

Community, Housing, & Human Services Board

May 4, 2022

Meeting Minutes

Meeting called to order at 4:00 PM.

Attendance/Introductions

- **Board Members Present:** Barry Barfield (Chair), Kathryn Alexander (Co-Vice Chair), Bob Hutchinson (Co-Vice Chair), Jonathan Bingle, Gordon Graves, Barb Lee, Adriane Leithauser, Jeri Rathbun, Karen Ssebanakitta, Kathleen Torella, Betsy Wilkerson
- **Staff Present:** Devin Biviano, Kelly Burnett, Jenn Cerecedes, Kim Clifton, George Dahl, Eric Finch, Tessa Jilot, Laura O'Brien, Heather Page, Daniel Ramos, Brian Walker
- **Guests Present:** Breianna Gorder, Nicolette Ocheltree, Randy W, Chelsea Low,

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtual meeting platform

Approval of the Agenda:

MOTION by Adriane, seconded by Kathryn, to move the Council Update to after the VOA Youth Shelter discussion item; **approved unanimously.**

BOARD AGENDA APPROVED

Public Comment:

None.

Minutes: **MOTION** by Bob, seconded by Jeri, to correct attendance for March and April to include Adriane as being present and approve the minutes for February, March, and April as corrected; **approved unanimously.**

Board Education: Housing Action Subcommittee: Kathryn Alexander gave a brief overview and history of the subcommittee. She also spoke on what the aims of the subcommittee are. Some discussion and Q&A followed.

Discussion and Action:

VOA Youth Shelter Affordable Housing: Adriane and George gave an overview of the funding and goals and decisions around the project so far. Some of the challenges that required it to be re-bid was the delay between the bid and now as well as a lack of prevailing wages included in the first bid. George followed up with confirming that CHHS staff want to get the RFP out and get the money out.

City Council Updates: Johnathan gave an update on the proposed flex-capacity shelter and Johnathan and Betsy updated on the next round of rental assistance funding.

Discussion and Action (continued):

Applicants and Committees: Barry encouraged board members to join committees. Barry then asked about if it would be possible to expand the board to more than 12 members. Some brief discussion followed.

RFP Committee: **Motion**, by Jeri, seconded by Adriane, to include Karen and Fran on the RFP Committee, **approved unanimously**.

Director's Report: Jenn gave a brief overview on the staffing of CHHS. Jenn then spoke about the ERA grant and when the rental assistance portal can be re-opened. She also spoke about the new RFP for the Flex-Capacity Shelter and the changes made to try to encourage more applicants. Then she gave a brief update on the PIT Count numbers and when they will be submitted to HUD. Jenn spoke on the workload regarding the many RFPs going out right now and the CoC contracts being renewed and asked for some patience while staff work on those heavy lifts.

Affordable Housing Committee:

No update.

RFP/Evaluation Committee:

No update.

Announcements:

Don't forget the Public Meetings Act and Conflict of Interest trainings!
Start thinking about what to do for the Board Retreat this fall.
Barry will put out a DoodlePoll for an orientation for new board members.
Next month will start hybrid meetings!

Meeting Adjourned at 5:30 PM.

The next CHHS Board Meeting is scheduled for **June 1, 2022 from 4:00-6:00 p.m.** and will be held in the City Council Briefing Center and online.

Meeting video link: <https://www.youtube.com/watch?v=0ygTdXRtTME>