



# Community, Housing, & Human Services Board

December 3, 2025, 4:00 -6:00 p.m.

IN-PERSON: City Council Briefing Center, 808 W. Spokane Falls Blvd., Spokane

TO ATTEND REMOTELY: [CLICK HERE to join via Microsoft Teams](#)

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE							
4:00 – 4:10	Call to Order – Board Chair						
	<ol style="list-style-type: none"> <li>1. Roll call</li> <li>2. Approval of Agenda: <b>ACTION</b></li> <li>3. Approval of Minutes: <b>ACTION</b> (November minutes attached)</li> <li>4. Public comment – Please restrict comments to items relevant to the CHHS Board</li> </ol>						
4:10 – 4:30	Board Education						
	<ol style="list-style-type: none"> <li>1. Point in Time Count (J Klapp)</li> </ol>						
4:30 – 4:50	Action Items						
	<ol style="list-style-type: none"> <li>1. Officer Elections (see attached slate of candidates)</li> <li>2. Committees reappointment</li> <li>3. Executive Committee Emergency Action Authority</li> <li>4. CHHS Board Bylaws Update</li> </ol>						
4:50-	Public Hearing						
	<ol style="list-style-type: none"> <li>1. none</li> </ol>						
4:50– 5:30	Discussion Items						
	<ol style="list-style-type: none"> <li>1. Annual COI &amp; Confidentiality Statements</li> <li>2. 1590 Becomes HEART (H Page)</li> </ol>						
5:30 – 5:40	CHHS Director’s Report						
	<ol style="list-style-type: none"> <li>1. Q&amp;A from latest <a href="#">CHHS Newsletter</a></li> <li>2. Active/Upcoming Requests for Proposals (see Funding Opportunities <a href="#">HERE</a>)</li> <li>3. Department updates</li> </ol>						
5:40 – 5:55	Committee & Partner Updates						
	<table border="0"> <tr> <td>-Affordable Housing Committee (D Edwards)</td><td>-Human Services Committee (K Ssebanakitta)</td></tr> <tr> <td>-City Council (TBD)</td><td>Spokane County (G Dahl)</td></tr> <tr> <td>-Continuum of Care (G Mantz)</td><td>- Veterans (W Anderson)</td></tr> </table>	-Affordable Housing Committee (D Edwards)	-Human Services Committee (K Ssebanakitta)	-City Council (TBD)	Spokane County (G Dahl)	-Continuum of Care (G Mantz)	- Veterans (W Anderson)
-Affordable Housing Committee (D Edwards)	-Human Services Committee (K Ssebanakitta)						
-City Council (TBD)	Spokane County (G Dahl)						
-Continuum of Care (G Mantz)	- Veterans (W Anderson)						
5:55 – 5:59	Closing Announcements						
	<ol style="list-style-type: none"> <li>1. Announcements &amp; information sharing from the floor</li> <li>2. Next meeting: January 7, 2026 (possible cancellation)/February 4, 2026</li> </ol>						
6:00	Adjournment – Board Chair						

**VISION:** To provide opportunities that enhance the quality of life for Spokane’s extremely low to moderate income population.

**2026 MEETING SCHEDULE:** CHHS Board meetings are 4-6pm the first Wednesday monthly, unless otherwise posted. See <https://my.spokanecity.org/bcc/boards/community-housing-and-human-services-board/> for agendas and minutes. Attend in person at City Hall (lower level, City Council Briefing Center) or virtually via Microsoft Teams at [this link](#).

**STANDING COMMITTEES** (\*indicates seats filled by Board members)

**Affordable Housing Committee** (2<sup>nd</sup> Tuesday monthly, 10:30 am - 12:00 pm): \*David Edwards (Chair), \*Hollis Staal (Vice Chair), Adriane Leithauser, \*Ali Mogaddasi, Andrew Hoyer, Arlene Patton, \*Ashley Erickson, Brian Jennings (representing City Council Housing Action subcommittee), Brittney Reed (nonvoting, representing Spokane County), VACANT (representing City Council Equity Subcommittee), Kristin Larson, Mark Muszynski, Patricia Kienholz... 1 vacancy

**Human Services Committee** (last Wednesday monthly, 4 – 5:30 pm):\*Karen Ssebanakitta (Chair), \*Maura Lammers (Vice Chair), \*Barb Lee, Chris McKinney (nonvoting, representing Spokane County), David Lewis, Diane Zemke, \*Flor Castaneda, Susan Christenson, \*Wes Anderson...4 vacancies

**Executive Committee:** (3<sup>rd</sup> Wednesday monthly, 4:00 - 5:00 pm): Karen Ssebanakitta, Leslie Hope, David Edwards, Hollis Staal

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The meeting location is wheelchair accessible and equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mLOWmaster@spokanecity.org](mailto:mLOWmaster@spokanecity.org). Persons who are

deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date