



Citizen's Transportation Advisory Board (CTAB)

June 16, 2021

5:30 – 7:00 p.m.

Webex Meeting

Draft Meeting Minutes

Attending Members: Grant Shipley, Tom Morgan, Randy McGlenn, Tom Sanderson, Brian Duncan, Chris Johnson

Attending Staff: Shauna Harshman, Clint Harris, Chris Cafaro, Kevin Picanco

Community Members: Paul Kropp, Cliff Winger (PCTS)

Meeting called to order at 5:33

Welcome and Introductions

- Welcome to Chris

Proposed new agenda items

- None

Approval of minutes from last meeting

- Tom Morgan moved, Brian Duncan seconded – passed unanimously

Council Liaison Report

- Brian Duncan - Sidewalks
- Send out report to CTAB

Open Issues

- Chair nominations – Tom Morgan looking for an ongoing chair, willing to serve as vice-chair, Randy still interested in chairing. Tom moved and Sanderson seconded, passed unanimously. Randy will take over as Chair, Tom will continue as vice-chair.
 - Brian Duncan term question raised

- Take a look at individual terms to give everyone advance notice of term status.
- **Project status updates**
 - Clint – micro overlay contracts moving through Council, contracts hopefully begin first of July. Still testing this product and where it works best, in what conditions.
 - Residential Chip Seal just went through committee and getting ready to happen. Typically start 4-6 weeks from contract award, contract just awarded. Chip Seal best in summer to seat the oil properly. Contractors are bidding high, should be \$10 to \$15 a yard. We are seeing much higher dollar amounts, perhaps due to required pre-work such as crack-seal, pre-leveling, drains. Hope to get the pricing down with City doing much of the pre-work that contractors are not interested in doing.
 - Sidewalk projects –
 - N. River Drive – going out to bid shortly, in the next couple of weeks.
 - Driscoll/Alberta/Cochran – additional dollars secured early in the year, moving into planning and design this fall.
- New member recruitment discussion – do we have a strategy? What is the strategy?
 - Neighborhoods, other agencies, CA recruitment strategy exists that can be drawn upon, the liaison committee could assist if Council agrees to the recruitment channel. Touch base with Paul Kropp to discuss. Council people will also be recruiting, that is how Tom Morgan became involved. Randy will be discussing with their board as well.
- Pot holes –
 - City Website for potholes. As the PCI ratings go up, the need for pothole repair declines so as we continue to improve our streets we will continue to see less pot holes.
 - Pot hole reporting process has changed – perhaps lottery to encourage pothole reporting!
 - The my311 app allows pothole reporting geocoded when entered in by phone.
- Nothing on website about residential streets and CTAB for residential street plan – follow-up with Clint.
- Matrix – how to bring in other elements into the tool to take the temperature. Discussion ensued:
 - Could we bring in other elements? What are they and how do we ensure all perspectives have their concerns at the table.
 - If the human element is to have a bigger impact, needs to be a more diverse board.
 - Criteria ideas – schools, number of residences, traffic counts, equity, consider how the street is actually used, some streets are collectors that

serve as de facto arterials, greatest benefit to the most people, parks, schools, shopping are traffic builders for example, stripes versus no stripes..

- Transparency
- Shared community values
- Are there downsides to putting these human factors into a matrix? Does it compromise the tool?

New Business

- None

Wrap up and what's next

- Next meeting date July 21st

Adjourn

Meeting adjourned at 7:00

Minutes taken by TBD Administrator and City Council Liaison, Shauna Harshman