



Bicycle Advisory Board Agenda

Regular Meeting

Tuesday, August 19, 2025

6:00 PM

Hybrid - Council Briefing Center / Microsoft Teams

808 W Spokane Falls Blvd, Spokane, WA 99201

Virtual Meeting Link - See Below for Information

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

Public Comment Period:

3 minutes each | Citizens are invited to address the Bicycle Advisory Board on any topic not on the agenda.

Board Briefing Session:

6:00 – 6:15	1. Roll Call	Planning Staff
	2. Approve 7/15/2025 meeting minutes	All
	3. Chair Report	Lauren Pangborn
	4. Staff Liaison Updates	Tyler Kimbrell
	5. All Member Infrastructure Report-out	All
	6. Approval of current agenda	All

Workshops:

6:15 – 6:45	1. Vacation Request Overview	Eldon Brown
6:45 – 7:15	2. Thorpe Tunnel Bike Warning Signal Discussion	Inga Note
7:15 – 7:20	3. Freya-Columbia Alley Vacation Request*	Tyler Kimbrell
7:20 – 7:25	4. Market-Olympic Alley Vacation*	Tyler Kimbrell
7:25 – 7:30	5. 2725 W College Ave Vacation Request*	Tyler Kimbrell
7:30 – 8:00	6. September Mobile Meeting Discussion	Tyler Kimbrell

Adjournment: The next regularly scheduled BAB meeting will be held Tuesday, September 16, 2025.

* Items denoted with an asterisk may include final action taken by the Board. Written public comments will be accepted at bicycleadvisoryboard@spokanecity.org on these items up to two hours prior to the start of the meeting. Verbal testimony may also be accepted during the meeting.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Bicycle Advisory Board Meeting Information

Tuesday, August 19, 2025

Bicycle Advisory Board will be held in a hybrid in-person / virtual format. Members of the public are welcome to attend in person at City Hall or online using the following information.

Microsoft Teams

Join on your computer, mobile app or room device

[Join the meeting now](#)

Meeting ID: 227 451 660 092

Passcode: 46Lo3aR3

[Download Teams](#) | [Join on the web](#)

Join with a video conferencing device

cityofspokane@m.webex.com

Video Conference ID: 119 267 657 3

[Alternate VTC instructions](#)

Or call in (audio only)

[+1 323-618-1887](tel:+13236181887), 294668213# United States, Los Angeles

Phone Conference ID: 294 668 213#

[Find a local number](#) | [Reset dial-in PIN](#)

Meeting ID:
227 451 660 092

Passcode:
46Lo3aR3

Please note that public comments will be taken during the meeting, but the public is encouraged to continue to submit their comments or questions in writing to: bicycleadvisoryboard@spokanecity.org. Written public comments will be accepted up to one hour prior to the start of the meeting.

The audio proceedings of the Bicycle Advisory Board meetings will be recorded and are available online.

Bicycle Advisory Board - Draft Minutes



Tuesday, July 15, 2025

Hybrid Meeting in the Council Briefing Center and Microsoft Teams Teleconference

Meeting Minutes: Bicycle Advisory Board meeting was called to order at 6:00 pm by Chair Lauren Pangborn.

Public Comment: Citizens are invited to address the Bicycle Advisory Board on any topic not on the agenda. 3 Minutes each.

- *Jeff Sevela*
- *Charlie Greenwood*

Attendance:

- Board Members Present: Lauren Pangborn, Brian Falteisek, Satish Shrestha, Clark Tucker, Daniel Powell, Jered Sweeney-Demezas, Cole Swensen, Scott Gordon, Santiago Cruz
- Board Members Not Present: Christina Ramirez, Claudine Zender
- *Quorum Present:* Yes
- Staff Members Present: Tyler Kimbrell, Colin Quinn-Hurst

Minutes: Minutes from Tuesday, April 15, 2025 and Tuesday, May 20, 2025 approved unanimously. The May minutes were updated to include Daniel Powell as present.

Briefing Session:

- **Chair Report** - Lauren Pangborn
 - Lauren first welcomed all the new folks to the board and thanked them for volunteering their time.
 - Both Maxwell and Lincoln are torn up right now with big bike projects going in both areas.
 - During the last Transportation Commission meeting, Inga Note gave a great presentation on all the traffic calming projects going in this summer. Check that out if you haven't already.
 - The Transportation Commission is also deciding on next year's neighborhood street maintenance. The 27 by 27 Network and the Bicycle Priority Network are inputs into which streets might get rebuilt/maintained next year.
- **Staff Liaison Update** - Tyler Kimbrell
 - Tyler introduced himself as the staff liaison to the Bicycle Advisory Board.
 - A month or two ago, Tyler released a bikeway design manual and request for proposals. That is ongoing, we will be interviewing those applicants soon and should have more information during one of the upcoming meetings.
 - If you're not involved with the Comprehensive Plan update, please get involved. The comprehensive plan is basically a set of goals, objectives, and policies that guide everything we do at the City. It sets goals for how streets are designed, how people are engaged, and many other things. The comprehensive plan name is Plan Spokane 2046. We are hosting community events right up until the adoption in late 2026.
 - As Lauren mentioned, there are a few street projects going on. Maxwell is being worked on and Belt north of Garland is getting a two-way cycle track added. That is still in the process of getting developed. Lincoln is also getting reconfigured.

- Finally, if you are having trouble with your city email or OPMA training, please contact Tyler or Emily and they can assist.
- **All Member Infrastructure Report Out - All**
 - The Director of Transportation and Sustainability, Jon Snyder, requested adding this to our agenda. As board members are riding throughout the city, take note of any infrastructure issues. Tyler will take note of that, and it will go into the year-end report that Tyler will write up. Members are also welcome to email information to Tyler.
 - One item that was discussed is the Centennial Trail in the U-District. The brick is terrible to ride on.
 - There are also some big gaps in the pavement between the bridge over Hamilton and the bridge over the river.
 - Between Sherman and Division on 4th is also quite overgrown.

Current Agenda: The current agenda was approved.

Informational, Discussion and/or Action Items:

- **West Central Infrastructure Project**
 - Presentation provided by: Colin Quinn-Hurst
 - Questions asked and answered.
 - Discussion ensued.
- **Pacific Ave Greenway Project Phase 2**
 - Presentation provided by: Colin Quinn-Hurst
 - Questions asked and answered.
 - Discussion ensued.
- **Gonzaga Environmental Studies Senior Project**
 - Presentation provided by: Madeleine & Jered Sweeney-Demezas
 - Questions asked and answered.
 - Discussion ensued.
 - Santiago Cruz, Satish Shrestha and Cole Swenson volunteered to assist with projects.
- **Trinity School Vacation Request**
 - Presentation provided by: Tyler Kimbrell
 - Questions asked and answered.
 - Discussion ensued.

Motion

 - I [Daniel Powell] move to recommend denial of the vacation request of this property. Seconded by Brian Falteisek.

The motion passes unanimously, 9-0-0.
- **Gonzaga Prep Alley Vacation Request**
 - Presentation provided by: Tyler Kimbrell
 - Questions asked and answered.
 - Discussion ensued.

Motion

 - I [Satish Shrestha] move to recommend denial of the vacation request of this property. Seconded by Jered Sweeney-Demezas.

The motion passes unanimously, 9-0-0.

Meeting Adjourned at 7:37 PM.

The next regularly scheduled Bicycle Advisory Board Meeting is on Tuesday, August 19, 2025.

DRAFT

BRIEFING PAPER: Thorpe Tunnel Bike Warning Signal Discussion
City of Spokane
Bicycle Advisory Board
8/19/2025

Subject:

The city is working with a consulting firm to design a connection from the Fish Lake Trail down to Thorpe Road. The route continues through the 200' long tunnel under the BNSF tracks, which has 9' lanes, a 5' sidewalk and no internal lighting.

One design option under consideration is a pushbutton actuated flasher that cyclists could activate before biking through the tunnel.

Background:

The Fish Lake Trail connection has been in the planning stages for years. It needs to have a safe connection to the nearby residences.

Relationship to Plans/Actions:

Thorpe Tunnel is currently marked as a "difficult connection" on the City's Bicycle Master Plan.

Timeline/ Further Action:

Staff is looking for feedback on the proposed design.

BRIEFING PAPER: Freya-Columbia Alley Vacation Request
City of Spokane
Bicycle Advisory Board
8/19/2025

Subject:

Freya-Columbia Alley Vacation Request – See attached documents for a description of the project and a map of the area.

Background:

1. The Application
 - a. An application requesting the vacation of a street, alley or other public right-of-way should be filed with the City of Spokane, Development Services Center on the Third Floor of City Hall (see application on back). The Development Services Center may be contacted at (509) 625-6300. The application must be signed by the property owners representing at least 66 2/3% of the frontage bordering the right-of-way to be vacated. However, we recommend that you obtain 100% of the bordering property owners' signatures. When the application is filed, a non-refundable fee of \$400.00 must also be paid to the City of Spokane. The application should explain:
 - i. The area to be vacated
 - ii. The public benefits of the project, and
 - iii. The reasons for the proposed vacation.
2. Proposal Review
 - a. When the application is filed, the Development Services Center will review the vacation proposal and verify ownership. Copies of the application will be sent to all concerned City departments and private utilities requesting comments.
3. Public Hearing
 - a. After all comments are received and reviewed the Spokane City Council will set a date for a public hearing on the vacation request and notify property owners by mail. The applicant will need to post notices on the site of the proposed vacation. Prior to the hearing, the Development Services Center will make a recommendation as to the vacation's feasibility to the City Council. The recommendation will include the specific requirements of the vacation, such as drainage, street closure and necessary easements. The property owner is responsible for paying for the expense of closing the right-of-way. The cost may include removal and replacement of concrete, asphalt, and other items.
4. Payment for Land
 - a. Payment for vacated land falls into two categories: for right-of-way that was dedicated less than 25 years ago, the City of Spokane charges one-half the assessed value; for right-of-way that was dedicated more than 25 years ago, the full assessed value will be charged. The value will be based on the unimproved land value of the adjoining property(s), as determined by the Spokane County Assessor's Office.
5. City Council Action
 - a. If the City Council approves the vacation application at the public hearing, the Development Services Center will submit an ordinance to the Council for approval which outlines the terms and conditions of the vacation. The ordinance may retain easements or the right to grant easements for the construction, repair,

BRIEFING PAPER: Freya-Columbia Alley Vacation Request
City of Spokane
Bicycle Advisory Board
8/19/2025

and maintenance of public and private utilities and services. When the applicant completes all conditions, final reading of the ordinance will be made. Upon approval of the vacating ordinance a 30-day appeal period is required by law. If there are no objections filed, the ordinance will then be finalized and recorded. The City does not determine ownership of the vacated area. It is determined by the original platting of the right-of-way. Typically this would mean that the property would go one-half to the adjoining properties on each side of the vacated area. This process will take three to six months, possibly more, depending on the circumstances

Timeline/ Further Action:

- Do not take action
- Make a recommendation to City Council to approve/ not approve the street vacation request.

P2503777VACA

E Bismark Ct

E Bismark Ave

Sycamore St

E Central Ave

N Freya St

N Julia St

E Columbia Ave

N Sycamore St


E Joseph Ave

0 60 120 180
Feet



Right-of-way Description:
The alley between Central Ave and Columbia Ave
From Freya St. to Sycamore St.

Legend

 **Proposed Vacation**

THIS IS NOT A LEGAL DOCUMENT.
The information shown on this map is compiled
from various sources and is subject to constant
revision. Information shown on this map should
not be used to determine the location of facilities
in relationship to property lines, section lines,
streets, etc.

BRIEFING PAPER: Market-Olympic Alley Vacation
City of Spokane
Bicycle Advisory Board
8/19/2025

Subject:

Market-Olympic Alley Vacation Request – See attached documents for a description of the project and a map of the area.

Background:

1. The Application
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City of Spokane
Bicycle Advisory Board
8/19/2025

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Timeline/ Further Action:

- Do not take action
- Make a recommendation to City Council to approve/ not approve the street vacation request.



Right-of-way Description:
That portion of the alley, in Block 13,
of the Plat of Hillyard Townsite, that lies directly
between Lots 3-4 and Lots 5-6 of Block 13

Legend

 Proposed Vacation

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BRIEFING PAPER: 2725 W College Ave Alley Vacation
City of Spokane
Bicycle Advisory Board
8/19/2025

Subject:

2725 W College Ave Vacation Request – See attached documents for a description of the project and a map of the area.

Background:

1. The Application
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BRIEFING PAPER: 2725 W College Ave Alley Vacation
City of Spokane
Bicycle Advisory Board
8/19/2025

and maintenance of public and private utilities and services. When the applicant completes all conditions, final reading of the ordinance will be made. Upon approval of the vacating ordinance a 30-day appeal period is required by law. If there are no objections filed, the ordinance will then be finalized and recorded. The City does not determine ownership of the vacated area. It is determined by the original platting of the right-of-way. Typically this would mean that the property would go one-half to the adjoining properties on each side of the vacated area. This process will take three to six months, possibly more, depending on the circumstances

Timeline/ Further Action:

- Do not take action
- Make a recommendation to City Council to approve/ not approve the street vacation request.

2725 W College Ave Proposed Vacation



Legend

Areas

Override 1

City of Spokane Boundary

City Address Point

Primary

Secondary

County Address Point

Parcel

City of Spokane GIS



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DESIGNED:	RAA
DRAWN:	CLIM
CHECKED:	
DATE:	JANUARY, 2025

		R E V I S I O N S					
DATE	NO.	DESCRIPTION					

SHEET NO.

C1

JOB NO. GNC-01

August 5, 2025

RE: ALLEY VACATION APPLICATION – NARRATIVE

We are proposing a partial vacation of an existing alley located south of W College Ave and North of W Bridge Ave in Spokane, Washington. The purpose of this vacation is to maximize the land use and support the area's future growth by creating additional housing opportunities which would be a benefit to the public and align with City's growth and planning goals. The alley is currently not in use, please see attached photos, and there will be no parcel of land denied access to the public right-of-way with the vacation of this alley.

The proposed vacation includes approximately 240 lineal feet of the western portion of the existing alley, extending from W Bridge Ave to the eastern property line of 2718 W Bridge Ave. The vacated right-of-way is intended to accommodate portions of the proposed residential lots, internal access roads, and pedestrian sidewalks. The affected properties, 2718 W Bridge Ave, 2725 W College Ave, and 2722 W Bridge Ave, each maintain right-of-way access from either W college Ave or W Bridge Ave. Additionally, the site improvements include internal access roads and a 22-ft wide access easement connecting the remaining eastern portion of the Alley to W College Ave, supporting efficient site circulation. As a result, the western portion of the existing alley is no longer required for public access or circulation.

There will be five parcels directly affected by the alley vacation. Among these parcels, two property owners are in favor of the alley vacation, and one is opposed. The two owners in favor are Good Neighbor Companies, LLC (parcels 25133.0517 and 25133.0508) and Grant Cashen (parcel 25133.0516). The owner against is Melodi Sue Wynne (parcels 25133.0503 and 25133.0504) and she has stated that she is not interested in an alley vacation and is against any development in the area. Although there are only three property owners directly affected by the alley vacation there are three additional parcels that are adjacent to the existing alley to the east, where it is not being proposed to be vacated: Becky Phillips (parcel 25133.0505) who is aware of the proposal and has no concerns, Steffan Wachholtz (parcel 25133.0506) who supports the vacation and has no concerns, and Andy Louie (parcel 25133.0507) who has provided no response to attempts at contact.

In addition to the alley vacation, the proposal includes rerouting the 10-inch and 12-inch existing sanitary sewer mains that currently cross private property to enter the alley. These existing sewer mains will be removed and rerouted along public right-of-way as needed for the vacation of the alley and for future site development.

Please see the attached alley vacation and utility exhibits for additional information.

SynTier Engineering, Inc.

A handwritten signature in black ink, appearing to read "R. Anderson".

Ross Anderson, P.E.

Project Manager



Vacating Streets, Alleys and Other Public Right-of-Ways

Rev.20250114

For both residential and commercial property owners, vacating an unused or unneeded street, alley or other public right-of-way can be a valuable option. If your property is adjacent to an unused street, you might consider a street vacation.

The below list of required items can be submitted in person on the 3rd floor of City Hall or can be mailed to the address listed at the bottom of this page.

(Applications must be for the entire block. Appropriate justification must be submitted with this application in order to deviate from this standard.)

☐ Completed Vacation Application

The vacation application must be filled out and signed by the adjacent land owners.

☐ Application Fee

A link to pay the application fee will be provided after all the checklist items are received.

☐ Site Plan

A dimensioned site plan showing the conceptual layout of the vacated right-of-way after it has been vacated and developed. If the right-of-way is to remain the same after being vacated please indicate this on the site plan. If the vacation area abuts other right-of-ways, the site plan must show how the vacated right-of-way will be closed and how it will interact with the remaining right-of-way.

☐ Written Narrative

A written narrative describing the purpose or reason for the proposed right-of-way vacation, a description of what is proposed for the vacated area, and a description of how the vacation is a benefit to the public.

☐ Responses to the Below Questions

- Is the right-of-way no longer required for public use or access?
- How will the use of the right-of-way change after it becomes private property.
- Will the vacation result in any parcel of land being denied sole access to a public right-of-way?
- Are there any utilities in the right-of-way and if so do you plan to relocate them? If the utilities are not relocated, the City will retain no-build easements in the final vacation ordinance for the surveyors.

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When the applicant completes all conditions, final reading of the ordinance will be made.

The City does not determine ownership of the vacated area. It is determined by the original platting of the right-of-way. Typically this would mean that the property would go one-half to the adjoining properties on each side of the vacated area.

This process will take three to six months, possibly more, depending on the circumstances.

Date _____

I hereby make application for the vacation of _____

from _____ to _____.

The reasons for the vacation are:

Public benefits to be derived from the vacation are:

**Property
Owner 1**

Parcel Number _____

Proponent's (Record Owner's) Signature _____

Print Name _____

Email _____ Phone Number _____

Office Use Lot _____ Block _____ Addition _____

**Property
Owner 2**

Parcel Number _____

Proponent's (Record Owner's) Signature _____

Print Name _____

Email _____ Phone Number _____

Office Use Lot _____ Block _____ Addition _____

**Property
Owner 3**

Parcel Number _____

Proponent's (Record Owner's) Signature _____

Print Name _____

Email _____ Phone Number _____

Office Use Lot _____ Block _____ Addition _____

**Property
Owner 4**

Parcel Number _____

Proponent's (Record Owner's) Signature _____

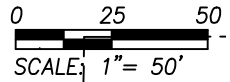
Print Name _____

Email _____ Phone Number _____

Office Use Lot _____ Block _____ Addition _____

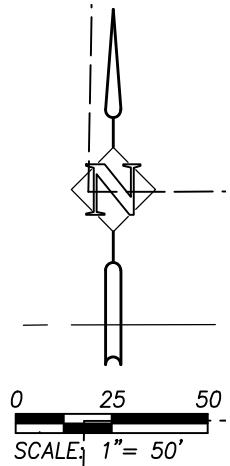
Return completed application to:

Development Services Center | 808 West Spokane Falls Boulevard, Spokane, WA 99201-3336
my.spokanecity.org | Phone: 509.625.6300



SynTier
Engineering, Inc.
55 Lincoln Road Suite 101 Spokane, WA 99208
www.SynTierEng.com 509.467.1550

[illegible]



CENTENNIAL RIDGE SUBDIVISION
CITY OF SPOKANE, WA

SynTier
Engineering, Inc.
55 Lincoln Road Suite 101 Spokane, WA 99208
www.SynTierEngr.com 509.467.1550

[illegible]

BRIEFING PAPER: September Mobile Meeting Discussion
City of Spokane
Bicycle Advisory Board
8/19/2025

Subject:

Mobile meeting discussion for September 2025

Background:

Twice annually the Bicycle Advisory Board takes their meeting on the road to check out new and upcoming projects and/or ride routes that need further attention.

- In May 2025 the BAB rode from the Centennial Trail at Kendall Yards up Elm to Garland & Belt and down Post St ending at David's Pizza. This route highlighted upcoming 27x27 projects currently under construction.
- August 2024, the BAB rode Inland Empire Way to the Spokane-Cheney interchange, finishing in Kendall Yards.
- May 2024, the BAB rode from Grant Park through East Central and finished back at Grant Park.
- October 2023, A Bike Town Hall with Senator Billig and Council Member Zappone, riding from the U-District Bridge to Bennedito's Brewpub on Sprague.
- May 2023, the BAB started near the Gonzaga campus and rode north to Columbia and Market St. and back down to Gonzaga campus.

For a list of potential upcoming projects and ideas of what routes the BAB should take please refer to the [Bicycle Priority Network](#), and [Six Year Street Capital Improvement Plan](#).

Timeline/ Further Action:

- Decide the general route for the September BAB mobile meeting.