

## **Citizen's Transportation Advisory Board (CTAB)**

September 23<sup>rd</sup>, 2015

5:30-7:40 p.m.

Street Departments Operations Complex (901 N. Nelson St.)

### **Meeting Minutes**

**Attending Members:** Wilma Flanagan, John Covert, Jim Bakke

**Attending Staff:** Anna Everano, Andy Schenk, Mark Serbousek

**Absent:** Chuck Harmon, Nic Bowcut, Hal Ellis, Brian Duncan, Council President Ben Stuckart

**Guests:** John Dietzman, Paul Kropp, Jacqui Halvorson

Meeting was called to order by the Chair John Covert at 5:37 p.m.

### **Welcome and Introductions**

### **Proposed New Agenda Items**

### **Approval of Minutes**

Minutes to be approved at next meeting.

**2015 Projects Update** – Andy Schenk explained 2015 projects got out early but constructed later. List of projects that had been finished was presented and distributed. Chip-seal just finished up, 2 crack-seal jobs remaining, will continue working on as long as weather permits. Andy explained gap-seal product; used for cracks 1" or wider; lasts as long as crack-seal or longer-700% expansive.

Paul Kropp began discussion on what the limit is on how bad a road can be before crack-sealing is not indicated. Discussion on extra project costs due to needed sewer and water work, initial job scope, utilities to cover extra cost. Chip Seal Discussion: last year Pogh Asphalt used crushed granite, fractured but not angular enough. In spec this year we wrote it had to be Basalt, same as used first (of 4) year, interlocks good, should last 10-15 years in residential areas. This year extra [utility] money directed our way with caveat that it had to spent on residential streets. Extra 2.5 M utility funding- of that 800-900k goes to sidewalks projects. Extra 1.5 M for roadway projects- of that 300K put in budget for 2 additional projects (selected from previously CTAB approved projects on 2017 list and done this year). Projects chosen were easy to knock out with few curb ramps. Good weather and speed of work is eating through project list quickly and left looking for additional work.

Last year CTAB picked 2 years of projects, '16 & '17

Next meeting Andy will have a better idea of the projects numbers and will provide updated budget info, running total. Jim Bakke brought forward request to update CTAB website with annual report. November 8 2014 suggested as possible date of last updated & approved report. Anna will work on updating website.

### **2016 Projects – Design Authorization Form (DAF)**

2016 projects are in design.

Andy finished DAF for 2016 projects approximately June 1st.

Andy presented '16 & '17 projects.

Discussed inflation of last year's prices compared to next year's. Will double check and make budget adjustments after projects are finished up.

Discussed some of Year 2016 picks:

Perry St. was pulled out of future projects (goes by 1st and will get combined with 1st and storm water project)

Marietta partially done this year off 2016 list

Discussed cul de sac – Andy & Mark shared that Council said not to do cul de sacs. J Covert wants a conversation for an answer with CP/Council regarding cul de sacs decision.

Due to increased budget other jobs had to be picked.

Wellington PI –Alice to Glass: scheduled for chip seal but stopped due to CSO tank installation. Mark Serbousek suggested looking what we can do to go all the way to Euclid.

Helena St. and Garland pulled off 2018 moved to 2017

Discussed Avista's keyhole technology, square patching, sealing and ice heating

Arthur St. from 29<sup>th</sup> - 37<sup>th</sup> May have TBD funding

27<sup>th</sup> Ave project was bumped from 2017 to 2018 due to Lincoln heights kick-off. There is the possibility of funding with traffic calming dollars or other funds. Discussed how to determine the best way to choose if this project should be done now or integrate with other contracted work

#### **Future changes to the street department's program**

Andy is beginning to prepare 2017-2022 6-year plan, CTAB to be involved with the residential projects.

#### **Proposed Funding Increases**

#### **Proposal for increasing residential projects (2016, 2017, 2018 and beyond – new residential projects to review)**

2018 2.5M added for residential work. Mark & Andy putting together a more robust program with standby list of projects. CTAB Committee to have a lot more prioritization of projects work. Council just passed new ordinance for CTAB to take on the extra 2.5M

#### **\$40,000 for sidewalk repair program**

There was a discussion of a possible monetary seed from TBD to start a sidewalk repair program.

Mark Serbousek discussed trying to put together a program, like the LID program, to make homeowner-sidewalk fixes affordable with possible payback or partial payback plan.

A list of sidewalks to possibly choose from was presented as well as the question of how to equitably decide and prioritize the repairs needed.

Paul Kropp suggested Massive multijurisdictional sidewalk inventory data that is housed at SRTC may be helpful in locating and prioritizing sidewalks that need fixed.

#### **Discussion of the Planning Commission's Transportation subcommittee**

John Dietzman discussed new RES 2015-0102 which calls for CTAB to communicate and coordinate with Plan Commission Transportation Subcommittee utilizing the expertise of the CTAB as well as providing a liaison between the two groups.

John Dietzman would like to have someone who has done some of the "on the ground" work as experienced cross representation for Planning Commission Transportation Subcommittee; perhaps someone from CTAB group to attend Subcommittee meetings. John Covert suggested Chuck Harmon.

Transportation Subcommittee meets 1st Tuesday of the month.

#### **Sidewalk projects**

Brandon is to provide sidewalk projects, summaries and recap at next meeting.

#### **Update on Pedestrian Plan**

Jacqui Halvorson, of City of Spokane Planning & Development Department, gave presentation of Draft Pedestrian Master Plan Overview that has been approved to be put before City Council and SRTC.

### **5<sup>th</sup> & Haven**

CP asked to propose this sidewalk project to the CTAB group. They would like to add street trees and move sidewalk back. CP will address at next meeting.

### **Board Member Terms**

Anna to send out emails to Chairs of the committees for confirmation of resignation or reappointment for vacant or inactive CTAB memberships.

### **Wrap-up**

2015-2016 projects are locked in, prioritize 2017 projects next meeting.

### **Next meeting**

Next meeting scheduled for October 14, 2015.

### **Adjourn**

Meeting adjourned at 7:40 p.m.

Minutes taken by Anna Everano