

CTAB Meeting Minutes

July 15, 2019

Street Department Operations Complex, 901 N. Nelson St.

Attending Members: Tom Morgan, Dennis Morford, Brian Duncan, Randy McGlenn, John Dietzman, Chris Johnson

Attending Staff: Clint Harris, Chris Cafaro, Anna Everano

Members Absent: Ryan Patterson

Guests: Paul Kropp

Meeting Opened: 5:32 pm

Welcome and Introductions

Approval of Minutes:

Randy moved approval/Tom seconded/ board approved unanimously

New Agenda Items:

J. Dietzman introduced CTAB Member Roster with Member contact info, City personnel involved with CTAB functions and COS Website links related to or helpful for CTAB

Training: Street inspections, appropriate maintenance treatments, criteria for prioritizing future projects:

C. Cafaro presented Pavement Management

- Inventory of streets is broken down; residential or arterial designation, what type of surface on pavement, construction history (when built or last maintained), PCI (pavement condition index)
- Examples of defects looked for when rating residential streets:
 - alligator cracking, rated low/med/high
 - low: fine cracks, less than ¼"
 - med
 - high: severe cracking a pieces popping out, potential pothole
 - longitudinal and transverse cracking, measured in lineal feet, rated low/med/high
 - high: more cracks along the edge (pre-alligator)
 - majority of our collection is medium
 - patching, rated low/med/high
 - low: good patch
 - med: starting to crack
 - high: time to dig out and replaced
 - raveling old, weathered asphalt, losing or lost oil, looks like sand or small rocks on top
 - can save raveling with a top coat
- PCI score is formulated after consideration of all street defects then best type of maintenance needed is determined
- PCI 0-25/25-50/50-75 rule
 - Crack seal: below 75
 - Chip seal/slurry seal: below 50
 - Grind and overlay: below 50
 - Reconstruction: below 25
- Other considerations beyond PCI:
 - pavement condition, volume and type of traffic, project cost, needed utility work, number and type of City and contractor crews available, engineering required, public and political pressure, equal dollars spent throughout the 3 districts, presence of schools or parks

- J. Dietzman discussed prioritization of future projects, suggesting Board members examine streets in pairs using excel spreadsheet for documentation.
- T. Morgan explained the method he uses to prioritize projects including logging the number of bad patches, alligators, cracks, any uneven roadway, potholes, note taking, scoring and score adjusting, according to different weighted factors such as the presence of schools, parks and traffic

CTAB Work Plan for the rest of 2019:

Agree upon work assignments

Suggestions to be turned in to C. Cafaro by Sept 1

Decide what moves forward in Sept meeting

Finalize projects for 2020 - 2021 that will be recommended for inclusion in the 2019 Annual Report

Discuss ideas to improve the effectiveness of CTAB and increase useful input into the project selection process:

Discussed maintenance strategy, and ways to create a long-term 20 year residential maintenance plan

Discussed ways to save a percentage of annual dollars that can be used for primarily for reconstructs

CTAB enabling legislation: residential and sidewalks only?

Discussed writing a resolution clarifying percentage to be used on sidewalks and resolving that TBD dollars be spent on residential streets only

Wrap up:

- Work on resolution limiting work to residential
- Chris to bring back information on a residential rebuild program
- Board to survey projects by district
- Chris Cafaro will send out electronic documents, Anna will forward to entire Board

Next Meeting:

September 18, 2019

Meeting Adjourned:

7:43pm