



## Community, Housing, & Human Services Board

March 6, 2024, 4:00 p.m.

Hybrid Meeting – Microsoft Teams and City Council Briefing Center  
808 W. Spokane Falls Blvd., Spokane, WA 99201

**Vision:** To provide opportunities that enhance the quality of life for Spokane’s extremely low to moderate income population.

<b>TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE</b>	
<b>4:00 – 4:10</b>	<b>Call to Order – Board Chair</b>
	<ol style="list-style-type: none"> <li>1. Approval of Agenda: <b>ACTION</b></li> <li>2. Approval of Minutes: <b>ACTION</b></li> <li>3. <b>Public Comment</b> – Please restrict comments to items relevant to the CHHS Board</li> </ol>
<b>4:10 – 4:15</b>	<b>Director’s Report</b>
	<ol style="list-style-type: none"> <li>1. HHOS</li> <li>2. Commerce ROW NOFA</li> <li>3. HOME RFP</li> <li>4. Mayor’s Transition Committee’s</li> <li>5. Warming Centers</li> <li>6. Staffing</li> </ol>
<b>4:15 – 4:30</b>	<b>Board Education</b>
	Fair Housing Plan – Marley Hochendoner, Northwest Fair Housing Alliance
<b>4:30 – 5:45</b>	<b>Discussion and Action Items</b>
	<ol style="list-style-type: none"> <li>1. Thank you to Adriane Leithauser for her service</li> <li>2. Authorizing Executive Action: <b>ACTION</b></li> <li>3. RFP Candidate Nominations for approval: <b>ACTION</b></li> <li>4. Board Candidate Nominations for approval: <b>ACTION</b></li> <li>5. Plan for Affordable Housing Committee Chair: <b>ACTION</b></li> <li>6. Submission of HOME ARP Substantial Plan Amendment Update – Heather Page</li> <li>7. Public Hearing for 2024 Annual Action Plan – Kimberly Babb</li> </ol>
<b>5:45 – 5:50</b>	<b>City Council Updates</b>
	<ol style="list-style-type: none"> <li>1. City Council</li> </ol>
<b>5:50 – 5:55</b>	<b>Committee Updates</b>
	<ol style="list-style-type: none"> <li>1. Council</li> <li>2. Affordable Housing</li> <li>3. RFP/Eval</li> </ol>
<b>5:55 – 6:00</b>	<b>Announcements</b>
<b>6:00</b>	<b>Adjournment – Board Chair</b>

### 2023 Board Meeting Schedule

All Board meetings are held on the first Wednesday of each month; attendance is in person in the City Council Briefing Center and via Microsoft Teams from 4:00 p.m. to 6:00 p.m., unless otherwise posted.

[Click here to join the meeting](#)

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mLOWmaster@spokanecity.org](mailto:mLOWmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**Attendance will be Updated After Meeting**

<b>Board Members</b>	<b>Jan. 3</b>	<b>Feb. 7</b>	<b>Mar. 6</b>	<b>Apr. 3</b>	<b>May 1</b>	<b>Jun. 5</b>	<b>Jul. 3</b>	<b>Aug. 7</b>	<b>Sep. 4</b>	<b>Oct. 2</b>	<b>Nov. 6</b>	<b>Dec. 4</b>
Adriane Leithauser	X	X										
Barb Lee	X	X										
Betsy Wilkerson – Council Member		A										
Vacant												
Vacant												
Wes Anderson (pending)	X	X										
Jeri Rathbun (Chair)	X	X										
Paul Dillon – Council Member		X										
Karen Ssebanakitta	X	X										
Leslie Hope	X	X										
Casey Bowers	X	X										
David Edwards	X	X										
George Dahl – County Rep	X	X										
Eric Robison	X	X										
Vacant – CoC Liaison (non-voting)												

**STANDING COMMITTEE MEETING INFORMATION**

**Affordable Housing Committee:** Second Tuesday of each month, 10:30 a.m. - 12:00 p.m.

Arlene Patton, Adriane Leithauser, Phil Altmeyer, Andy Hoyer, Mark Muszynski, Patricia Kienholz, Gordon Graves, Diane Zemke, Michone Preston, Eric Robison

**Evaluation & Review Committee:** Third Wednesday of each month, 10:00 - 11:00 a.m.

Karen Ssebanakitta (Chair), Jeri Rathbun, Kim Taylor, Diane Zemke, Arlene Patton, Rowena Pineda, Barb Lee, David Edwards, Casey Bowers

**Executive Committee:** Third Wednesday of each month, 4:00 - 5:30 p.m.

Jeri Rathbun, Adriane Leithauser, David Edwards, Karen Ssebanakitta

**CA/CD:** First Tuesday of each month, 5:30 to 7:00 p.m.

Refer to <https://my.spokanecity.org/chhs/> for more information on Board-related meetings and events.

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# Community, Housing & Human Services Board

February 7, 2024  
Meeting Minutes

Meeting called to order at **4:03 PM**.

## **Attendance/Introductions**

- **Board Members Present:** Leslie Hope, Jeri Rathbun, David Edwards, Casey Bowers, Adriane Leithauser, Barb Lee, George Dahl, Karen Ssebanakitta, Eric Robison
- **Staff Present:** Kimberly Babb, Tessa Jilot, Heather Page, Christy Jeffers, Amanda Martinez, Brian Walker, Richard Culton, Adam Schooley, Carlos Plascencia
- **Guests Present:** Nicolette Ocheltree, Wes Anderson, Cory Bonallo, Jennifer Wilcox, WSU Nursing Students

\*\*The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform\*\*

## **Approval of the Agenda:**

Jeri Rathbun requested to amend the agenda so the director's report will be before Board Education on this and all following agendas.

**MOTION** by Leslie Hope, seconded by Eric Robison, **to approve the Agenda as amended; unanimously approved.**

## **Approval of the Minutes:**

Jeri Rathbun requested to add Jennifer Wilcox to the guest attendance as she was inadvertently missed, and Nicolette Ocheltree noted her name was misspelled.

**MOTION** by Adriane Leithauser, seconded by Eric Robison, **to approve the January 3, 2024, minutes as amended; unanimously approved.**

**Public Comments:** None.

**New Faces:** Jeri Rathbun took a moment to thank Council Member Dillon for joining and welcomed Dawn Kinder back as the Neighborhoods, Housing, and Human Services (NHHS) Director.

**Director's Report:** Dawn Kinder (NHHS Director) thanked the Board and especially the Request For Proposals (RFP) Committee for their time and effort with the Homeless, Housing, Operations, and Services (HHOS) RFP. Then she reviewed some of the issues and concerns raised regarding the HHOS RFP process and recommendations that were given from that process. Dawn shared a strong desire and consensus with Administration to move forward with a new RFP with similar questions for applicants to use so they can recycle answers that worked, but also uses a far less confusing process on the City's end. Especially given that it was discovered that the math behind the RFP was incorrect and the City would need to fix the numbers anyway and the only reasonable

way to do that at this point would also be to redo the RFP so it is a fair process. Discussion followed.

Dawn then explained that the Washington State Department of Commerce Right-Of-Way (ROW) Notice Of Funding Availability (NOFA) for Fiscal Years (FY) 2024 and 2025 application was rejected, but that Commerce is allowing the City to redo the application. The City will be resubmitting the NOFA at the end of February with updated, refined, and collaborative requests/responses. Currently, we are facing a \$5M cliff in FY 2025 and an \$8M cliff in FY 2026, but we are working with ROW providers and there are strong plans being made to address that. Discussion followed.

Finally, Dawn addressed the concern around Coordinated Entry (CE) no longer filling Permanent Supportive Housing (PSH) units. The audit finding regarding HOME Investment Partnerships Program (HOME) and Continuum of Care (CoC) funds by Commerce is being upheld by United States Department of Housing and Urban Development (HUD) who is their hired consultant. That means this coming funding round we will need to de-obligate any PSH funding out of the CoC because those units need to be filled by Spokane Housing Authority (SHA) first. Partners have known about this for a while and have just been waiting on direction. Discussion followed.

**Board Education:** None

**Discussion and Action Items:**

**PUBLIC HEARING – HOME-American Rescue Plan Substantial Amendment:** Heather Page reviewed the public comments received (attached) during the public comment period and provided the response from the City.

Nicolette Ocheltree cautioned that some of the information around comments from City Commissions and Boards in the amendment may have been incorrect and Heather acknowledged that since she wasn't here for the entire project (it started in 2022 before she took over this portfolio) she would be happy to work with Nicolette on those issues she spotted to make sure nothing is inadvertently misrepresented. The application overall will not be changed as far as funds and where we need them to go is concerned. It will only correct comments from Commissions and Boards.

**MOTION** by Leslie Hope, seconded by Eric Robison, **to approve the substantial amendment with the minor edits mentioned by Nicolette and allow it to be submitted to HUD; approved 7-1.**

**PUBLIC HEARING – Citizen Participation Plan (CPP):** Tessa Jilot presented the Citizen Participation Plan and reviewed the public comments (attached). Tessa did incorporate some of the changes from the comments and the CHHS Executive Committee and Kimi Clifton did send out the updated draft to the CHHS Board to review last week. (Main changes are on pages 4 and 7.)

**MOTION** by Leslie Hope, seconded by Eric Robison and David Edwards, **to accept the Citizen Participation Plan; unanimously approved.**

2024 Annual Action Plan (AAP): Kimberly Babb provided an overview of the AAP and showed how to view the AAP on the CHHS website.

**MOTION** by Eric Robison, seconded by Leslie Hope, **to open the Proposed 2024 Annual Action Plan Comment Period from February 7, 2024, to March 9, 2024, and hold a public hearing on March 6, 2024; approved unanimously.**

Updating Bylaws: Jeri Rathbun asked for volunteers to assist in reviewing and updating the CHHS Board Bylaws for 2024 as it is supposed to happen every two years and is due. An ad hoc committee for this would be ideal with information on updates presented at the retreat. Discussion followed.

Retreat: Jeri Rathbun gave an update on retreat planning and asked for any input or assistance others can provide. Jeri would like to invite both the RFP and Affordable Housing (AH) Committees to the retreat to review process review and facilitate more understanding between the committees. Adrienne expressed a desire to include Equity Training in the retreat and as education in the board meetings more regularly. (As well as possibly creating a more diverse board.) Jeri would also like to invite at least some of the applicants to the retreat. Feel free to email Jeri or Kimi with retreat ideas and lookout for a DoodlePoll from Kimi soon for a date.

City Council Updates: Council Member Dillon introduced himself more and then with Nicolette provided an update on Council President Wilkerson and the Mayor currently being in Olympia for Challenge Seattle and rent stabilization as well as the Smart Cities Award the City recently received from Governor Inslee Council President Wilkerson's Washingtonian of the Day award.

**Committee Updates:**

Affordable Housing: Heather Page mentioned the review of supportive services only application and how the process should go as soon as the amendment is accepted.

RFP: Karen Ssebanakitta said that the RFP committee has been brainstorming on how to improve the process to avoid the issues from 2023. The committee will also be preparing in anticipation of HUD accepting the HOME-ARP Amendment. Adriane also asked for people to join helping the RFP committee to help with getting the Amendment RFP completed quickly. Karen also is hoping to add more people to the permanent committee soon.

**Announcements:** None.

**Meeting Adjourned at 5:28 PM.**

The next CHHS Board Meeting is scheduled for **March 6, 2024 from 4:00-6:00 pm.**

**Public Comment:**

Subject: HOME ARP Substantial Amendment

I am in support of the shift in funds needed to fulfill the requests for supportive services funds. However, I also would like for the CHHS council to look into barriers that keep the housing developers from applying for the funds currently available for new affordable housing units.

We can all agree the need is great for more affordable housing development. Since it is known that the requirements for using HUD funds demand what essentially amounts to extra work, which ones are seen by developers as “not worth the hassle” and are there other things that the council can do/offer/present that makes it worth the hassle? Is there a prestige aspect that is within the council’s power to provide, say with using the developers name during public progress updates? If the money itself isn’t incentive enough to apply, what would make it attractive? Being put on a list of preferred builders distributed to the various city departments that use developers? Name recognition in the press for their good work? I have little knowledge of what avenues the CHHS council has access to, so you would be better qualified to make suggestions. If developers can have their pick of “easy money” projects and there is no lack of work, then there needs to be some benefit beyond the money that makes building affordable housing a value to them. If there is political aspects, such as real estate investors interests blocking affordable housing development, how can the council work to eliminate those obstacles?

The bottom line is there will still be a large pot of money available for development even after requested supportive services funds are shifted. Let’s get those dollars put to use in our community to alleviate the daily suffering of good people in bad economic situations. “We tried” doesn’t actually have a positive impact on the homelessness crisis. New affordable housing units does.

Earnestly,

Cory Bonallo

Proposed 2024 Annual Action Plan (updates will be posted throughout the comment period)

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Spokane's mission is to deliver efficient and effective services that facilitate economic opportunity and enhance the quality of life for its citizens. The Spokane Five-Year Consolidated Plan and individual Annual Plans provide a roadmap for allocating resources to achieve those objectives. The 2020-2024 Consolidated Plan established local goals and priorities consistent with national objectives established by HUD (US Department of Housing and Urban Development) to utilize funds allocated by the Community Development Block Grant (CDBG), the Emergency Solutions Grant (ESG), and the HOME Investment Partnership Program.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2024 Annual Action Plan provides an overview of the activities that the City of Spokane will fund to achieve the goals and outcomes as outlined in the 2020-2024 Consolidated plan, and to meet the priority needs of the Spokane community.

Please refer to AP-35, AP-38 for additional information related to priority projects funded during program year 2024 (7/1/24 – 6/30/25).

#### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

**7. Summary**



## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
Lead Agency		SPOKANE	
CDBG Administrator	SPOKANE		Community, Housing and Human Services Department
HOPWA Administrator			NA
HOME Administrator	SPOKANE		Community, Housing and Human Services Department
ESG Administrator	SPOKANE		Community, Housing and Human Services Department
HOPWA-C Administrator			

**Table 1 – Responsible Agencies**

### Narrative (optional)

The City of Spokane’s Community, Housing and Human Services Department (CHHS) is responsible for administering the CDBG, HOME, and ESG programs in the City of Spokane’s jurisdiction. CHHS is responsible for the development, implementation and administration of the consolidated plan and annual action plans.

All documents are available for public review on the City of Spokane’s Website. Administration of CDBG and HOME Programs will continue regardless of the grant status and agreement with HUD for 2024 PY, to comply with federal regulations and requirements. The start date for PY 2024 will be July 1, 2024, for program administration of CDBG, HOME and ESG.

### Consolidated Plan Public Contact Information

Please submit comments to the Community, Housing and Human Services Department via phone, email, or in-person.

1.23.2024 DRAFT

**Physical Location:**

808 W. Spokane Falls Blvd

Spokane, WA 99201

**Phone:** (509) 625-6325

**Email:** spokanechhs@spokanecity.org

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

CHHS partners with local service provider agencies, non-profit organizations, developers, emergency services entities, Spokane Housing Authority, healthcare organizations, local businesses, educational institutions, other local government entities, and with the Homeless Intervention Team to achieve the goals outlined in the consolidated plan. Community engagement and consultation are provided through conversations and meetings with stakeholders and members of the CHHS Board and Spokane Regional CoC.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Spokane City/County offers numerous emergency hotlines for people seeking resources. Washington 211 is a free and confidential service via an easy access phone number which individuals can call or text to receive information about health and human services from a trained Referral Specialist. Washington 211 can provide information about food subsidy applications, homeless housing pre-screenings, health and wellness support, utility/energy assistance, veteran services, legal resources, disaster and crisis support, transportation, free tax preparation, and veterinarian services. If an individual has a specific issue for which they need assistance, there are specialized hotlines for that assistance.

The YWCA offers a 24-hour domestic violence helpline where an advocate located at their safe shelter is prepared to help to discuss options, safety plans, and other community resources. Lutheran Community Services offers a 24-hour crisis line for survivors of sexual assault to seek out information about their options for medical care, healing, and legal services. Frontier Behavioral Health (FBH) offers a mental health or substance use condition disorder hotline called the 24-Hour Regional Crisis Line, which gives assessments to those in crisis whose health and/or safety are in crisis.

Frontier Behavioral Health has created a Behavioral Response Unit that responds exclusively to mental health calls. The Co-responders program pairs mental health professionals with first responders (Spokane Police Department, Spokane Fire Department, and the Spokane County Sheriff’s Office) to provide immediate intervention and stabilization services to individuals with mental health and substance use disorders. Once it has been established that there is a behavioral health case, the mental health counselor and first responder approach the individual to determine the circumstances and discuss the best way that each co-responder can support the individual.

For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf>

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The current CoC governance structure was implemented in 2017 and was designed to connect a variety of sectors that intersect with homelessness with the intent of leveraging available resources and establishing common regional goals to decrease homelessness in the CoC's geographic region. The Governance Charter was updated in September 2022 to further broaden the experiences and resources brought to the CoC Board, and to clarify the role and responsibilities of Board members.

The CoC Board is comprised of more than 26 representatives, including people with lived homeless experience, homeless service providers, public housing, behavioral health and chemical dependency, workforce, healthcare, law and justice, advocates, veteran service providers, education, funders, landlords, child welfare, local business, and regional government. These representatives are system leaders who can make decisions that quickly change the way we address key challenges and be responsive to changing needs. There are also four standing committees (Executive, Planning and Implementation, CMIS and Evaluation, Funding and RFP), four workgroups (Communications, Data and Performance, Community Outreach, and Racial Equity), and seven population- and intervention-specific sub-committees: Youth Lived Experience, Youth Advisory Board, Veterans Lived Experience, Families Lived Experience, Single Adults Lived Experience, Racial Equity and Diversion. These committees, workgroups, and sub-committees consist of board members, front-line staff, people with lived homeless experience, and experts that advise the CoC Board and help to guide the homeless crisis response system. While ESG program staff are not voting members of the Board, they attend the CoC Board meetings and actively participate in standing committee and subcommittee meetings.

Through the five-year strategic planning process for the CoC, the CoC Board and ESG program staff identified the funding priority for ESG funding in the Spokane Regional CoC. The ESG funding directly addresses the needs of homeless persons through the work of the Catholic Charities House of Charities project which receives no more than 40% of the ESG award granted to the City of Spokane. This project provides night-by-night housing and essential services for individuals experiencing homelessness. The project collaborates with the CoC's coordinated entry programs to identify long-term solutions for individuals engaged with the House of Charity. The second project funded through the ESG award is Catholic Charities Rapid Re-Housing Program for families. This program works with the CoC's coordinated entry program to rapidly re-house families who are experiencing homelessness or are at immediate risk of homelessness. Both projects address the needs of homeless individuals and families, or individuals and families at risk of homelessness.

For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf>

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Spokane is the Collaborative Applicant (CA) and the CMIS Lead for the Spokane Regional Continuum of Care. The City of Spokane is also the sole ESG recipient for the CoC's geographic area. The CA/ESG program staff are the same staff and regularly work with the CoC on the plan to allocate ESG funds, and to report/evaluate ESG project performance. The CA/ESG program staff consults with CoC & ESG subrecipients monthly on community needs and annually regarding allocation priorities through regularly scheduled CoC meetings. CMIS staff within the City of Spokane provide CoC/ESG staff with relevant data related to program performance and community need. The data provided by the CMIS Lead helps the CoC and ESG programs identify priority needs, make funding recommendations, and develop Consolidated Plan goals that guide investment of ESG funds. Through this process, ESG activities remain consistent with CoC homeless planning and the Consolidated Plan.

The CoC collaborates with the CoC Data and Analysis Committee to set performance measures and evaluate ESG outcomes to ensure compliance and identify poor performers. CoC and ESG funded projects are awarded and renewed using objective scoring criteria that includes project performance and outcomes (e.g. % exits to/retention of permanent housing, income growth, % returns to homelessness), utilization, spenddown rates, average vulnerability of households served, subpopulation served (i.e., veterans, chronic, family, youth) and projects' ability to provide specialized services for these subpopulations, using a housing first/low-barrier approach, and cost-effectiveness. Scoring criteria also includes consideration of results from ongoing monitoring of CoC and ESG projects, including a review of quarterly and annual performance, and compliance with applicable regulations, grant guidelines, and contractual requirements. Scores are based on CoC approved system and project level performance measures that include benchmarks which are specific to both project type and subpopulation. The CoC's Funding and RFP Committee reviews/ranks projects considering project score and local funding priorities that are aligned with both HUD priorities and identified local need, which consider: cost-effective, evidence-based interventions that improve the CoC's outcomes and reduce homelessness among veterans, chronic homeless, families and youth; results of gaps analysis and needs assessments; and Consolidated Plan goals. Poor performing projects that do not meet HUD priorities and local need are reallocated.

Due to the close relationship between ESG and CA/CoC program staff, the ESG program is represented in CoC decision-making regarding the funding, policies and procedures and administration of the HMIS system in the Spokane Regional CoC. ESG/CA/CoC program staff meet regularly with the CMIS Lead and contribute to the yearly and long-term priorities of the CMIS Team.

For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf>

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Community, Housing, and Human Services Board
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The CHHS Board approves funding priorities and provides funding recommendations to the Spokane City Council. CHHS staff work closely with the Board to discuss community needs for low- and moderate-income individuals.
2	<b>Agency/Group/Organization</b>	SPOKANE HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	SHA assisted with the public housing sections of the Consolidated Plan and the 2024 Annual Action Plan. SHA works with the City to provide Tenant Based Rental Assistance and builds housing for previously homeless individuals.
3	<b>Agency/Group/Organization</b>	WA 502 Spokane Regional Continuum of Care Board
	<b>Agency/Group/Organization Type</b>	Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The CoC Board is comprised of more than 26 representatives, including people with lived homeless experience, homeless service providers, public housing, behavioral health and chemical dependency, workforce, healthcare, law and justice, advocates, veteran service providers, education, funders, landlords, child welfare, local business, and regional government. These representatives are system leaders who can make decisions that quickly change the way we address key challenges and be responsive to changing needs. There are also four standing committees (Executive, Planning and Implementation, CMIS and Evaluation, Funding and RFP), four workgroups (Communications, Data and Performance, Community Outreach, and Racial Equity), and seven population- and intervention-specific sub-committees: Youth Lived Experience, Youth Advisory Board, Veterans Lived Experience, Families Lived Experience, Single Adults Lived Experience, Racial Equity and Diversion. These committees, workgroups, and sub-committees consist of board members, front-line staff, people with lived homeless experience, and experts that advise the CoC Board and help to guide the homeless crisis response system.
4	<b>Agency/Group/Organization</b>	Spokane County Housing and Community Development Department
	<b>Agency/Group/Organization Type</b>	Other government - County



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A member of Spokane County HCD Department serves as a voting member of the Spokane Regional CoC Board with the CHHS staff. Spokane County also participates in the City of Spokane CHHS Board. Both Boards are consulted regularly regarding the Consolidated Plan and the Annual Action Plan. The City of Spokane is part of the Spokane County Broadband Action Team and will be completing an ILA with the County to be on the board of BROADLINC, the County-wide PDA focused on broadband.

### Identify any Agency Types not consulted and provide rationale for not consulting

CHHS consults with numerous community stakeholders to ensure resources are provided to citizens in need of public assistance. The list of organization listed above are representative of government agencies, service providers, educators, veteran services, schools, and public health. CHHS provides an inclusive opportunity for citizen engagement in all planning processes.

No major agencies involved in housing or community development were intentionally excluded from consultation. Every effort was made to ensure advance publication of meetings and opportunities to contribute.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Spokane Community, Housing and Human Services	The Consolidated Plan's strategy for addressing homelessness was co-developed with the CoC Staff as the CoC developed the 5-Year Strategic Plan to Prevent and End Homelessness. CDBG funding is awarded to projects in support of the priorities identified in the Consolidated plan in consultation with the CoC. For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <a href="https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf">https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf</a>

**Table 3 – Other local / regional / federal planning efforts****Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Spokane is designated as an entitlement community by the Department of Housing and Urban Development (HUD). As such, the Community, Housing and Human Services (CHHS) Department is responsible for conducting administrative responsibilities related to the Community Development Block Grant Program (CDBG), Home Investment Partnership Program (HOME) and the Emergency Solutions Grant (ESG). Federal regulations mandate that each entitlement community must develop and adhere to a Citizen Participation Plan (24 CFR 91.105). The following document represents the process by which the CHHS Department will facilitate public involvement and communication relating to entitlement programs (CDBG, HOME and ESG).

#### **OBJECTIVES**

1. Provide guidance to the Spokane community that will promote and expand citizen participation in the Consolidated Planning Process
2. Provide citizens with an avenue for making public comment
3. Support transparent communication between CHHS and the Spokane community

#### **CONTACT INFORMATION:**

Citizens are encouraged to offer public comments at any time. To do so, please contact CHHS Department directly by emailing [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org) or calling (509)625-6325. If requesting a staff meeting, please allow two working days advance notice.

Citizens are encouraged to attend CHHS Board meetings held on the first Wednesday of every other month from 4 to 6 PM (Spokane City Hall: City Council Briefing Center). The Board allows for public comment on items relevant to the CHHS Board during the first ten (10) minutes of each meeting.

CHHS will host regular Public Hearings to initiate a formal public comment process. Public Hearings will be held prior to the approval of each Consolidated Plan, Assessment of Fair Housing, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER).

Public Hearings may be held at Spokane City Hall or in other community facilities throughout the City of Spokane. Generally, CHHS will host one public hearing prior to the submission of each Consolidated Plan, Annual Action Plan, and Assessment of Fair Housing (AFH). The second public

hearing will occur prior to the submission of the Consolidated Annual Performance and Evaluation Report (CAPER). CHHS will publish a notice prior to each public hearing according to the adopted Citizen Participation Plan. Notice may appear in the Spokesman Review, CHHS website, through neighborhood councils, email distribution, and City of Spokane social media.

Citizens will have 30 calendar days (15 calendar days for the CAPER) to submit public comment to CHHS for review and consideration. All public comments will be reviewed and considered prior to publishing the final plan.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community				
2	Newspaper Ad	Non-targeted/broad community				
3	Internet Outreach	Non-targeted/broad community				

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,126,340	413,440	0	3,539,780	0	These are estimates at the time of public comment. Actual annual allocation and Program Income is unknown at this time.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,409,280	185,000	0	1,594,280	0	These are estimates at the time of public comment. Actual annual allocation and Program Income is unknown at this time.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	277,996	0	0	277,996	0	These are estimates at the time of public comment. Actual annual allocation and Program Income is unknown at this time. ESG has separate public notice procedures.

Table 5 - Expected Resources – Priority Table

Annual Action Plan  
2024

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The HOME Program will meet basic match requirements at a program level for tenant-based rental assistance, and development of affordable rental units. Match is generated when affordable rental unit development is financed with permanent investments of non-federal, non-owner funds. Additionally, the City of Spokane will utilize local revenue from the Sales and Use Tax for Affordable Housing and Supportive Services to meet the federally required HOME match requirements.

The City of Spokane partners with the Washington State Department of Commerce for funding to address homelessness. Washington State Department of Commerce funding sources are used to leverage goals outlined in the WA 502 CoC 5-Year Strategic Plan to Prevent and End Homelessness.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Spokane supports multiple partner agencies operating in publicly owned facilities. Support for these facilities will remain throughout the duration of this Annual Action Plan. The City of Spokane will continue to seek out partnerships with new and experienced affordable housing developers, and provide technical assistance, so that developers may acquire or rehabilitate properties that expand affordable housing within our community.

The CHHS Department owns several parcels which are currently being scrutinized for sale or programming into affordable housing projects.

**Discussion**

All funding allocations will meet basic eligibility requirements as noted in the Code of Federal Regulations. Funds will support activities that serve the needs of low- and moderate-income individuals and families. For more information regarding the eligible use of these funds, please contact the Community, Housing and Human Services Department at [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org).



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Stability	2020	2024	Affordable Housing		Improve affordable housing access & availability	CDBG: \$1,424,021	Homeowner Housing Rehabilitated: 230 Household Housing Unit
2	Community Based Social Services	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development		Community based social service programming	CDBG: \$1,758,512	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5 Persons Assisted Businesses assisted: 180 Businesses Assisted

Table 6 – Goals Summary

#### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Housing Stability
	<b>Goal Description</b>	<p>2024 PY Activities include: Single Family Rehabilitation - \$1,624,021 (\$700,000 of which is in revolving loan fund) allocation amount is \$924,021</p> <p>Minor Home Repairs - \$500,000</p>
<b>2</b>	<b>Goal Name</b>	Community Based Social Services
	<b>Goal Description</b>	<p>This goal will fund the following Public Service activities: CHAS -\$75,000; WCCC - \$35,000; YWCA - \$58,935 NEYC - \$55,541; WCFR - \$65,000; Partners with Families and Children - \$86,574; Our Place - \$70,402; LCSNW -\$84,515 Sub total is \$557,967</p> <p>This goal also funds the following Public Facility (capital) Improvements: NECC - \$120,000; TSA - \$456,000; Family Promise - \$51,921; Saint Margaret's Shelter (CCEAWA) \$102,943; Excelsior - \$253,500. Sub total is \$984,364</p> <p>This goal also funds the following Economic Development projects: Sin Miedo Al Exito - \$66,181; SNAP - \$150,000. Sub total is \$216,181</p> <p>Grand total for Community Based Social Services is \$1,758,512</p> <p>Grand total for this goal equals \$</p>

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

#### Projects

#	Project Name
1	Public Services for 2024 Program Year
2	Public Facility Improvements 2024 PY
3	Homeowner Housing Affordability Programs
4	Economic Development - Micro Enterprises

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Public Services for 2024 Program Year
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	Community based social service programming
	<b>Funding</b>	CDBG: \$557,967
	<b>Description</b>	Public Service Activities to include: CHAS dental vouchers, WCCC, YWCA, NEYC, WCFR, PwFC, Our Place, LCSNW. Full names and addresses below.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 13,802 low- and moderate-income persons will benefit from Public Service Activities that provide for: Food banks; community centers, victim services and health services.
	<b>Location Description</b>	<p>Organization Addresses are provide below (services may not be at the same address if they are mobil):</p> <p>YWCA - 930 N. Monroe, Spokane, WA 99201</p> <p>Northeast Youth Center - 3004 East Queen, Spokane WA 99217</p> <p>WCCC Youth Development and Recreation Program - 1603 North Belt, Spokane WA 99201</p> <p>Woment and Children Free Restaurant - 1408 North Washington, Spokane, WA 99201</p> <p>Lutheran Community Services Northwest - 210 W Sprague Avenue, Spokane WA 99201</p> <p>CHAS Dental Health - 611 N Iron Bridge Way, Spokane, WA 99202</p> <p>Our Place Food Bank - 1509 E College Ave, Spokane, WA 99201</p> <p>Parners with Families and Children - 106 West Mission Ave, Spokane WA 99201</p>
	<b>Planned Activities</b>	Serving low- and moderate income people and households with food security (Our Place and WCFR- food banks), Victim Services (LCSNW, YWCA, PFC) Community Center programs (WCCC, NEYC) and Dental vouchers (CHAS)
	<b>Project Name</b>	Public Facility Improvements 2024 PY

2	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	Community based social service programming
	<b>Funding</b>	CDBG: \$984,364
	<b>Description</b>	Public Facility improvements include projects at NECC, TSA, Family Promise Shelter, Saint Margarets Shelter, Excelsior. Location Descriptions include full name of organization and addresses.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	No applicable to Public Facility Projects. Area-wide benefit is used rather than beneficiary counts to gain eligibility
	<b>Location Description</b>	Location of Public Facility Improvements include: Northeast Community Center - 4001 N Cook, Spokane, WA 99207 Family Promise of Spokane - 2002 East Mission, Spokane, WA 99202 Excelsior Wellness - 3754 West Indian Trail Road, Spokane WA 99208
3	<b>Planned Activities</b>	Improvements to these Public Facilities varies. Included are ADA improvements, Food Bank expansion, HVAC improvements, and roof replacement.
	<b>Project Name</b>	Homeowner Housing Affordability Programs
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	Improve affordable housing access & availability
	<b>Funding</b>	CDBG: \$1,424,021
	<b>Description</b>	Homeowners will gain housing stability through grants for Minor Home Repairs or low-interest loans for Single Family Rehabilitation Program.
	<b>Target Date</b>	6/30/2025

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 200 low- and moderate- income households will gain Minor Home Repair grants and 30 low- and moderate-income households will gain Single Family Rehab loans.
	<b>Location Description</b>	SNAP administers both housing stability projects at 3102 W Whistalks WA, Spokane, WA 99224
	<b>Planned Activities</b>	Minor Home repair grants will be provided to qualified households. Single Family Rehab loans will be provided to qualified households who are able to enter into a loan agreement.
<b>4</b>	<b>Project Name</b>	Economic Development - Micro Enterprises
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	Community based social service programming
	<b>Funding</b>	CDBG: \$216,181
	<b>Description</b>	Micro Enterprises assist low- and moderate-income entrepreneurs to do a business plan and may provide loans for start up or expansion.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 180 low- and moderate-income people will gain access to business
	<b>Location Description</b>	SNAP Financial Access is located at 500 S Stone Sin Miedo al Exito is located at
	<b>Planned Activities</b>	

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Spokane has identified six separate target investment areas. These areas are: Downtown, Sprague Union, Kendall Yards/North Bank, West Plains/Airport, The YARD, and University District. While the City of Spokane is not specifically targeting any of these areas for entitlement funding, residents in all of these target investment areas may see benefits resulting from projects funded in this Action Plan.

Interested individuals may learn more about the City of Spokane Target Investment Areas by following this link: <https://my.spokanecity.org/economicdevelopment/target-areas/>

The City of Spokane offers multiple incentive programs that promote economic vitality and the development of housing for all levels of income. To learn more about these incentives, please visit: <https://my.spokanecity.org/economicdevelopment/incentives/>

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

NA

### **Discussion**



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The HOME Program supports affordable housing development. HOME projects that provide new units is preferred, however rehab of existing rental units is eligible, as is acquisition of existing rental units. Projects may include set aside units for homeless, seniors, and special needs populations. Tenant based rental assistance will be provided by HOME ARP funds to one or more organizations to assist low- and moderate-income renters who qualify. CDBG also contributes to rehab of existing units through the Single Family Rehab Program. Estimated numbers of households will be updated prior to submission of the 2024 Annual Action Plan to HUD.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

Applicants for the Affordable Housing Program will provide details on their development applications to inform the CHHS, and then the CHHS will set goals for households to be supported.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Spokane Housing Authority (SHA), which began in 1972 as the Housing Authority of the City of Spokane, is now a multi-jurisdictional agency serving many cities and six counties in Eastern Washington. The partnership between SHA and the City of Spokane continues to provide affordable housing for thousands of households. SHA is governed by a seven-member Board of Commissioners to include one “directly assisted Commissioner” and six commissioners appointed by the following: Two (2) individuals appointed by the mayor of the city of Spokane, two (2) individuals appointed by the City Council of the City of Spokane Valley, and two (2) individuals appointed by the Spokane County Commissioners. Each member serves a five-year term of office, with terms rotating in such a manner that one appointment is made each year. The Board has full authority in the establishment of SHA policies, long-term direction, and oversight of programs that accomplish the Agency’s mission.

### **Actions planned during the next year to address the needs to public housing**

Spokane Housing Authority has always had an extremely small public housing program. Initially, just 125 total public housing units were in SHA’s inventory. In 2015, SHA was given permission to move forward with a Rental Assistance Demonstration (RAD) Program portfolio project to divest its public housing inventory.

As of November 1, 2019, the Spokane Housing Authority (SHA) no longer owns or operates Public Housing units. SHA has utilized HUD’s Rental Demonstration Program (RAD) to convert all Public Housing units to project-based housing vouchers under the Housing Choice Voucher program. This process began in 2016 with the conversion of 50 public housing units at the Parsons Apartments and was completed in November of 2019 with the conversion of 74 scattered site properties that represented the remaining public housing units operated by the Housing Authority.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Spokane Housing Authority has no remaining public housing units.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable. The Spokane Housing Authority is designated as a high performer.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Spokane City/County Continuum of Care, in support of the 2020-2025 Strategic Plan to End Homelessness, will focus on action steps aimed at obtaining the following objectives: quickly identifying and engaging people experiencing homelessness; prioritization of homeless housing for people with the highest needs; effective and efficient homeless crisis response housing and services that swiftly move people into stable permanent housing; a projection of the impact of the fully implemented local plan on the number of households housed and the number of households left unsheltered, assuming existing resources and state policies; and address racial disparities among people experiencing homelessness.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In an effort to reach out to the unsheltered population, the community has implemented a number of street outreach initiatives. The City of Spokane's CHHS Department works with other City entities such as Code Enforcement and Police to support the Homeless Street Outreach Team, a collaboration between homeless housing providers, coordinated assessment, and mental health providers to identify and provide outreach to individuals occupying homeless encampments. This interagency collaboration includes both city-funded street outreach teams and a PATH-funded outreach team for homeless individuals with mental illness and provides a pipeline for housing and support services to the chronically homeless unsheltered population in our community.

The City of Spokane has identified the need for additional investment in street outreach in the next year and has targeted these funds to both expand the capacity of existing efforts and to facilitate better alignment of services between City-, PATH-, SSVF-, RHY-, and STR Opioid Crisis-funded Street outreach teams. This new street outreach collaborative meets on a bi-weekly basis to case conference common clients and coordinate outreach services to ensure 100% geographic coverage of the jurisdiction and that clients are matched to the appropriate service provider. The goal for the next year is to evaluate the effectiveness of current case conferencing models and methodologies and develop a comprehensive and cohesive model that covers all of Spokane City/County that focus on housing preparedness.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The CoC identified the need to provide emergency response to families and individuals who are homeless, and recognized the continued need for shelter beds to be available when a person is unsheltered. Although the CoC is moving towards providing permanent, rather than temporary, housing options, there are some subpopulations, such as youth, pregnant/parenting young adults, households

fleeing domestic violence, clients exiting institutions, and families with children involved with the child welfare system, who continue to benefit from a supportive transitional housing program.

The jurisdiction's goal is to operate a comprehensive shelter system that meet the needs of all households regardless of composition and quickly transition households from homelessness back into permanent housing. Currently the shelter system includes programs to serve the specific needs of homeless adult men, adult women, unaccompanied youth, and households with children.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The jurisdiction's coordinated entry process includes access to diversion programs to prevent individuals and families with children from entering the crisis response system. Prevention of homelessness is achieved through diversion interventions by assisting households with gaining access to personal and community resources, and when applicable, providing small grants to households to cover expenses that when unpaid would lead to homelessness.

ESG is funding rapid re-housing for families and emergency shelter operations for individuals. An intentional shift to focus on permanent housing exits when households enter the homeless system has been transforming the City of Spokane's homeless system over the past few years. As a result, much of the CoC efforts to serve homeless households are focused on rapid re-housing. Households who present as chronically homeless with very high barriers are placed directly into available PSH units or available bridge housing currently available for families. The Way-Out Center was opened in 2021 to include emergency shelter and transitional/bridge housing for chronic single adults.

The Supportive Services for Veteran Families (SSVF) program provides an essential resource for Veterans and their families who are homeless or at risk of homelessness. SSVF provides intensive outreach, housing search and placement, and continued case management for this population. For Veterans who need more intensive housing services, Spokane Housing Authority (SHA) has a successful partnership with the Veterans Administration to provide VASH vouchers to homeless veterans. All referrals are made through the VA, who also provides complete wrap-around supportive services. Veterans that are not eligible for these programs are prioritized for placement in PSH dedicated to chronically homeless veterans.

The Youth Homelessness Demonstration Project (YHDP) from the Washington State Department of Commerce's Office of Homeless Youth provided the jurisdiction with an essential new resource for the provision of rent assistance, transitional housing, street outreach, and case management for young

adults ages 18 through 24. YHDP provides young adults with housing search assistance, temporary rental assistance, and case management as well as access to transitional or interim housing during the housing search process for youth with the highest barriers. The Youth Subcommittee of the CoC and the Youth Advisory Board evaluated the effectiveness of the joint TH-RRH project under YHDP and determined that both components need to be operated by the same agency. These efforts shorten the time families and singles are homeless and increase their stability for permanent housing.

HOME Tenant-Based Rental Assistance, granted to Spokane Housing Authority, continues to be a critical tool in achieving permanent housing for families and individuals experiencing homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The jurisdiction works with the following housing and health care partners on the implementation of an integrated care program: Empire Health Foundation, Providence Health Care, Community Health Association of Spokane, and Volunteers of America. The program strives to ensure eligible homeless clients are not discharged from in-patient hospital care or emergency room visits onto the streets. The Spokane County Regional Behavioral Health Division (SCRBH) is responsible for all community-based mental health services for inpatient and outpatient care services. Eastern State Hospital works in conjunction with Frontier Behavioral Health Outreach Team, Spokane County Supportive Living Program, and Behavioral Health Options. These programs work with the clients and the outpatient mental health provider to create a plan for housing and continued services.

The CoC has ensured that its members have written procedures to address discharge planning of youth exiting foster care. The Department of Children, Youth, and Families procedures provide for Independent Living Services and require an Independent Living Plan to assist the youth toward a successful transition to adulthood. Local DCYF Social Workers and other community stakeholders work with youth as they near 18 to establish an Independent Living Program (ILP) to guide the services and housing assistance until they are 21.

Airway Heights Corrections facility and the local jail works with Pioneer Human Services who operates a 55-bed work release facility for women and an 80-bed work release facility for men. A formalized discharge plan, in which housing is a requirement, is created for each client as they discharge from these

facilities.

## **Discussion**

The Spokane County and its jurisdictions are exploring an option of a Regional Public Development Authority to address the needs of the Spokane Region's individual and families who are unhoused. Their goal is to see if there could be better coordination, communication and funding solutions.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Spokane is facing growing housing challenges that include low vacancy and increasing prices. Housing affordability is critical for all residents to thrive and is the foundation of a vibrant and resilient community. The City of Spokane is working to address barriers to affordable housing by implementing a plan to address all aspects of housing choice. The City partners with the Washington State Department of Commerce, Spokane County, to increase access to housing within the region.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In 2019, the Washington Legislature passed E2SHB 1923 to increase residential capacity in cities across Washington. The bill emphasizes the need to increase housing supply for all income levels, and encourages cities to prioritize the creation of affordable, inclusive neighborhoods. The City of Spokane received a grant from the Washington Department of Commerce to develop a local housing action plan focused on infill housing and housing choice, safe and quality housing, affordable housing construction, and re-housing for those experiencing homelessness.

In July 2021, the City adopted its Housing Action Plan (HAP) to help increase housing options that are affordable and accessible for people and families of all incomes. The HAP provides a strategic approach to address current and future housing needs of the Spokane community and builds upon previous initiatives around infill development, housing quality, and affordable housing funding.

### **Priorities of Spokane's Housing Action Plan:**

- Increase housing supply, options, and affordability for all incomes. This includes strategies to support the availability of housing options and encourage the construction of both affordable and market-rate housing.
- Preserve housing affordability and quality to help people thrive where they live. This priority highlights the connections between housing affordability and quality to preserve and enhance existing housing throughout Spokane and support residents in every neighborhood.
- Enhance equitable access to housing and homeownership. This priority seeks to understand and consider the historic context that has contributed to patterns of inequity and encourages the City to break down barriers to accessible housing.
- Leverage and grow partnerships to support housing initiatives across the region. This priority encourages local and regional partnerships to address the many housing challenges faced by the

community and across the greater region.

Following its adoption in 2021, the Spokane City Council identified potential steps in the HAP and developed a commitment for action. The summary of strategies below outlines Council's intentions to move forward with an understanding of the critical shortage of residential housing.

**Summary of Strategies:**

- Land use changes to support increased density using infrastructure priorities
- Support for rapid development of accessory dwelling units using infrastructure priorities
- Financial incentives for rapid development of attainable housing using infrastructure priorities
- Administrative reform and resources for rapid development of housing
- Additional support of rental housing market
- Housing equity strategies

For more information regarding the Housing Action Plan and other planning efforts related to housing, please visit: <https://my.spokanecity.org/housing/spokane-housing-action-plan/>

**Discussion:**

Citizens are encouraged to participate in the planning efforts as the City of Spokane responds to the growing housing needs within our community. For more information about how citizens can participate in this discussion, please visit: <https://my.spokanecity.org/housing/spokane-housing-action-plan/>



## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The following actions are intended to align with the needs and goals identified in the 2020 – 2024 Consolidated Plan. The Community, Housing and Human Services Department will remain adaptive and ready to serve as needs arise and the response system must be tailored to meet community needs.

### **Actions planned to address obstacles to meeting underserved needs**

The City of Spokane will continue to engage with partner and local agencies to ensure unmet and changing needs within our community are addressed. Citizens are encouraged to engage in public processes to support the needs and goals identified in this Annual Action Plan.

1. Improve affordable housing access & availability.
2. Community based social service programming.

### **Actions planned to foster and maintain affordable housing**

Given the high demand for affordable housing, the City of Spokane recognizes the importance of fostering affordable housing development and maintaining existing affordable housing stock. The City of Spokane also provides Tenant Based Rental Assistance, when possible, to extremely low-income/homeless families to create affordable housing options at market rate rental housing located across the City of Spokane. The City of Spokane fosters relationships with both for-profit and nonprofit housing developers when soliciting HOME Multifamily Housing Program funding proposals. The City of Spokane offers developers the opportunity to leverage limited City of Spokane HOME funding with Low-Income Housing Tax Credits, housing bonds, Washington State Housing Trust Fund dollars, and Federal Home Loan Bank grants. Typically, City of Spokane HOME funds account for only a fraction of the total cost but deliver large projects providing many long-term affordable rental housing units.

The City of Spokane maintains its HOME investment in affordable housing by monitoring rental housing occupancy and physical condition over HUD's minimum compliance periods required by 24 CFR 92.254. The City of Spokane reserves the right to impose an additional 10-year local compliance period to retain these rental units as affordable housing available to low-income households. The City of Spokane grants and loans CDBG funds to repair low-income owner-occupied homes enabling existing homeowners to enjoy a safe and healthy home that they can afford to operate and maintain. The City of Spokane plans to address foreclosed, abandoned, and derelict properties by acquisition and/or renovation to create affordable homeownership opportunities.

The CHHS Department has set a goal to utilize the Community Housing Development Organization (CHDO) set asides from 2018 through 2023 to encourage the development of a CHDO agreement and funding of affordable housing using CHDO reserves as soon as possible. Those projects will provide an

additional opportunity to comment, outside of the annual action plan and will become substantial amendments, to be announced in the following year.

### **Actions planned to reduce lead-based paint hazards**

Spokane's Single-Family Rehabilitation and Multifamily Housing programs are active in identifying and repairing lead-based paint hazards in eligible owner and renter housing. HUD Title X and EPA Renovator (RRP) requirements are integrated into CDBG and HOME funded programs that rehabilitate housing units constructed prior to 1978. Typical lead hazard control begins with an XRF lead inspection to guide the scope of work. Certified workers complete lead hazard control work in compliance with HUD's Title X and EPA RRP regulations. These projects typically include wet scraping, painting, eliminating friction/impact surfaces, mulching bare soil, and cleaning to Clearance. Each rehabilitated housing unit will achieve clearance as part of project completion, as proscribed by HUD's Title X regulation.

### **Actions planned to reduce the number of poverty-level families**

The City's anti-poverty strategies are implemented through the following established goals of the Consolidated Plan. The CDBG and HOME program are the principal funding sources targeted at reducing the number of poverty-level families, but the ESG program also seeks to stabilize families and individuals at-risk of becoming homeless or experiencing homelessness. Importantly, the resource management responsibilities of these programs provide staff of the Department of Community, Housing and Human Services an opportunity to facilitate coordination among a range of social and housing programs, operated by other City of Spokane departments, governmental agencies, and the nonprofit community, that together enhance the opportunities to reduce poverty for families.

CDBG program resources are targeted to meet the community development, infrastructure and economic opportunities needs in the community. Public services activities include programs for stabilizing families, while the housing rehabilitation program reduces and stabilizes low- and moderate-income homeowner's housing expenses. CDBG public services activities, such as the housing counseling program and the rental assistance case management program, assist low- and moderate-income families on the edge of poverty to help them to economic security.

HOME program resources are allocated to address the needs for safe, affordable housing. Program activities that are designed to reduce housing expenses and offer the opportunity to help move families out of poverty are tenant-based-rental assistance and the multifamily development program, which maintains and expands affordable housing. These rental support programs help provide economic stability to the households assisted and are key to the goal of reducing the number of families facing poverty.

### **Actions planned to develop institutional structure**

New leadership at the City of Spokane is focused on developing the institutional structure to administer

CDBG and HOME Programs. Consistent applicant workshops and consistent timelines are being produced to provide predictability and encourage public participation on all plans and funding recommendations. The Department of Equity and Inclusion has developed a tool for departments to use to ensure there is no implicit bias within plans or funding recommendations. Compliance with regulations is high priority, along with timely expenditures and reporting.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City has established several cooperative partnerships and collaborations with public and supportive housing providers, private and government health, local government, mental health and social service agencies to address its priority needs and will continue to do so.

Examples include:

- **Multi-family Housing:** the City of Spokane works closely with Spokane County, the WA State Department of Commerce, and the WA State Housing Finance Commission to coordinate the funding, development and monitoring of multi-family housing units funded through the HOME program.
- **Tenant-Based Rental Assistance:** the City is seeking partners to administer TBRA with the HOME ARP Program.

The City of Spokane is the lead agency and the Collaborative Applicant for the Spokane/Regional Continuum of Care. The City of Spokane coordinates a number of homelessness reduction system-wide strategies involving both public and private agencies such as Coordinated Assessment, Housing First, Permanent Supportive Housing, Transitional Housing, and Rapid Re-housing through the Continuum of Care.

### **Discussion:**

The City of Spokane affirmatively furthers fair housing in all funded projects and activities. CHHS is trained in fair housing to assist with understanding, identifying and reporting fair housing concerns to Northwest Fair Housing Alliance, The Washington State Human Rights Commission and HUD Fair Housing and Equal Opportunity Department. The City of Spokane has a Human Rights Commission that provides oversight to any concerns brought to them, assisting with referrals to agencies who can assist people concerned about equal rights and fair housing in City programs. Northwest Fair Housing Alliance is updating the City's Fair Housing Plan and it will be adopted prior to the beginning of the 2024 Program Year.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

See narratives below for additional information about the Community Development Block Grant Program (CDBG), HOME Program, and Emergency Solutions Grant Program (ESG).

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

Spokane does not plan to directly use other forms of investment beyond those listed in 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME regulation 92.254 describes qualifications of homeownership activities as affordable housing. City of Spokane has not budgeted HOME funds for homeownership activities. The City of Spokane retains written agreements used in a previous homeownership program. These agreements include a recapture provision triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. The City's Single Family Rehabilitation program uses this same loan recapture provision which limits recaptured funds to net proceeds of a sale. Consequently, the City is not required to repay HUD should any sale, short sale, foreclosure, involuntary sale, etc. of a program-assisted home provide insufficient funds to fully repay the amount of loaned HUD funding.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME regulation 92.254(a)(4) describes the minimum HOME period of affordability based upon the amount of HOME homeownership assistance. The City of Spokane has not budgeted HOME funds for homeownership activities. The City previously established maximum HOME assistance for each homebuyer transaction and that HOME assistance required a 10-year period of affordability. Earlier homeownership assistance loan documents provided some debt forgiveness over the 10-year HOME affordability period. All City homeownership assistance written agreements included a recapture provision that triggered repayment if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This recapture provision limits recaptured funds to any net proceeds available from the sale rather than the entire HOME investment.

Similarly, HOME-funded affordable rental housing projects include acquisition, new construction, and/or renovation trigger minimum periods of affordability per 24 CFR 92.252(e). New construction projects are always subject to the regulation's 20-year affordability period but acquisition and/or rehab projects commonly trigger a 5, 10, or 15-year HOME affordability period. The City of Spokane reserves the right to impose additional years of affordability that will run concurrently with the HOME affordability period. These City-imposed affordability periods are described further in the HOME Multifamily Housing Program Description and agreements.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is

rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

A portion of HOME ARP funds will be used to provide TBRA and will be available to all qualified populations as required by HOME ARP regulations.

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

HOME ARP does not allow preference for the use of TBRA.

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

### **Emergency Solutions Grant (ESG) Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The Emergency Solutions Grant funds, in conjunction with additional funding sources, are currently funding Coordinated Assessment Initiatives through rapid re-housing, and shelter activities. The attached program standards have been developed with community feedback, based on the feedback from CoC programs administering these funded activities. The standards continue to consider the smaller resources and even greater targeting needed for ESG. These standards are

included in program specific guidelines for all ESG funded programs.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Households seeking homeless assistance can access services through the Spokane Continuum of Care's Coordinated Assessment (CA) system. The local CA system operates two portals to better meet the disparate needs of different household types. Households with minor children are served through Homeless Families Coordinated Assessment (HFCA) system, which coordinates all family homeless service programs to provide prevention and rapid re-housing assistance in addition to placement in interim, transitional, and permanent supportive housing, if applicable. The program utilizes the Service Prioritization Decision Assistance Tool (VI SPDAT) to assess families for appropriate housing and service interventions based on vulnerability rather than a first come first serve model. The VI SPDAT provide a consistent way of assessing households across the Continuum of Care and assists HFCA in connecting families with an appropriate housing intervention based on their level of need.

Households without children can access services through the Singles Homeless Coordinated Assessment (SHCA) System. SHCA operates as a decentralized assessment system with a lead agency to facilitate the training and coordination of assessment sites. SHCA also uses the SPDAT tool to provide common outcome data and measurable results. Once the appropriate assessment is completed in HMIS, a housing referral can be made to the appropriate housing track based on the household's vulnerability and desired housing intervention.

Households may access the program through one of two entry points:

1. By walking into either the HFCA or SHCA program offices for an assessment; or
2. Through targeted outreach and screening with a partnering service provider such as an emergency shelter or street outreach program.

Providers primarily serving victims of domestic violence, dating violence, sexual assault, and stalking are required to comply with the VAWA final rule and the locally adopted VAWA Written Standards, including Emergency Transfer Plan.

The CA system has been developed in accordance with the HUD Continuum of Care Regulations. Participation in this system is mandatory for ESG and CoC grantees.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

As the CoC Collaborative Applicant, the City of Spokane works with the Continuum of Care Governance Board and Community Housing and Human Services Board (CHHS), to determine

priorities for homeless funding. The Request for Proposals (RFP) for ESG funding is published on the City of Spokane's website, in the local newspaper, is sent to an email distribution list of private non-profit organizations, homeless provider groups and to faith-based groups, and to the Homeless Coalition. During the application process for homeless funding, the RFP and Evaluation Committee of CoC reviews applications and makes funding recommendations to CoC Governance Board. The CoC Governance Board then makes funding recommendations to the Spokane City Council. Once the City Council reviews and approves the recommendations, CHHS begins the contracting process with subrecipients. Following the execution of contracts, CHHS continues to monitor and support the subrecipients through the end of the contract term.

Applicants eligible to apply for ESG funds include:

- City or County governments
  - Public and private nonprofit organizations (501(c)(3))
  - Private for-profit organizations or individuals may implement certain economic development, low-income housing rehabilitation and microenterprise activities
  - Faith based organizations
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Spokane currently meets the homeless participation requirement detailed in 24 CFR 576.405(1) through formerly homeless individuals' membership on the Community, Housing and Human Services Board subcommittees, Continuum of Care Governance Board, and the CoC RFP and Evaluation Committee. These committees are responsible for recommending policies and making funding decisions.

5. Describe performance standards for evaluating ESG.

All programs funded through ESG are evaluated for performance quarterly. Data for these evaluations is pulled from the Community Management Information System. In addition, all ESG funded programs are required to ensure CMIS data quality by the 5th of each month. Programs funded for rapid re-housing are measured by the percentage of households exiting to permanent housing, the percentage of households with increased income at exit, and the average length of time from identified eligibility to being housed. Programs funded for emergency shelter operations are required to enter universal data into the CMIS system and record entry and exit dates. In addition, these programs are measured by the percentage of households who exit from the emergency shelter into permanent housing, the average length of time individuals are homeless in emergency shelter, average length of time between enrollment and clients' date of engagement.



Citizens with additional questions regarding the CDBG, HOME and ESG Programs are encouraged to contact the Community, Housing and Human Services Department (CHHS) for additional information.

CHHS Contact Information:

- Email to CHHS at [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org)
- Phone CHHS at 625-6325
- Attend a Public Hearing and make comment directly to the CHHS Board
- Visit CHHS at Spokane City Hall at 808 W. Spokane Falls Blvd, Spokane, WA 99201

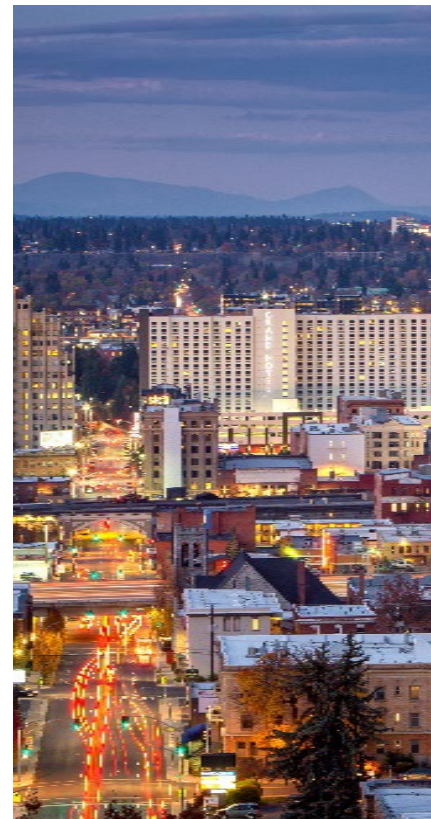




# Public Hearing 2024 Annual Action Plan

March 6, 2024  
Community, Housing, and Human Services Department

[24 CFR Part 91](#)



# Annual Action Plan

- What is it?
  - Overview of HUD allocated resources
  - Overview of funded projects
    - Consolidated Plan Priority Needs
    - Goal achievement
  - Program Year: July 1, 2024-June 30, 2025
- Annual submission to HUD for three funding entitlement grants:
  - Community Development Block Grant (CDBG)
  - HOME Investment Partnership Program
  - Emergency Solutions Grant (ESG)
- AAP due to HUD May 16, 2024 – must be accepted by HUD by August 16, 2024

# 2020-2024 Consolidated Plan Priority Needs

## Priority Needs

1. Improve affordable housing access & availability
2. Urgent public health & safety response
3. Community based social service programming

## 2024 Annual Action Plan Priorities

1. Affordable Housing Development
2. Community Based Social Services
3. Capital Improvements to Public Services



# Priority Needs

## 1. Improve affordable housing access & availability

*Expand the number of affordable housing options for low- and moderate-income individuals and households. The City will fund proposals that address the needs of target populations including, but not limited to homeownership, rental housing, communal living, etc. Additionally, the City will prioritize proposals that integrate services that help stabilize permeant housing for high barrier populations. The goal of housing stability is to prevent and divert individuals and families from entering the homeless response system.*



# Priority Needs

## 2. Urgent public health & safety response

*Adaptive response to changing community needs related to sheltering homeless populations, natural disasters, and public health pandemics.*



# Priority Needs

## 3. Community based social service programming

*Community based services that address the following areas:*

- *Food Security*
- *Workforce Development*
- *Housing Stability*
- *Childcare*
- *Transportation*
- *Behavior and victim services*
- *Micro Enterprise activities*





# AP-15 Expected Resources (CDBG)

Expected Amount Available	
Annual Allocation	\$3,670,893
Program Income	\$1,500,000
Prior Year Resources	\$0
Total	\$5,170,893



## AP-15 Expected Resources (HOME)

Expected Amount Available	
Annual Allocation	\$1,409,280
Program Income	\$185,000
Prior Year Resources	TBD
Total	\$1,594,280

# AP-15 Expected Resources (ESG)

Expected Amount Available	
Annual Allocation	\$277,996
Program Income	\$0
Prior Year Resources	\$0
Total	\$277,996



# Recommended Activities for Funding

Agency	Proposal	Priority Type	Funding Request	Award Amount	Funding
<b>Public Services</b>					
CHAS	Dental Voucher Clinic	Health Services	\$75,000	\$75,000	Full
West Central Community Center	Youth Development	Youth Services	\$35,000	\$35,000	Full
Young Women's Christian Association	Behavioral Health Services	Victims Services	\$58,935	\$58,935	Full
Northeast Youth Center	Youth Program	Childcare Services	\$55,541	\$55,541	Full
Women & Children's Free Restaurant	Food Bank	Food Bank	\$65,000	\$65,000	Full
Partners with Families and Children	Victim Services	Victims Services	\$86,574	\$86,574	Full
Our Place	Food Bank	Food Bank	\$70,402	\$70,402	Full
Lutheran Community Services NW	Victim Services	Victims Services	\$99,875	\$84,515	Partial
		PS - Total	\$546,327	\$530,967	
<b>Housing Activity</b>					
SNAP	Single Family Rehabilitation Program	Rehabilitation: Single Unit Residential	\$1,624,021	\$1,624,021*	Full
<b>Public Facility Improvement</b>					
Northeast Community Center	Walkway Cover	Facility Improvements	\$120,000	\$120,000	Full
The Salvation Army Food Bank	Facility Expansion	Facility Improvements	\$456,000	\$456,000	Full
Family Promise	Facility Improvements	Facility Improvements	\$51,921	\$51,921	Full
Catholic Charities	St. Margaret's Shelter Improvements	Facility Improvements	\$102,943	\$102,943	Full
Excelsior	Roof Replacement	Facility Improvements	\$253,500	\$253,500	Full
<b>Economic Development</b>					
Sin Miedo Al Exito		Micro Enterprise	\$66,181	\$66,181	Full
SNAP	Financial Access	Micro Enterprise	\$150,000	\$150,000	Full
<b>Minor Home Repair Program</b>					
SNAP	Minor Home Repair	Rehabilitation: Single Unit Residential	\$500,000	\$500,000	Full
		Non - PS - Total	\$3,824,566	\$3,574,566	
		Ps and Non PS Total	\$4,370,893	\$4,105,533	

# Annual Action Plan

## Public Comment Period

- Begins Wednesday, February 7, 2024
- Ends Saturday, March 9, 2024
- Proposed 2024 Annual Action Plan
  - View/download from CHHS website: <https://my.spokanecity.org/chhs/>
  - Request a printed copy from CHHS



# Public Comment

## How to make a Public Comment(s)

- Public Hearing (held during CHHS Board Meeting): March 6, 2024
- Email CHHS: [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org)
- Phone: (509) 625-6325
- City Council Meeting



# Public Comment

## Response to Public Comment

- CHHS will review and consider all Public Comments
- CHHS will provide Public Comments to the CHHS Board for consideration
- Response will follow close of Public Comment period
- Response to comment within 15 working days following end of comment period
- AAP will include Public Comment received and CHHS response to comment





# Questions?

*Thank you*

