



## Meeting Agenda

Committee Members: John Dietzman (at large), Brian Duncan (Dist. 2), Tom Morgan (Dist.1), Chris Johnson (Dist. 3), Thomas Sanderson (PCTS), Randy McGlenn (PeTT), Grant Shipley (BAB)

### I. Welcome and Introductions

Introductions of board members, City staff and guests

### II. Proposed new agenda items

### III. Approval of [minutes](#) from last meeting

### IV. Council liaison Report - Shauna

### V. Open issues

- a) Six-year Plan 2021-2026, focus on 2023-2026 project work (John)
- b) OPMA training reminder

### VI. New business

- a) Any new business?

### VII. Wrap up

- a) Next Meeting – March 17<sup>th</sup>

### VIII. Adjourn



## **Citizen's Transportation Advisory Board (CTAB)**

December 16, 2020

5:30 – 7:00 p.m.

Webex Meeting

### **Draft Meeting Minutes**

**Attending Members:** Randy McGlenn, Tom Morgan, John Dietzman, Chris Johnson, Tom Sanderson, Brian Duncan

**Attending Staff:** Shauna Harshman, Clint Harris, Chris Cafaro, Kevin Picanco, Alexander Gibilisco

**Community Members:** Paul Kropp, Mary Winkes

***Meeting called to order at 5:30***

#### **Welcome and Introductions**

- Alex introduced himself as the Manager of Equity and Inclusion Initiatives with Spokane City Council.

#### **Proposed new agenda items**

- None

#### **Approval of minutes from last meeting**

- Tom Morgan moved to accept the minutes as amended, Tom Sanderson Seconded. The motion passed unanimously.

#### **Open Issues**

- Randy's term still undetermined.
- OPMA reminder to complete training by the end of the year.

## New Business

- \$800,000 from Cook street requires other project adjustments
  - Tom Morgan feels the Cook street project is ill informed as there are other streets he feels are higher priority. He also feels that we may not be able to transfer money to the school legally.
  - Randy agrees with Mr. Morgan's thoughts on this. It would make more sense to him to leverage those dollars for chip seals, etc. and for backlogged projects.
- \$700,000 for paving unpaved streets instead of \$500,000 also requires project adjustment.
- The question was raised about not recommending not funding the Cook Street project for any funding. Discussion ensued and others also questioned the funding for the project.
  - John expressed he will not vote for the project, he thinks council will approve it anyway.
- The conversation returned to the options of delaying a grind and overlay project of \$180,000 or the \$200,000 of micro overlay pilot.
  - Tom Morgan asked how unpaved streets fell into the TBD? John Dietzman replied "they do not, they are coming from the street maintenance funds". Tom recommends pushing out unpaved streets for 13 months. Tom wants to move that the unpaved street projects come entirely out of street funds and not TBD, John indicates that is already the case.
  - Tom Morgan asking why the CTAB is giving voice on residential street maintenance funds – John indicated this has been the case since 2014.
  - Tom Morgan moves that the TBD funds not be used to fund either the unpaved streets or Cook Street projects - Brian Duncan seconded. During conversation on the motion clarity on the TBD and Streets funding emerged and Tom withdraws his motion under the stipulation that the funds are not permitted to be used. Brian withdrew his second.
  - Tom Morgan moves that the CTAB not remove 200,000 from the micro overlay to any other project. Brian Duncan seconded.
    - Discussion on funding streams continued and John asked him to withdraw
    - Tom withdrew, Brian withdrew.
  - Tom Morgan moves to prioritize unpaved streets over micro overlays in 2022, Brian seconds. Discussion:
    - This would mean what in 2022?
    - Is the unpaved more important than the micro overlay? (John)
    - Tom Morgan – neither is more important.

- Tom Sanderson would like the opportunity for paved roads before improving the roads of those who have already have paved roads.
  - 4 vote in favor, one opposed – motion passes
  - Randy asked to broaden the statement to recommend that the funds not be diminished for either project, but rather allocated from the Street Maintenance funds.
  - Additional discussion included unused TBD dollars of \$3.7 million dollars, John explained how basically we are looking at losing a year and reprogramming (they came after the money as a result)
  - John supports the unpaved streets program, he thinks they are competitive with G&O. Outlined a number of the benefits of paving unpaved streets.
  - Tom Morgan said that even though he supports unpaved street paving, it is his understanding that it falls outside of the TBD role.
  - John says street maintenance dollars may be used for paving.
  - Tom Morgan recommends no changes at all to the proposed program.
  - Randy asks if we do not recommend the removal of the micro overlay, are there other options defer other projects to fund the program.
  - Tom Sanderson asked question about what the micro-overlay pilot project is. Essentially a roadway surface that sets up over the top of the existing service, with a polymer addition. It seals out the water and extends the life of the roadway. It sets hard and is a little different than a chip seal in that it is harder and does not bond back together is easily when cracked, unlike how the chip seal responds to heat. The micro application is around 4.80 per square as approved to chip seal which is over \$10 per square. Contractors are now saying they don't want to do chip seal anymore and pushed up the bids to over \$25 per square yard.
  - Tom says we have 1.5 million a year to spend on maintaining residential streets – and if that means we use a lower cost product, we do it
  - Brian Duncan asks if we can pay to oil streets rather than paving unpaved.
  - 4 vote in favor, one opposed – motion passes.
- New Sidewalk program – overall positive – should also probably include LIDs, better deal for a LID, and sliding scale for LID,

- Shauna spoke in the big picture and answered questions
- If we are going to make a concession (Randy), do we have to fund the other sidewalk infill work? Conversation ensued from John, Kevin Picanco and Shauna on the matching funds this program requires and that reduction to this program would just shift to taking the money from other streets funding as the grants have already been received based on the matching funds.
- Question raised about funding 400k for three years instead of \$600k for two years?
- Tom Morgan stated the CTAB can stay around 10-11% sidewalk funding, which he prefers if CTAB reduces the other infill program. Tom explains that there has to be a balance with streets.
- Kevin iterates that the match must come from somewhere if not here it will come from another street funding source.
- (Tom Mogan?) makes a motion to recommend funding new sidewalk program with \$600k in 2022 and \$600k in 2023. Seconded by (Tom Sanderson?). Motion passes with 4 in favor, 1 abstaining.
- General sentiment that if CTAB have financial commitments to projects already, they don't want to jeopardize those. In the future Tom Morgan wants to keep sidewalk as close to 10% as possible.
- Conversation on ADA ramps funding being pulled out from G & O to better understand the level of total sidewalk funding. Supported by many CTAB members.
- Tom moved that we adopt the idea that from 2024 onward reduce funding of sidewalks closer to a 10% figure.
  - John explained that when we look at ADA ramp funding, the CTAB is already spending significantly more than that already and that may not be possible.
- Discussion on the topic ensued and Tom is withdrawing the motion.
- How do we set aside the money from 2022 and 2023? What projects would be delayed?
  - John has identified a low maintenance chip seal project on Normandie to delay for future programming in order to fund new sidewalk funding.
    - Brian Moves to defer the Normandy project from the 2022 project list out to future program year, as yet to be determined.
    - Tom Morgan Seconds
    - Motion passes unanimously.
- John presented a total proposal with all above changes

- Brian moved to recommend the 2021-2022 project list as amended to include above approved revisions.
- Tom Morgan seconded.
- Motion passed unanimously.

**Wrap up and what's next**

- Next meeting date Feb 17<sup>th</sup>

**Adjourn**

Meeting adjourned at 8:21.

Minutes taken by TBD Administrator and City Council Liaison, Shauna Harshman