



Community, Housing, & Human Services Board

October 6, 4:00pm-6:00pm

IN-PERSON: City Council Briefing Center, 808 W. Spokane Falls Blvd., Spokane

TO ATTEND REMOTELY: [CLICK HERE to join via Microsoft Teams](#) or copy and paste:

<https://teams.microsoft.com/meet/292683729486039?p=oIVqkVVwNzPUYnBaGk> (for trouble connecting, call or text 509-564-5278)

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE	
4:00-4:05	Call to Order
4:05-4:30	Board Education
	1. Camas Health Recovery Center
4:30-4:45	Board Business & Public Comment
	1. Roll Call
	2. Approval of April Minutes (Attached)
	3. Approval of September Minutes (Attached)
	4. Approval of October Agenda
	5. Public Comment
4:45-4:55	Public Hearing
	1. Substantial Amendments: 2025-2029 Consolidated Plan , which includes the 2025 Annual Action Plan; and the 2026 Annual Action Plan
4:55-5:10	Action Items (Board Votes)
	1. Board to open public comment period for the Consolidated Plan, 2025 AAP, and 2026 AAP Substantial Amendments on 10/06/2026 and close public comment on 11/05/2026.
5:10	Discussion Items
	1. Chair to appoint ad hoc Nominating Committee.
	2. Alexandria House budget amendment
5:10-5:30	HHS Director's Report
	1. Department Updates
	2. HHS Newsletter
5:30-5:50	Committee & Partner Updates
	-Affordable Housing Committee (Patricia Kienholz)
	-Human Services Committee (Karen Ssebanakitta)
	-Continuum of Care (Joe Ader)
	-Spokane City Council (Sarah Dixit)
	-Spokane Valley (Eric Robison)
	-Spokane County (George Dahl)
	-Veterans (Vacant)
5:50-5:59	Closing Announcements
	1. Announcements & Information sharing from the floor
	2. Next meeting: November 3, 2026
6:00	Adjournment

VISION: To provide opportunities that enhance the quality of life for Spokane's extremely low to moderate income population.

2026 MEETING SCHEDULE: CHHS Board meetings are 4:00pm-6:00pm on the first Tuesday of each month, unless otherwise posted. See <https://my.spokanecity.org/bcc/boards/community-housing-and-human-services-board/> for agendas and minutes.

STANDING COMMITTEES

Affordable Housing Committee 2nd Tuesday of each month: 10:30am-12:00pm

Human Services Committee: Last Wednesday of each month: 4:00pm-5:30pm

Executive Committee: 3rd Wednesday of each month: 4:00pm-5:00pm

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The meeting location is wheelchair accessible and equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1.

CHHS Board Meeting Minutes

April 1, 2026

Roll Call: (4:03 PM)

Board Members: Wes Anderson, Flor Castañeda, Karen Ssebanakitta, Ashley Erickson, David Edwards, Leslie Hope, Maura Lammers, George Dahl, Kristin Larson

City of Spokane Staff: Arielle Anderson, Kimberly Babb, Keri Cederquist, Jon Klapp, Nicolette Ocheltree, Pourzanjani, Linda Thrash, Carlos Plascencia, Danielle Norman, Heather Page, Cyruz Campos, Sebastian Pedinielli

Community Members: N/A

1. March 4, 2026, minutes reviewed and adopted:

- David Edwards asked for a motion to approve the March minutes. Wes Anderson motion to approve, motion carried unanimously.

2. April 1, 2026, agenda reviewed and passed:

- David Edwards asked for a motion to amend agenda to add St John's funding adjustment as Action Item and move Annual Action Plan Comment Period to Public Hearing. Leslie Hope motion to approve, Wes Anderson second, motion carried unanimously.

3. Public Comment:

- David Edwards asked guest attendees if there were any public comments – none.

4. Board Education

- Mayor Lisa Brown: noted strategic pivot under HHS leadership toward a data-informed approach that emphasizes partnerships, collaboration with city and state partners, and a continuous learning framework (assessing what is being done, how it is working, what is being learned, and next steps). She highlighted the importance of approaching homelessness work holistically across funding streams and expressed optimism about HEART funds. The Mayor emphasized that the City must pursue multiple strategies simultaneously (e.g. housing and treatment approaches) and focus on meeting people where they are.
- Board Discussion:
 - Andy Hoyer (Neighborhood Councils) expressed appreciation for allowing neighborhood councils to select CDBG projects for funding
 - David Edwards asked about recent LSA reporting a decline in the number of people served and whether it represents a trend. The Mayor responded that two data points do not establish a trend and emphasized continued upstream interventions such as eviction prevention. She noted that broader structural factors (e.g., housing market conditions, interest rates, and cost pressures) influence outcomes, and that success is also measured by maintaining strong data on people served, services, and outcomes
 - Leslie Hope thanked the Mayor for her leadership and the strength of the HHS team
 - Karen Ssebanakitta asked about increased citations relative to public defender caseloads. The Mayor acknowledged service gaps relative to community need and stated that if the service system were scaled to meet demand, criminal justice

citations would likely be less necessary; however, at present they remain one of the available interventions.

5. Public Hearing

- 2026 Annual Action Plan – Heather Page shared PowerPoint presentation on Annual Action Plan PY26 funding priorities. Included reviewing 2025-2029 Consolidated Plan timeline and development of goals and priorities through extensive citizen engagement process. Summarized proposed projects that will be voted on. Public comment period ends April 4.

6. Action Items

- 2026 Annual Action Plan: Wes Anderson motion to approve 2026 Annual Action Plan and close public comment period April 4, Leslie Hope second; motion carried unanimously
- 2026 CDBG Capital: David Edwards motion to approve recommendations put forth by Affordable Housing Committee, Wes Anderson second; motion carried
- 2026 CDBG Neighborhood Allocation: David Edwards motion to approve recommendations put forth by Affordable Housing Committee, Karen Ssebanakitta second; motion carried
- St John's Funding Source Adjustment: Leslie Hope motion to approve Affordable Housing Committee recommendation to adjust funding source for St. John's Two (senior housing project) to accommodate HUD funding deadlines associated with HOME funds. Kristin Larson second; motion carried

7. Discussion Items

- May HHS board meeting will be held May 1 in conjunction with joint CoC board retreat
- Board Membership – Leslie Hope has finished her board term and expressed appreciation for the opportunity to serve and learn through two administrations.

8. CHHS Director's Report

- Arielle Anderson – annual monitoring is currently underway. Following two years focused on system stabilization and level-setting after the impacts of the COVID era, the department is now emphasizing provider support to ensure programs are meeting compliance requirements. The department is also working to establish consistent, system-wide best practices so providers are aligned in approach and implementation. Additionally, a reallocation policy has been implemented to allow the City to shift funding if programs are not performing as intended rather than continuing to fund ineffective approaches.

9. Committee & Partner Update

- Affordable Housing Committee – reported during Action Items
- Human Services Committee – Karen Ssebanakitta, recruiting members to get fully staffed, refer interested candidates to her and Maura Lammers
- Continuum of Care – no rep present, no updates.
- Spokane Valley – no rep present
- Veterans – Wes Anderson, no updates
- City Council – (Sarah Dixit) upcoming interactive council event: Barriers to Building in collaboration with Spokane Low Income Housing Consortium (April 21, 1pm – 3pm, Central Library); Renters Right to Cooling ordinance going before PIES committee 4/13
- Spokane County – George Dahl, no updates.

10. Closing Announcements

- Next meeting: May 1, 2026.

Adjourn 5:32 PM

DRAFT

CHHS Board Meeting Minutes

September 1st, 2026

Call to Order: (4:00 PM)

Board Members: Barb Lee, Karen Ssebanakitta, David Edwards, Maura Lammers, Joe Ader, Patricia Kienholz, Eric Robison, Kristin Larson, Sarah Dixit, George Dahl, Ali Moghaddasi, Ashley Erickson

City of Spokane Staff: Arielle Anderson, Paradis Pourzanjani, Heather Page, Kimberly Babb, Jon Klapp, Lili Navarette, Carlos Plascencia, Jon Gammal, Katherine Fairborn, Sebastian Pedinielli

Community Members: Tracie Swanson (Our Place – office@ourplace.org)

1. September 1st, 2026, agenda review and approval:

- Kristin Larson motioned to approve September agenda, Ali Moghaddasi seconded. Passes unanimously.

2. Minutes Approval

- July 2026 Minutes – Motion to approve minutes moved by Karen Ssebanakitta, seconded by Patricia Kienholz. Passes unanimously.
- April 2026 Minutes - approval deferred as they were not available at the time of packet review; to be reviewed and approved at October meeting.

3. Public Comment

- None

4. Board Education

- Presentation from Our Place

5. Public Hearing

- Review of Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2025
 - Presentation from HCD Team – Heather Page, Carlos Plascencia, Jon Gammal, and Kimberly Babb

6. Action Items

- Board to open public comment period for the CAPER on 9/1/26 and close public comment on 9/20/26
 - Motion to approve by Maura Lammers, seconded by Karen Ssebanakitta. Passes unanimously.
- Approval of Human Services RFP Committee Inclement Weather Recommendations for 2027
 - Motion to approve by Karen Ssebanakitta, seconded by Kristin Larson. Passes unanimously.

7. Discussion Items

- None

8. HHS Director's Report

- Updates from Arielle Anderson:
- Shalom and VOA's Young Adult Shelter Update
 - Young Adult Shelter (YAS) and Shalom closing; Shalom will be doing presentation at 9/3 Homeless Coalition meeting regarding closure. Coalition meetings are also recorded and posted to Youtube.
 - VOA collaborating with other agencies, including Jewels Helping Hands to transition young adults currently at YAS to other shelters. Majority had positive exits to other shelters or permanent housing; some young adults chose to exit shelters all together.
 - City hopes to see new scattered site shelter for young adults or more young adult beds incorporated into existing shelters as part of November RFP. Availability heavily dependent on providers that are able to provide emergency shelter for young adults. City knows of at least one organization potentially interested in offering young adult beds but unclear if they'll be able to do so until next year. City will continue to engage and support community providers.
 - VOA YAS had one active contract with City and finishing out their contract with the County.
 - VOA YAS did have a capital contract with 5-year restricted use contract but unclear when that expires. CoC RFP did receive application to transform that existing location to behavioral health facility.
- HHOS RFP Coming Fall 2026 (7/1/27 contract start date)
 - ILA Agreement between County, Valley, and City allows for Multi-jurisdiction RFP between City and County to simplify and streamline RFP process.
 - Joint RFP with City and County allows for shared application and joint scoring and review criteria; RFP process will be through Neighborly.
 - Two types of applications: Priority funding pool and Standard funding pool.
 - Priority Pool is for projects that are critical to our local homeless system (emergency shelter, CE, street outreach, etc.)
 - Standard Pool is for projects like RRH, RRH/TH, etc.
 - Minimum funding threshold will be set for each funding pool (each funding pool will have prescribed minimum amount of funding allocated); within pools specific interventions may have prescribed funding minimums (for example, Homeless prevention).
 - Contracts will be 2 years in length regardless of funder; shared max per bed rate for ES projects.
 - Applications will be scored in two pools by joint RFP committees; all new projects will apply in standard pool.
 - Scoring criteria will be clearly outlined in RFP and will include review of past performance.
 - Timeline: RFP will be released Nov 2, 2026. Closes Jan 8, 2027. Feb 2027 – RFP committee will make funding recommendations. April 2027 - start legislative process. July 2027 - contracts start.
- Department Updates
 - HHS Newsletters are published every 2 months. Next one to be published this month (September).
 - Spokane Complex Fires – City received \$1 million from Commerce to assist households displaced by wildfires. Funds must be spent by January 31, 2027.

City contracted with Goodwill to administer these funds because Goodwill has the capacity and is historically good at spending out funds in short time frame. No RFP needed under emergency declaration.

- 220 households filled out form at DAC; some households not eligible but Goodwill working to make contact with those households; already rehomed one family.
- Goodwill currently has 2 case managers, working to get more.

9. Committee & Partner Update

- Affordable Housing Committee – Patricia – No big updates, Meeting next on 9/8. Per Heather Page, will discuss potentially amending either the Consolidated Plan or Annual Action Plan for 2026 to allow for emergency support and fire recovery activities with CDBG and HOME Funds.
- Human Services Committee – Karen – Maura will transition to Chair of Committee.
- Continuum of Care – Joe – HUD NOFO on hold due to national lawsuit; Hoping to have an update by end of this month. Historically, region has received \$6.8 million every year from HUD; unsure what funding amount will be received for next year. CoC Subcommittees restructured - CoC Board approved to do PIT every other year instead of annually; there will not be a PIT count for 2027. Homeless Connect will still take place annually. Board also approved emergency waiver for fire displaced households to bypass normal prioritization system.
- Spokane Valley – Eric – Valley will have RFP released in Fall using Sales and Use tax dollars for contracts starting early 2027.
- Veterans – Vacant – Chair of Veterans committee currently vacant; David to follow up with person recommended for position by Patricia.
- City Council – Sarah Dixit – Ordinance regarding eviction prevention moratorium in response to Spokane complex going before Council at 9/2 Council meeting.
- Spokane County – George – Latest focus has been on Fall RFP and Spokane Complex Fires. County entering into contract with Spokane Housing Authority (who has DSA with Goodwill) to collaborate on assisting households affected by fires. Housing Authority has resources to work with clients who may be eligible for some of their other programs. County has also been on calls with State Emergency Response and local Emergency Response teams collaborating on response to fires.

10. Closing Announcements

- Next meeting: October 6, 2026

Adjourn: 5:55 PM