

## **CHHS Board Retreat**

September 15, 2022

Start: 12:11

**Attendees:** Adriane Leithauser, Karen Ssebanakitta, Kathryn Alexander, Jonathan Bingle, Gordon Graves, Robert Lipman, Eric Robison, Bob Hutchinson, Barb Lee, Brei Gorder, Jeri Rathbun

**Staff:** Jenn Cerecedes, Daniel Ramos, Devin Biviano, Brian (Wally) Walker, George Dahl, RaMona Pinto, Kim Clifton

**Guests:** Paul Kropp, Nicolette Ocheltree

**Motion** by Karen Ssebanakitta, seconded Kathryn Alexander, **to approve the retreat agenda; unanimously approved.**

Public Comment: None

Introductions: Karen Ssebanakitta led the introductions.

Presentation of Finished Projects: Jenn Cerecedes presented on some of the CHHS department's finished projects some of which are directly tied to the board. Discussion followed regarding the roles of the CHHS Department and CHHS Board and how to have better communication and connections between each part of the staff, board, communities, and City.

CAPER: George Dahl presented on the Consolidated Annual Performance and Evaluation Report (CAPER) and what it is used for. Some discussion and Q&A followed.

**Motion** by Bob Hutchinson, seconded by Gordon Graves, **to open the public comment period of the 2021 CAPER from September 15, 2022, through September 30, 2022, and allow staff to report on the public comments at the October Board meeting; unanimously approved.**

Board's Roles and Responsibilities: Kathryn Alexander led the group through an exercise on what board members are interested in seeing the board do, what skills can be used to support those interests, and what everyone would like to see as a lasting legacy of the board during their time serving on it.

5-Year RFP Review/Future Planning: Jenn Cerecedes gave a review of the 5-Year RFP process that was opened in 2018 and how it could work in the future depending on what the board would like. Discussion and Q&A followed. Then Bob took over to lead the discussion on Future Planning and what priorities the Board would like to focus on.

**Motion** by Karen Ssebanakitta, seconded by Kathryn Alexander, **to obtain best practice information from similar jurisdictions and re-evaluate the 5-Year RFP Cycle at a future board meeting; unanimously approved.**

Announcements: Adriane Leithauser reminded people to complete the OPMA and Conflict of Interest forms.

Committee: Adriane Leithauser reviewed the briefing from the Affordable Housing Committee regarding SNAP and reported that AHC chose to continue the current contract for another year and SNAP is committed to doing more outreach and will provide a report in six months.

**Motion** by Kathryn Alexander, seconded by Bob Hutchinson, **to accept the AHC recommendation and continue the contract with SNAP for a year; unanimously approved.**

**Motion** by Kathryn Alexander, seconded by Gordon Graves, **to adjourn the retreat; unanimously approved.**

**Retreat Adjourned: 3:58pm**