



**CITY OF SPOKANE  
SPECIAL MEETING NOTICE  
COMMUNITY, HOUSING, AND HUMAN SERVICES BOARD**



*Wednesday, September 2, 2020*  
*4:00 P.M. – 6:00 P.M.*  
*Teleconference Meeting*

*Join by Phone 1-408-418-9388*

*Access Code: 146-206-0991*

The regular scheduled Community, Housing, and Human Services (CHHS) Board will be held via teleconference; not in its normal location of the Council Briefing Center at City Hall. The teleconference meeting is open to the public. We do ask that all teleconference attendees mute their phones until they have a question; this will help eliminate background noise.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



# Community, Housing, & Human Services Board

Vision: To provide opportunities that enhance the quality of life for Spokane's extremely low to moderate income populations.

September 2, 4:00 PM  
City Council Briefing Center  
Lower Level, City Hall

**TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE**

**4:00 – 4:10 Call to Order - Board Chair**

- 1) Approval of Agenda: **ACTION**
- 2) Public Comment - Please restrict comments to items relevant to the CHHS Board
- 3) Approval of the August Meeting Minutes: **ACTION**

**4:15 – 4:45 Board Education**

- 1) PIT - Presentation

**4:45 – 5:20 Discussion**

- 1) CDBG-CV Funds – Recommendations on Funding: **ACTION**
- 2) Planning for the CHHS Board Visioning Session in October
- 3) Approve Evaluation and RFP Committee Members: **ACTION**

**5:20 – 5:35 Director Report – Tim Sigler**

**5:35 – 5:45 Updates**

- 1) City Council
- 2) CoC Board

**5:45 – 5:55 Committee Updates**

- 3) Affordable Housing Committee
- 4) Evaluation and RFP Committee

**5:55 – 6:00 Announcements**

**6:00 Adjournment - Board Chair**

## 2020 Board Meeting Schedule

All Board meetings are held in City Hall in the City Council Briefing Center from 4:00 – 6:00 pm unless otherwise posted.

- February 5, 2020
- March 4, 2020
- March 27, 2020
- April 1, 2020 (cancelled)
- May 6, 2020
- June 3, 2020
- July 8, 2020
- August 5, 2020
- September 2, 2020
- October 7, 2020
- November 4, 2020
- December 2, 2020

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Username: COS Guest

Password:

	Feb. 5	March 4	March 27	May 6	June 3	July 8	Aug. 5	Sept. 2	Oct. 7	Nov. 4	Dec 2
Gordon Graves	X	X		X		X	X				
Adriane Leithauser	X	X	X	X	X	X	X				
Rebecca Sero		X		X	X	X	X				
Kate Burke – Council Member	X	X	X	X			X				
Anne Stuyvesant-Whigham	LOA	LOA	X	X	X	X	X				
Dillon Thorpe	X		X	X	X	X	X				
Jan Simpson – CoC Rep	X	X		X	X	X	X				
Kathleen Torella – County Rep	X	X		X	X	X	X				
Melody Dunn		X	X	X	X	X	X				
Betsy Wilkerson – Council Member		X	X	X	X	X	X				
Barry Barfield			X	X	X	X					
Bob Hutchison			X	X		X	X				
Jason McAllister			X	X	X		X				
Jeri Rathbun			X	X	X	X	X				
Ike Okoli											

**STANDING COMMITTEE MEETING INFORMATION**

**Affordable Housing Committee:** Second Tuesday of each month, 11:30 to 1:00.

*Arlene Patton, Adriane Leithauser, Phil Altmeyer, Andy Hoye, Mark Muszynski, Patricia Kienholz, Gordon Graves, Diane Zemke, Barry Barfield, Michone Preston*

**Evaluation & RFP Committee:** Schedule TBD

*Anne Stuyvesant-Whigham, Rebecca Sero, Dillon Thorpe, Jeri Rathbun, Kim Taylor, Diane Zemke, Arlene Patton, Sara Clements-Sampson, Rowena Pineda, Fran Papanleu, Hadley Morrow*

**Executive Committee:** Third Wednesday of each month, 1:00 to 2:30 P.M. City Hall, 6<sup>th</sup> floor Conference Room - *Anne Whigham, Adriane Leithauser, Rebecca Sero, Dillon Thorpe, Tim Sigler*

**CA/CD:** First Tuesday of each month, 5:30 - 7:00 P.M. West Central Community Center, Newton Room

Refer to <https://spokanechhs.org/> for information on Board-related meetings and events

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# Community, Housing, & Human Services (CHHS) Board

August 5, 2020  
Meeting Minutes

Meeting called to order at **4:03 PM**.

## Attendance

- **Board Members Present:** Adriane Leithauser (Chair), Anne Stuyvesant-Whigham, Council Member Betsy Wilkerson, Jeri Rathbun, Dillon Thorpe, Melody Dunn, Jason McAllister, Rebecca Sero, Kathleen Torella, Jan Simpson, Bob Hutchinson, Council Member Kate Burke, Gordan Graves
- **Staff Present:** George Dahl, Tim Sigler, Kelly Burnett, Paul Trautman, Becky Tuno, Maren Murphy, Tirrell Black, Cassi Brown, Tija Danzig, Paul Trautman, Kirstin Davis

## Approval of the Agenda:

No changes made to the Agenda.

Motion to approve agenda as is made by City Council Member Betsy Wilkerson and seconded by Board Member Jason McCallister.

- AGENDA APPROVED

## Public Comments:

No Public Comments

## Approval of the July Board Minutes:

Motion to approve the May Board Minutes as is made by Council Member Wilkerson and seconded by Board Member Dillon Thorpe.

- BOARD MINUTES APPROVED

## Board Education - Housing Action Plan

Staff Member Maren Murphy (Planner - City of Spokane) presented on the Housing Action Plan. Staff Member Murphy provided a PowerPoint that was shared over WebEx for the meeting and the print version can be found in the agenda packet materials.

## Consolidated Plan:

Staff Member George Dahl updated the Board that no public comments have been received at this time. The Public Hearing was opened and closed during the last Board meeting in July.

## Discussion on the Homelessness Response Ordinance No. C-35908:

Board Chair Adriane Leithauser wanted to give the board the chance to give any additional thoughts or comments regarding the ordinance and how some of the wording had changed since it was passed a few weeks ago. This Ordinance will continue to be discussed at future Board meetings.

## Appointing a CHHS Board member to be CoC Liaison:

Board Member McCallister was asked if he was still interested in being the liaison to the Spokane City/County Continuum of Care Board

Motion to approve Board Member McCallister as the CoC Liaison was made by Council

Member Wilkerson and seconded by Board Member Melody Dunn.

- CoC LIAISON APPROVED

**Director Report:**

Staff Member Tim Sigler provided the Director's Report including the following items:

- Arena Shelter/55 W. Mission Shelter update
- Tenant Based Rental Assistance Program
- Health District interest in siting on the CHHS board

**Council Update**

No Council update was provided.

**CoC Update:**

Board Member McAllister provided the following information:

- The CoC Board discussed their 5 year Plan to End Homelessness
- CHHS Staff provided the shelter report
- The Health District provided a COVID update
- A Staff Member from the City of Spokane Valley provided information on bridge housing
- City of Spokane staff presented on HMIS changes to the Board

**Committee Updates:**

Affordable Housing Committee:

- No update at this time as there was not a July or August meeting
- The Rose Apartments will be lowered onto the foundation on 8/13/20

RFP/Evaluation Committee:

- No update as there haven't been any meetings

**Meeting Adjourned**

Motion to adjourn the meeting mad by Board Member McCallister and seconded by Board Member Bob Hutchinson.

- APPROVED

**Meeting Adjourned at 5:41 PM.**

The next CHHS Board Meeting is scheduled for **September 2, 2020 from 4-6 pm.**