



## **Citizen's Transportation Advisory Board (CTAB)**

August 27, 2013

6:00 – 7:30 p.m.

Street Department Operations Complex (901 N. Nelson St)

### **Draft Meeting Minutes**

**Attending Members:** John Covert, Jon Galow, Chuck Harmon, Hal Ellis, Wilma Flanagan, Don Bender

**Attending Staff:** Rae-Lynn Barden, Council President Ben Stuckart, Andy Schenk, Mark Serbousek, Grant Wencel, Brandon Blakenagel

**Guests:** Gene Klozar

Meeting was called to order by the Chair John Covert at 5:58 pm

#### **Welcome and Introductions**

#### **Agenda Revisions**

Council President added 2014 projects to old business and Andy Schenk added curb ramps projects to the agenda.

#### **Old Business**

#### **At large vacancy and term limits**

Chair John Covert informed the board of the timeline this year to ensure the work is completed due to term limits on board members expiring in November of this year.

Jon Galow reminded the group that representatives from the CSAC, PeTT and BAB can renew for two one year terms. District representatives and the at large representative can renew for three one year terms. Discussion followed.

Council President Stuckart will look into term process and amend.

Mark Serbousek suggested that because this is a six year program, we ensure the terms can fit the 6 years. Andy Schenk suggested no term limits due to current vacancies. Discussion followed on how to change the process.

John Covert and Rae-Lynn Barden gave an update on the upcoming CTAB At Large Vacancy interviews that are scheduled for September 4<sup>th</sup> of next week. Appointee will be at the next meeting.

Chair John Covert made a motion to approve the minutes from the February 17<sup>th</sup> meeting. Jon Galow second. Minutes were approved unanimously.

### **2014 Projects**

Andy Schenk handed out a list of proposed maintenance projects and asked for the board to give feedback regarding the prioritization of the listed projects (prioritized during last year's meetings). He noted some were omitted because their rating index was too low for grind and overlay.

E-mail Andy Schenk with comments or have your thoughts ready for next meeting. A few board members had questions regarding the list that was drafted last fall. Discussion followed on how many potential projects should be picked and the cost associated with those.

Wilma Flanagan had a few questions on road maintenance for certain roads; Andy Schenk and Mark Serbousek explained the criteria for road quality that qualify for TBD dollars. Goal is to preserve streets before they are too far gone; all streets can be considered.

John Covert requested update on the current projects. Andy Schenk informed the board that chipseals were completed at the end of July. Pricing came in at approximately 75 cents a square yard, cheaper than last year. Board members had a few questions on the contractor. Discussion followed.

Andy Schenk gave an update on the grind and overlay project in front of Deaconess and the progression of projects that will occur after that one is complete. Bids came in better than expected and we will have more information next month.

Discussion continued into the crack seal update. Crack sealing completed 3 out of 7 - worst project went first (which took longer) the other projects will go quicker. Numbers will be provided at the next meeting along with a report and pictures. Discussion followed.

John Covert brought up the status on signs at TBD project locations stating where the money came from. Council President Stuckart asked if we can order signs with TBD money and Mark Serbousek said yes.

Hal Ellis made a motion for CTAB to recommend officially recommend to the TBD the need for appropriate signage for TBD projects. Chuck Harmon second. Discussion followed.

Motion passed unanimously.

### **Sidewalk Update**

Brandon Blankenagel gave an update on sidewalks; one project was 20% over and they are reevaluating the rest of the projects. Mark Serbousek stated the cost of concrete keeps rising. This year there were a few obstacles that were not factored in. Jon Galow discussed the gap in the Freya project and how the photo red money will be used complete the project.

Brandon Blankenagel gave a Rowan project update for next year. Discussion followed.

### **Curb ramps**

Brandon Blankenagel discussed the grant wrote in February for curb ramps which will be completed in 2014. CTAB money will be the match.

Hal Ellis brought up the 10 year street bond that is expiring and mentioned CSAC process regarding money uses to complete other projects; suggested using left over money year to year to accomplish certain a projects. Discussion followed on possibility of another bond.

Andy Schenk completed the curb ramp update. Mark Serbousek and Andy Schenk gave an update on the Department of Justice ruling that came out, which has put out more information on how curb ramps need to be incorporated for street maintenance. This ruling requires that projects such as a grind/overlay, necessary curb ramps will need to be added to the project right away, which is not the current practice. Council President Stuckart asked for cost estimate on how this will affect projects; Andy Schenk is evaluating the impacts and will bring the numbers to the next meeting.

Hal Ellis asked about the potential for grant money. Andy Schenk stated he would like to use TBD dollars for the projects with new curb ramp requirements and Brandon Blankenagel can look for grants. Discussion followed on allocation of TBD dollars for curb ramps. Andy Schenk and Mark Serbousek will get numbers to Council President.

Council President stated he would also like the figures regarding the income levels of the TBD for year one and year two by next meeting to see if the remaining dollars can be used to supplement projects in the interim with the Department of Justice ruling.

Discussion followed on TBD funding allocation for the new requirements. Andy Schenk told the group to think about issue and bring thoughts to the next meeting.

### **New Business**

#### **Targeted Investment Presentation**

Council President Stuckart gave a presentation on targeted investment. He has spoken with organizations regarding excess funds and/or pooled funds to spur development one concentrated area. He is working on gathering data for 9 geographic areas and is developing data on each one and will weigh each district on the criteria.

The area will be identified by late October and he would like to come to CTAB next spring with targeted district and street needs in that area. He is asking the CTAB to consider using TBD funds for 2015 to utilize in selected district for street improvements to go along with the other developments funded from other monies. Initially a pilot, but could be continued. Rae-Lynn Barden will e-mail presentation to group.

Group discussed the idea and how the money would be still allocated by Council District if it is chosen to be utilized this way. CTAB will continue to discuss the concept at future meetings.

John Covert brought up the idea of committing the funds but waiting till mid-way through the development process before repairing the street to maximize the impact to the community as it is beginning to thrive and most of the redevelopment construction is finished. Discussion followed.

#### **Other Business**

Rae-Lynn Barden will send the CTAB application to group so board members can reapply if they choose along with sidewalk pictures to the group and Council Presidents PowerPoint presentation.

#### **Next meeting date September 25<sup>th</sup> at 6:00pm**

Meeting was adjourned by John Covert 7:31pm  
Minutes taken by Rae-Lynn Barden.