

Community, Housing, & Human Services Board

July 6, 2022

Meeting Minutes

Meeting called to order at 4:04 PM.

Attendance/Introductions

- **Board Members Present:** Kathryn Alexander (Co-Vice Chair), Bob Hutchinson (Co-Chair), Gordon Graves, Barb Lee, Adriane Leithauser (Interim Chair), Karen Ssebanakitta, Kathleen Torella, Betsy Wilkerson, Johnathan Bingle
- **Staff Present:** Devin Biviano, Kim Clifton, George Dahl, Laura O'Brien, Colton Ellingson
- **Guests Present:** Nicolette Ocheltree

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtual meeting platform

Approval of the Agenda:

MOTION by Adriane, seconded by Karen, to amend the agenda to add a discussion of Empire Health Foundation, move the Council Update to the Discussion portion of the Agenda, move the Affordable Housing RFP action to be the first discussion item, and postpone the May minutes approval to August as they were not included with the packet in time; **approved unanimously.**

BOARD AGENDA APPROVED AS AMENDED

Public Comment:

None.

Minutes:

MOTION by Karen, seconded by Adrian, to approve the June minutes; **approved unanimously.**

Board Education:

Mapping Report: Colton presented some of the preliminary data trends found in the CHHS single family rehab files and what he hopes to accomplish this summer for his internship.

Discussion and Action:

Affordable Housing RFP: Adriane and George presented on the recommendation of the Affordable Housing Committee and also touched on the wording regarding some of the projects not chosen wasn't so much about ranking, but about them not even being considered this time as well as clarifying two concerns surrounding conflict of interest. No conflict seems to be present, however.

MOTION by Karen, seconded by Betsy, to approve the Affordable Housing Committee's recommendation; **approved unanimously.**

City Council Update: Johnathan gave an update on the Trent Shelter Lease, the new Sit and Lie Ordinance, Supported Services RFP, next round of ARPA funding, and the new proposal for funding from Commerce that Megan Vincello is working on.

Discussion and Action (Continued):

Barry's Resignation: Kathryn gave an update on Jeri becoming the Chair when she returns from maternity leave with Adriane volunteering to be the interim Chair. Some discussion followed, but basically no one else wants to do it at this time.

MOTION by Betsy, seconded by Gordon, to approve Adriane as Interim Chair until Jeri returns from leave and approving Jeri as Chair upon return; **approved unanimously.**

MOTION by Adriane, seconded by Bob, to have Blake Walton put forward immediately to be processed for the Board; **approved unanimously.**

Bylaws: **MOTION** by Adriane, seconded by Betsy, to approve and adopt the Bylaws as amended; **approved unanimously.**

Annual Action Plan (AAP): George gave a brief overview of the AAP and then asked the Board to open the AAP and the Consolidated Annual Performance and Evaluation Report (CAPER) for Public Comment.

MOTION by Adriane, seconded by Karen and Bob, to open the Annual Action Plan (from July 6, 2022, thru August 7, 2022) and CAPER (from July 6, 2022, thru July 22, 2022) for Public Comment; **approved unanimously.**

Director's Report: George filled in a little bit and spoke a little bit about John Hall coming on and RaMona Pinto starting. Adriane filled in to give a brief update on the Right-of-Way funding and planning.

Affordable Housing Committee:

Adriane provided an update on the prioritizing needs and sending out the relief funds.

RFP/Evaluation Committee:

Karen is taking on the roll of interim chair.

Announcements:

Jeri had her baby! CONGRATULATIONS TO JERI!

Discussion and Action (Continued):

Retreat: Kathryn opened the discussion for the Retreat planning. Adriane reminded everyone of the save the date and that the retreat would be in person. Some discussion followed.

MOTION by Adriane, seconded by Gordon to adjourn; **approved unanimously.**

Meeting Adjourned at 5:59 PM.

The next CHHS Board Meeting is scheduled for **July 6, 2022 from 4:00-6:00 p.m.** and will be held in the City Council Briefing Center and online.

Meeting video link: WILL UPDATE WHEN AVAILABLE