

Community, Housing, & Human Services Board April 5, 2023, 4:00 p.m.

Hybrid Meeting – Microsoft Teams and City Council Briefing Center 808 W. Spokane Falls Blvd., Spokane, WA 99201

Vision: To provide opportunities that enhance the quality of life for Spokane's extremely low to moderate income population.

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

4:00 – 4:10 Call to Order – Board Chair

- 1. Approval of Agenda: ACTION
- 2. Public Comment Please restrict comments to items relevant to the CHHS Board
- 3. Approval of the February and March Minutes: ACTION

4:10 - 4:40 Board Education

Spokane Trends – Patrick Jones

4:40 - 5:35 Discussion

- 1. Annual Action Plan: ACTION
- 2. "Regional Authority": Discussion with Gavin Cooley

5:35 - 5:40 Director's Report

- 1. Cannon Street Shelter Update Johnnie Perkins
- 2. Department Update Jenn Cerecedes

5:40 - 5:50 City Council Updates

1. City Council

5:50 – 5:55 Committee Updates

- 1. Affordable Housing Committee
- 2. Evaluation and RFP Committee RFP Committee Report Third Wave Emergency Rental Assistance

5:55 - 6:00 Announcements

6:00 Adjournment – Board Chair

2023 Board Meeting Schedule

All Board meetings are held in person in the City Council Briefing Center and via Microsoft Teams from 4:00 p.m. to 6:00 p.m. unless otherwise posted.

Click here to join the meeting

| January 4 | July 5 |
|------------|------------------------|
| February 1 | August 2 |
| March 1 | (Retreat?) September 6 |
| April 5 | October 4 |
| May 3 | November 1 |
| June 7 | December 6 |

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mseinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

| | Jan. | Feb. | Mar. | Apr. | May | Jun. | Jul. | Aug. | Sep. | Oct. | Nov. | Dec. |
|----------------------------------|------|------|------|------|-----|------|------|------|------|------|------|------|
| Board Members | 4 | 1 | 1 | 5 | 3 | 7 | 5 | 2 | 1 | 4 | 1 | 6 |
| Adriane Leithauser | Χ | Χ | Х | | | | | | | | | |
| Barb Lee | Χ | Χ | Х | | | | | | | | | |
| Betsy Wilkerson – Council Member | | Χ | | | | | | | | | | |
| Blake Waltman | | Χ | Х | | | | | | | | | |
| Bob Hutchison | Χ | Χ | | | | | | | | | | |
| Gordon Graves | Χ | Χ | | | | | | | | | | |
| Jeri Rathbun (Chair) | Χ | Χ | Χ | | | | | | | | | |
| Karen Stratton – Council Member | | Χ | Х | | | | | | | | | |
| Karen Ssebanakitta | Χ | Χ | Χ | | | | | | | | | |
| George Dahl – County Rep | Χ | Χ | Х | | | | | | | | | |
| Eric Robison | Χ | Χ | Χ | | | | | | | | | |
| Robert Lippman | | Χ | | | | | | | | | | |

STANDING COMMITTEE MEETING INFORMATION

Affordable Housing Committee: Second Tuesday of each month, 10:30 a.m. - 12:00 p.m. Arlene Patton, Adriane Leithauser, Phil Altmeyer, Andy Hoye, Mark Muszynski, Patricia Kienholz, Gordon Graves, Diane Zemke, Michone Preston, Eric Robison

<u>Evaluation & Review Committee:</u> Third Wednesday of each month, 10:00 - 11:30 a.m. Anne Stuyvesant-Whigam, Jeri Rathbun, Kim Taylor, Diane Zemke, Arlene Patton, Sara Clements-Sampson, Rowena Pineda, Fran Papenleur, Karen Ssebanakitta (Chair), Barb Lee

Executive Committee: Third Wednesday of each month, 4:00 - 5:30p.m. Jeri Rathbun, Adriane Leithauser, Bob Hutchinson, Karen Ssebanakitta

CA/CD: First Tuesday of each month, 5:30 to 7:00 p.m.

Refer to https://my.spokanecity.org/chhs/ for more information on Board-related meetings and events.

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Notice for a Public Hearing and Public Comment Period

Public Hearing Date: Wednesday, April 5, 2023

Time: 4-6 p.m.

Location: City Council Briefing Center - City Hall Lower Level

808 W. Spokane Falls Blvd.

Spokane WA, 99201

Please contact CHHS at 509-625-6325 or at spokanechhs@spokanecity.org for virtual meeting options.

The City of Spokane's Community, Housing and Human Services (CHHS) Board will hold a public hearing to provide information and invite public comment on the 2023 Annual Action Plan for the 2020-2024 Consolidated Plan.

The City of Spokane receives an annual allocation from the U.S. Department of Housing and Urban Development (HUD) to fund activities that directly benefit low- and moderate-income individuals. The Annual Action Plan provides an overview of how those resources will be expended during fiscal year 2023.

The public may comment at the Public Hearing or provide comment to the CHHS Department at 509-625-6325 or spokanechhs@spokanecity.org. An electronic copy of the draft can be obtained at https://my.spokanecity.org/chhs/documents/ starting on April 5, 2023. Paper copies of the draft plan will be made available upon request after April 5, 2023.

Public comments will be collected for the 2023 Annual Action Plan between April 5, 2023, and May 5, 2023.

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NON-ENGLISH SPEAKING: The Consolidated Plan process intends, to the maximum extent feasible, to accommodate the needs of non-English speaking residents. Individuals requesting an interpreter should contact the CHHS Department. All accommodation requests should be made 72 hours prior to the public hearing, however, if a request is made within 72 hours, every reasonable effort will be made to provide an interpreter.

For further information, contact the CHHS Department at 509-625-6325 or at spokanechhs@spokanecity.org.

Community, Housing, & Human Services Board

February 1, 2023

Meeting Minutes

Meeting called to order at 4:04 PM.

Attendance/Introductions

- Board Members Present: Barb Lee, Adriane Leithauser, Jeri Rathbun (Chair), Karen Ssebanakitta (Co-Vice Chair), Bob Hutchinson (Co-Vice Chair), Karen Stratton, Betsy Wilkerson, Gordon Graves, Eric Robison, Blake Waltman, George Dahl, Robert Lippman
- **Staff Present:** Jenn Cerecedes, Richard Culton, RaMona Pinto, Kelly Burnett, Heather Page, Kim Clifton, Tessa Jilot, Brian Walker, Kim McCollim, Devin Biviano
- Guests Present: Morgan Smith, Nicolette Ocheltree

Approval of the Agenda:

MOTION by Karen Ssebanakitta, seconded by Eric, **to approve the agenda; approved unanimously.**

BOARD AGENDA APPROVED.

Public Comment:

None.

Approval of January Minutes:

MOTION by Eric, seconded by Adriane, to approve the January Minutes; approved unanimously.

Board Education:

<u>Built for Zero Presentation:</u> Morgan Smith presented on Built for Zero, providing a history, goals, how they have had success so far, and what they hope to see from a systematic approach. Some Q&A and discussion followed.

MOTION by Adrian, seconded by Karen Ssebanakitta, to move the OPMA training to the end of the meeting; approved unanimously.

Discussion and Action Items:

<u>Welcome New Board Members and Council Members:</u> Jeri welcomed the new board member, Blake, and the Council Members Stratton and Wilkerson who are returning for 2023. Some discussion on recruiting additional board members followed introductions.

<u>RFP Cycle:</u> Jeri asked Jenn to review the RFP cycle again (from last month) to refresh everyone. Jenn obliged. Q&A and discussion followed. Karen Ssebanakitta also provided an update on what the RFP Committee wanted to see in the cycle. More discussion followed.

MOTION by Gordon, seconded by Adriane, to take the recommendation of the RFP Committee to extend current contracts to the February and March community, stakeholder, and Council

^{**}The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtual meeting platform**

engagement sessions and by the beginning of April have a recommendation of whether or not to move forward with extending the contracts; approved unanimously.

<u>Warming Shelter NOFA:</u> The RFP Committee recommends, "Transitions and Family Promise should be granted their full requested amounts (\$29,264 and \$66,106, respectively), with the proviso that reimbursements are limited to services provided during weather events as defined in the new City Ordinance. Reopen the NOFA and invite Yoyot Sp'q'n'l to reapply with a proposal more specific to the terms of NOFA, possibly in collaboration with a partner agency. Reach out to other potential providers to rebuild positive working relationships with the City, and encourage an expanded applicant pool for warming centers."

MOTION by Adriane, seconded by Eric, to approve the RFP Committee's recommendation for the Warming Shelter NOFA; approved unanimously.

Updates:

<u>Director's Report:</u> Jenn provided an update on staffing, the CHG, where CHHS is with monitoring. Jenn also explained some of the Right-of-Way dollars distribution to TRAC and other services/providers.

<u>City Council Update:</u> Betsy provided an update on what has been happening with getting people moved out of Camp Hope and into shelters or housing. Karen Stratton gave an update on the landlord/tenant meetings and getting the ordinances passed. There was some discussion regarding the "regional authority" 90-day due diligence period.

<u>Affordable Housing Committee:</u> Adriane provided an update on some proposals that are expected to be coming down so there will be a meeting in February.

RFP/Evaluation Committee: Karen Ss. Provided an update on the meeting date being moved to the morning before executive committee. She also mentioned new members the committee would like to recruit. She also clarified that the RFP committee's recommendation to extend for a year would include having a more robust community and stakeholder engagement, and utilize the data from the City, EWU, etc. more thoroughly for the next round. She also asked if more educational sessions regarding data could be included in some of the future meetings. Gordon added wanting to also see a workforce development committee.

<u>Announcements:</u> Jeri asked that everyone does the OPMA training on their own since we ran out of time tonight.

MOTION by Adriane, seconded by Betsy, to adjourn; **approved unanimously. Meeting Adjourned at 6:03 PM.**

The next CHHS Board Meeting is scheduled for **March 1, 2023 from 4:00-6:00 p.m.** and will be held in the City Council Briefing Center and online.

Community, Housing, & Human Services Board

March 1, 2023

Meeting Minutes

Meeting called to order at 4:02 PM.

Attendance/Introductions

- **Board Members Present:** Barb Lee, Adriane Leithauser, Jeri Rathbun (Chair), Karen Ssebanakitta (Co-Vice Chair), Karen Stratton, Eric Robison, Blake Waltman, George Dahl
- Staff Present: Jenn Cerecedes, Richard Culton, RaMona Pinto, Daniel Ramos, Brian Walker, Kelly Burnett, Heather Page, Kim Clifton, Tessa Jilot, Brian Walker, Kim McCollim, Devin Biviano
- Guests Present: Nicolette Ocheltree, Leslie Hope

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtual meeting platform

Approval of the Agenda:

Move the Rapid Rehousing RFP to before Board Education.

Remove the minutes.

MOTION by Adriane, seconded by Karen Ss, to approve the agenda as amended; approved unanimously.

BOARD AGENDA APPROVED.

Public Comment:

None.

Approval of February Minutes:

None provided/deferred to next month.

Action Item:

Affordable Housing Committee - Rapid Rehousing RFP: Adriane gave a brief overview of the RFP, the funding, and the priority regarding CDBG funds. Then she went into more details on the decision and encouraged more new partnerships and others to keep applying. Some of the ones they turned down were due to the funds not qualifying but the ideas were solid for other funding sources. Richard provided some information on the technical assistance workshops. Eric brought up that there was a question in the committee regarding why some of the applications were asking for rehabbing properties that are already established when that cost should have been considered when developing the properties. He mentioned that in the future it would be good to ask why they are needing help with that, whether it's inflation or whatever. Some discussion and Q&A followed.

MOTION by Karen Ss, seconded by Karen St, to bring the Affordable Housing Committee's recommendation (attached at end of minutes) to City Council; approved unanimously.

Board Education:

<u>CMIS</u>: Daniel Ramos III gave a presentation on CMIS what it is, what it does, and what they hope it can do in the future. Some Q&A and discussion followed.

Discussion and Action Items:

New Board Member Recommendations: Jeri presented the applicants that have been interviewed for the board to consider moving forward with.

MOTION by Karen, seconded by Eric, to approve the slate of candidates; approved unanimously.

Updates:

<u>Director's Report:</u> Jenn provided an update on CHHS department monitoring and staffing.

<u>City Council Update:</u> Karen St and Nicolette provided an update on the landlord/tenant ordinances and the "Regional Authority" due diligence. Some conversation followed.

Affordable Housing Committee: No update.

RFP/Evaluation Committee: Next meeting is on the 15th. They will be talking about a provider survey to guide recommendations for the next RFP cycle. And they are considering a 2-year cycle instead of the 5-year cycle it has been. And then there is a possible request for more members or ad hoc committees to help with the number of contracts they need to review.

Announcements: None.

MOTION by Karen Ss, seconded by Adriane, to adjourn; **approved unanimously. Meeting Adjourned at 5:47 PM.**

The next CHHS Board Meeting is scheduled for **April 5, 2023 from 4:00-6:00 p.m.** and will be held in the City Council Briefing Center and online.

| SPOKANE Agenda Sheet | for City Council Meeting of: | Date Rec'd | 3/13/2023 |
|---------------------------|---------------------------------|----------------|---------------|
| 03/27/2023 | | Clerk's File # | OPR 2023-0351 |
| | | Renews # | |
| Submitting Dept | HOUSING & HUMAN SERVICES | Cross Ref # | |
| Contact Name/Phone | RICHARD CULTON 509.625.6009 | Project # | |
| Contact E-Mail | RCULTON@SPOKANECITY.ORG | Bid # | |
| Agenda Item Type | Contract Item | Requisition # | |
| Agenda Item Name | AFFORDABLE HOUSING FUNDING RECO | OMMENDATIONS | |

Agenda Wording

CHHS is seeking Council approval to use CDBG, HOME and Sales and Use Tax Revenue (1406/1590) to fund affordable housing projects

Summary (Background)

Requesting to fund 9 projects for funding, \$1,000,000 for Sunset Hills, \$800,000 for VOA Alexandria's House, \$154,435 for CCEW Summitview, \$800,000 SNAP Alexandria Apts, \$678,850 SNAP Patrician, \$300,000 for NECC Triplex, \$120,000 Transitions TLC units, \$705,000 SNAP Pacific Apartments, \$2,531,320 SHA Hifumi En

| Lease? | NO | Grant related? YES | Public Works? NO | | | | | | | |
|----------------|----------------------|---------------------|--------------------------------------|----------|--|--|--|--|--|--|
| Fiscal I | mpact | | Budget Account | | | | | | | |
| Expense | \$ \$1,000,00 | 00 | # 1710-95579-51010-542 | 01-99999 | | | | | | |
| Expense | \$ \$3,558,28 | 35 | # 1690-95576-51010-542 | 01-99999 | | | | | | |
| Expense | \$ \$2,531,32 | 20 | # 1595-53121-51010-542 | 01-99999 | | | | | | |
| Select | \$ | | # | | | | | | | |
| Approv | als | | Council Notification | <u>s</u> | | | | | | |
| Dept He | <u>ad</u> | MCCOLLIM, KIMBERLEY | Study Session\Other | 3/13/23 | | | | | | |
| Division | <u>Director</u> | MCCOLLIM, KIMBERLEY | Council Sponsor | tratton | | | | | | |
| <u>Finance</u> | | MURRAY, MICHELLE | Distribution List | | | | | | | |
| <u>Legal</u> | | HARRINGTON, | jcerecedes@spokanecity.org | | | | | | | |
| | | MARGARET | | | | | | | | |
| For the I | <u> Mayor</u> | ORMSBY, MICHAEL | rculton@spokanecity.org | | | | | | | |
| Additio | nal Approva | <u>als</u> | pgrinder@spokanecity.org | | | | | | | |
| Purchas | ing | | kclifton@spokanecity.org | | | | | | | |
| ACCOU | NTING - | MURRAY, MICHELLE | | | | | | | | |
| GRANTS | <u> </u> | | | | | | | | | |
| | | | | | | | | | | |
| | | | Approved by City Council on: 3/27/23 | | | | | | | |



Committee Agenda Sheet Urban Experience Committee

| Submitting Department | Community, Housing and Human Services | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|
| Contact Name | Richard Culton | | | | | | | | | | |
| Contact Email & Phone | rculton@spokanecity.org; 625-6009 | | | | | | | | | | |
| Council Sponsor(s) | Councilmember Stratton | | | | | | | | | | |
| Select Agenda Item Type | ☐ Consent | | | | | | | | | | |
| Agenda Item Name | Affordable Housing Funding Recommendations | | | | | | | | | | |
| *use the Fiscal Impact box | CHHS is seeking Council approval to use CDBG, HOME and Sales and Use Tax Revenue (1406/1590) to fund affordable housing projects as detailed below, and to enter into contractual and legal agreements with the entities as identified below: | | | | | | | | | | |
| below for relevant financial information | with the entities as identified below: CHHS released a Notice of Funding Availability (NOFA) to the public on December 9, 2022 for proposals that would address urgent housing needs for low- and moderate-income residents. The main priorities of the Rapid Capital Acquisition and Reconstruction of Affordable Housing NOFA were to 1.) rapidly allocate CDBG funds which cannot be used to fund new construction, and 2.) to use CDBG, HOME, and Sales and Use Tax revenue funds to increase affordable housing inventory or preserve current affordable housing inventory for low-to-moderate-income households through rapid acquisition and rehabilitation activities. There was roughly \$10,000,000 in potential funding available for this NOFA. The Request for Proposals closed on January 16, 2023. CHHS received a total of 18 applications from 12 different agencies, organizations, and individuals. A total of \$18,265.71 in funding was requested. Two applications were not considered for funding due to either not meeting the NOFA funding priorities or the proposals requested funding for activities deemed ineligible for any of the funding sources. Two applicant workshops were held during December. Staff provided an additional 11 technical assistance meetings to applicants. Members of the CHHS Affordable Housing Committee individually reviewed 16 applications along with staff threshold reviews, and then scored each application. On Tuesday February 14, 2023, the Committee met collectively to discuss scoring and select projects for funding. Ultimately, the Committee chose the top scoring projects for funding, with one exception. Spokane Neighborhood Action Partners submitted four proposals for funding and prioritized those proposals by the greatest need. While SNAP's Sinto Apartments proposal scored high in the review, SNAP had prioritized it as a lower need project. The CHHS Affordable Housing Committee respected SNAP's prioritization. During the deliberations members of the committee noted the continuing need to attract additional new af | | | | | | | | | | |

The CHHS Affordable Housing Committee identified nine (9) projects for funding.

- Sales and Tax Use Revenue Funding, \$2,581,320.00, Spokane
 Housing Authority, Hifumi En Apartments. Housing for elderly
 and disabled households. The project consists of demolishing
 the current 41-unit apartment complex built in 1972 and
 replacing it with an 86-unit new construction apartment
 complex at the same location. Award to meet remaining gap
 funding need. This is Spokane County's one Metro Pool 9%
 LITC project for 2022.
- 2. **HOME Funds, \$1,000,000.00,** Take up the Cause, Sunset Hill Apartments. Funding for acquisition of turn-key ready 59-unit apartment project to be converted to affordable housing immediately. Conditional award pending funding from HTF.
- 3. **CDBG Funds, \$154,435.00,** Catholic Charities, Summit View Apartments. Funding to be used to bring the elevator up to current fire, safety, and Americans with Disability Act standards, preserving access to 27-units of affordable housing for low-income households.
- 4. CDBG, \$705,000.00, Spokane Neighborhood Action Partners, Pacific Apartments. Funding to be used to address critical repairs and upgrades that impact sustainable long-term operations of the building, and to preserve the existing 10-units of affordable housing to households at or under 50% AMI.
- 5. CDBG, \$800,000.00, Spokane Neighborhood Action Partners, Alexandria Apartments. Listed on the historic registry and subject to historic preservation regulations. Funding to be used to address deferred maintenance, replacing failing windows, updating interior finishes, and addressing safety concerns, preserving the existing affordable housing units currently serving 22 households earning less than or equal to 50% AMI.
- 6. CDBG, \$678,850.00, Spokane Neighborhood Action Partners, Patrician Apartments. The funding will be used to preserve the affordable housing for the 17 households earning 50% or less AMI currently living in the units. Funding to be used to address critical repairs and upgrades including important safety updates to stair stringers and steps that are failing in multiple areas and requiring continual maintenance.
- 7. CDBG, \$120,000.00, Transitions, Transitional Living Center Units. The building was converted into apartment units in 1993. These 30-year-old units have never been renovated or updated. Funding will be used to replace the 30-year-old flooring and bathroom fixtures, convert light fixtures to energy efficient LED, replace interior and exterior door, and addressing safety concerns in four (4) of the units. This will preserve affordable housing to extremely low-income women and children.
- 8. **CDBG, \$300,000.00**, North East Community Center, Triplex. Funding would be used to rehab existing single-family property owned by NECC to a multi-family, 3-unit building of affordable housing.

| | 9. CDBG, \$800,000.00, Volunteers of America, Alexandria's House. The funding would be used to rehab the current structure, adding a fire suppression system, updating electrical and plumbing, meeting ADA requirements, and increasing the room count to preserve and increase the affordable housing inventory for extremely-low-income pregnant and parenting women (ages 16-20) and their children. | | | | | | | |
|--|--|--|--|--|--|--|--|--|
| | The funding recommendations listed above will support the construction of 89 new affordable housing units, acquisition of 59 units to be converted into affordable housing and rehabilitation of 62 existing affordable housing units. | | | | | | | |
| | The amount of the requests exceeded the funding available by more than \$8,000,000.00. Nine projects were not funded during this funding round. Not all proposals were eligible based on the program requirements of each available funding source. Other proposals were still conceptual in nature and not ready to receive an award of funds. The attached tables list those projects. | | | | | | | |
| | The CHHS Affordable Housing Committee funding recommendations were submitted to the CHHS Board for review. The CHHS Board voted to accept the recommendations of the CHHS Affordable Housing on March 1, 2023. | | | | | | | |
| | A future NOFA will prioritize new construction of affordable units. | | | | | | | |
| | | | | | | | | |
| Fiscal Impact Total Cost: Click or tap here to Approved in current year budge | | | | | | | | |
| Funding Source Specify funding source: Funds fund the projects | e-time Recurring from CDBG, HOME and 1590 Sales and Use Tax Revenue will be used to | | | | | | | |
| Expense Occurrence 🗵 One | e-time Recurring | | | | | | | |
| Other budget impacts: (revenu | e generating, match requirements, etc.) | | | | | | | |
| Operations Impacts (If N/A, | please give a brief description as to why) | | | | | | | |
| What impacts would the propo | sal have on historically excluded communities? | | | | | | | |
| | The proposals recommended for funding will provide services to underserved communities through the creation and retention of affordable housing and housing services for low- to moderate-income nouseholds. | | | | | | | |
| How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? | | | | | | | | |

CHHS will collect and report basic demographic data on recipients of these funding sources as outlined in their contractual agreements.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

CHHS utilizes performance-based contracting to ensure the objectives of each proposal are being met in accordance with performance measures as outlined in each contractual agreement. Additionally, CDBG and HOME operate under HUD's oversight and performance metrics are reported yearly through the CAPER.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The CDBG and HOME funding recommendations align with the five-year Consolidated Plan and move the City forward in meeting its goals of increasing new affordable housing inventory and preserving current affordable housing inventory. The 1590 Sales and Use Tax Revenue funding recommendation aligns with the SMC 08.07B.

RAPID CAPITAL ACQUISITION & RECONSTRUCTION OF AFFORDABLE HOUSING RFP 2023

| | RAPID HOUSING RFP | (Subject to Change without Notice) |
|-----------|-------------------|------------------------------------|
| ORGANIZER | CITY HCD TEAM | |

| RFP TIMELINE | STARTING | ENDING | | STARTING | ENDING |
|---------------------------------------|------------|------------|-----------------------------|-----------|-----------|
| RFP OPEN ON WEBSITE | 12/9/2022 | 12/16/2023 | CHHS BOARD MEETING | 3/01/2023 | 3/01/2023 |
| T/A WORKSHOP | 12/13/2022 | 12/13/2022 | AGENDA SHEET TO DANIELLE | 3/10/2023 | 3/13/2023 |
| T/A WORKSHOP | 12/15/2022 | 12/15/2022 | PIES COMMITTEE | 3/27/2023 | 3/27/2023 |
| APPLICATIONS DUE | 1/16/2023 | 1/16/2023 | ADVANCED AGENDA | 4/3/2023 | 4/3/2023 |
| STAFF REVIEWS | 1/17/2022 | 1/31/2022 | CONSENT AGENDA | 4/10/2023 | 4/10/2023 |
| SEND APPS AND STAFF REVIEWS TO AHC | 2/03/2023 | 2/03/2023 | AWARD LETTERS SENT OUT | 4/14/2023 | 4/14/2023 |
| AFFORDABLE HOUSING COMMITTEE | 2/14/2023 | 2/14/2023 | DRAFT COMMITMENT LETTERS | 4/14/2023 | 5/1/2023 |
| | | | DRAFT LEGAL DOCS | 5/1/2023 | 6/1/2023 |

| JA | ٩N١ | JA | RY | | | | F | EBI | RUA | ARY | / | | | Ν | ΛAF | RCH | ł | | | | Д | PR | L | | | | | Ν | 1AY | ′ | | | | | JŲ | JNI | E | | | | |
|----|-----|------------|----|----|----|----|----|-----|-----|-----|----|----|----|----|-----|-----|-----|----|----|----|----|----|----|----|----|----|----|----|-----|----|-----|----|----|----|----|-----|----|----|----|----|----|
| M | Т | W | Т | F | S | S | M | Т | W | Т | F | S | S | М | T | W | Т | F | S | S | M | Т | W | Т | F | S | S | М | Т | W | Т | F | S | S | М | Т | W | Т | F | S | S |
| | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 | | | 1 | 2 | 3 | 4 | 5 | | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | 1 | 2 | 3 | 4 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | | | | | | 27 | 28 | 29 | 30 | 31 | | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 | | | | | 26 | 27 | 28 | 29 | 30 | | |
| 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| JĮ | JLY | , . | | | | | Д | UG | iUS | Т | | | | S | EP | ΓΕΝ | 1BE | ER | | | C | СТ | ОВ | ER | | | | N | IOV | ΈN | 1BE | R | | | D | EC | EM | BE | R | | |
| М | Т | W | Т | F | S | S | M | Т | W | Т | F | S | S | М | Т | W | Т | F | S | S | М | Т | W | Т | F | S | S | М | T | W | Т | F | S | S | М | Т | W | Т | F | S | S |
| | | | | | 1 | 2 | | 1 | 2 | 3 | 4 | 5 | 6 | | | | | 1 | 2 | 3 | | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 | | | | | 1 | 2 | 3 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 31 | | | | | | | | | | | | | | | | | | | | | 30 | 31 | | | | | | | | | | | | | | | | | | | |

The following table provides an overview of the projects recommended for funding:

| APPLICANT | PROJECT NAME | FUNDING REQUESTED | FUNDING RECOMMENDED |
|---------------------------|--------------------|----------------------|------------------------|
| SHA | Hifumi En | \$2,581,320 | \$2,581,320 |
| VOA | Alexandria's House | \$800,000 | \$800,000 |
| Catholic Charities | Summit View Apts. | \$154,435 | \$154,435 |
| SNAP | Alexandria Apts. | \$800,000 | \$800,000 |
| SNAP | Patrician Apts. | \$678,850 | \$678,850 |
| SNAP | Pacific Apts. | \$705,000 | \$705,000 |
| Take Up The Cause | Sunset Hill Apts. | \$1,000,000 | \$1,000,000 |
| Northeast Community Cntr. | 4-plex | \$300,000 | \$300,000 |
| Transitions | TLC Center | \$120,000 | \$120,000 |

The following table provides an overview of the projects <u>not</u> recommended for funding:

| APPLICANT | PROJECT NAME | FUNDING REQUESTED | FUNDING RECOMMENDED |
|--------------------------------|----------------------------|----------------------|------------------------|
| SNAP | Sinto Apts. | \$105,000 | \$0 |
| SLIHC | Land Bank | \$400,000 | \$0 |
| Career Path Services | Operations | \$200,000 | \$0 |
| St. Ann's/Career Path Services | Youth Transitional SRO's | \$350,000 | \$0 |
| Career Path Services | Hoot Owl Apts. | \$2,238,038 | \$0 |
| Habitat | Land Bank/Land Acquisition | \$2,300,000 | \$0 |
| Salina Gray | Triplex | \$1,769,588 | \$0 |
| Excelsior | Acquisition Rehab | \$2,282,940 | \$0 |
| VOA | Vets on N. Lacey | \$1,480,000 | \$0 |

OPR 2023-0351 - AGREEMENT CHHS HOUSING HUMAN SERVICES FUND AFFORDABLE HOUSING PROJECTS

Final Audit Report 2023-03-30

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By: Stephen Williams (swilliams@spokanecity.org)

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