rathbun announced openings in the RFP and AH committees and

encouraged board members to fill in those spots (as long as it won't result in a quorum). She also mentioned the desire for another person or two to join the Executive Committee.

Director's Report: Jenn Cerecedes gave an update on what the CHHS Department is currently working on, staffing, the department remodel, funding, and future plans. Some discussion followed.

City Council Updates: Karen Stratton shared that the Study Session will include an update on the PDA with Gavin Cooley.

Committee Updates:

Affordable Housing: Adriane provided an update for Affordable Housing – they had a presentation on the Low-Income Housing Consortium which included a request to set a schedule for funding, which was agreed there should be more of a schedule to it. That had to do with staffing mostly so there will be more support moving forward now that CHHS is fully staffed. AF will also be meeting in June.

RFP: Already talked about most of the upcoming things during the other parts of the meeting.

Announcements: Jeri checked with board members about if they would be available for July 5. Look out for an email so we can determine if we need to hold a special meeting instead.

Meeting Adjourned at 6:15 PM.

The next CHHS Board Meeting is scheduled for **July 5, 2023 from 4:00-6:00 pm.**