Community, Housing, & Human Services Board

Vision: To provide opportunities that enhance the quality of life for Spokane's extremely low to moderate income populations.

May 1, 4:00 PM
City Council Briefing Center
Lower Level, City Hall

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

4:00 – 4:10	**Call to Order - Board Chair**
	1) Approval of Agenda: **ACTION** 2) Public Comment - Please restrict comments to items relevant to the CHHS Board 3) Approval of the April Meeting Minutes: **ACTION**
4:10 – 4:30	**Public Hearing**
	1) 2019 Annual Action Plan/Substantial Amendment to 2018 Action Plan 2) Open Public Comment Period: **ACTION**
4:30 – 4:50	**Board Education**
	1) 2019 Point-in-Time Count Results
4:50 – 5:10	**Discussion**
	1) CDBG Timeliness Update 2) Consolidated Plan Update 3) Board Recruiting Update
5:10 – 5:20	**Director Report – Kelly Keenan**
5:20 – 5:30	**Council Update**
5:30 – 5:50	**Committee Updates**
	1) Affordable Housing Committee 2) Evaluation and RFP Committee
5:50 – 6:00 – Announcements	

2019 Board Meeting Schedule

All Board meetings are held in City Hall in the City Council Briefing Center from 4:00 – 6:00 p.m. unless otherwise posted.

February 6, 2019
March 6, 2019 - Cancelled
April TBD (Board Retreat TBD)
May 1, 2019
June 5, 2019
August 7, 2019
September 4, 2019
October 2, 2019
November 6, 2019
December 4, 2019

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Username: COS Guest

Password:

	Feb. 6	March 6 Meeting Cancelled	April 10	May 1	June 6	July 3	Aug. 7	Sept. 4	Oct. 2	Nov. 6	Dec 5
Mike Fagan – Council Member	X		X								
Gordon Graves	X										
Joe Johnston	X										
Adriane Leithauser	X		X								
Rebecca Sero	X		X								
Ben Stuckart – Council Member											
Anne Stuyvesant-Whigham	X		X								
Kim Taylor	X		X								
Dillon Thorpe	X		X								
Pam Tietz – CoC Rep											
Kathleen Torella – County Rep											
Diane Zemke	X		X								
Melody Dunn	X		X								

STANDING COMMITTEE MEETING INFORMATION

Affordable Housing Committee: Second Tuesday of each month, 11:30 to 1:00. Union Gospel Mission
Arlene Patton, Gary Pollard, Adriane Leithauser, Karen Stratton, Phil Altmeyer, Andy Hoye, Doug Durham, Mark Muszynski, Art Noll, Patricia Kienholz

Evaluation & Review Committee: *Kim Taylor, Rebecca Sero, Diane Zemke, Arlene Patton, Fran Papenleur, Amme Paluch, Anne Whigham, Jessie Norris, Sarah Clements-Sampson, Christina Kamkosi, Mike Crowley, Mark Muszynski, Rowena Pineda*

Executive Committee: Third Wednesday of each month, 1:30 to 3:00 P.M. City Hall, 6th floor Conference Room - *Diane Zemke, Arlene Patton, Anne Whigham, Fran Papenleur, Kim Taylor, Adrian Leithauser, Dawn Kinder, Kelly Keenan*

CA/CD: First Tuesday of each month, 5:30 - 7:00 P.M. West Central Community Center, Newton Room

Refer to https://spokanechhs.org/ for information on Board-related meetings and events

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Community, Housing, & Human Services (CHHS) Board

April 10th, 2019
Meeting Minutes

Meeting called to order at **12:26 PM.**

Attendance

- **Board Members Present:** Melody Dunn, Mike Fagan, Adriane Leithauser, Rebecca Sero, Kim Taylor, Dillon Thorpe, Anne Stuyvesant-Whigham (Chair), Diane Zemke
- **Staff Present:** Kelly Burnett, George Dahl, Kelly Keenan, Cendy Pfortmiller, Paul Trautman
- **Guests Present**: Kathryn Alexander, Anna Everano

Introductions: Board members and staff went around the room and introduced themselves.

Approval of the Agenda

Before the meeting agenda could be approved it was made known that the Affordable Housing Committee had an action item that needed to be added.

Motion to approve agenda with the adding the Affordable Housing Action item change by CHHS Board Member Adriane Leithauser and seconded by CHHS Board Member Kim Taylor.

- AGENDA APPROVED

Approval of the December 2018 Meeting Summary

Motion to approve the February Meeting Summary by CHHS Board Member Kim Taylor and seconded by CHHS Board Member Diane Zemke.

- MEETING SUMMARY APPROVED

Action Items:

2018 Annual Actin Plan Amendment for Rose Apartments: City Staff Member Paul Trautman presented on the amendment to the 2018 Annual Action plan for the Rose Apartments that is currently located at 1726 E. 3rd Avenue. At the February 6th CHHS Board meeting the board initiated a public comment period regarding adding funds to the Rose Apartments relocating project. The public comment period expired on March 8th, 2019 and no comments had been received. We now ask the board to approve the $71,815 contract with ECCO for the relocation of the Rose Apartments.

Motion to Approve the Rose Apartments Substantial Amendment to the 2018 Annual Action Plan and authorize a $71,815 contract with ECCO for the Rose Apartments by CHHS Board Member Zemke and seconded by Board Member Melody Dunn.

- MOTION APPROVED

Canterbury Court: The Affordable Housing Committee recommends increasing the Canterbury Court Home Funding allocation from $735,000 to 1,075,000. In 2018 "Phase 1" used private funds to improve the building and renovate 32 units. Later in the year Canterbury Court had applied to CHHS for $735,000 HOME funds for "Phase 2" renovations to complete building improvements and renovate the remaining 30 additional units. These funds would also create 24 home assisted units with a 30% AMI for the next 20 years. These funds were approved in November 2018. Since that time The Canterbury Court Phase II project has incurred additional contractor mobization, sales tax, and costly state and federal commercial prevailing wage costs. To be able to complete the scope of work Canterbury Court needs an additional #340,000

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Home funds brining the grand total to $1,075,000. The increased HOME allocation exceeds the current Maximum HOME limit and will require a waiver. In exchange for the added HOME funds, Canterbury court will provide 30 (rather than 24) Home assisted units. All of these units would be at the 30% AMI level.

Motion to approve the allocation increase to $1,075,000 and waiving the CHHS Maximum HOME limit for the Canterbury Court Phase II project by CHHS Board Member Mike Fagan and seconded by Board Member Adriane Leithauser.

- MOTION APPROVED

Public Services Five-year Funding Recommendations:

This Five year funding cycle has been in the process for the past 2 years. CHHS released the 5-year Notice of Funding Availability (NOFA) for Housing Stability and Public Services on October 5th, 2018. Providers had until December 21, 2018 to complete and submit proposals that met the following priorities: Food Security, Workforce Development, Housing Stability, and Community Services. The CHHS department received a total of 35 applications for public service funding. The combined request for all of these applications totaled over $5,600,000 for year one and over $29,000,000 over 5 years. CHHS has approximately $860,000 to award for year one and $4.3 million for the next 5 years. There was discussion regarding could there be a possibility that an organization might not take the funds If they were awarded amount was different than what they had requested.

Here are the following funding recommendations:

- Headstart to the Construction Trades – Full Funding
- SNAP, FUTURES –Homeownership Program – Partial Funding
- Women & Children's Free Restaurant – Full
- Partners with Families & Children – Partial
- Lutheran Community Services NW – Partial
- YWCA – Pathways to Healing– Partial
- West Central Community Center – Full
- CHAS – Dental Voucher Program – Full
- YWCA – Women in the Workforce – Partial
- Second Harvest – FUTURES Food Security – Partial
- Transitions – Women's Hearth Drop In Center – Partial

Motion to approve the funding recommendations made by the members of the CHHS Evaluation a Review Committee by CHHS Board Member Melody Dunn and seconded by Board Member Dillon Thorpe.

- MOTION APPROVED

Both sets of Funding recommendations will be on the Agenda for the April 22nd and then for final on April 29th. There will be a study session with Council scheduled sometime between these dates

Feedback Sessions – Communication will be sent out to all of those were funded and not funded will see if they would like to schedule a feedback session.

It was mentioned that it might be a good Idea to have a grant writing workshop set-up sometime before year for. Could the City come up with a grant resource center that those applying will be able to access?

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Year in Review:
City Staff Members George Dahl and Paul Trautman gave a presentation of the projects that the CHHS department has been working on and has completed in the last year. 1 South Medealla, completed 36 apartment units, Vaslenko completed 2 projects completing a duplex and a 4 plex unit. In all a total of 42 units were developed into affordable housing units. Below is a list of projects that have been completed in the 2018

Liberty Park Terrace, Jayne Auld Manor, Home Ownership, Property Acquisition and under the public services – Craft 3, Headstart to Construction, Ownership Program.

Point in Time Count:
City Staff Member Kelly K. presented on the Point-in-Time Count. This year we had 220 counting locations and used mobile surveying tools. 1,309 people who were experiencing homelessness were counted this year during the PIT. We did see continued decreases in three categories, which included veterans, chronic homeless and families experiencing homelessness. There was an increase in single adults who were experiencing homelessness and of those 30% of them stated that this was their first time experiencing homelessness.

Board members asked if it would be possible to have a full PIT presentation at one of their regular meetings.

Neighborhood Community Development Program Update:
City Staff member George Dahl gave a brief update on the Development program. The Neighborhood Community Development Program application process came to a close on Monday, April 1st, 2019. Before the close date to submit applications, the CHHS department sent out several reminder emails to let everyone know that they needed to submit their application by the deadline date to be considered. After review of the applications, several of the projects were funded in Full. Some of the applications that were received and not funded were – East Central – this application was sent in after the due date and West Central tuned in an incomplete application.

Currently we use individual allocations for our neighborhood applications, we would like to move to a district model. How could we bring people together to make this model happen? Could it work if we were to identify city council members as the lead and to help pull folks together? Could board members who live within a district be represented in this as well? Our next step will be to bring this before city council and see if they would be willing to change to a district model. The CHHS board supports the move to a district model as well as having a board member from that district be in on the meetings as well.

Consolidated Plan and Action Plan:
City Staff George Dahl provided the board with the following information regarding the 2020 consolidated plan. The consolidated planning process serves as the framework for a community wide-dialogue to identify housing and community development priorities that align and focus funding from the CDBG program, HOME investment partnerships (HOME Program and the Emergency Solutions Grants Program. The consolidated plan is carried out through the Annual Action Plans, which provide a concise summary of the actions, activities and the specific federal and nonfederal resources. The CHHS staff gathered a group of stakeholders together to help develop the plan and see what the community needs and priorities are.

The draft action plan will be presented to the board at their May meeting, where we will open this meeting up for public comment. The public comment period will run for 30 days and will

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close the first week in June. The CHHS staff will put in some contingencies and that the public service projects that were approved today will be part of this. This is the final year of the 2015 action plan.

Board Recruitment:

The CHHS board only has 9 voting members, where we should have at least 15 members with voting rights. Joe Johnston has recently resigned from the board as well as Council Member Karen Stratton. Council President Ben Stuckart will be joining the Board and taking Karen Strattons place. The board is in need of filling 4 board member seats at this time. It has been decided that the recruitment will be done through the execute committee. Should an adhoc committee be created to help with the recruiting of new board members? This committee could help make sure that the board is more diversified in terms of members. How can we promote the board, and would it be possible to make the applications easier to find. The executive committee will discuss at their upcoming meeting and will then report back to the board at their next meeting in May.

Director Report

Staff member Keenan provided the Director's report including the following items:

- CHHS Staffing Update – Melora Sharts has retired. Paul Trautman will be the new point of contact for the home program. The CHHS department is looking for some alternatives on how they can restructure this vacancy and how it can help open up other opportunities.
- CDBG Timeliness requirements: In the past CHHS has struggled with keeping up with this. May 2nd is the cutoff date for us to make sure that we have spent down the CDBG funds. In the past couple of weeks we have been monitoring this very closely and we can say that we have meet this requirement this year. This would be the first time in the past three years that we have been able to do.
- Warming Centers: This year's warming center project is the largest that the City of Spokane has ever had. Last month the decision was made to start with ramping down these centers. The first steps in this ramp down were to stop offering services during the day time as well as transportation. During the month of April, we will start by slowing closing some of the centers. Women's Hearth will be open on Saturdays through June as well as Family Promise. We currently have 850 mainstream shelter beds available and not all of them are being used every night.
- UFA Application: Last Month CHHS department staff submitted a Unified Funding Agency (UFA) application to HUD. If we were able to obtain this UFA status it would mean that the community would have much more flexibility in the use of the CoC funds, including the ability to move funds from on project to another. We are hopeful that HUD will grant us UFA status this year as we right now the City carries 100% of this responsibility with none of the benefits.
- Strategic Investments in Affordable Homeownership Support: Last year the City ran an RFQ process to select community partners for planning. 1.3 million in funds that were set aside by City Council for strategic homeownership support. We have selected two groups to work with as partners. The City is going to execute professional services agreement, capped at $10,000 with Frameworks and Habitat, to complete a formal study regarding shared equity homeownership products. Once this study session has been completed the city will then take this information determine if an agreement can be made and activate the remainder of the $1.3 Million
- Envision Center: Last year at the Board re-treat the CHHS board approved CDBG funds

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to support the Spokane's Envision Center. The City of Spokane's Envision Center is one of 17 HUD designated Envision Centers in the country. We will be holding a Grand Opening on April 15th. Starting April 16th the center will be open for walk-ins from 9-5pm.

Committee Updates

1. Affordable Housing Committee – The committee meet yesterday. As we had mentioned earlier in the meeting the committee talk about moving more funds to the for the Canterbury Court Project.
2. Evaluation and RFP committee – We just finished up with 5 year RFP funding recommendations and we are still moving forward with the timeline.

Meeting Adjourned at 3:50pm PM.

The next CHHS Board Meeting is scheduled for **May 1, 2019 from 4-6pm**

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BRIEFING PAPER
Community, Housing and Human Services Board
2019 Action Plan
May 1, 2019

SUBJECT:

Brief overview of Program Year 2019 Action Plan.

BACKGROUND:

Each year CHHS submits an Action Plan that relates to the most current Consolidated Plan. This summer, CHHS will submit the final Action Plan for the 2015 – 2020 Consolidated Plan. The Action Plan provides a summary of performance in relation to the needs and goals identified in the Consolidated Plan. Additionally, the Action Plan represents projects and funding priorities for the program year.

TIMELINE:

CHHS is in the process of drafting the 2019 Action Plan for public comment and review during the month of May and June. CHHS will hold a Public Hearing during the May CHHS Board meeting to provide an overview of the draft 2019 Action Plan. Following the 30-day public comment period, CHHS will finalize the Action Plan and request approval to submit during the June CHHS Board meeting.

CHHS intends to complete and submit the 2019 Action Plan on, or before August 16, 2019.

	Annual Action Plan Year	**Program Year**
2015 Consolidated Plan (5-yr.)	Year 1 – 2015	7/1/15 – 6/30/16
	Year 2 – 2016	7/1/16 – 6/30/17
	Year 3 – 2017	7/1/17 – 6/30/18
	Year 4 – 2018	7/1/18 – 6/30/19
	Year 5 – 2019	7/1/19 – 6/30/20

IMPACT:

The Department of Housing and Urban Development (HUD) requires an annual submission of the Action Plan to receive funding for the Community Development Block Grant Program (CDBG), HOME, and Emergency Solutions Grant Program (ESG). Regulations require the Action Plan be submitted no later than August 16th.

ACTION:

None required, this briefing is for informational purposes only.

For more information related to the 2020 Consolidated Plan please contact George Dahl at gdahl@spokanecity.org.

Public Hearing:

2019 Annual Action Plan

May 1, 2019

Community, Housing and Human Services Department

24 CFR Part 91.220

EQUAL HOUSING OPPORTUNITY

Consolidated Plan

- **2015 – 2020 Community Needs and Goals**
  - Needs
    1. Safe affordable Housing Choice
    2. Basic and special needs and reduce homelessness
    3. Community development and economic opportunities

Consolidated Plan

- **2015 – 2020 Community Needs and Goals**
  - Goals
    1. Expand safe affordable housing choices
    2. Prevent and reduce homelessness
    3. Provide opportunities to improve quality of life
    4. Support vibrant neighborhoods
    5. Expand economic opportunities

Annual Action Plan

- Summary of resources and projects
  - Projects funded to support
    - Consolidated Plan
    - Needs and Goals
  - Annual submission to HUD
    - CDBG
    - HOME
    - ESG
  - Plan due to HUD no later than August 16th

Annual Action Plan: Process

- AP-05 Executive Summary
- PR-05 Lead & Responsible Agencies
- AP-10 Consultation
- AP-12 Participation

Annual Action Plan

- AP-15 Expected Resources
- AP-20 Annual Goals and Objectives
- AP-35 Projects
- AP-50 Geographic Distribution
- AP-55 Affordable Housing
- AP-60 Public Housing
- AP-65 Homeless & Other Special Needs Activities

Annual Action Plan (cont.)

- AP-70 HOPWA Goals (NA)
- AP-75 Barriers to Affordable Housing
- AP-85 Other Actions
- AP-90 Program Specific Requirements

AP-15 Expected Resources (CDBG)

Expected Amount Available	
Annual Allocation	$3,271,898.00
Program Income	$1,500,000.00
Prior Year Resources	$815,000.00
Total	**$5,586,898.00**

AP-15 Expected Resources (HOME)

Expected Amount Available	
Annual Allocation	$1,181,603.00
Program Income	$250,000.00
Prior Year Resources	$1,792,084.00
Total	**$3,223,687.00**

AP-15 Expected Resources (ESG)

Expected Amount Available	
Annual Allocation	$276,545.00
Program Income	$0.00
Prior Year Resources	$0.00
Total	**$276,545.00**

AP-35 Projects (Neighborhood Capital)

Project Title	Amount Funded
2019 Neighborhood Capital - House of Charity Shelter Beds	$20,000
2019 Neighborhood Capital - NECC HVAC Improvements	$37,500
2019 Neighborhood Capital - Corbin Senior Center Security Improvements	$12,000
2019 Neighborhood Capital - ECCC Sign and Window Improvements	$40,0000
2019 Neighborhood Capital - WCFR Volunteer Center & Restroom Improvements	$28,000
2019 Neighborhood Capital - Rogers H.S. Medical Clinic	$165,000
2019 Neighborhood Capital - Hays Park Improvements	$10,000
2019 Neighborhood Capital - Redband Park Plaza	$20,000

AP-35 Projects (Housing)

Project Title	Amount Funded
2019 Housing - Essential Home Repair Program	$592,123
2019 Housing - Single Family Rehab Program	$1,298,886
2019 Housing - Rental Repair Pilot Program	$382,283
2019 Housing - Derelict Housing Pilot Program	$750,000

AP-35 Projects (Public Services)

Project Title	Amount Funded
2019 Public Service - ECCC Operations	$60,000
2019 Public Service - NECC Operations	$80,000
2019 Public Service - Southwest Community Center Operations	$20,000
2019 Public Service - West Central Operations	$90,000
2019 Public Services - Head Start to the Construction Trades	$150,000
2019 Public Services - Homeownership Program	$196,767
2019 Public Services - Improving Food Security for Hungry Women & Children	$65,000
2019 Public Services - Spokane Sexual Assault Response & Advocacy	$88,517

AP-35 Projects (Capital)

Project Title	Amount Funded
2019 Capital - Public Facilities Improvements (TBD)	$630,822

AP-35 Projects (Admin.)

Project Title	Amount Funded
2019 Administration - CDBG Program	$850,000
2019 Administration - HOME Program	$118,000

AP-35 Projects (HOME & ESG)

Project Title	Amount Funded
2019 Multi-Family Projects – HOME	$1,063,603
2019 ESG Program Delivery	$276,545

Annual Action Plan

Citizen Participation:

- Hold Public Hearing to review amended projects
- Allow for public comment period (30 days)
- Emphasis to engage with the following populations:
  - Low- and moderate-income persons
  - Residents of slums, blighted areas, and predominately low- and moderate-income areas
  - Non-English speaking persons
  - Persons with disabilities
  - Public housing residents and low-income residents of targeted revitalization areas

Citizen Participation Plan (CPP)

Objectives

- Provide guidance to the Spokane community that will promote and expand citizen participation in the Consolidated Planning Process
- Provide citizens with an avenue for making public comment
- Support transparent communication between CHHS and the Spokane community

Public Comment

How to make Comment

- During Public Hearings
- During City Council Meetings
- During CHHS Board Meetings
- Email to CHHS (spokanechhs@spokanecity.org)
- In person (808 W. Spokane Falls Blvd., Spokane, WA 99201)
- Social Media (City accounts)
- Phone (509-625-6325)

Response to Public Comment

Public Comment Reviewed by CHHS

- All Public Comments will be Considered
- Response will follow close of Public Comment period
- Response to comment within 15 working days following end of comment period
- Plans will include Public Comment received and CHHS response to comment

Annual Action Plan

Public Comment Period

- Begins Wednesday, May 1, 2019
- Ends Friday, May 31, 2019
- CHHS response to Public Comments on or before
  - Friday, June 21, 2019

Questions?

Thank You

PROGRAM YEAR 2019 ACTION PLAN

July 1, 2019 through June 30, 2020

Community Development Block Grant Program (CDBG): 24 CFR Part 570

HOME Investment Partnerships Program (HOME): 24 CFR Part 92

Emergency Solutions Grant Program (ESG): 24 CFR Part 576

Community, Housing and Human Services Department
Spokanechhs@spokanecity.org

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Community, Housing and Human Services Department (CHHS) will continue supporting strategic affordable housing investments in the Spokane community during program year 2019. Examples include: Single Family Rehab Program, Essential Home Repair Program, Rental Repair Program and the Derelict Housing Program. CHHS will continue making investments in projects/activities that respond to needs related to homelessness and vulnerable populations.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Please refer to AP-35 for additional information related to priority projects funded during program year 2018 (7/1/19 – 6/30/20).

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Please review our most recently completed Consolidated Annual Performance and Evaluation Report (CAPER) for an overview of progress toward meeting the needs and goals outlined in the 2015 – 2020 Consolidated Plan. A copy of the most recent CAPER is available on the CHHS website https://static.spokanecity.org/documents/chhs/plans-reports/planning/final-2017-program-year-consolidated-annual-performance-and-evaluation-report-caper.pdf.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A summary of public comment will be provided following the end of our 30-day public comment period. The City of Spokane encourages all citizens to review the draft 2019 Action Plan. Please submit comments to the Community, Housing and Human Services Department via phone, email, or in-person.

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OMB Control No: 2506-0117 (exp. 06/30/2018)

Physical Location:
808 W. Spokane Falls Blvd
Spokane, WA 99201

Phone:
(509) 625-6325

Email:
spokanechhs@spokanecity.org

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A summary of public comment will be provided following the end of our 30-day public comment period. The City of Spokane encourages all citizens to review the draft 2019 Action Plan. Please submit comments to the Community, Housing and Human Services Department via phone, email, or in-person.

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Email:
spokanechhs@spokanecity.org

6. Summary of comments or views not accepted and the reasons for not accepting them

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Spokane, WA 99201

Phone:
(509) 625-6325

DRAFT

Email:
spokanechhs@spokanecity.org

7. Summary

A summary of public comment will be provided following the end of our 30-day public comment period. The City of Spokane encourages all citizens to review the draft 2019 Action Plan. Please submit comments to the Community, Housing and Human Services Department via phone, email, or in-person.

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PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SPOKANE	
CDBG Administrator	SPOKANE	Community, Housing and Human Services Department
HOPWA Administrator		NA
HOME Administrator	SPOKANE	Community, Housing and Human Services Department
ESG Administrator	SPOKANE	Community, Housing and Human Services Department
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Spokane's Community, Housing and Human Services Department (CHHS) is responsible for administering the CDBG, HOME, and ESG programs. Additionally, CHHS is responsible for the administration of all planning documents associated with the Consolidated Plan.

Consolidated Plan Public Contact Information

A summary of public comment will be provided following the end of our 30-day public comment period. The City of Spokane encourages all citizens to review the draft 2019 Action Plan. Please submit comments to the Community, Housing and Human Services Department via phone, email, or in-person.

Physical Location:
808 W. Spokane Falls Blvd
Spokane, WA 99201

DRAFT

Phone:
(509) 625-6325

Email:
spokanechhs@spokanecity.org

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

CHHS partners with many local service provider agencies to assist with efforts to achieve the goals outlined in the Consolidated Plan. Community engagement and consultation are provided through conversations with stakeholders and members of the CHHS Board and Spokane Regional CoC.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The Continuum of Care and CHHS Boards and their committees review the needs and priorities in consultation with community organizations through a series of meetings, hearings, workshops, focus groups and interviews of key leaders and representatives of organizations conducting planning, operating programs, providing services or advocating for the interests of specific groups or populations in the City. Meetings take place at both the neighborhood level and citywide. Key to the success of this process has been the continued strong relationship the City has maintained with local agencies, nonprofit organizations, developers, and other entities providing human services, community development, economic development, affordable housing and homeless housing and services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Community, Housing and Human Services (CHHS) department of the City of Spokane plays a critical role in the Spokane Continuum of Care by providing staff support to the CoC board and its committees. In monthly meetings of the Continuum, CHHS staff provide assistance in agenda-setting, planning activities, developing funding criteria and decisions, and providing performance and evaluation reports on CoC and ESG project performance, as well as progress in meeting Continuum goals. In addition, CHHS staff provides continuity between meetings and coordinates activities with members working on specific action steps of the Homeless Plan. Together, CHHS and the CoC have worked to develop the 2015-2020 Spokane Strategic Plan to End Homelessness; a Plan which is fully coordinated with the goals of the City of Spokane 2015-2020 Consolidated Plan. The Homeless Plan encompasses an aggressive approach to retool the housing and services delivery system toward the ultimate goal of ending veteran homelessness, chronic homelessness and family homeless. The CoC is currently working to strategically utilize all homeless funding resources to increase the community's inventory of PSH and RRH units. We are continuously working to maintain a housing first philosophy within our programs as well as consistently reevaluate low barrier shelters and housing. In order to ensure every homeless individual has a place to go, we are retooling our shelter system to effectively implement a 24/7 shelter for singles and families respectively. In coordination with our continuum's goals, collaboration is occurring between

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the CoC, CoC Homeless Youth Committee, and our Youth Advisory Board which is comprised of youth with lived homeless experience. We are coordinating with the Office of Homeless Youth to expand RRH for youth and are partnering with Invest Health to effectively serve youth exiting institutions. The CoC Veteran Leadership Committee is continuously working to implement an effective service coordination system through work groups aimed at addressing the needs identified by consumers and partners in the gaps and needs analysis conducted in 2017.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CHHS staff responsible for providing staff assistance to the Continuum of Care is also responsible for management of the ESG Program. City staff has drafted policies and procedures for annual allocations of ESG funds. These were adopted by the Continuum of Care.

CHHS staff also prepared proposed performance standards for evaluating ESG project outcomes for Continuum review and adoption. Coordinating with the Washington State Department of Commerce in utilizing statewide evaluation standards, the Continuum adopted a Dashboard data base and reporting process for use in the Spokane CoC for review of performance outcomes. Reports on outcomes are prepared by City staff at the system-level quarterly and on a project-level annually. These reports are used by the Continuum to evaluate performance and identify issues with specific projects and program areas. Procedures for use of HMIS data have also been adopted in the policies and procedures of the Continuum.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

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Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	SPOKANE HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community, Housing and Human Services staff has coordinated with staff from the Spokane Housing Authority to discuss and plan for solutions to affordable housing for low income, at risk and homeless households.
2	**Agency/Group/Organization**	SPOKANE COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The director of Spokane County's Housing and Community Development Division participates as a member of the Community, Housing and Human Services Board. Additionally, Spokane County staff participate in the CoC and Fair Housing Committee planning processes.
3	**Agency/Group/Organization**	SPOKANE REGIONAL HEALTH DISTRICT
	Agency/Group/Organization Type	Health Agency Regional organization

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	What section of the Plan was addressed by Consultation?	Public Health
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Spokane Regional Health District helps neighborhood councils coordinate capital improvement projects through their Neighborhoods Matter program.
4	**Agency/Group/Organization**	Northwest Fair Housing Alliance
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultant for Analysis of Impediments to Fair Housing and host organization of regional fair housing conference
5	**Agency/Group/Organization**	City of Spokane Office of Neighborhood Services
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Neighborhood program planning and training
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community, Housing and Human Services Department works in coordination with the Office of Neighborhood Services to implement the Neighborhood Community Development Program (NCDP).
6	**Agency/Group/Organization**	City of Spokane CHHS Dept
	Agency/Group/Organization Type	Other government - Local Grantee Department

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CHHS staff coordinate efforts to address social, economic, and housing needs within the Spokane community
7	**Agency/Group/Organization**	SNAP
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City partners/funds several SNAP programs that provide housing, homeless, medical response, coordinated assessment and other public services to the residents of the City of Spokane.
8	**Agency/Group/Organization**	CATHOLIC CHARITIES SPOKANE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Charities Spokane provides comprehensive wraparound services to individuals and families seeking housing and social services.

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9	**Agency/Group/Organization**	TRANSITIONS
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Transitional Programs for Women (Transitions) partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
10	**Agency/Group/Organization**	The Salvation Army
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless

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	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Salvation Army partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
11	**Agency/Group/Organization**	VOLUNTEERS OF AMERICA
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Volunteers of America partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.

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12	**Agency/Group/Organization**	Goodwill Industries
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Goodwill Industries partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
13	**Agency/Group/Organization**	YWCA OF SPOKANE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The YWCA partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.

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14	**Agency/Group/Organization**	Northeast Community Center Association
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community/neighborhood based social and healthcare service programs in northeast Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northeast Community Center is a primary healthcare, childcare and social service provider to the northeast Spokane community.
15	**Agency/Group/Organization**	Martin Luther King Jr. Family Outreach Center
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community programs for east central Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	East Central Community Center provides services to individuals in the east central portion of the City.
16	**Agency/Group/Organization**	WEST CENTRAL COMMUNITY DEVELOPMENT ASSOCIATION
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education

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	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community programs for west central and northwest Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The West Central Community Center provides services to the west central and northwest portions of the City of Spokane.
17	**Agency/Group/Organization**	Inland Northwest AGC
	Agency/Group/Organization Type	Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Inland Northwest AGC (Associated of General Contractors of America) administers the Head Start to Construction Trades Program (HTC). This program provides job skills training for individuals with barriers to employment.
18	**Agency/Group/Organization**	Family Promise of Spokane
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Family Promise of Spokane provides homeless housing services for families with children.

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19	**Agency/Group/Organization**	HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity Spokane has partnered with the City of Spokane to acquire, rehabilitate, and sell abandoned/derelict single-family homes to qualified low/moderate income homebuyers.

Identify any Agency Types not consulted and provide rationale for not consulting

No major agencies involved in housing or community development were intentionally excluded from consultation. Every effort was made to ensure advance publication of meetings and opportunities to contribute.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Spokane	CHHS coordinates the planning efforts of the 10-Year Plan to End Homelessness with the 5-Year Consolidated Plan through stakeholder engagement and goal setting.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Spokane relies on partner agencies to address community needs and develop targeted investment strategies to address those needs. Consultation with partner agencies occurs throughout the program year through board, committee, monitoring, CHHS workshops, and other interactions with providers (administrative and frontline staff).

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

The City of Spokane is designated as an entitlement community by the Department of Housing and Urban Development (HUD). As such, the Community, Housing and Human Services (CHHS) Department is responsible for conducting administrative responsibilities related to the Community Development Block Grant Program (CDBG), Home Investment Partnership Program (HOME) and the Emergency Solutions Grant (ESG). Federal regulations mandate that each entitlement community must develop and adhere to a Citizen Participation Plan (24 CFR 91.105). The following document represents the process by which the CHHS Department will facilitate public involvement and communication relating to entitlement programs (CDBG, HOME and ESG).

OBJECTIVES

1. Provide guidance to the Spokane community that will promote and expand citizen participation in the Consolidated Planning Process
2. Provide citizens with an avenue for making public comment
3. Support transparent communication between CHHS and the Spokane community

CONTACT INFORMATION:

Citizens are encouraged to offer public comments at any time. To do so, please contact CHHS Department directly by emailing spokanechhs@spokanecity.org or calling (509)625-6325. If requesting a staff meeting, please allow two working days advance notice.

Citizens are encouraged to attend CHHS Board meetings held on the first Wednesday of every other month from 4 to 6 PM (Spokane City Hall: City Council Briefing Center). The Board allows for public comment on items relevant to the CHHS Board during the first ten (10) minutes of each meeting.

CHHS will host regular Public Hearings to initiate a formal public comment process. Public Hearings will be held prior to the approval of each Consolidated Plan, Assessment of Fair Housing, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER).

Public Hearings may be held at Spokane City Hall or in other community facilities throughout the City of Spokane. Generally, CHHS will host one public hearing prior to the submission of each Consolidated Plan, Annual Action Plan, and Assessment of Fair Housing (AFH). The second public

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hearing will occur prior to the submission of the Consolidated Annual Performance and Evaluation Report (CAPER). CHHS will publish a notice prior to each public hearing in the Spokesman Review, CHHS website, through neighborhood councils, email distribution, and City of Spokane Social Media.

Citizens will have 30 calendar days (15 calendar days for the CAPER) to submit public comment to CHHS for review and consideration. All public comments will be reviewed and considered prior to publishing the final plan. CHHS will make reasonable effort to respond to public comment within 15 working days following the end of the public comment period.

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Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Notice of Public Hearing published in the Spokesman Review to review and discuss 2019 Action Plan.	CHHS will provide an update to all public comments received at the end of the public comment period. The final draft submitted to HUD will include all public comments and a summary of CHHS's response to each comment received.	CHHS will provide an update to all public comments received at the end of the public comment period. The final draft submitted to HUD will include all public comments and a summary of CHHS's response to each comment received.	https://my.spokanecity.org/chhs/documents/

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	Notice of Public Hearing published in the Spokesman Review to review and discuss 2019 Action Plan.	CHHS will provide an update to all public comments received at the end of the public comment period. The final draft submitted to HUD will include all public comments and a summary of CHHS's response to each comment received.	CHHS will provide an update to all public comments received at the end of the public comment period. The final draft submitted to HUD will include all public comments and a summary of CHHS's response to each comment received.	https://my.spokanecity.org/bcc/boards/community-housing-and-human-services-board/

Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The table below represents an approximation of funding availability during the 2019 program year. All funding will be directed towards programs and activities that primarily serve low and moderate income individuals. For more information about these expected resources, please contact the Community, Housing and Human Services Department (CHHS).

The Community, Housing and Human Services Department (CHHS) located at:
Spokane City Hall
808 W Spokane Falls Blvd.
Spokane, WA 99201

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Spokanechhs@spokanecity.org

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,271,898	1,500,000	815,000	5,586,898	5,586,898	Expected CDBG resources are a combination of 2019 allocation, unexpended prior year funds and program income generated through past investments into the single-family rehab program.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,181,603	250,000	1,792,084	3,223,687	3,223,687	Expected HOME resources are a combination of 2019 allocation, unexpended prior year funds and program income generated through past investments into multi-family housing projects.

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	0	0	0	0	0	NA

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	276,545	0	0	276,545	276,545	Expected ESG resources come from HUDÃ¢Â¿Â¿s 2019 allocation.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Funding to support the projects identified in this Action Plan represent a portion of the total funds leveraged to deliver each activity. In most cases, partner organizations are committing no less than 10% of the total project costs from other non-federal funding sources. CHHS is forecasting approximately $2,000,000.00 in other leveraged funds to support this action plan. All applicable match requirements will be met in accordance with federal regulation.

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If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable

Discussion

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives

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Goals Summary Information

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator

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1	Expand safe affordable housing choices	2015	2020	Affordable Housing Public Housing		Safe affordable housing choice	CDBG: $3,220,059 HOPWA: $0 HOME: $0 ESG: $0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 150 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 345 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
								Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 0 Persons Assisted Jobs created/retained: 0 Jobs Businesses assisted: 0 Businesses Assisted Housing for Homeless added: 0 Household Housing Unit Housing for People with HIV/AIDS added: 0 Household Housing Unit HIV/AIDS Housing Operations: 0 Household Housing Unit Buildings Demolished: 0 Buildings Housing Code Enforcement/Foreclosed Property Care: 0 Household Housing Unit Other: 0 Other

DRAFT

2	Prevent and reduce homelessness	2015	2020	Homeless Non-Homeless Special Needs		Basic and special needs and reduce homelessness	CDBG: $20,000 HOPWA: $0 HOME: $0 ESG: $276,545	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
								Tenant-based rental assistance / Rapid Rehousing: 250 Households Assisted Homeless Person Overnight Shelter: 250 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 100 Persons Assisted Jobs created/retained: 0 Jobs Businesses assisted: 0 Businesses Assisted Housing for Homeless added: 0 Household Housing Unit Housing for People with HIV/AIDS added: 0 Household Housing Unit HIV/AIDS Housing Operations: 0 Household Housing Unit Buildings Demolished: 0 Buildings Housing Code Enforcement/Foreclosed Property Care: 0 Household Housing Unit Other: 0 Other

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3	Provide opportunities to improve quality of life	2015	2020	Homeless Non-Homeless Special Needs		Basic and special needs and reduce homelessness Community development and economic opportunities	CDBG: $596,517 HOPWA: $0 HOME: $0 ESG: $0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 285 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 7450 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
								Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 0 Persons Assisted Jobs created/retained: 0 Jobs Businesses assisted: 0 Businesses Assisted Housing for Homeless added: 0 Household Housing Unit Housing for People with HIV/AIDS added: 0 Household Housing Unit HIV/AIDS Housing Operations: 0 Household Housing Unit Buildings Demolished: 0 Buildings Housing Code Enforcement/Foreclosed Property Care: 0 Household Housing Unit Other: 0 Other

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4	Support vibrant neighbhorhoods	2015	2020	Non-Housing Community Development		Community development and economic opportunities	CDBG: $750,322 HOPWA: $0 HOME: $0 ESG: $0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4800 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
								Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 0 Persons Assisted Jobs created/retained: 0 Jobs Businesses assisted: 0 Businesses Assisted Housing for Homeless added: 0 Household Housing Unit Housing for People with HIV/AIDS added: 0 Household Housing Unit HIV/AIDS Housing Operations: 0 Household Housing Unit Buildings Demolished: 0 Buildings Housing Code Enforcement/Foreclosed Property Care: 0 Household Housing Unit Other: 0 Other

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5	Expand economic opportunities	2015	2020	Non-Housing Community Development		Community development and economic opportunities	CDBG: $150,000 HOPWA: $0 HOME: $0 ESG: $0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted

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OMB Control No: 2506-0117 (exp. 06/30/2018)

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
								Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 0 Persons Assisted Jobs created/retained: 15 Jobs Businesses assisted: 0 Businesses Assisted Housing for Homeless added: 0 Household Housing Unit Housing for People with HIV/AIDS added: 0 Household Housing Unit HIV/AIDS Housing Operations: 0 Household Housing Unit Buildings Demolished: 0 Buildings Housing Code Enforcement/Foreclosed Property Care: 0 Household Housing Unit Other: 0 Other

Table 6 – Goals Summary

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Goal Descriptions

1	**Goal Name**	Expand safe affordable housing choices
	Goal Description	
2	**Goal Name**	Prevent and reduce homelessness
	Goal Description	
3	**Goal Name**	Provide opportunities to improve quality of life
	Goal Description	
4	**Goal Name**	Support vibrant neighbhorhoods
	Goal Description	
5	**Goal Name**	Expand economic opportunities
	Goal Description	

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Projects

AP-35 Projects – 91.220(d)

Introduction

During program year 2019 (7/1/19 – 6/30/20), The City of Spokane will fund activities that address basic community need through the activities listed below. CHHS encourages citizens to review the list of projects below to become familiar with services designed to assist low and moderate income individuals and families residing within the City of Spokane.

CHHS may amend the list of projects below throughout the program year as needs shift within the Spokane community. In the event that CHHS must make an adjustment, citizens will be informed as outlined in the 2018 Citizen Participation Plan.

For more information related to the list of projects below, please contact CHHS at spokanechhs@spokanecity.org.

Projects

#	Project Name
1	2019 Neighborhood Capital - House of Charity Shelter Beds
2	2019 Neighborhood Capital - NECC HVAC Improvements
3	2019 Neighborhood Capital - Corbin Senior Center Security Improvements
4	2019 Neighborhood Capital - ECCC Sign and Window Improvements
5	2019 Neighborhood Capital - WCFR Volunteer Center & Restroom Improvements
6	2019 Neighborhood Capital - Rogers H.S. Medical Clinic
7	2019 Neighborhood Capital - Hays Park Improvements
8	2019 Neighborhood Capital - Redband Park Plaza
9	2019 Housing - Essential Home Repair Program
10	2019 Housing - Single Family Rehab Program
11	2019 Housing - Rental Repair Pilot Program
12	2019 Housing - Derelict Housing Pilot Program
13	2019 Public Service - ECCC Operations
14	2019 Public Service - NECC Operations
15	2019 Public Service - Southwest Community Center Operations
16	2019 Public Service - West Central Operations
17	2019 Public Services - Head Start to the Construction Trades

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#	Project Name
18	2019 Public Services - Homeownership Program
19	2019 Public Services - Improving Food Security for Spokane's Hungry Women & Children
20	2019 Public Services - Spokane Sexual Assault Response & Advocacy
21	2019 Capital - Public Facilities Improvements (TBD)
22	2019 Administration - CDBG Program
23	2019 Multi-Family Projects - HOME
24	2019 Administration - HOME Program
25	2019 ESG Program Delivery

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

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AP-38 Project Summary

Project Summary Information

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1	**Project Name**	2019 Neighborhood Capital - House of Charity Shelter Beds
	Target Area	
	Goals Supported	Prevent and reduce homelessness
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: $20,000
	Description	Removal of 56 wooden bed decks, installation of 56 new Derby metal-mounted bed decks.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	This activity will address the needs of single homeless men at Catholic Charities House of Charity homeless overnight shelter. Approximately 250 unduplicated individuals will benefit from this activity during a 12 month period of time.
	Location Description	The House of Charity is located at: 32 W Pacific Ave. Spokane, WA 99201
	Planned Activities	Removal of 56 wooden bed decks, installation of 56 new Derby metal-mounted bed decks.
2	**Project Name**	2019 Neighborhood Capital - NECC HVAC Improvements
	Target Area	
	Goals Supported	Support vibrant neighbhorhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $37,500
	Description	This project will upgrade our HVAC software and sensors to Ã¢Â¿Â¿smarterÃ¢Â¿Â commercial HVAC controls that will have more precise sensors to provide consistent climate control.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	Northeast Community Center provides neighborhood based services to residents of northeast Spokane. Approximately 1,500 persons will be assisted during the program year.

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	Location Description	Northeast Community Center is located at: 4001 N Cook St. Spokane, WA 99207
	Planned Activities	This project will upgrade our HVAC software and sensors to "smarter" commercial HVAC controls that will have more precise sensors to provide consistent climate control.
3	**Project Name**	2019 Neighborhood Capital - Corbin Senior Center Security Improvements
	Target Area	
	Goals Supported	Support vibrant neighbhorhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $12,000
	Description	Installation of internal and external security cameras at center.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	CHHS estimates that approximately 100 unduplicated seniors (presumed benefit) will benefit from having security improvements made at the center.
	Location Description	The Corbin Senior Center is located at: 827 W Cleveland Ave. Spokane, WA 99205
	Planned Activities	Installation of internal and external security cameras at center.
4	**Project Name**	2019 Neighborhood Capital - ECCC Sign and Window Improvements
	Target Area	
	Goals Supported	Support vibrant neighbhorhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $40,000
	Description	Installation of new LED sign and window replacements.
	Target Date	6/30/0020

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	Estimate the number and type of families that will benefit from the proposed activities	East Central Community Center serves a primarily low/moderate income demographic in the East Central Neighborhood. Target populations include children, youth, and seniors. CHHS anticipates approximately 100 unduplicated individuals will be served at the center during the program year.
	Location Description	East Central Community Center is located at: 500 S Stone St. Spokane, WA 99202
	Planned Activities	Installation of new LED sign and window replacements
5	**Project Name**	2019 Neighborhood Capital - WCFR Volunteer Center & Restroom Improvements
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: $28,000
	Description	Renovation of a room to create a volunteer center and build-out of a second bathroom.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	Women and Children Free Restaurant will serve approximately 250 low/moderate income women and children during the program year.
	Location Description	Women and Children Free Restaurant is located at: 1408 N Washington St. Spokane, WA 99201
	Planned Activities	Renovation of a room to create a volunteer center and build-out of a second bathroom.
6	**Project Name**	2019 Neighborhood Capital - Rogers H.S. Medical Clinic
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $165,000

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	Description	Remodel existing space to create a health services clinic within Rogers H.S.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	Rogers High School is located in Northeast Spokane where there is a high concentration of low/moderate income households. This activity will provide access to affordable healthcare for youth attending Rogers High School.
	Location Description	Rogers High School is located at: 1622 E Wellesley Ave. Spokane, WA 99207
	Planned Activities	Remodel existing space to create a health services clinic within Rogers H.S.
7	**Project Name**	2019 Neighborhood Capital - Hays Park Improvements
	Target Area	
	Goals Supported	Support vibrant neighbhorhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $10,000
	Description	Capital improvements at Hays Park in the Bemiss Neighborhood.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	The Hays Park service area (LMA) consists of some of the highest concentrations of low/moderate income households (66% LMI) in northeast Spokane. Improvements to Hays Park will improve accessibility and safety within the Park. Within the Hays Park service area there are approximately 9,965 (universe) residents, of that total, 6,535 meet the HUD criteria for being LMI.
	Location Description	Hays Park is located at: 1812 E. Providence Ave. Spokane, WA 99207
	Planned Activities	Capital improvements at Hays Park in the Bemiss Neighborhood.
8	**Project Name**	2019 Neighborhood Capital - Redband Park Plaza
	Target Area	
	Goals Supported	Support vibrant neighbhorhoods
	Needs Addressed	Community development and economic opportunities

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	Funding	CDBG: $20,000
	Description	Design and construction of new plaza at Redband Park in the Peaceful Valley N.C.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	The Redband Park service area (LMA) consists of high concentrations of low/moderate income households (71% LMI) within the central city core. Improvements to Redband Park will improve accessibility and safety within the Park. Within the Redband Park service area there are approximately 9,180 (universe) residents, of that total, 6,495 meet the HUD criteria for being LMI.
	Location Description	Redband Park is located at: 1308 W. Main Ave. Spokane, WA 99201
	Planned Activities	Design and construction of new plaza at Redband Park in the Peaceful Valley N.C.
9	**Project Name**	2019 Housing - Essential Home Repair Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: $592,123
	Description	Minor homeowner repair program (grants)
	Target Date	12/31/0020
	Estimate the number and type of families that will benefit from the proposed activities	The Essential Home Repair Program will assist approximately 300 low/moderate income single-family homeowners during the contracted period of performance.
	Location Description	Varies, City-wide program that assists single-family homeowners with essential home repairs. Eligibility is determined based on income and assessed need. For more information, please contact the administrator (SNAP) of this program. https://www.snapwa.org/services-we-provide/i-need-help-with-housing/my-house-needs-home-repair/

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	Planned Activities	Essential homeowner repair to prevent housing instability for low/moderate income homeowners. Repairs include, but are not limited to furnace repair, minor roof repair, hot water heaters, etc.
10	**Project Name**	2019 Housing - Single Family Rehab Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: $1,298,886
	Description	Major homeowner repair program (loans)
	Target Date	12/31/0020
	Estimate the number and type of families that will benefit from the proposed activities	The Single Family Rehab Program will assist approximately 30 low/moderate income single-family homeowners during the contracted period of performance.
	Location Description	Varies, City-wide program that assists single-family homeowners with home rehabilitation. Eligibility is determined based on income and assessed need. For more information, please contact the administrator (SNAP) of this program. https://www.snapwa.org/services-we-provide/i-need-help-with-housing/my-house-needs-home-repair/
	Planned Activities	Single Family Rehabilitation to assist homeowners with significant rehabilitation to prevent housing instability for low/moderate income homeowners. Financial assistance is provided to eligible homeowners as a repayable low interest loan.
11	**Project Name**	2019 Housing - Rental Repair Pilot Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: $382,283
	Description	Rehabilitation of rental housing units (loans)
	Target Date	12/31/0020

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	Estimate the number and type of families that will benefit from the proposed activities	Provide approximately tem (10) rental repair loans that improve housing quality, tenant safety, energy efficiency, and appearance to owners of small (1 to 7 unit) rental properties where at least 51% of renters in each property are below 80% of Area Median Income.
	Location Description	Varies, City-wide program that assists multi-family property owners with loans to improve housing quality, tenant safety, energy efficiency, and appearance. For more information, please contact the administrator (SNAP) of this program. https://www.snapwa.org/services-we-provide/i-need-help-with-housing/my-house-needs-home-repair/
	Planned Activities	Provide approximately tem (10) rental repair loans that improve housing quality, tenant safety, energy efficiency, and appearance to owners of small (1 to 7 unit) rental properties where at least 51% of renters in each property are below 80% of Area Median Income.
12	**Project Name**	2019 Housing - Derelict Housing Pilot Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: $750,000
	Description	Acquisition, rehabilitation and sale of home to low/moderate income household.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	This program will add approximately 5 new homeowner housing units for qualifying low/moderate income homebuyers during the contracted period of performance.
	Location Description	Varies, City-wide program in partnership with Habitat for Humanity – Spokane to acquire, rehabilitate, and sell derelict single-family housing to qualifying low/moderate income homebuyers.
	Planned Activities	Acquire, rehabilitate, and sell derelict single-family housing to qualifying low/moderate income homebuyers.
13	**Project Name**	2019 Public Service - ECCC Operations
	Target Area	

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	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $60,000
	Description	General operations support for East Central Community Center.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The East Central Community Center provides multiple community programs (WIC, childcare, ECEAP, senior services, Financial Access, etc.) to assist low/moderate income households. Approximately 1,500 unduplicated low/moderate income individuals will be served during the contracted period of performance.
	Location Description	East Central Community Center is located at: 500 S Stone St. Spokane, WA 99202
	Planned Activities	General operations and staffing support for the East Central Community Center.
14	**Project Name**	2019 Public Service - NECC Operations
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $80,000
	Description	General operations support for Northeast Community Center.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The Northeast Community Center provides multiple community programs (WIC, childcare, ECEAP, senior services, healthcare services, etc.) to assist low/moderate income households in northeast Spokane. Approximately 1,500 unduplicated low/moderate income individuals will be served during the contracted period of performance.
	Location Description	Northeast Community Center is located at: 4001 N Cook St. Spokane, WA 99207
	Planned Activities	General operations and staffing support for the Northeast Community Center.
15	**Project Name**	2019 Public Service - Southwest Community Center Operations
	Target Area	

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	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $20,000
	Description	General operations support for Southwest Community Center.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The Southwest Community Center provides low-cost childcare and afterschool youth programing to assist low/moderate income households in southwest Spokane. Approximately 250 unduplicated low/moderate income individuals will be served during the contracted period of performance.
	Location Description	Southwest Community Center is located at: 310 S Spruce St. Spokane, WA 99201
	Planned Activities	General operations and staffing support for the Southwest Community Center.
16	**Project Name**	2019 Public Service - West Central Operations
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $90,000
	Description	General operations support for West Central Community Center.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The West Central Community Center provides multiple community programs (WIC, childcare, ECEAP, senior services, ADA services, etc.) to assist low/moderate income households in west central Spokane. Approximately 1,500 unduplicated low/moderate income individuals will be served during the contracted period of performance.
	Location Description	West Central Community Center is located at: 1603 N Belt St. Spokane, WA 99205
	Planned Activities	General operations and staffing support for the West Central Community Center.
17	**Project Name**	2019 Public Services - Head Start to the Construction Trades
	Target Area	

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	Goals Supported	Expand economic opportunities
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $150,000
	Description	Job skills training and placement program through The Inland Northwest Associated General Contractors (AGC).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The AGC Head Start to Construction Trades Program (HCT) is a high barriers to employment program. Program participants are primarily low/moderate income individuals. The HCT program will provide construction trades training and job placement for approximately 60 individuals during the contracted period of performance.
	Location Description	The Inland Northwest Associated General Contractors (AGC) is located at: 4935 E Trent Ave. Spokane, WA 99212
	Planned Activities	The HCT Program will provide low/mod participants with construction job skills training, certifications, and social services necessary to help transition graduates into construction trade jobs.
18	**Project Name**	2019 Public Services - Homeownership Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: $196,767
	Description	Housing counseling services for first time home buyers, current homeowners, and homeowners at risk of foreclosure.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	SNAP's Homeownership Program provides assistance to low/moderate income individuals through multiple interventions. After assessing the unique needs of each client, SNAP will provide one (or more) of the following services: home buyer education, pre-purchase counseling, down payment assistance, foreclosure prevention, credit building, money management, and financial counseling. SNAP will assist approximately 150 unduplicated low/mod income individuals during the contracted period of performance.

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	Location Description	SNAP's Financial Access Program is offered at: 500 S. Stone Spokane, WA 99202 (East Central Community Center)
	Planned Activities	SNAP will provide one (or more) of the following services to qualifying low/mod individuals: home buyer education, pre-purchase counseling, down payment assistance, foreclosure prevention, credit building, money management, and financial counseling.
19	**Project Name**	2019 Public Services - Improving Food Security for Spokane's Hungry Women & Children
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: $65,000
	Description	Meal service program for low/moderate income women and children.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Women and Children Free Restaurant provides prepared nutrient rich meals to low/mod income individuals. This program will assist approximately 2,500 unduplicated individuals during the contracted period of performance.
	Location Description	Women and Children Free Restaurant is located at: 1408 N Washington St. Spokane, WA 99201
	Planned Activities	Women and Children Free Restaurant provides restaurant meals, nutrition essentials, and Nutrition-To-Go Programs to all low/mod income individuals seeking their services.
20	**Project Name**	2019 Public Services - Spokane Sexual Assault Response & Advocacy
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: $88,517
	Description	Comprehensive crisis response and advocacy for primary and secondary survivors of sexual assault.

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	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Lutheran Community Services Northwest provides comprehensive crisis response and advocacy for primary and secondary survivors of sexual assault. Approximately 200 unduplicated individuals will receive assistance through this program during the contracted period of performance. Beneficiaries of these services will meet HUD's presumed benefit designation for eligibility (24 CFR Part 570.208(a)(2)(A)).
	Location Description	Lutheran Community Services is located at: 210 W Sprague Ave. Spokane, WA 99201
	Planned Activities	Lutheran Community Services Northwest will provides comprehensive crisis response and advocacy for primary and secondary survivors of sexual assault.
21	**Project Name**	2019 Capital - Public Facilities Improvements (TBD)
	Target Area	
	Goals Supported	Support vibrant neighbhorhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: $630,822
	Description	Reserve project for activities that provide funding to support qualifying public facility capital improvements.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Reserve project for activities that provide funding to support qualifying public facility capital improvements. CHHS will provide additional details through the substantial amendment process (open public hearings and public comment) as project(s) are identified. This set-aside is for capital/construction based programming and not available for public service qualifying activities. For more information, please contact the Community, Housing and Human Services Department (CHHS) at spokanechhs@spokanecity.org.
	Location Description	Location to be determined. CHHS will identify the location(s) through substantial the substantial amendment process. For more information, please contact CHHS at spokanechhs@spokanecity.org.

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	Planned Activities	Reserve project for activities that provide funding to support qualifying public facility capital improvements. CHHS will provide additional details through the substantial amendment process (open public hearings and public comment) as project(s) are identified. This set-aside is for capital/construction based programming and not available for public service qualifying activities. For more information, please contact the Community, Housing and Human Services Department (CHHS) at spokanechhs@spokanecity.org.
22	**Project Name**	2019 Administration - CDBG Program
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: $850,000
	Description	General administration of the Community Development Block Grant Program (CDBG). Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	General administration of the Community Development Block Grant Program (CDBG). Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
	Location Description	The CDBG program is administered by City of Spokane staff working in the Community, Housing and Human Services Department (CHHS). CHHS is located at: Spokane City Hall 808 W Spokane Falls Blvd. Spokane, WA 99201
	Planned Activities	General administration of the Community Development Block Grant Program (CDBG). Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
	Project Name	2019 Multi-Family Projects - HOME

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23	**Target Area**	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	HOME: $1,063,603
	Description	Administration of the HOME program will support affordable housing development projects in the City of Spokane.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	HOME multi-family funding will support the development and redevelopment of approximately 25 affordable housing units within the City of Spokane. All units will be reserved for low income households.
	Location Description	**Unknown at this time** - CHHS will issue funding notices throughout the 2019 Program Year to support proposals that fall under this general activity. CHHS will provide a substantial amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment. The HOME Program is administered by staff in the Community, Housing and Human Services Department (CHHS) located at: Spokane City Hall 808 W Spokane Falls Blvd. Spokane, WA 99201 Spokanechhs@spokanecity.org
	Planned Activities	HOME multi-family funding will support the development and redevelopment of approximately 25 affordable housing units within the City of Spokane. All units will be reserved for low income households.
24	**Project Name**	2019 Administration - HOME Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	HOME: $118,000

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	Description	General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
	Location Description	The HOME Program is administered by staff in the Community, Housing and Human Services Department (CHHS) located at: Spokane City Hall 808 W Spokane Falls Blvd. Spokane, WA 99201 Spokanechhs@spokanecity.org
	Planned Activities	General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
25	**Project Name**	2019 ESG Program Delivery
	Target Area	
	Goals Supported	Prevent and reduce homelessness
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	ESG: $276,545
	Description	Homeless program support for rapid re-housing and prevention activities
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Funded activities will assist approximately 1,100 homeless individuals and families with homeless prevention, emergency shelter and rapid re-housing.

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	Location Description	Various homeless shelters and service providers throughout the City of Spokane. The ESG Program is administered by staff in the Community, Housing and Human Services Department (CHHS) located at: Spokane City Hall 808 W Spokane Falls Blvd. Spokane, WA 99201 Spokanechhs@spokanecity.org
	Planned Activities	Homeless program support for rapid re-housing and prevention activities

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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Spokane has identified six separate target investment areas. These areas are: Downtown, East Sprague, Kendall Yards/North Bank, West Plains/Spokane International Airport, The YARD, and University District. CHHS is not targeting any of these areas specifically, however residents in these target investment areas may see benefits resulting from projects funding in this Action Plan.

Interested individuals may learn more about the City of Spokane Target Investment Areas by following this link: https://my.spokanecity.org/economicdevelopment/target-areas/

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable

Discussion

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Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Spokane's strategy to address safe, affordable housing choices is based on the goal of preserving and expanding quality, safe, affordable housing choices. The following populations will be targeted to achieve this goal:

- Income: extremely low, very low, low, and moderate
- Family types: large families, families with children, and the elderly
- Homeless: chronic homelessness, individuals, families with children, mentally ill, veterans, victims of domestic violence and unaccompanied youth
- Non-homeless special needs: persons with mental disabilities, persons with physical disabilities, persons with developmental disabilities and victims of domestic violence

One Year Goals for the Number of Households to be Supported	
Homeless	25
Non-Homeless	25
Special-Needs	5
Total	55

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	25
The Production of New Units	25
Rehab of Existing Units	25
Acquisition of Existing Units	0
Total	75

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

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AP-60 Public Housing – 91.220(h)

Introduction

Spokane Housing Authority (SHA) began in 1972 as the Housing Authority of the City of Spokane is now a multi-jurisdictional agency serving many cities and five counties in Eastern Washington. The partnership between SHA and the City of Spokane continues to provide affordable housing for thousands of households. SHA is governed by a seven-member Board of Commissioners to include one "directly assisted Commissioner" and six commissioners appointed by the following: Two (2) individuals appointed by the Mayor of the city of Spokane, two (2) individuals appointed by the City Council of the City of Spokane Valley, and two (2) individuals appointed by the Spokane County Commissioners. Each member serves a five-year term of office, with terms rotating in such a manner that one appointment is made each year. The Board has full authority in the establishment of SHA policies, long-term direction, and oversight of programs that accomplish the Agency's mission.

Actions planned during the next year to address the needs to public housing

Spokane Housing Authority has always had an extremely small public housing program. Initially, just 125 total public housing units were in SHA's inventory. In 2015, SHA was given permission to move forward with a Rental Assistance Demonstration (RAD) Program portfolio project to divest its public housing inventory. Phase I was the conversion of the Parsons, a 50-unit elderly/disabled property. Utilizing 4% Low-Income Housing Tax Credits and Tax Exempt Bonds, the Parsons was transferred to a Limited Liability Limited Partnership ownership structure in 2015, awarded project-based housing choice vouchers, and in 2016 completed $1.8 million of rehabilitation. Also in 2016, one single family home (part of SHA's scattered site public housing inventory), was sold to the Washington State Department of Transportation through eminent domain to facilitate the north/south freeway extension.

Phase II of SHA's RAD participation is the disposition (sale) of the remaining 74 scattered site units. These include 58 single family homes and 8 duplex properties. Proceeds received from the sale of all scattered site units will be used as gap financing in the acquisition and rehabilitation or new construction of additional affordable housing units using tax credit and/or bond financing structures. It is anticipated that this could create as many as 300 affordable housing units over a period years. The 74 Project-Based Section 8 Housing Choice Vouchers received as a part of this transaction will be attached to units located at two apartment communities owned and operated by two distinct tax credit partnerships. The Spokane Housing Authority is the General Partner of one property, Cedarwest Apartments, while a non-profit affordable housing provider, Spokane Housing Ventures, is the General

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Partner of the other tax-credit entity, Clare View North.

Current tenants of the remaining public housing units will be offered three housing alternatives:

1. Using a Housing Choice Voucher they have the right-of-first refusal to purchase and acquire the property they currently occupy. This is dependent upon meeting the qualifications of the Voucher Homeownership Program as well as lender requirements
2. Pursue their Right-to-Return and follow the RAD Transfer of Assistance to either Cedarwest Apartments or Clareview North Apartments. Tenants not choosing this alternative will have to voluntarily relinquish their right to pursue this option.
3. In lieu of Option 2, tenants can waive their right-to-return and accept a Housing Choice Voucher and full URA benefits and advisory services from SHA staff to find comparable housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

To encourage the residents to become more involved with management, the PHA Annual Plan is available for review at the Public Housing leasing office during its public review time period. SHA recently updated its Administrative Plan to provide an avenue for the 74-scattered site public housing residents to participate in the Housing Choice Voucher Homeownership program if they meet the qualifications. All 74 will get first right of refusal to purchase either the home in which they reside or another available from the inventory. SHA anticipates the 74 units will convert from public housing to SHA-owned affordable units in 2019. In 2018 and in 2019 the authority has met with households to understand which of the alternatives they wish to pursue. SHA has started working with interested households to pre-screen for homeownership qualifications. The rest of 2019 SHA will begin implementation of the alternative they selected. As the homeownership track is more involved and has more hurdles to overcome, not every household will be capable of or have the means to achieve this option. Still we intend to provide the choice to all current households and assist where we can. The remainder of 2019 and 2020 will be spent working with current households to begin implementing their future housing option which includes this homeownership alternative.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable

Discussion

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AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Spokane City/County Continuum of Care, in support of the 2015-2020 Strategic Plan to End Homelessness, will focus on action steps aimed at obtaining the following objectives: increase leadership, collaboration and civic engagement; increase access to stable and affordable housing; support effective pathways toward self-sufficiency and reduced financial vulnerability; transform homeless services to crisis response systems leading to improved health and safety; and advance health and housing stability for youth experiencing homelessness, including unaccompanied homeless youth and youth aging out of systems such as foster care.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In an effort to reach out to the unsheltered population, the community has implemented a number of street outreach initiatives. The City of Spokane's CHHS Department work with other City entities such as Code Enforcement and Police to support the Homeless Street Outreach Team, a collaboration between homeless housing providers, coordinated assessment, and mental health providers to identify and provide outreach to individuals occupying homeless encampments. This interagency collaboration includes both a City-funded street outreach team and a PATH-fund outreach team for homeless individuals with mental illness and provides a pipeline for housing and support services to the chronically homeless unsheltered population in our community. The City has identified the need for additional investment in street outreach in the next year and has targeted these funds to both expand the capacity of existing efforts and to facilitate better alignment of services between City-, PATH-, SSVF-, RHY-, and STR Opioid Crisis-funded street outreach teams. This new street outreach collaborative meets on a bi-weekly to case conference common clients and coordinate outreach services to ensure 100% geographic coverage of the jurisdiction and that clients are matched to the appropriate service provider. The goal for the next year is to complete assessment of the collaborative's geographic coverage with a particular emphasis on identifying gaps in rural coverage.

Addressing the emergency shelter and transitional housing needs of homeless persons

The CoC identifies the need to provide emergency response to families and individuals who are homeless and recognizes the continued need for shelter beds that are available when a person is unsheltered. Although the CoC is moving towards providing permanent, rather than temporary, housing options, there are some special populations, such as youth, households fleeing domestic violence, clients exiting institutions, and families with children involved with the child welfare system, who

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continue to benefit from a supportive transitional housing program.

The jurisdiction's goal is to operate a comprehensive shelter system that meet the needs of all households regardless of composition and quickly transitions households from homelessness back into permanent housing. Currently the shelter system includes programs to serve the specific needs of homeless adult men, adult women, unaccompanied youth, and households with children, however youth who are in transition (18-24) do not have a dedicated shelter program. The City identified a partner agency at the end of 2017 through an RFI process to take the lead in the development of a shelter for young adults. In July of 2018, the City was selected by A Way Home Washington to participate in their Anchor Community Initiative around ending youth and young adult homelessness is currently working to utilize the financial resources available through the initiative to develop, with this partner agency, to develop a young adult shelter in the next year.

These efforts connect directly to the goals of transforming homeless services in to a crisis response system and the system goal of reducing the length of time households experience homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The jurisdiction's coordinated entry process includes access to diversion programs to prevent individuals and families with children from entering the crisis response system by assisting with their access to community resources. ESG is funding rapid re-housing and emergency shelter operations. An intentional shift to focus on permanent housing exits when households enter the homeless system has been transforming the City's homeless system over the past few years. As a result, much of the CoC efforts to serve homeless households are focused on rapid re-housing. Households who present as chronically homeless with very high barriers are placed directly into available PSH units or available bridge housing. These efforts shorten the time families are homeless and increase stability. The one year for these populations is complete for the CoC to complete its evaluation of the prioritization policies of singles and families coordinated assessment and implement any necessary changes to how households are matched with housing intervention.

The Supportive Services for Veteran Families (SSVF) program provides an essential resource for Veterans and their families who are homeless or at risk. SSVF provides intensive outreach, housing search and placement and continued case management for this population. For Veterans who need more intensive housing services, Spokane Housing Authority (SHA) has a successful partnership with the Veterans Administration to provide VASH vouchers to homeless veterans. All referrals are made through the VA, who also provides complete wrap-around supportive services. Veterans that are not eligible for these

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programs are prioritized for placement in PSH dedicated to chronically homeless veterans.

The Young Adult Housing Program (YAHP) from the Washington State Department of Commerce's Office of Homeless Youth has provided the jurisdiction with an essential new resource for the provision of rent assistance, transitional housing, and case management for young adults ages 18 through 24. YAHP provides young adults with housing search assistance, temporary rental assistance, and case management as well as access to transitional or interim housing during the housing search process for youth with the highest barriers. The one-year goal for this population is to complete the evaluation of the joint transitional housing-rapid rehousing pilot program for YAHP to determine if this an effective model for transition vulnerable young people to permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The jurisdiction works with the following housing and health care partners on the implementation of an integrated care program: Empire Health Foundation, Providence Health Care, Community Health Association of Spokane, and Volunteers of America. The program strives to ensure eligible homeless clients are not discharged from in-patient hospital care or emergency room visit into homelessness. The Roads to Community Living Program coordinates with group homes, assisted living program and private landlords to ensure that long term Medicare eligible clients discharging from hospitals, nursing homes and mental health facilities are not being discharged into homelessness.

The Spokane County Regional Behavioral Health Division (SCRBH) is responsible for all community-based mental health services for inpatient and outpatient care services. Eastern State Hospital works in conjunction with Frontier Behavioral Health Outreach Team, Spokane County Supportive Living Program, and Behavioral Health Options. These programs work with the clients and the outpatient mental health provider to create a plan for housing and continued services.

The CoC has ensured that its members have written procedures to address discharge planning of youth exiting foster care. The Department of Children, Youth, and Families procedures provide for Independent Living Services and require an Independent Living Plan to assist the youth toward a successful transition to adulthood. Local DCYF Social Workers and other community stakeholders work with youth as they near 18 to establish an ILP to guide the services and housing assistance until they are 21.

Spokane County has taken the lead in housing individuals as they exit from correctional institutions through the Re-Entry Initiative (REI) Program, a community re-entry program dedicated to transitioning

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formerly homeless exiting institutional settings into adjusted citizens, engaging, working and living in stable housing with limited to no subsidy. Through their partnership with Goodwill Industries of the Inland Northwest, they provide permanent housing through a short term rental assistance program to persons exiting correctional institutions. Airway Heights Corrections facility and the local jail works with Pioneer Human Services who operates a 55-bed work release facility for women and an 80-bed work release facility for men. A formalized discharge plan, in which housing is a requirement, is created for each client as they discharge from these facilities.

Discussion

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AP-70 HOPWA Goals– 91.220 (l)(3)

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AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City is working to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

- Continue to develop Development Services Center (DSC) policies and public information resources through coordinated departmental action. The Permit Center allows the consolidation of all permit functions in one location to better coordinate the permit activities of Planning, Building, Fire and Engineering. These efforts expedite permitting processing and reduce permitting times providing cost savings for affordable housing development.
- Continue to encourage developers to use a pre-application process (aka "Predevelopment Conference" to provide project applicants and their architects with an opportunity to discuss and understand the various codes and regulations that apply. The ability to review projects early expedites project design, thereby shortening the permitting process and potentially offering cost savings alternatives.
- Continue to improve the City's zoning rules and development standards through the code maintenance process. This may assist in reducing barriers to affordable housing.
- Continue to implement the Centers and Corridors land use strategy as proposed in the Comprehensive Plan. The Comprehensive Plan proposes establishing a number of centers and corridors throughout the community as part of an overall strategy to accommodate growth through infill development. Ultimately, these centers and corridors will accommodate mixed uses with residential development at higher densities, including affordable housing developments.
- The Planning Department and CHHS are working with Impact Capital, a CDFI, to identify areas for assisting developers and property owners. These could relate to City processes and requirements, identifying funding sources and economic development incentives, or other areas.

Discussion:

The City will continue to fund fair housing educational, and other, activities that support fair housing in a positive, solution-oriented manner. Potential activities include sponsoring a regional Fair Housing Conference, assisting the Spokane Association of Realtors (and the real estate industry in general, including the mortgage lending industry) with training related to fair housing. If the City becomes aware

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of clear violations of the Fair Housing Act, it will work with its community partners to identify potential resolutions.

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AP-85 Other Actions – 91.220(k)

Introduction:

The following actions are intended to align with the needs and goals identified in the 2015 – 2020 Consolidated Plan. The Community, Housing and Human Services Department will remain adaptive and ready to serve as needs arise and the response system must be tailored to meet community needs.

Actions planned to address obstacles to meeting underserved needs

The City of Spokane is working with local partner agencies and neighborhood councils to strategically target projects that will preserve and expand quality, safe and affordable housing choices; prevent and end homelessness; provide opportunities to improve quality of life; support vibrant neighborhoods and expand economic opportunities.

Actions planned to foster and maintain affordable housing

Given the high demand for affordable housing, the City recognizes the importance of fostering affordable housing development and maintaining existing affordable housing stock. The City also provides Tenant Based Rental Assistance to extremely low-income/homeless families to create affordable housing options at market rate rental housing located across the City. The City fosters relationships with both for-profit and nonprofit (including CHDO) housing developers when soliciting HOME Multifamily Housing Program funding proposals. The City offers developers the opportunity to leverage limited City HOME funding with Low-Income Housing Tax Credits, housing bonds, Washington State Housing Trust Fund dollars, and Federal Home Loan Bank grants. Typically, City HOME funds account for only a fraction of the total cost but deliver large projects providing a large number of long-term affordable rental housing units.

The City maintains its HOME investment in affordable housing by monitoring rental housing occupancy and physical condition over HUD's minimum compliance periods required by 24 CFR 92.254. The City imposes an additional 10-year local compliance period to retain these rental units as affordable housing available to low-income households. The City also grants and loans CDBG funds to repair low-income owner-occupied homes enabling existing homeowners to enjoy a safe and healthy home that they can afford to operate and maintain. The City plans to address foreclosed, abandoned and derelict properties by acquisition and/or renovation to create affordable homeownership opportunities.

Actions planned to reduce lead-based paint hazards

Spokane's Single Family Rehabilitation and Multifamily Housing programs are active in identifying and repairing lead-based paint hazards in eligible owner and renter housing. HUD Title X and EPA Renovator (RRP) requirements are integrated into CDBG and HOME funded programs that rehabilitate housing

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units constructed prior to 1978. Typical lead hazard control begins with an XRF lead inspection to guide the scope of work. Certified workers complete lead hazard control work in compliance with HUD's Title X and EPA RRP regulations. These projects typically include wet scraping, painting, eliminating friction/impact surfaces, mulching bare soil, and cleaning to Clearance. Each rehabilitated housing unit will achieve Clearance as part of project completion, as proscribed by HUD's Title X regulation.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategies are implemented through the following established goals of the Consolidated Plan: preserving and expanding quality, safe, affordable housing choices; providing opportunities to improve the quality of life; and, expanding economic opportunities. The CDBG and HOME program are the principle funding sources targeted at reducing the number of poverty-level families but the ESG program also seeks to stabilize families and individuals so they are able to return to self-sufficiency, which Homeless Housing Assistance Act fund provide prevention assistance. Importantly, the resource management responsibilities of these programs provide staff of the Department of Community, Housing and Human Services an opportunity to facilitate coordination among a range of social and housing programs, operated by other City departments, governmental agencies and the nonprofit community, that together enhance the opportunities to reduce poverty for families.

CDBG program resources are targeted to meet the community development, infrastructure and economic opportunities needs in the community. The City allocates CDBG funding for several economic development activities providing opportunities for both low and moderate income family members to receive living wage employment and low and moderate income business owners to improve and expand their businesses, increasing their profitability and income. Public services activities also include programs for stabilizing families, while the housing rehabilitation program reduces and stabilizes low and moderate income homeowner's housing expenses. CDBG public services activities, such as the housing counseling program and the rental assistance case management program, assist low and moderate income families on the edge of poverty to help them to economic security.

HOME program resources are allocated to address the needs for safe, affordable housing. Program activities that are designed to reduce housing expenses and offer the opportunity to help move families out of poverty are tenant-based-rental assistance and the multifamily development program, which maintains and expands affordable housing. These rental support programs help provide economic stability to the households assisted and are key to the goal of reducing the number of families facing

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poverty.

Actions planned to develop institutional structure

The City of Spokane works closely with partner agencies and community stakeholders to develop social response programs based on community need. Examples include the Homeless Coordinated Assessment, Emergency Shelters, Homeless Warming Shelter Response, Affordable Housing Committee, Continuum of Care Committee and Neighborhood Community Development Programs. Each program provides a response by the City to respond to the institutional needs of community partners and the individuals they serve.

Actions planned to enhance coordination between public and private housing and social service agencies

The City has established a number of cooperative partnerships and collaborations with public and supportive housing providers, private and government health, local government, mental health and social service agencies to address its priority needs and will continue to do so.

Examples include:

Multi-family Housing: the City works closely with Spokane County, the WA State Department of Commerce, and the WA State Housing Finance Commission to coordinate the funding, development and monitoring of multi-family housing units funded through the HOME program.

Tenant-Based Rental Assistance: the City partners with the local housing authority to manage the HOME tenant-based rental assistance program. The TBRA program has been prioritized for high needs households and individuals. Referrals to the TBRA program via the community Coordinated Assessment program. Support Services are provided for all TBRA households through CoC Program and local Homeless Housing Assistance Act funded programs.

Fair Housing: the City partners with HUD, Spokane County and the NW Fair Housing Alliance to fund, plan and host a regional Fair Housing Conference during the month of April (fair housing month).

Strong Families Initiative: a City-led partnership between the City, the Spokane Housing Authority, Child Protective Services and non-profit housing and services providers to improve the lives and housing

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stability of families engaged with child welfare.

The City is the convener and the Collaborative Applicant for the City/County Continuum of Care. The City coordinates a number of homelessness reduction system-wide strategies involving both public and private agencies such as Coordinated Assessment, Housing First and Rapid Re-housing through the Continuum of Care.

Discussion:

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Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

See narratives below for additional information about the Community Development Block Grant Program (CDBG), HOME Program, and Emergency Solutions Grant Program (ESG).

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

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as follows:

Spokane does not plan to directly use other forms of investment beyond those listed in 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   HOME regulation 92.254 describes qualifications of homeownership activities as affordable housing. City of Spokane has not budgeted HOME funds for homeownership activities. The City retains written agreements used in a previous homeownership program. These agreements include a recapture provision triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. The City's Single Family Rehabilitation program uses this same loan recapture provision which limits recaptured funds to net proceeds of a sale. Consequently, the City is not required to repay HUD should any sale, short sale, foreclosure, involuntary sale, etc. of a program-assisted home provide insufficient funds to fully repay the amount of loaned HUD funding.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   HOME regulation 92.254(a)(4) describes the minimum HOME period of affordability based upon the amount of HOME homeownership assistance. The City of Spokane has not budgeted HOME funds for homeownership activities. The City previously established maximum HOME assistance for each homebuyer transaction and that HOME assistance required a 10-year period of affordability. Earlier homeownership assistance loan documents provided some debt forgiveness over the 10-year HOME affordability period. All City homeownership assistance written agreements included a recapture provision that triggered repayment if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This recapture provision limits recaptured funds to any net proceeds available from the sale rather than the entire HOME investment.

   Similarly, HOME-funded affordable rental housing projects include acquisition, new construction, and/or renovation trigger minimum periods of affordability per 24 CFR 92.252(e). New construction projects are always subject to the regulation's 20-year affordability period but acquisition and/or rehab projects commonly trigger a 5, 10, or 15-year HOME affordability period. The City-imposed chooses to independently extend the periods of affordability is ten years longer than the minimum HOME affordability period and initially runs concurrently with the HOME affordability period. . These City-imposed affordability periods are described further in the HOME Multifamily Housing Program Description and agreements.

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4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

   HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

   The Emergency Solutions Grant funds, in conjunction with additional funding sources, are currently funding Coordinated Assessment Initiatives through rapid re-housing, and shelter activities. The following program standards have been developed with community feedback, based on the feedback from CoC programs administering these funded activities. The standards continue to take into account the smaller resources and even greater targeting needed for ESG. These standards are included in program specific guidelines for all ESG funded programs.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

   Households seeking homeless assistance can access services through the Spokane Continuum of Care's Coordinated Assessment (CA) system. The local CA system operates two portals to better meet the disparate needs of different household types. Households with minor children are served through Homeless Families Coordinated Assessment (HFCA) system, which coordinates all family homeless service programs to provide prevention and rapid re-housing assistance in addition to placement in interim, transitional, and permanent supportive housing, if applicable. The program utilizes the Family Service Prioritization Decision Assistance Tool (F-SPDAT) and Family Vulnerability Index Service Prioritization Decision Assistance Tool (F-VI-SPDAT) to assess families for appropriate housing and service interventions based on vulnerability rather than a first come first serve model. The F-VI-SPDAT and F-SPDAT provide a consistent way of assessing households across the Continuum of Care and assists HFCA in connecting families with an appropriate housing intervention based on their level of need.

   Households without children can access services through the Singles Homeless Coordinated Assessment (SHCA) System. SHCA operates as a decentralized assessment system with a lead agency to facilitate the training and coordination of assessment sites. SHCA uses the singles versions of the VI-SDPAT and SPDAT tools to provide common outcome data and measurable results. Household

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where every member is between the age of 18 and 24 that present at SHCA are assessed using the Transition Age Youth Vulnerability Index Service Prioritization Decision Assistance Tool (TAY-VI-SPDAT) and the Youth Service Prioritization Decision Assistance Tool (Y-SPDAT). Once the appropriate assessment is completed in HMIS, a housing referral can be made to the appropriate housing track based on the household's vulnerability and desired housing intervention.

Households may access the program through one of two entry points:

1. By walking into either the HFCA or SHCA program offices for an assessment; or
2. Through targeted outreach and screening with a partnering service provider such as an emergency shelter or street outreach program.

The CA system has been developed in accordance with the HUD Continuum of Care Regulations. Participation in this system is mandatory for ESG and CoC grantees.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Locally, the City of Spokane receives and administers ESG funds. As the CoC lead the City of Spokane works, through the Continuum of Care Governance Board and Community Housing and Human Services Board (CHHS), to determine priorities for homeless funding. Spokane County staff sits on both the Continuum of Care Governance Board and CHHS Board and is an integral part in determining how all homeless funds, including ESG funds, are allocated in the community. During the application process for homeless funding, the RFP and Evaluation Committee of CoC reviews applications and makes funding recommendations to CoC Governance Board.

Applicants eligible to apply for ESG funds include:

- City or County governments
- Public and private nonprofit organizations (501(c)(3)
- Private for profit organizations or individuals may implement certain economic development, low income housing rehabilitation and microenterprise activities.
- Faith based organizations

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City currently meets the homeless participation requirement detailed in 24 CFR 576.405(1) through formerly homeless individuals' membership on the Community, Housing and Human Services Board subcommittees, Continuum of Care Governance Board, and the CoC RFP and

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Evaluation Committee. These committees are responsible for recommending policies and making funding decisions.

5. Describe performance standards for evaluating ESG.

All programs funded through ESG are evaluated for performance quarterly. Data for these evaluations is pulled from the Homeless Management Information System. In addition, all ESG funded programs are required to ensure HMIS data quality by the 5th of each month. Programs funded for rapid re-housing are measured by the percentage of households exiting to permanent housing, the percentage of households with increased income at exit, and the average length of time from identified eligibility to being housed. Programs funded for emergency shelter operations are required to enter universal data into the HMIS system and record entry and exit dates. In addition, these programs are measured by the percentage of households who exit from the emergency shelter into permanent housing, the average length of time individuals are homeless in emergency shelter, average length of time between enrollment and clients' date of engagement.

Citizens with additional questions regarding the CDBG, HOME and ESG Programs are encouraged to contact the Community, Housing and Human Services Department (CHHS) for additional information.

CHHS Contact Information:

- Email to CHHS at spokanechhs@spokanecity.org
- Phone CHHS at 625-6325
- Attend a Public Hearing and make comment directly to the CHHS Board
- Visit CHHS at Spokane City Hall
- 808 W. Spokane Falls Blvd, Spokane, WA 99201

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BRIEFING PAPER
Community, Housing and Human Services Board
Substantial Amendment: 2018 Action Plan
May 1, 2019

SUBJECT:

Amendment to projects listed in the 2018 Annual Action Plan, and associated public comment period.

BACKGROUND:

The initial 2018 Action Plan included a place holder activity for multi-family housing projects funded with HOME program funds, as specific HOME-funded projects were not identified at the time of Action Plan development. This Substantial Amendment updates the 2018 Action Plan to provide detail to the public for comment regarding specific projects that were subsequently supported with HOME funds through the City's competitive funding process.

Additionally, this amendment to the 2018 Action Plan includes a proposed $400,000 allocation of Program Year 2018 CDBG funds to support development of a new targeted-capacity emergency shelter. The specific location for the new shelter is still being finalized, but will be outside the downtown core. The new shelter is expected to provide capacity for 100-150 adults, with day and nighttime service considerations.

TIMELINE:

The public will have an opportunity to review and make comment on the Substantial Amendment at the May 1, 2019 Public Hearing. The public will have other opportunities to make comment on the substantial amendment via phone, email, and in-person and at other public meetings. The opportunity to make public comment will end on Friday, May 31, 2019. CHHS will respond to all public comment no later than Friday, June 21, 2019.

IMPACT:

No significant impact as the substantial amendment is an opportunity for the City to engage with the community for feedback related to affordable housing and emergency shelter solutions.

ACTION:

Open the public comment period during the May 1, 2019 CHHS Board meeting.

For more information related to the 2020 Consolidated Plan please contact George Dahl at gdahl@spokanecity.org.

Public Hearing: Substantial Amendment

2018 Annual Action Plan

Wednesday, May 1, 2019

Community, Housing and Human Services Department

24 CFR Part 91.505

EQUAL HOUSING OPPORTUNITY

Substantial Amendment

Why Amend:

- To make a change in its allocation priorities or a change in the method of distribution of funds;
- To carry out an activity, using funds from any program covered by the consolidated plan (including program income, reimbursements, repayment, recaptures, or reallocations from HUD), not previously described in the action plan; or
- To change the purpose, scope, location, or beneficiaries of an activity.

Substantial Amendment

Citizen Participation:

- Hold Public Hearing to review amended projects
- Allow for public comment period (30 days)
- Emphasis to engage with the following populations:
  - Low- and moderate-income persons
  - Residents of slums, blighted areas, and predominately low- and moderate-income areas
  - Non-English speaking persons
  - Persons with disabilities
  - Public housing residents and low-income residents of targeted revitalization areas

Substantial Amendment

Reasons to Amend:

- Program Income
- Projects lack complete funding
- Compliance issues
- Projects lack strong sponsor/scope
- Address timely expenditure of funds
- Market conditions (high construction costs)
- Address current community needs

Multi-Family Housing Projects

- Special Needs Duplex
  - Inland Empire Residential Resources (IERR)
  - 2418 E 4th Ave
  - 2 units of affordable housing
  - 30 years of affordability
  - $260,000 (HOME)

Multi-Family Housing Projects

- 1808 E 1st Ave 4-Plex
  - Basalt Rock LLC
  - 1808 E 1st Ave
  - 4 units of affordable housing
  - 30 years of affordability
  - $180,000 (HOME)

Multi-Family Housing Projects

- 2418 E 1st Ave 4-Plex
  - Basalt Rock LLC
  - 2418 E 1st Ave
  - 4 units of affordable housing
  - 30 years of affordability
  - $245,000 (HOME)

Multi-Family Housing Projects

- 7th Ave Duplex
  - Basalt Rock LLC
  - 2413 E 7th Ave
  - 2 units of affordable housing
  - 30 years of affordability
  - $175,000 (HOME)

Multi-Family Housing Projects

- S. Scott 6-Plex
  - Basalt Rock LLC
  - 611 S Scott Ave
  - 6 units of affordable housing
  - 30 years of affordability
  - $395,000 (HOME)

Multi-Family Housing Projects

- Hifumi En
  - Spokane Housing Authority
  - 926 E 8th Ave
  - 11 units of affordable housing
  - $330,000 (HOME)

Multi-Family Housing Projects

- Canterbury Court
  - St. John's Properties
  - 1010 S Rockwood Blvd
  - 30 units of affordable housing
  - 20 years of affordability
  - $1,075,000 (HOME)

Multi-Family Housing Projects

- Resident Court
  - SNAP
  - 1205 W 5th Ave
  - 30 units of affordable housing
  - 5 years of affordability
  - $250,000 (HOME)

Multi-Family Housing Projects

- Home Yard Cottages
  - Transitions
  - 2140 W Fairview Ave
  - 7 units of affordable housing
  - 30 years of affordability
  - $650,000 (HOME)

Multi-Family Housing Projects

- One South Madelia
  - Community Frameworks
  - 1 S Madelia St
  - 6 units of affordable housing
  - 30 years of affordability
  - $300,864 (HOME)

Targeted-Capacity Emergency Shelter

- Targeted-Capacity Emergency Shelter Development
  - Acquisition/rehab of existing structure
  - Regional Collaboration
  - Location TBD (outside downtown core)
  - Emergency Shelter capacity for 100-150
  - Single homeless individuals
  - $400,000 (CDBG)

Citizen Participation Plan (CPP)

Objectives

- Provide guidance to the Spokane community that will promote and expand citizen participation in the Consolidated Planning Process
- Provide citizens with an avenue for making public comment
- Support transparent communication between CHHS and the Spokane community

Public Comment

How to make Comment

- During Public Hearings
- During City Council Meetings
- During CHHS Board Meetings
- Email to CHHS (spokanechhs@spokanecity.org)
- In person (808 W. Spokane Falls Blvd., Spokane, WA 99201)
- Social Media (City accounts)
- Phone (509-625-6325)

Response to Public Comment

Public Comment Reviewed by CHHS

- All Public Comments will be Considered
- Response will follow close of Public Comment period
- Response to comment within 15 working days following end of comment period
- Plans will include Public Comment received and CHHS response to comment

Substantial Amendment

Public Comment Period

- Begins Wednesday, May 1, 2019
- Ends Friday, May 31, 2019
- CHHS response to Public Comments on or before
  - Friday, June 21, 2019

Questions?

Thank You

BRIEFING PAPER
Community, Housing and Human Services Board
CDBG Timeliness Briefing
May 1, 2019

SUBJECT:

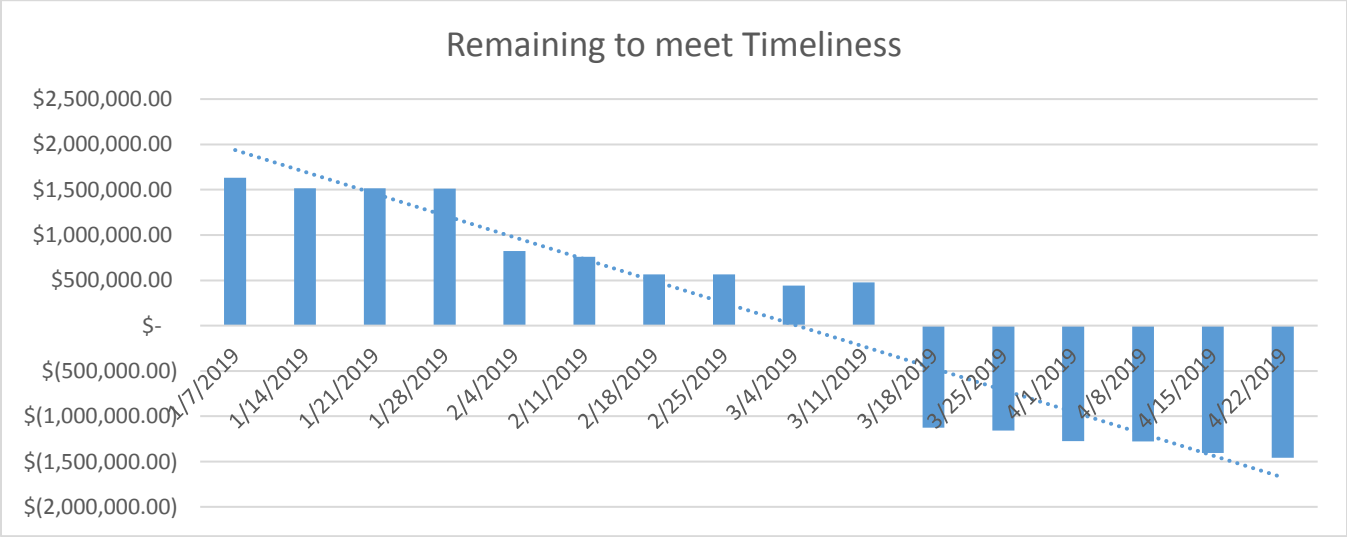
CHHS progress on meeting HUD's timeliness expenditure of CDBG funds.

BACKGROUND:

HUD regulations state that CDBG Grantees shall have no more than 1.5 times its annual allocation in its adjusted line of credit balance 60 days prior to the end of its current program year. The timelines test is two-part: the first test evaluates a grantee's base line of credit using the most current year allocation; the second test evaluates the current allocation, plus all program income. Grantees (City of Spokane) with an amount greater than 1.5 times the current allocation amount are deemed untimely and risk financial penalty from HUD.

During the current 2018 program year (7/1/18 – 6/30/19), CHHS has met and exceeded the timeliness test for the first time in two years. Members of the CHHS Evaluation and Review Committee and CHHS Board have been helpful in getting funds out into the community to address need and assist CHHS staff with meeting timeliness requirements.

The table below represents progress in meeting the timeliness requirement between January 1, 2019 and April 22, 2019. CHHS met/exceeded the timeliness requirement during the week of March 18, 2019.



IMPACT:

Ongoing CDBG funding in full amount for maintaining a high level of compliance with federal regulations.

ACTION:

None required, this briefing is for informational purposes only.

For more information related to the 2020 Consolidated Plan please contact George Dahl at gdahl@spokanecity.org.

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System

DATE: 04-24-19
TIME: 10:43
PAGE: 1

Current CDBG Timeliness Report
Grantee : SPOKANE, WA

PGM YEAR	PGM YEAR START DATE	TIMELINESS TEST DATE	CDBG GRANT AMT	--- LETTER OF CREDIT BALANCE --- UNADJUSTED	ADJUSTED FOR PI	DRAW RATIO UNADJ	ADJ	MINIMUM DISBURSEMENT TO MEET TEST UNADJUSTED	ADJUSTED
2017	07-01-17	05-02-18	3,014,163.00	3,786,725.26	5,129,443.21	1.26	1.70		
2018	07-01-18	05-02-19	3,259,133.00	3,036,753.78	3,428,919.70	0.93	1.05		

****** Ratio cannot be calculated because either the grantee's current year grant has not been obligated in LOCCS or the current program year start and end dates have not been entered in IDIS.

BRIEFING PAPER
Community, Housing and Human Services Board
2020 Consolidated Plan Briefing
May 1, 2019

SUBJECT:

Brief overview of the 2020 Consolidated Planning process.

BACKGROUND:

The Consolidated Plan is designed to help local jurisdictions assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from the CPD formula block grant programs: Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, and Emergency Solutions Grants (ESG) Program. The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.

CHHS staff assembled a group of stakeholders to assist in the development of primary community needs and priorities. Below is a list of each stakeholder and their affiliated organization.

Name	**Organization**
Diane Zemke	CHHS Board
Christy Jeffers	Spokane County
Brian Jennings	Spokane Housing Authority
Shannon Bedard	Northwest Fair Housing Alliance
Kay Murano (guest)	Spokane Low-income Housing Consortium
Open	City of Spokane Planning
Ben Stuckart	City Council
George, Paul, Tija	CHHS Staff

The following primary community needs and priorities were identified through stakeholder meetings:

- **Housing**
  - Affordable Rental Housing
  - Affordable Homeowner Housing
- **Community Services**
  - Workforce Development
  - Food Security
  - Community Services

For more information related to the 2020 Consolidated Plan please contact George Dahl at gdahl@spokanecity.org.

TIMELINE:

CHHS will engage with the Spokane community over the next 12 months to refine community needs and priorities. CHHS is working with City communication staff to develop an outreach strategy to promote broad citizen participation and feedback. CHHS will be present at the University District Public Development Authority's pedestrian bridge open house celebration event on May 7th.

CHHS will also seek public comment during the month of June at the following Spokane Farmers' Markets:

- Emerson Garfield Farmers' Market
- Hillyard Farmers' Market
- The Night Market
- Thursday Market
- Spokane Farmers' Market

Staff will solicit feedback and conduct surveys regarding community housing and social service needs/priorities. Staff will provide monthly updates to the CHHS Board and Community Assembly as work continues on the 2020 Consolidated Plan.

CHHS plans to host additional opportunities to provide public comment and review the draft 2020 Consolidated Plan (needs, priorities, resources, and goals) during the months of September and October 2019. Public hearings will be scheduled at the Northeast, West Central and East Central Community Centers. CHHS will post meeting dates and times two (2) weeks prior to the scheduled public hearing.

CHHS intends to complete and submit the 2020 Consolidated Plan during the summer of 2020. The first program year Action Plan under the 2020 Consolidated Plan will run from July 1, 2020 through June 30, 2021.

	Annual Action Plan Year	**Program Year**
2020 Consolidated Plan (5-yr.)	Year 1 – 2020	7/1/20 – 6/30/21
	Year 2 – 2021	7/1/21 – 6/30/22
	Year 3 – 2022	7/1/22 – 6/30/23
	Year 4 – 2023	7/1/23 – 6/30/24
	Year 5 – 2024	7/1/24 – 6/30/25

IMPACT:

The Consolidated Plan is a five-year funding plan to address community needs and priorities. Efforts through community engagement/outreach will help direct future funding allocations. At this point CHHS anticipates housing to be a primary focus of the 2020 Consolidated Plan.

ACTION:

None required, this briefing is for informational purposes only.

For more information related to the 2020 Consolidated Plan please contact George Dahl at gdahl@spokanecity.org.

City of Spokane
Community, Housing and Human Services Board – Board Committee Report

COMMITTEE: Affordable Housing **Chair:** Diane Zemke
Meeting Date: April 9, 2019 **Date of Next Meeting:** May 14, 2019

Members: Diane Zemke (Chair), **Adrianne Leithauser** (Vice-Chair), **Phil Altmeyer**, **Gordon Graves**, **Andy Hoye**, **Patricia Kienholz**, **Mark Muszynski**, **Arlene Patton**, **Michone Preston**, (Melissa Morrison for) Karen Stratton
Guest: McKenna Milacek, Gonzaga University
Staff Present: Paul Trautman

Discussion

Increase MFHP Max HOME Funding Limit

The Committee considered a staff proposal to increase the local Multifamily Housing Program Maximum HOME funding limit. This local limit establishes a more restrictive local maximum HOME funding limit than the higher limit allowed by HUD. This local limit has not been updated for some time and may be outdated as represented by many recent projects that exceeded this limit by waiver. The Committee reviewed this local limit's purposes and core assumptions; reviewed staff's 6-year projects analysis; discussed ability to further modify this limit at any time; and modified the maximum HOME funding limit for 0- and 1-bedroom 50% AMI units. The Committee recommended approval of these Maximum HOME funding limits.

	30%	50%
0 Bdrm	$40,000	$15,000
1 Bdrm	$55,000	$20,000
2 Bdrm	$80,000	$30,000
3 Bdrm	$130,000	$80,000
4 Bdrm	$160,000	$100,000

Canterbury Court – Reconsider HOME Allocation

The Committee considered a request from St John's Properties to increase a Fall 2018 HOME allocation to Canterbury Court, an affordable senior housing project, from $735,000 to $1,075,000. Increase funding was due to increased project costs. The project will increase the HOME-assisted units to 30 1-bedroom units (all units in this Phase II project). The Committee recommended approval of this HOME funding increase.

Ad Hoc Committee

The Committee formed an ad hoc group to review HOME Multifamily Housing Program criteria to affirm or modify local policy options that are not HUD mandated. This ad hoc group may also consider modifications to the Single Family Rehab Revolving Loan Fund to improve outdated loan and payment practices that may unreasonably increase interest and payment burden for some borrowers. Volunteers included Patton, Preston, and Hoye. Kienholz is available, as needed. The Committee also invited additional participation by those with lending experience.

Rehab and Rental Repair Update

This year, the Committee will pursue the 5-year Program Manager RFP. That RFP will include the Essential Repair, Single Family Rehab, and new Rental Repair Pilot programs. The new Rental Repair Pilot program contract is in place, SNAP has initial projects in queue, and the program will commence when CHHS provides updated commercial loan documents.

Action Items Completed:

- Modify Canterbury Court HOME Funding
- Modify Multifamily Housing Program Maximum HOME Funding Limit

Action Items Pending:

- Review ad hoc group's HOME program recommendations.

Announcements:

Gonzaga School of Business is holding an affordable housing panel discussion on April 10.

The Committee discussed HOME project completions at Vasilenko 1808 E 1st 4-plex and IERR 2418 E 4th duplex. HOME projects Vasilenko 2418 E 1st 4-plex and SNAP Resident Court are underway. The HOME project SHV Jayne Auld Manor is seeking a new LIHTC investor and changes to the City HOME commitment might be requested. The Committee also discussed recent "Phase 1" Housing Trust Fund applications for Spokane-area affordable housing projects.

Actions Needed by the Board:

Approve Canterbury Court HOME funding modification (scheduled for April 10)
Approve maximum HOME funding limit modification (scheduled for May 1)