

Community, Housing, & Human Services Board

February 1, 2023

Meeting Minutes

Meeting called to order at **4:04 PM**.

Attendance/Introductions

- **Board Members Present:** Barb Lee, Adriane Leithauser, Jeri Rathbun (Chair), Karen Ssebanakitta (Co-Vice Chair), Bob Hutchinson (Co-Vice Chair), Karen Stratton, Betsy Wilkerson, Gordon Graves, Eric Robison, Blake Waltman, George Dahl, Robert Lippman
- **Staff Present:** Jenn Cerecedes, Richard Culton, RaMoná Pinto, Kelly Burnett, Heather Page, Kim Clifton, Tessa Jilot, Brian Walker, Kim McCollim, Devin Biviano
- **Guests Present:** Morgan Smith, Nicolette Ocheltree

****The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtual meeting platform****

Approval of the Agenda:

MOTION by Karen Ssebanakitta, seconded by Eric, **to approve the agenda; approved unanimously.**

BOARD AGENDA APPROVED.

Public Comment:

None.

Approval of January Minutes:

MOTION by Eric, seconded by Adriane, **to approve the January Minutes; approved unanimously.**

Board Education:

Built for Zero Presentation: Morgan Smith presented on Built for Zero, providing a history, goals, how they have had success so far, and what they hope to see from a systematic approach. Some Q&A and discussion followed.

MOTION by Adrian, seconded by Karen Ssebanakitta, **to move the OPMA training to the end of the meeting; approved unanimously.**

Discussion and Action Items:

Welcome New Board Members and Council Members: Jeri welcomed the new board member, Blake, and the Council Members Stratton and Wilkerson who are returning for 2023. Some discussion on recruiting additional board members followed introductions.

RFP Cycle: Jeri asked Jenn to review the RFP cycle again (from last month) to refresh everyone. Jenn obliged. Q&A and discussion followed. Karen Ssebanakitta also provided an update on what the RFP Committee wanted to see in the cycle. More discussion followed.

MOTION by Gordon, seconded by Adriane, **to take the recommendation of the RFP Committee to extend current contracts to the February and March community, stakeholder, and Council**

engagement sessions and by the beginning of April have a recommendation of whether or not to move forward with extending the contracts; approved unanimously.

Warming Shelter NOFA: The RFP Committee recommends, “Transitions and Family Promise should be granted their full requested amounts (\$29,264 and \$66,106, respectively), with the proviso that reimbursements are limited to services provided during weather events as defined in the new City Ordinance. Reopen the NOFA and invite Yoyot Sp’q’n’l to reapply with a proposal more specific to the terms of NOFA, possibly in collaboration with a partner agency. Reach out to other potential providers to rebuild positive working relationships with the City, and encourage an expanded applicant pool for warming centers.”

MOTION by Adriane, seconded by Eric, **to approve the RFP Committee’s recommendation for the Warming Shelter NOFA; approved unanimously.**

Updates:

Director’s Report: Jenn provided an update on staffing, the CHG, where CHHS is with monitoring. Jenn also explained some of the Right-of-Way dollars distribution to TRAC and other services/providers.

City Council Update: Betsy provided an update on what has been happening with getting people moved out of Camp Hope and into shelters or housing. Karen Stratton gave an update on the landlord/tenant meetings and getting the ordinances passed. There was some discussion regarding the “regional authority” 90-day due diligence period.

Affordable Housing Committee: Adriane provided an update on some proposals that are expected to be coming down so there will be a meeting in February.

RFP/Evaluation Committee: Karen Ss. Provided an update on the meeting date being moved to the morning before executive committee. She also mentioned new members the committee would like to recruit. She also clarified that the RFP committee’s recommendation to extend for a year would include having a more robust community and stakeholder engagement, and utilize the data from the City, EWU, etc. more thoroughly for the next round. She also asked if more educational sessions regarding data could be included in some of the future meetings. Gordon added wanting to also see a workforce development committee.

Announcements: Jeri asked that everyone does the OPMA training on their own since we ran out of time tonight.

MOTION by Adriane, seconded by Betsy, to adjourn; **approved unanimously.**
Meeting Adjourned at 6:03 PM.

The next CHHS Board Meeting is scheduled for **March 1, 2023 from 4:00-6:00 p.m.** and will be held in the City Council Briefing Center and online.