



Citizen's Transportation Advisory Board (CTAB)

Oct 20, 2021

5:30 – 7:00 p.m.

Webex Meeting

Draft Meeting Minutes

Attending Members: Randy McGlenn (PeTT, chair), Chris Johnson (Dist 3), Grant Shipley (BAB), Hayley Harrison (HRC)

Attending Staff: Shauna Harshman, Clint Harris, Chris Cafaro, Kevin Picanco

Community Members: Cliff Winger

Meeting called to order at 5:31

Welcome and Introductions

- Introduction of new member Hayley Harrison from the Human Rights Commission

Agenda Revisions

- Moving Clint's items up the agenda
 - 2021 adjustment to project near Lowes with bus routes, bus route portions taken out of the project due to the need to rebuild the street instead of grind and overlay.
 - Adjustment of 2022 projects due to escalating costs.
- Almost done with the residential crack sealing, making big push right now to get through the last of the work before the weather gets too cold.
- Changing terminology of residential streets to local access.
- Revised project list to Council in mid-November – they will start to work in parallel.
 - Motion to approve the changes to the list of proposed projects - Randy moved, Hayley seconded. Passed unanimously.
- Crack Seal prep versus Crack seal reporting of costs. Keep crack seal at \$400k, and track the prep as part of district project costs.

Approval of minutes from last meeting

- Grant moves, Randy Seconds – Both approved

Council Liaison Report

- No updates to report

Open Issues

- Onboarding Manual – review of table of contents for missing items
 - District Map should be added
- Policies and procedures
 - Insert most recent ordinance after creation ordinance
 - Nuanced language for committees selecting their rep and going to council from there, put language in as set in ordinance.
 - Section 3 – insert the table for term staggering
 - Define “neglect of duty” – miss three meetings without excuse. Define in Section 10
 - Section 4 – no changes
 - Section 5 – quorum should be 2/3 of the number of positions available. Majority of the members. Change the language so the quorum is of filled seats at least 50%? A minimum of four affirmative votes, to forward - a simple majority for decision.

New Business

- Project Status Updates

Proposed new agenda items

- None -

Committee Updates

- Bike detours updated language
- Bike lanes on Maple Ash corridor

Wrap up and what's next

- Next meeting date November 17th

Adjourn

Meeting adjourned at 7:11 pm.

Minutes taken by TBD Administrator and City Council Liaison, Shauna Harshman

