



Community, Housing, & Human Services Board

Vision: To provide opportunities that enhance the quality of life for Spokane's extremely low to moderate income populations.

July 7, 4:00 PM
Teleconference Meeting

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

4:00 – 4:10 Call to Order - Board Chair

- 1) Approval of Agenda: **ACTION**
- 2) Public Comment - Please restrict comments to items relevant to the CHHS Board
- 3) Approval of the June Meeting Minutes: **ACTION**

4:10 – 4:30 Board Education

- 1) RFI Update

4:30 – 5:30 Discussion

- 2) 2021 Action Plan – Open Public Comment Period: **ACTION**

5:30 – 5:40 Director Report – David Lewis

5:40 – 5:45 Updates

- 1) City Council

5:45 – 5:55 Committee Updates

- 1) Affordable Housing Committee
- 2) Evaluation and RFP Committee

5:55 – 6:00 Announcements

6:00 Adjournment - Board Chair

2021 Board Meeting Schedule

All Board meetings are held via WebEx from 4:00pm – 6:00pm unless otherwise posted.

Join by Phone 1-408-418-9388 Access Code: 1876-11-3824

January 6, 2021

February 3, 2021

March 3, 2021

April 7, 2021

May 5, 2021

June 9, 2021

July 7, 2021

August 4, 2021

September 1, 2021

October 6, 2021

November 3, 2021

December 1, 2021

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

	Jan. 6	Feb 3	March 3	April 7	May 5	June 9	July 7	Aug. 4	Sept. 1	Oct. 6	Nov. 3	Dec. 1
Gordon Graves	X	X			X							
Adriane Leithauser	X	X		X	X							
Rebecca Sero	X	X		X								
Kate Burke – Council Member	X	X		X								
Anne Stuyvesant-Whigham	X	X		X	X							
Dillon Thorpe	X	X		X								
Kathleen Torella – County Rep	X	X		X	X							
Betsy Wilkerson – Council Member	X	X		X	X							
Barry Barfield	X	X		X	X							
Bob Hutchison	X	X										
Jason McAllister	X	X		X								
Jeri Rathbun	X	X		X	X							
Ike Okoli					X							
Kathryn Alexander				X	X							

STANDING COMMITTEE MEETING INFORMATION

Affordable Housing Committee: Second Tuesday of each month, 11:30 to 1:00.

Arlene Patton, Adriane Leithauser, Phil Altmeyer, Andy Hoyer, Mark Muszynski, Patricia Kienholz, Gordon Graves, Diane Zemke, Barry Barfield, Michone Preston

Evaluation & Review Committee: Schedule TBD

Anne Stuyvesant-Whigham, Rebecca Sero, Dillon Thorpe, Jeri Rathbun, Kim Taylor, Diane Zemke, Arlene Patton, Sara Clements-Sampson, Rowena Pineda

Executive Committee: Third Wednesday of each month, 1:00 to 2:30 P.M. City Hall, 6th floor Conference Room - *Anne Whigham, Adriane Leithauser, Jeri Rathbun, Dillon Thorpe*

CA/CD: First Tuesday of each month, 5:30 - 7:00 P.M. West Central Community Center, Newton Room

Refer to <https://spokanechhs.org/> for information on Board-related meetings and events

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



Community, Housing, & Human Services (CHHS) Board

June 9, 2021
Meeting Minutes

Meeting called to order at 4:03 PM.

Attendance

- **Board Members Present:** Adriane Leithauser (Chair), Anne Stuyvesant-Whigham, Barry Barfield, Jeri Rathbun, Kathryn Alexander, Gordon Graves, Bob Hutchinson, Rebecca Sero, Dillon Thorpe
- **Staff Present:** George Dahl, Kelly Burnett, Kirstin Davis, Cupid Alexander, David Lewis, Cassi Brown, Becky Tuno, Margret Hinson, Kelsey Martin
- **Guests Present:** Paul Kroppe, Tim Crowley, Jonathan Mallahan, Melissa Morrison

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform

Approval of the Agenda:

Motion to approve agenda made by Board Member Barry Barfield and seconded by Council Member Anne Whigham.

➤ AGENDA APPROVED

Public Comments:

No Public Comments.

Approval of the May Board Minutes:

Before the May Minutes could be approved it was noted that there was a spelling error to Gordon's name.

Motion to approve the May Board Minutes with the spelling update made by Board Member Jeri Rathbun and Seconded Board Member Gordon Graves.

➤ BOARD MINUTES APPROVED

Board Education - Johnathan Mallahan:

Jonathan Mallahan VP of Housing Development of Affordable Housing with Catholic Charities and provided the following information to the board.

- Family Based Services - Served over 7000 People
- Human Connection often changes people's lives; showing people that they care and staffing our facilities with people and services that show we care.
- When looking for land for Multi Family Developments we can be competing with others.
- CCEW does have emergency assistance.

There was talk about their budget and shared a spreadsheet with the group via the WebEx format.

Spokane County CSCHD Departments Rental Assistance Funding- Tim Crowley:

- The Eviction Moratorium is going to be ending at the end of June and we are not sure what is going to be happening.
- 1st rental assistance money came with 2 awards 6m and 2.6 for the second and wrapping up this program and funds were to be used all county wide.
- 1493 households served 8.5 million used, - Average paid out was \$3,291 and was focused on 50% ami with no utility assistance. The second round of funding allowed to include

- up to 80% ami and provided 12 months of total rent.
- Treasury Rental Assistance - 11.2 million to be used working on a back log up to 600 application in the back log. There is about 28 million to give out for rental assistance.
- County Money is for those outside of city limits.

RFP Committee Recommendation:

City of Spokane Board Member Anne Whigham provided the board with the following information:

- 3 applications were received for this funding notice.
- The RFP committee was not really thrilled with the applications that were received. There is an urgency to get these funds out the door and did not want to fall in the same pathways and funding the same populations that are always reached and not able to reach out to those that are underserved.
- 1000 applications have been received and the 6.7m could be committed in the next couple of weeks (Current T-RAP monies).
- Some of the organizations were working on making applications computer based, committee would like to see that there be more paper available.
- Concerns with how the applications did not show how the organizations will be reaching out to the BIPOC Communities.

Board is looking for a recommendation on entering into a contract with Family Promise for the amount of 2.5M and Live Stories for 6,685,880.00

Motion to approve the recommendation from the RFP Committee made by Board Member Barry Barfield and seconded by Board Member Dillon Thorpe

➤ MOTION APPROVED

New Committee Discussion

Board Member Dillon Thorpe informed the board of the following information.

- Would like to educate the community about the CHHS Board and then to educate the board of the community needs and creating a partnership.
- The purpose of the subcommittee is to educate the community on CHH's resources and focus on increasing the board's awareness of community needs and maintain access and communication between the two partners.
- This Adhoc committee comes out of the visioning meeting that happened last fall. Board member will all need to be on other committees.

Board would like board members to look at the different committees and then rank in order the committee that they would like to be on most.

Directors Report:

City Staff member Cupid Alexander provided the following information:

- He talked a bit more in regard to the information that was presented by Jonathan Mallahan.
- Lytek projects - that once they are done with their project/compliance period they no longer have to be affordable housing unties.
- Going to be running an RFI - Need to see where our investments are going.

Council Update: No update from City Council

Committee Updates:

Affordable Housing Committee

- Discuss more about the research question regarding the rental housing repair program. Want to make sure that everyone has an informed and has all the information they need to make a decision.
- The group also was able to tour the Early Learning Center.

RFP Committee - No Updates

Announcements

Looking to reschedule the retreat and Executive committee is looking to get this scheduled for September.

Meeting Adjourned

Motion to adjourn the meeting made by Board Member Whigham and seconded by Board Member Barfield.

➤ APPROVED

Meeting Adjourned at 5:58 PM.

The next CHHS Board Meeting is scheduled for **July 7, 2021 from 4-6 pm.**