

# Citizen's Transportation Advisory Board

---

**FYI, meeting minutes can be found below each agenda item**

## Agenda for 7 February 2024

Location: Streets Department Conference Room, 901 N Nelson Street

### Board Members:

- Cliff Winger – Planning Commission Transportation Subcommittee (PCTS)
- Grant Shipley – Bicycle Advisory Board (BAB)
- Lindsey Shaw – District 1 Representative
- Randy McGlenn (Chair) – Pedestrian Traffic and Transportation Committee (PeTT)

*All Board members present; Staff present include Clint Harris and Chris Cafaro (Streets); Kevin Picanco (ICM); Abigail Martin (City Council); Guests include Tom Sanderson (Mobility Advocate)*

Zoom information for remote attendance:

Web Link: <https://us06web.zoom.us/j/87696824421?pwd=aTZlZHkzUG9lbHVYaldOUXRvOVUzUTog>

Meeting ID: 876 9682 4421

Passcode: 99201

## I. Welcome and Introductions

## II. Approve Agenda and Minutes

*Agenda and January minutes approved unanimously*

## III. Reports

### A. Council Liaison

*Other agenda items (TBD/CTAB signs, Annual Report, Membership Process) are much of what Abbey has to report; In Council news, all Council Members are officially onboard and have their Assistants- whew!*

### B. BAB

*Dovetails nicely with the PCTS update; Project website where you can review the master plan in map form and make comments directly into the map! Follow link below for the Project Page, the rating scale, and finally the interactive map you may comment on:*

[Bicycle Priority Network - City of Spokane, Washington \(spokanecity.org\)](https://spokanecity.org/bicycle-priority-network)

[Spokane Revised Prioritization Framework \(spokanecity.org\)](https://spokanecity.org/spokane-revised-prioritization-framework)

[Jan 2024 Draft Spokane Bike Priority Network - Community Feedback Map — Felt](https://spokanecity.org/jan-2024-draft-spokane-bike-priority-network-community-feedback-map)

### C. PeTT

*Shared about recruitment challenges and succession challenges as current chair terming out; General concern about participation in committees and opportunities for the Community Assembly to seize chances to inform and influence City government.*

#### D. PCTS

Update to Bicycle Connectivity shared at latest meeting; updated regarding REACH (501c3 in West Central) working with West Quadrant TIF on local infrastructure improvements; updated on NSC and the connection to I-90 and the “trumpet” pattern emerging, with different land use opportunity depending on whether green space falls on infill or structural land.

\*Additional Board commentary was made in memory of a crosswalk volunteer run over by two cars over the weekend in District 1 at Longfellow Elementary; reminding the Board of its important work and honoring the values of the victim.

#### IV. Continued Business

##### A. TBD / CTAB Sign – Randy McGlenn

Discussion about signs for CTAB so that residents driving by locations of residential street repair make the connection between their tab fees and their purpose/results. Reviewed mockups of signs from Reprographics at 4' x 6', three vertical, three horizontal, unit price of \$330.81 for all Aluminum. Discussion about this precious metal and combatting potential theft; discussion about smaller signs- 2' x 3', still six locations, circulating a new mockup and subsequent email conversation discussion on vertical/horizontal, etc. New language/features of sign: **Your car tab dollars at work! QR code** (links to webpage); [CTAB@spokanecity.org](mailto:CTAB@spokanecity.org); **City logo**. Abbey will work with Reprographics on new cost estimates and other City departments on mounting/installation costs and possibilities.

#### V. New Business

##### A. 2023 Annual Report

Abbey and Chris working on the information insertion to update 2023 activities and use of the fund; Abbey in touch with Accounting for end of year numbers- assured we can get these by end of February so that we can finalize report in March; Question of the high turnover in Council and how to address- discussion and agreement to display 12/31/2023 composition of Council with an asterisk mentioning other Council Members and their representation before and after the election season. More to come with hopes to review at March meeting.

##### B. Membership Process

Discussion about next steps- five applicants in the queue; discussion of process with Administration nominating and Council approving; agreement on standardizing questions; invitation to March meeting to applicants and will take process from there but at least make some advancement. Abbey will review this with Administration and get back to Agenda setting committee as to whether this invitation is alright for March meeting.

##### C. 6 Year Plan Review

Chris shared document on screen showing next years of streets for the Board to review. Abbey needs to distribute to group and will do so when she gets back to the office. (Done on 2/8/2024.) Remember to pay attention to the PCI score, Chip/Seal or Grind & Overlay, other areas of concern in your neighborhood. Discussion regarding 10% of fund for sidewalk projects and Streets keeping track of Citizen concerns over time and adjusting recommendations based on verification by Board. Will plan on reviewing findings at March meeting.

#### VI. Open Forum

NA- Guest left early

**VII. Adjourn**

*Adjourn at 7:04pm*