



Community, Housing, & Human Services Board

January 5, 2022 4:00

Vision: To provide opportunities that enhance the quality of life for Spokane's extremely low to moderate income populations.

Teleconference Meeting

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

4:00 – 4:10 Call to Order - Board Chair

- 1) Approval of Agenda: **ACTION**
- 2) **Public Comment** - Please restrict comments to items relevant to the CHHS Board
- 3) Approval of the December Meeting Minutes: **ACTION**

4:10 – 4:30 Board Education

- 1) New CHHS Director – Jennifer Cerecedes
- 2) Q & A with Jenn

4:30 – 5:30 Discussion

- 1) Election of Officers: **ACTION**
- 2) Committee members positions
- 3) Executive Committee approvals, when necessary: **ACTION**
- 4) ERA 2: **ACTION**

5:30– 5:45 Director's Report

- 1) CHHS Department Update – Eric Finch and Jenn Cerecedes

5:45– 5:50 Updates

- 1) City Council
- 2) Affordable Housing
- 3) RFP/Eval

5:50 – 5:55 Committee Updates

- 1) Affordable Housing Committee
- 2) Evaluation and RFP Committee

5:55 – 6:00 Announcements

6:00 Adjournment - Board Chair

2022 Board Meeting Schedule

All Board meetings are held via WebEx from 4:00pm – 6:00pm unless otherwise posted.

Join by Phone 1-408-418-9388 Access Code: 2485 166 6627

January 5, 2022	July 6, 2022
February 2, 2022	August 3, 2022
March 2, 2022	September 7, 2022
April 6, 2022	October 5, 2022
May 4, 2022	November 2, 2022
June 1, 2022	December 7, 2022

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Board Members	Jan. 5	Feb. 2	Mar. 2	Apr. 6	May 4	Jun. 1	Jul. 6	Aug. 3	Sep. 7	Oct. 5	Nov. 2	Dec. 7
Adriane Leithauser												
Anne Stuyvesant-Whigham												
Barry Barfield												
Betsy Wilkerson – Council Member												
Bob Hutchison												
Dillon Thorpe												
Gordon Graves												
Ike Okoli												
Jason McAllister												
Jeri Rathbun												
Kate Burke – Council Member												
Kathleen Torella – County Rep												
Kathryn Alexander												
Rebecca Sero												

STANDING COMMITTEE MEETING INFORMATION

Affordable Housing Committee: Second Tuesday of each month, 11:30 to 1:00.

Arlene Patton, Adriane Leithauser, Phil Altmeyer, Andy Hoyer, Mark Muszynski, Patricia Kienholz, Gordon Graves, Diane Zemke, Barry Barfield, Michone Preston

Evaluation & Review Committee: Schedule TBD

Anne Stuyvesant-Whigham, , Jeri Rathbun, Kim Taylor, Diane Zemke, Arlene Patton, Sara Clements-Sampson, Rowena Pineda, Fran

Executive Committee: Third Wednesday of each month, 1:00 to 2:30 P.M. City Hall, 6th floor Conference Room - *Anne Whigham, Adriane Leithauser, Jeri Rathbun*

CA/CD: First Tuesday of each month, 5:30 - 7:00 P.M. West Central Community Center, Newton Room

Refer to <https://spokanechhs.org/> for information on Board-related meetings and events

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Past & Current Rental Assistance

Program Funding Source	LiveStories				Family Promise			Carl Maxey Center	City of Spokane TOTALS			
	ERA 1.0	TRAP 1.0	TRAP 2.0	TOTAL	ERA 1.0	TRAP 1.0	TOTAL	ERA 1.0	ERA1.0	TRAP 1.0	TRAP 2.0	TOTAL
Total Direct Assistance Award	\$ 3,759,063.00	\$ 5,676,506.00	\$ 7,644,221.00	\$ 17,079,790.00	\$ 2,000,000.00	\$ 2,090,768.00	\$ 4,090,768.00	\$ 350,000.00	\$ 6,109,063.00	\$ 7,767,274.00	\$ 7,644,221.00	\$ 21,520,558.00
Total paid to date	\$ 3,797,668.00	\$ 5,676,506.00	\$ 2,010,490.53	\$ 11,484,664.53	\$ 2,000,000.00	\$ 911,750.00	\$ 2,911,750.00	\$ 355,780.00	\$ 6,153,448.00	\$ 6,588,256.00	\$ 2,010,490.53	\$ 14,752,194.53
Number of HH received assistance	635	923	303	1861	296	152	448	54	985	1075	303	2363
Amount of Direct Assistance Remaining	\$ (38,605.00)	\$ -	\$ 5,633,730.47	\$ 5,595,125.47	\$ -	\$ 1,179,018.00	\$ 1,179,018.00	\$ (5,780.00)	\$ (44,385.00)	\$ 1,179,018.00	\$ 5,633,730.47	\$ 6,768,363.47
percentage spent	101%	100%	26%	67%	100%	44%	71%	102%	101%	85%	26%	69%
	FULLY EXHAUSTED	FULLY EXHAUSTED			FULLY EXHAUSTED			FULLY EXHAUSTED	FULLY EXHAUSTED			
timeline of funds dispursed	7/1/21 - 9/30/21	10/1/21 - 12/23/21	12/27/21 - present		6/1/21 - 11/30/21	12/1/21 - present		6/1/21 - 10/31/21				
average monthly disbursement	\$ 1,168,513.20	\$ 1,902,099.60	\$ 3,940,723.50	\$ 1,588,201.00	\$ 307,692.30	\$ 976,000.00	\$ 396,800.00	\$ 54,735.38				
			*anticipatated			*anticipatated						

since June 1 (29weeks)

ERA 2.0 Considerations

Total Award from Treasury to COS	\$ 5,297,865.00
Funds available to award	\$ 5,165,418.00

	LiveStories	Family Promise	Carl Maxey Center
# of Applications CURRENTLY in queue (as of 1/1/22)	1644	142	50
Average daily applications submitted	26	4	3
Total funds needed to fulfill current applications	\$ 8,900,000.00	\$ 852,000.00	\$ 330,897.00
Additional (ERA2) direct assistance funds needed to fulfill current applications	\$ 3,266,269.53	\$ -	\$ 330,897.00
admin costs of additional funds (15%)	\$ 489,940.43	\$ -	\$ 49,634.55
TOTAL ADDITIONAL funds needed to fulfill current applications	\$ 3,756,209.96	\$ -	\$ 380,531.55