



## Community, Housing, & Human Services Board

December 7, 2022, 4:00 p.m.

Hybrid Meeting – Microsoft Teams and City Council Briefing Center  
808 W. Spokane Falls Blvd., Spokane, WA 99201

**Vision:** To provide opportunities that enhance the quality of life for Spokane's extremely low to moderate income population.

<b>TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE</b>	
<b>4:00 – 4:10</b>	<b>Call to Order – Board Chair</b>
	<ol style="list-style-type: none"> <li>1. Approval of Agenda: <b>ACTION</b></li> <li>2. <b>Public Comment</b> – Please restrict comments to items relevant to the CHHS Board</li> <li>3. Approval of the October and November meeting minutes: <b>ACTION</b></li> </ol>
<b>4:10 – 4:30</b>	<b>Board Education</b>
	<ol style="list-style-type: none"> <li>1. Introduction of new NHHS Director Kim McCollim</li> <li>2. Neighborhoods/Community Assembly – Kathryn Alexander</li> </ol>
<b>4:10 – 5:30</b>	<b>Discussion</b>
	<ol style="list-style-type: none"> <li>1. Emergency Shelter Beds – RFP: <b>ACTION</b></li> <li>2. Affordable Housing RFP: <b>ACTION</b></li> <li>3. Executive Nominations: <b>ACTION</b></li> <li>4. Public Hearing HOME ARP: <b>ACTION</b></li> <li>5. Affordable Housing Committee Response to 1590 Funds in 2023 Proposed Budget</li> <li>6. Open Board Applications</li> </ol>
<b>5:30 – 5:40</b>	<b>Director's Report</b>
	<ol style="list-style-type: none"> <li>1. Warming Centers and TRAC Updates</li> <li>2. Goals in 2023</li> </ol>
<b>5:40 – 5:50</b>	<b>Updates</b>
	<ol style="list-style-type: none"> <li>1. City Council</li> </ol>
<b>5:50 – 5:55</b>	<b>Committee Updates</b>
	<ol style="list-style-type: none"> <li>1. Affordable Housing Committee</li> <li>2. Evaluation and RFP Committee</li> </ol>
<b>5:55 – 6:00</b>	<b>Announcements</b>
<b>6:00</b>	<b>Adjournment – Board Chair</b>

### 2022 Board Meeting Schedule

All Board meetings are held in person and via Microsoft Teams from 4:00 p.m. to 6:00 p.m. unless otherwise posted.

Join by phone: 1-323-618-1887 Access Code: 571 655 302#

January 5	July 6
February 2	August 3
March 2	Canceled in lieu of Retreat 9/15/22 <del>September 7</del>
April 6	October 5
May 4	November 2
June 1	December 7

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Board Members	Jan. 5	Feb. 2	Mar. 2	Apr. 6	May 4	Jun. 1	Jul. 6	Aug. 3	Sep. 7	Oct. 5	Nov. 2	Dec. 7
Adriane Leithauser	X		X	X	X	X	X	X	X	X	X	
Barb Lee					X	X	X	X	X	X	X	
Barry Barfield	X	X	X	X	X	X						
Betsy Wilkerson – Council Member	X	X	X	X	X	X	X	X			X	
Bob Hutchison		X	X	X	X		X	X	X	X	X	
Gordon Graves	X	X	X	X	X	X	X	X	X	X	X	
Jeri Rathbun	X	X	X	X	X	X			X	X	X	
Jonathan Bingle – Council Member			X	X	X		X	X	X		X	
Karen Ssebanakitta					X	X	X	X	X	X	X	
Kathleen Torella – County Rep	X	X	X	X	X	X	X	X	X	X		
Kathryn Alexander	X	X	X	X	X	X	X	X	X	X	X	
Eric Robison									X	X	X	
Robert Lippman									X	X	X	

### **STANDING COMMITTEE MEETING INFORMATION**

**Affordable Housing Committee:** Second Tuesday of each month, 11:30 a.m. to 1:00 p.m.

Arlene Patton, Adriane Leithauser, Phil Altmeyer, Andy Hoyer, Mark Muszynski, Patricia Kienholz, Gordon Graves, Diane Zemke, Michone Preston, Eric Robison

**Evaluation & Review Committee:** First Wednesday of each month, 10:00 a.m.

Anne Stuyvesant-Whigam, Jeri Rathbun, Kim Taylor, Diane Zemke, Arlene Patton, Sara Clements-Sampson, Rowena Pineda, Fran Papenleur, Karen Ssebanakitta (Chair), Barb Lee

**Executive Committee:** Third Wednesday of each month, 4:00 p.m. to 5:30 p.m.

Jeri Rathbun, Adriane Leithauser, Bob Hutchinson, Kathryn Alexander, Karen Ssebanakitta

**CA/CD:** First Tuesday of each month, 5:30 p.m. to 7:00 p.m.

Refer to <https://my.spokanecity.org/chhs/> for more information on Board-related meetings and events.

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## Notice for a Public Hearing and Public Comment Period

**Public Hearing Date:** Wednesday, December 7, 2022  
**Time:** 4:00 P.M. to 6:00 P.M.  
**Location:** City Council Briefing Center, City Hall,  
808 W Spokane Falls Blvd, Spokane  
Teleconference Meeting  
Phone: 1-323-618-1887  
Access Code: 571-655-302#

The City of Spokane's Community, Housing, and Human Services Department (CHHS) will hold a Public Hearing to provide information and invite public comment on the HOME American Rescue Plan (HOME-ARP) draft plan.

The City of Spokane will allocate and award \$4,628,671 in funding for eligible and approved proposals.

As per the U.S. Department of Housing and Urban Development, the purpose of HOME-ARP funding is to provide homelessness assistance and supportive services. Funds to be administered through the HOME-ARP program must be used to perform four activities that benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations as defined in Notice CPD-21-10. Eligible activities for funding include: (1) development and support of affordable housing, (2) tenant-based rental assistance (TBRA), (3) provision of supportive services; and (4) acquisition and development of non-congregate shelter units.

The public may comment at the Public Hearing or may forward their comments to the CHHS Department via phone, call 509-625-6325, or email [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org). An electronic copy of the draft can be obtained at <https://my.spokanecity.org/chhs/documents/>. Paper copies of the draft Plan will be made available upon request.

Public comments will be collected for the HOME-ARP draft plan between the dates of December 7, 2022, and January 6, 2023.

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**NON-ENGLISH SPEAKING:** The Consolidated Plan process intends, to the maximum extent feasible, to accommodate the needs of non-English speaking residents. Individuals requesting an interpreter should contact the CHHS Department. All accommodation requests should be made 72 hours prior to the public hearing, however, if a request is made within 72 hours, every reasonable effort will be made to provide an interpreter.

For further information, contact the CHHS Department at 625-6325.