



# Bicycle Advisory Board Agenda

Regular Meeting  
Tuesday, March 17, 2026  
6:00 PM

Hybrid - Council Briefing Center / Microsoft Teams  
808 W Spokane Falls Blvd, Spokane, WA 99201

**Virtual Meeting Link - See Below for Information**

**TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE**

### Public Comment Period:

3 minutes each | Citizens are invited to address the Bicycle Advisory Board on any topic not on the agenda.

### Board Briefing Session:

6:00 – 6:15	<ol style="list-style-type: none"> <li>1. Roll Call</li> <li>2. Approve <a href="#">2/17/2026</a> meeting minutes</li> <li>3. Chair Report</li> <li>4. Staff Liaison Updates</li> <li>5. Approval of current agenda</li> </ol>	Planning Staff All Lauren Pangborn Tyler Kimbrell All
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### Workshops:

6:15 – 6:45	1. <a href="#">Driscoll Blvd Review</a>	Brian Brisendine, ICM
6:45 – 7:15	2. <a href="#">Bicycle Priority Network/ Bicycle Master Plan</a>	Tyler Kimbrell
7:15 – 7:30	3. <a href="#">Spokane Bike Swap &amp; May BAB Ride</a>	Tyler Kimbrell

**Adjournment: The next regularly scheduled BAB meeting will be held Tuesday, April 21, 2026.**

\* Items denoted with an asterisk may include final action taken by the Board. Written public comments will be accepted at [bicyleadvisoryboard@spokanecity.org](mailto:bicyleadvisoryboard@spokanecity.org) on these items up to two hours prior to the start of the meeting. Verbal testimony may also be accepted during the meeting.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# Bicycle Advisory Board Meeting Information

Tuesday, March 17, 2026

Bicycle Advisory Board will be held in a hybrid in-person / virtual format. Members of the public are welcome to attend in person at City Hall or online using the following information.

## Microsoft Teams

**Join on your computer, mobile app or room device**

[Join the meeting now](#)

Meeting ID: 227 451 660 092

Passcode: 46Lo3aR3

[Download Teams](#) | [Join on the web](#)

**Join with a video conferencing device**

[cityofspokane@m.webex.com](mailto:cityofspokane@m.webex.com)

Video Conference ID: 119 267 657 3

[Alternate VTC instructions](#)

**Or call in (audio only)**

[+1 323-618-1887,,294668213#](tel:+13236181887294668213) United States, Los Angeles

Phone Conference ID: 294 668 213#

[Find a local number](#) | [Reset dial-in PIN](#)

Meeting ID:  
227 451 660 092

Passcode:  
46Lo3aR3

Please note that public comments will be taken during the meeting, but the public is encouraged to continue to submit their comments or questions in writing to: [bicycleadvisoryboard@spokanecity.org](mailto:bicycleadvisoryboard@spokanecity.org). Written public comments will be accepted up to one hour prior to the start of the meeting.

**The audio proceedings of the Bicycle Advisory Board meetings will be recorded and are available online.**

# Bicycle Advisory Board - Draft Minutes



Tuesday, February 17, 2026

Hybrid Meeting in the Council Briefing Center and Microsoft Teams Teleconference

Meeting Minutes: Bicycle Advisory Board meeting was called to order at 6:00 pm by Chair Lauren Pangborn.

**Public Comment:** Citizens are invited to address the Bicycle Advisory Board on any topic not on the agenda. 3 Minutes each.

- *Levi Basinger*

## **Attendance:**

- Board Members Present: Lauren Pangborn, Brian Falteisek, Christina Ramirez, Claudine Zender, Daniel Powell, Jered Sweeney-Demezas, Cole Swensen, Scott Gordon
- Board Members Not Present: Satish Shrestha, Santiago Cruz, Olga Lucia Herrera
- *Quorum Present:* Yes
- Staff Members Present: Tyler Kimbrell, Colin Quinn-Hurst, Kevin Picanco, Brian Brisendine

**Minutes:** Minutes from Tuesday, January 21, 2025 approved unanimously.

## **Briefing Session:**

- **Chair Report - Lauren Pangborn**
  - Lauren recapped the January Transportation Commission meeting. They had discussed the addition of 20+ automated traffic cameras, the City is working to create a shared streets ordinance which allows the City to designate a street as a shared street, where cars and bikes would yield to pedestrians. The first shared street will be on Wall between Main and Spokane Falls Blvd.
  - During February's Transportation Commission, there will be a hearing on the restriping of Grand Blvd.
- **Staff Liaison Update - Tyler Kimbrell**
  - There are two bills being considered by legislature ESB 5581 gives more direction to WSDOT when to implement complete streets as their projects are over \$1,000,000. They will be able to use City and other jurisdictions plans when considering their complete streets program. He also discussed shared-use paths and trails. SB 6110
  - He also discussed SB 6110 which directs the Department of Licensing to convene a work group to establish what electric motorcycles are, and how they are different from e-bikes.
  - The last thing Tyler mentioned is that we have started on our Bikeway Design Standards. That will be coming to the board in the next few meetings.

**Current Agenda:** The current agenda was approved.

## **Informational, Discussion and/or Action Items:**

- Pacific Ave Greenway Phase 2
  - Presentation provided by: Colin Quinn-Hurst
  - Questions asked and answered.

- Discussion ensued.
  
- Grand Blvd Restriping
  - Presentation provided by: Tyler Kimbrell
  - Questions asked and answered.
  - Discussion ensued.
  
- 2026 BAB Work Program
  - Presentation provided by: Tyler Kimbrell
  - Questions asked and answered.
  - Discussion ensued.
    - Motion:** I [Christina Ramirez] move to approve the workplan as presented. Seconded by Cole Swensen.
    - Motion passes as amended, 8 to 0 to 0.
    - Amendment:** I [Jered Sweeney-Demezas] move to amend the workplan to include Lime Scooters and the crossing at Wellesley. Seconded by Brian Falteisek.

Meeting Adjourned at 7:21 PM.

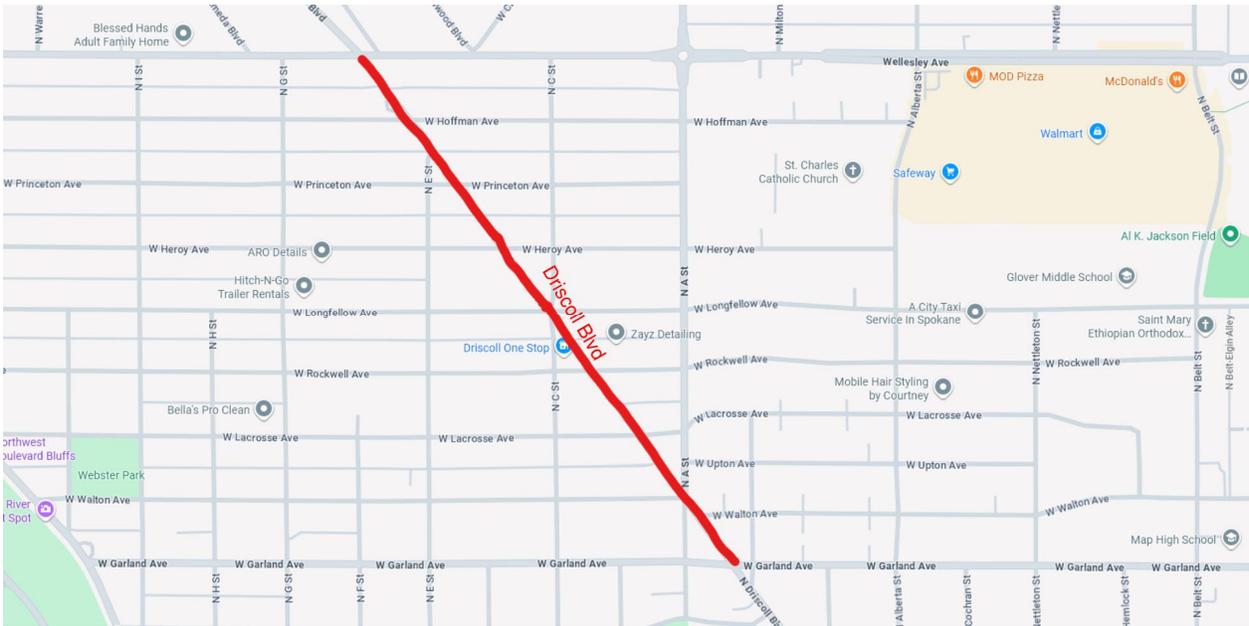
Next regularly scheduled Bicycle Advisory Board Meeting is on Tuesday, March 17, 2026.

**CITY OF SPOKANE - PROJECT CHARTER**  
**DRISCOLL BLVD SIDEWALK – GARLAND TO WELLESLEY**



# DRISCOLL BLVD SIDEWALK – GARLAND TO WELLESLEY

**Project Number: 2024081**



## Project Charter

<b>CITY OF SPOKANE - PROJECT CHARTER</b>
<b>DRISCOLL BLVD SIDEWALK – GARLAND TO WELLESLEY</b>

**Project Charter Purpose**

The purpose of a Project Charter is to:

- initiate project design;
- provide project description, background, justification; and guidance;
- establish the general scope of the work to be accomplished; and
- provide on-going communication as the project moves through design and construction.

The following table will facilitate tracking of changes that occur:

**Document Information and Revision History**

Date	Author(s)	Revision Notes
Jan 07 2026	Brian Brisendine	New
Mar 03 2026	Brian Brisendine	- Added Wastewater recommendations - Added STA shelter to NB Driscoll @ Hoffman
		Revision During Construction

<b>CITY OF SPOKANE - PROJECT CHARTER</b>
<b>DRISCOLL BLVD SIDEWALK – GARLAND TO WELLESLEY</b>

**1. Introduction**

**1.1. Project Overview**

Project Name: *Driscoll Blvd Sidewalk – Garland to Wellesley*

Project Description: *Sidewalk infill on Driscoll Blvd between Garland and Wellesley, bumpouts with RRFB at Longfellow Ave, closure of C Street to the west, re-aligning C Street and A Street*

Project Number: *2024081*

Project Federal Aid Number: *N/A*

Starting termini: *Garland Ave*

Ending Termini: *Wellesley Ave*

Project Length: *3260 ft*

Lane Miles: *N/A*

Current Conditions: *Multiple gaps in the sidewalk network along Driscoll in this area*

Attachments (placed in charter electronic file):

- Study Report     Map     Geotechnical Report
- Permit     SEPA Checklist     Survey     Base Drawing
- ECS     Drainage Report     Kit of Parts     Scope Estimate
- Concept Drawing     Utility Notice #1 Responses     Other

**1.2. Project Cost**

The estimated total cost for the project is **\$2,302,000** as broken out below:

		<b>PROJECT COSTS</b>					
	SOURCE	DESIGN	ROW	CM	CONST	CN Contingency	<b>TOTAL</b>
	TIB	\$55,300	\$0	\$83,200	\$630,000	\$63,000	\$831,500
	Local Funds	\$97,700	\$0	\$147,100	\$1,114,200	\$111,500	\$1,470,500
	<b>TOTAL</b>	\$153,000	\$0	\$230,300	\$1,744,200	\$174,500	\$2,302,000

**2. Project Overview and Scope**

**2.1. Project Objectives**

Enhance active transportation access and safety with sidewalk infill, ADA ramp improvements, crossing treatments, and bumpouts.

**2.2. Scope**

The scope of the project includes the activities listed below.

**DRISCOLL BLVD SIDEWALK – GARLAND TO WELLESLEY**

- Sidewalk infill with 5 ft buffers (where possible, see plans for exceptions)
- ADA ramp improvements where needed
- STA stop improvements as shown on concept plan and as requested in STA utility notice response. Includes STA bus shelter pad at NB Driscoll @ Hoffman.
- Temporary striping around Longfellow Ave within the centerline shift
- Re-alignment of A Street and C Street
- Bumpout and closure of C Street (on west side) with an enhanced crossing (RRFB)
- Any associated storm drainage changes with the ADA ramps, bumpouts, and alignment changes

**2.3. Major Deliverables**

The following documents are expected as part of the project delivery:

- Environmental Permits     Construction Permit     Drainage Report
- Plans     Specifications     Engineer Estimate

**2.4. Project Justification**

Sidewalk infill, enhanced crossings, and bumpouts improve active transportation access and safety.

**3. Program Guidance**

**3.1. Desired Completion Date**

At a minimum, complete design by Sept, 2026 to allow for Fall, 2026 bid for Spring, 2027 construction.

**3.2. Funding Requirements**

TIB funding PS&E approval and Authorization for Advertizing. TIB Bid Award approval also required before executing contract.

**3.3. Risks and Assumptions**

N/A

**3.4. Public Engagement**

None to date. Recommend general public meeting or presentation at neighborhood council for project awareness.

### 3.5. Other Available Information

Initial utility notice was sent in December 2025: [\\cosfile4\engineering\ES-Share\Projects\Projects\2024\2024081 - Driscoll Sidewalk - Garland to Wellesley\Utility Notice\Responses](#)

Neighborhood Projects  
City maintenance- Water, Wastewater, Streets  
Traffic (signals, equipment, etc.)  
Private utilities  
Trees/Urban Forestry  
Other Agencies- WSDOT, STA, Ecology  
Utility Notice 1 Mailed Out

- STA requests 8 ft x 8 ft ADA pads at each stop location along the project corridor, if possible, and STA bus shelter at NB Driscoll @ Hoffman - coordinate with Sam Guzman ([sguzman@spokanetransit.com](mailto:sguzman@spokanetransit.com))
- Lumen has facilities (aerial, underground cables, etc) throughout the corridor, coordinate with Al Skaro ([aliyah.skaro@lumen.com](mailto:aliyah.skaro@lumen.com))
- Bonnie Schademan ([bonnies@inlandpower.com](mailto:bonnies@inlandpower.com), 509-592-7945) requests a meeting concerning design/construction coordination
- Avista has overhead infrastructure along east side of Driscoll and street light poles at all intersections. Contact Blake Davis ([blake.davis@avistacorp.com](mailto:blake.davis@avistacorp.com), 509-495-2211) for design/construction coordination.
- COS Wastewater has recommendations for wastewater structures to be replaced, please consider replacing any brick structures that are disturbed during construction, as well as replacing wastewater nodes with manholes. Consider a hand-off meeting post-design as requested by COS Wastewater.

### 3.6. Stakeholders

Agency property owners and greater neighborhood.

### 3.7. Environmental and Cultural Resources

SEPA and DAHP consultation. DAHP consultation has been started, Tribal consultation letters have been sent out, and an IDP is in the charter folder.

### 3.8. Maintenance

n/a

**3.9. Complete Streets and Executive Order 2024-007**

Project complies with the Complete Streets ordinance and includes pedestrian and bicycle facilities as a core part of the project by filling gaps in the sidewalk network and providing pedestrian crossing treatments

**3.10. Permits & Approvals**

- NEPA     JARPA     Section 106     Obstruction
- SEPA     Executive Order 21-02     Shoreline     Other

**Project Charter Acceptance**

**Prepared by:**

\_\_\_\_\_  
*Brian Brisendine*  
*Associate Traffic Engineer*

\_\_\_\_\_  
Date

**Program Approval:**

\_\_\_\_\_  
*Kevin Picanco, Principal Engineer - Integrated Capital Management*

\_\_\_\_\_  
Date

**Design Acceptance:**

\_\_\_\_\_  
*Dan Buller, Engineering Services Director*

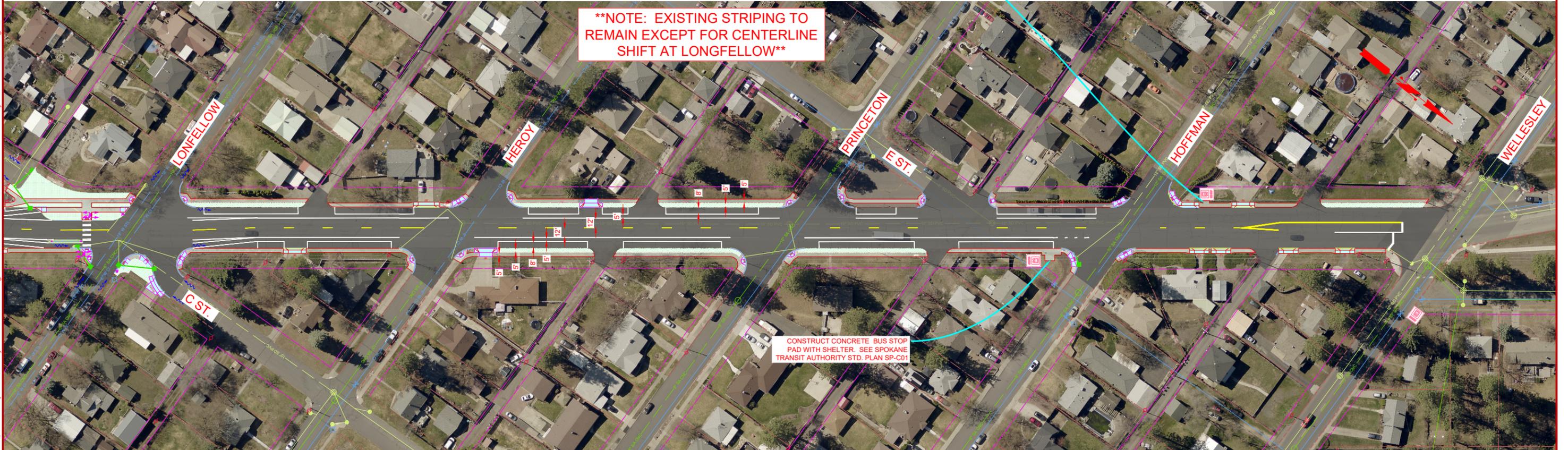
\_\_\_\_\_  
Date

Date Prepared: 2025-09-23  
 Date Updated: 2025-10-28

Prepared by: J. Ball  
 Updated by: J. Ball

Project Name:		Driscoll Blvd - Garland to Wellesley - No Striping or Chip Seal		\$2 302 000		Project ID: 2024081	
Description: Construct in-fill sidewalks, Upgrade ADA, 5' rock mulch buffer when topo allows. Longfellow bumpouts,							
Item Description	Bid Item No.	Qty	Unit	Unit Cost	Extension		
<b>Division 1 - General Requirements</b>							
SPCC Plan	1071020	1.0	LS	\$2 000	\$2 000		
Public Liaison Representative	1070050	1.0	LS	\$10 000	\$10 000		
Reference and Reestablish Survey Monument	1070060	10	EA	\$1 000	\$10 000		
Mobilization	1090000	1.0	LS	\$98 000	\$98 000		
Project Temporary Traffic Control	1100000	1.0	LS	\$292 000	\$292 000		
				<b>subtotal:</b>	<b>\$412 000</b>		
<b>Division 2 - Earthwork</b>							
Clearing & Grubbing	2010000	1	LS	\$8 000	\$8 000		
Tree Pruning	2010080	12	EA	\$450	\$5 400		
Remove Existing Curb and/or Gutter	20200_0	1 800	LF	\$12	\$21 600		
Remove Cement Concrete Sidewalk & Driveway	2020040	489	SY	\$20	\$9 780		
Remove Manhole, Catch Basin, or Drywell	2020050	2	EA	\$1 000	\$2 000		
Sawcutting Curb	2020130	84	EA	\$45	\$3 780		
Sawcutting Rigid and Flexible Pavement	202015_	13 060	LFI	\$1.50	\$19 590		
Roadway Excavation Including Haul	2030000	662	CY	\$30	\$19 860		
				<b>subtotal:</b>	<b>\$90 010</b>		
<b>Division 4 - Bases</b>							
CSTC for Sidewalk and Driveways	4040030	191	CY	\$175	\$33 425		
				<b>subtotal:</b>	<b>\$33 425</b>		
<b>Division 5 - Surface Treatments &amp; Pavements</b>							
HMA for Pavement Repair, CL 1/2 IN. Medium Traffic, ___ In. Thick	50401_	867	SY	\$85	\$73 695		
HMA for Pavement Transition, CL 1/2 IN. PG ___, 2 In. Thick	504016_	55	SY	\$75	\$4 125		
Pavement Repair Excavaton Including Haul	5040320	867	SY	\$40	\$34 680		
				<b>subtotal:</b>	<b>\$112 500</b>		
<b>Division 6 - Structures</b>							
Cement Concrete Curb Wall	6020080	1 200	LF	\$85	\$102 000		
				<b>subtotal:</b>	<b>\$102 000</b>		
<b>Division 7 - Drainage Structures, Storm Sewers, Sanitary Sewers, Water mains &amp; Conduits</b>							
Adjust Existing MH, CB, DW or Grate Inlet in Asphalt or Concrete	70502_	9	EA	\$800	\$7 200		
Catch basin Type 1	7050221	9	EA	\$3 500	\$31 500		
Retrofit Surface Inlet CB with Frame & Vaned Grate	7050241	2	EA	\$1 300	\$2 600		
MH or DW Frame & Cover	705028_	3	EA	\$1 300	\$3 900		
Connect ___In. Dia. Pipe to Existing CB, DW or MH	705029_	5	EA	\$850	\$4 250		
Connect ___In. Dia. Sewer Pipe to Existing Sewer Pipe	705032_	2	EA	\$750	\$1 500		
Trench Safety	7080030	1	LS	\$4 000	\$4 000		
Catch Basin Ductile Iron Sewer Pipe 8 In. Diam.	7080082	150	LF	\$115	\$17 250		
				<b>subtotal:</b>	<b>\$72 200</b>		
<b>Division 8 - Miscellaneous Construction</b>							
Landscaping	8020000	1	LS	\$5 000	\$5 000		
Topsoil Type A, 2 Inch Thick	8020010	1 467	SY	\$10	\$14 670		
Rock Mulch	8020240	190	CY	\$125	\$23 750		
Sod Installation	8020300	1 467	SY	\$25	\$36 675		
Irrigation System - new and modify	8030000	1	LS	\$8 000	\$8 000		
Cement Concrete Curb and/or Gutter	80400_	1 950	LF	\$50	\$97 500		
Cement Concrete Driveway	8060000	289	SY	\$90	\$26 010		
Cement Concrete Driveway Transition	8060020	42	SY	\$90	\$3 780		
Channelizing Devices Type 4	81000_	2	EA	\$350	\$700		
Cement Concrete Sidewalk	8140000	2 856	SY	\$85	\$242 760		
Ramp Detectable Warning	8140040	288	SF	\$35	\$10 080		
Rectangular Rapid Flash Beacon System	8200500	1	LS	\$50 000	\$50 000		
Signing, Permanent - City Manufactured Signs	8210070	1	LS	\$9 000	\$9 000		
Pavement Marking (Durable Heat Applied, Inlay Tape, Durable, Paint)	82200_0	1	LS	\$2 000	\$2 000		
Reinforced Doweled Curb	8910000	95	LF	\$50	\$4 750		
Traffic Island Concrete - 4 Inch Thick	8910050	13	SY	\$70	\$910		
Traffic Island Fill - CSTC		2	CY	\$150	\$300		
				<b>subtotal:</b>	<b>\$535 885</b>		
<b>Legacy ICM Items</b>							
Utility Relocate - power pole		5	EA	\$5 000	\$25 000		
				<b>subtotal:</b>	<b>\$25 000</b>		
<b>Construction Subtotal</b>					<b>\$1 383 020</b>		
Scope Contingency		15.0%					\$207 453
<b>Construction Subtotal</b>					<b>\$1 590 473</b>		
Construction Contingency		10.0%					\$159 047
<b>Construction Total</b>					<b>\$1 749 520</b>		
Property Purchase							\$0
Geotech		0.0%					\$0
Surveying		3.0%					\$52 486
Design & Bid Docs		7.0%					\$122 466
Admin, Legal, & Permits		1.5%					\$26 243
Construction Mgmt		15.0%					\$262 428
<b>Project Total</b>					<b>\$2 213 143</b>		
				Unit costs from year...	for construction in...		
				<b>2025</b>	<b>2026</b>	<b>2026 ROUNDED</b>	
<b>For Program</b>							
Preconstruction			201	\$209 243	\$209 300		
Property Purchase			0	\$0	\$0		
Construction Total			1 750	\$1 819 501	\$1 819 600		
Const mgmt			262	\$272 925	\$273 000		
				<b>\$2 301 669</b>	<b>\$2 302 000</b>		
				*****Project Cost *****			

Plotted On: Feb 12, 2026 - 3:23pm C:\Users\jball\Documents\Working From Home\Driscoll Blvd Sidewalk - Garland to Wellesley - 2024081110 - Drawings\Auto CAD\Driscoll Blvd - Garland to Wellesley.dwg



**BRIEFING PAPER: BPN/ Bicycle Master Plan**  
**City of Spokane**  
**Bicycle Advisory Board**  
**3/17/2026**

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**Subject:**

Discussion regarding the future of the Bicycle Priority Network (BPN) and the Bicycle Master Plan (BMP) maps.

Bicycle Priority Network - <https://my.spokanecity.org/projects/bicycle-priority-network/>

Bicycle Master Plan - <https://my.spokanecity.org/projects/bicycle-master-plan/>

Significant questions to be answered include:

- What routes are prioritized?
- What classifications of facilities are used?
- Do we want to refresh ridership goals?
- What are the priorities for the next 20 years? Safety, efficiency, deliverability, etc.?

**Background:**

The BPN was developed in 2024 with significant input from the BAB and initiating or assisting with revisions of the BMP is a specific function of the BAB as required by SMC Section 04.16.030 Specific Functions. The BMP was adopted in May 2017.

**Relationship to Plans/Actions:**

The 2026 periodic update to the comprehensive plan affords the City the opportunity to revise and implement the BPN and BMP.

**Timeline/ Further Action:**

For discussion purposes. The BAB may elect to create a subcommittee to discuss further.

**BRIEFING PAPER: May Ride/Bike Swap**  
**City of Spokane**  
**Bicycle Advisory Board**  
**3/17/2026**

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**Subject:**

Discuss routes for May BAB ride and sign up to volunteer at the BAB table at the Spokane Bike Swap.

BAB May Ride – Tuesday May 19, 2026 @ 5pm meeting at City Hall

Spokane Bike Swap – Saturday April 18, 2026 @ 9am

3 time slots:

9am – 11 am

11am – 1pm

1pm – 3pm

**Background:**

BAB typically hosts 2 rides per year one in May and one in late summer/ early fall

BAB is always present at the annual Spokane Bike Swap

**Relationship to Plans/Actions:**

BAB is tasked with promoting bicycling as a viable form of urban transportation in SMC Section 04.16.030 Specific Functions

**Timeline/ Further Action:**

Come to consensus on a route for the May ride and have 1-2 volunteers in each time slot for the Spokane Bike Swap.