

# Community, Housing, & Human Services Board

April 6, 2022

Meeting Minutes

Meeting called to order at **4:00 PM**.

## Attendance/Introductions

- **Board Members Present:** Barry Barfield (Chair), Bob Hutchinson, Gordon Graves, Jeri Rathbun, Kathleen Torella, Kathryn Alexander, Betsy Wilkerson, Jonathan Bingle, Adriane Leithauser
- **Staff Present:** Kim Clifton, Jenn Cerecedes, Eric Finch, Tessa Jilot, Kelly Burnett, Brian Walker, George Dahl
- **Guests Present:** Mayor Woodward

\*\*The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtual meeting platform\*\*

## Approval of the Agenda:

**MOTION** by Kathryn, seconded by Jeri, to amend the agenda to not include minutes and approve the agenda with that amendment; **approved unanimously.**

**BOARD AGENDA APPROVED**

## Public Comment:

None.

**Board Education:** Mayor Woodward presented on her current Homeless Plan. She began with a brief history of what has been worked on and then gave some information about the factors going into her plan and then the plan itself. Jeri asked about how this plan is being informed by Empire Health Foundation and CoC leadership. Mayor Woodward said that she had just met with Empire Health last week and asked to see what they are working on and plans to incorporate what they are doing into her plan. Kathryn mentioned seeing pop-up groups all over the city that are trying to help with homelessness and housing and wanted to know if there was a central hub of sorts for people to collaborate more. There isn't a hub because of the different jurisdictions and zoning, but there are more collaboration efforts in the city itself has far as talking with many groups to form this plan.

## Discussion and Action:

VOA Shelter: **MOTION** by Adriane, seconded by Kathryn, to amend the agenda to move the VOA Shelter item from the second discussion item to the first; **approved unanimously.**

Adriane gave an overview of the Young Adult Shelter and the additional renovations needed and the need to move funds to pay for the renovations. She also gave a quick synopsis of the Affordable Housing Committee meeting surrounding this funding change. Conversation followed.

**MOTION** by Kathryn, seconded by Barry, to send back the amendment with a sense of urgency to the Affordable Housing Committee and to department staff to get more information and answers with the hope of moving this forward; **approved unanimously.**

**MOTION** by Barry, seconded by Jeri and Kathryn, to amend the agenda to move Council Updates to after VOA Shelter so Council Member Bingle can report before leaving for another meeting; **approved unanimously.**

**City Council Updates:** Restarted in-person Council meetings. ARPA dollars increased appropriation for mobile clinic, attainable housing, homeless services, behavioral health services, and City-wide projects.

**Discussion and Action (continued):**

ERA 2 funds from Commerce: Jenn gave an update on the ERA 2 funds from commerce.

CoC Workgroups: Adriane gave an update on the CoC Workgroups and timeline.

Open Public Meetings Act and Conflict of Interest: Barry worked with Kim and found that the Open Public Meetings Act training is current (pending new members) and asked Kim to send out the Conflict of Interest Forms for people to sign.

New Board Members: Council is hoping to approve two new board members April 11<sup>th</sup> and the Executive Committee is hoping to look at new applications in May for other positions to be filled on the board.

Virtual or In-Person Meetings: There was discussion on virtual vs in-person vs hybrid. **MOTION** by Adriane, seconded by Gordon, to go with hybrid meetings starting in June; **approved unanimously.**

**Director's Report:**

Still no luck hiring for program manager positions. Creation of Attorney Assistant position. New project employee for COVID-19 program will be starting April 11 and Devin Biviano is moving to the manager position for COVID-19 (also project employee) which is helpful but also leaves an open program professional position.

Discussion on funding for different projects followed.

**Affordable Housing Committee:**

No update.

**RFP/Evaluation Committee:**

Will assist with ERA 2 funds.

**Announcements:**

Get your trainings done!

Adriane shared link to Gonzaga event in chat.

**Meeting Adjourned at 5:53 PM.**

The next CHHS Board Meeting is scheduled for **May 4, 2022 from 4:00-6:00 pm.**

Meeting video link: <https://www.youtube.com/watch?v=yCOUDuJzMiM>