



Bicycle Advisory Board

Tuesday April 16, 2024 – 6:00 PM to 7:30 PM

HYBRID – TELECONFERENCE AND IN-PERSON

VIRTUAL LOCATION:

MS Teams ([Link Here](#) and at Bottom of Agenda)

IN-PERSON LOCATION:

**City Council Briefing Center, Spokane City Hall - Basement
808 W. Spokane Falls Blvd.
Spokane, WA 99201**



Staff Liaisons: Ryan Shea (509) 625-6087 rshea@spokanecity.org
Tyler Kimbrell (509) 625-6733 tkimbrell@spokanecity.org

6:00 – 6:15 **Board Briefing Session:**

- 1) Roll Call
- 2) [Approve March 19, 2024 Meeting Minutes](#)
- 3) Liaison Reports
- 4) Chair Report
- 5) Staff Liaison Updates

6:15 – 7:30 **Informational, Discussion and/or Action Items:**

- 1) [Resurfacing Projects Update – Colin Quinn-Hurst](#)
- 2) [Bike Friendly Application – Colin Quinn-Hurst](#)
- 3) [Transportation Commission Creation – Colin Quinn-Hurst](#)
- 4) Bike Swap Booth Staffing (4/20) – Ryan Shea
- 5) May Mobile Meeting and Future Mobile Meeting Potential – Ryan Shea
- 6) Bike Everywhere Month – Ryan Shea

Next BAB meeting is scheduled for Tuesday May 21, 2024 at 6pm

Microsoft Teams Meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 243 687 128 310

Passcode: KJ89GS

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+1 424-566-7556,,316639134# United States, Los Angeles

Phone Conference ID: 316 639 134#

[Find a local number](#) | [Reset PIN](#)

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Bicycle Advisory Board - Draft Minutes

March 19, 2024

City Hall Lilac Conference Room

Meeting Minutes: Meeting called to order at 6:02 PM by Grant Shipley

Attendance:

- *Board Members Present* Grant Shipley (Chair), Charles Greenwood, Pablo Monsivais, Taylor Stevens, Brian Falteisek, Lauren Pangborn, Aren Murcar,
- *Board Members Not Present:* Christina Ramirez, Karim Habib,
- *Quorum Present:* Yes
- *Staff Members Present:* Ryan Shea, Tyler Kimbrell, Ryan Benzie

Public Comment:

Jeff Sevela commented on recent changes to Northwest Blvd and Euclid Ave.

Briefing Session:

Minutes from the February 20, 2024 meeting approved as amended.

1. Liaison Report - CTAB

- None

2. Liaison Report - PCTS

- Pablo Monsivais reported that at the last PCTS meeting, Council Member Kitty Klitzke gave an update on an ongoing study of transit stop and crossing collisions, Kevin Picanco gave an update on the six-year comprehensive street program, and Clint Harris gave an update on street department activities including repairs and sweeping.

3. Chair Report -

- Grant Shipley reminded everyone that May is Bike Everywhere Month and he encouraged members to bike the Children of the Sun trail. The board discussed the changing definition of bicycles with advances in e-bike technology.

4. Staff Report

- Ryan Shea reported that the age of the Youth Bicycle Advisory Board member is being updated through City Council to the ages of 16-22.
- Ryan Shea and Tyler Kimbrell gave an update on the pedestrian path portion of the Fiske trumpet for the North-South Corridor.
- Ryan Shea gave an update on bike thefts in Spokane. He reported on a study that estimates that one in four bike thefts are unreported.
- Ryan Shea reported that staff is moving forward on ordering bike lockers for City Hall. Board discussion ensued.

Workshops:

1. Bike Priority Network Update

- Presentation provided by Tyler Kimbrell
- Questions asked and answered
- Discussion ensued

2. Centers and Corridors Update

- Presentation provided by Tyler Kimbrell
- Questions asked and answered
- Discussion ensued

3. May Roving Meeting Planning

- Presentation provided by Ryan Shea
- Questions asked and answered

- Discussion ensued

Lauren Pangborn moved to select the East Central route for the May Roving Meeting, Grant Shipley seconded. Motion carried unanimously.

4. Bike Friendly Application Questions

- Presentation provided by Ryan Shea
- Questions asked and answered
- Discussion ensued

Meeting Adjourned at 7:27 PM

Next Bicycle Advisory Board Meeting scheduled for Tuesday, April 16, 2024

2024 Publicly Bid Projects - Advertising & Construction Schedule

This schedule includes projects advertising or being constructed in part or in whole in 2024
 For detailed project information, go to <https://my.spokanecity.org/projects/construction>
 4/1/2024

| Proj. No. | Project Name (Location) | Design Engineer | Ad Date | Constr Start | Constr End | Constr Estimate |
|-----------------------------|---|-----------------|---------------|--------------|------------|-----------------|
| BRIDGE | | | | | | |
| 2017105 | Post. St. Ped & Utility Bridge (over Spokane River) | Consultant(1) | Act: 2/4/20 | Jun-20 | Jun-24 | \$18,519,557 |
| 2021088 | Washington-Stevens Bridge Deck & Joint Repair | Consultant(1) | Act: 1/16/24 | Jun-24 | Oct-24 | \$2,882,934 |
| SANITARY SEWER | | | | | | |
| 2020070 | NSC Interceptor Crossings (I-90 at Altamont & Rebecca) | B. Ward | Est: 11/15/24 | 2025 | 2025 | \$8,000,000 |
| SIDEWALK & TRAIL | | | | | | |
| 2021071 | Division St. Ped Hybrid Beacons (at Everett, Longfellow & Weile) | R. Proszek | Act: 5/30/23 | Apr-24 | Jul-24 | \$1,185,725 |
| 2018097 | S. Gorge Trail Connection | Consultant(1) | Act: 6/7/23 | Sep-23 | May-24 | \$2,529,036 |
| 2020046 | Cycle 10 Traffic Calming (various locations citywide) | R. Proszek | Act: 2/14/24 | May-24 | Oct-24 | \$2,972,000 |
| 2021046 | Cycle 11 Traffic Calming (various locations citywide) | B. Ward | Est: 5/1/24 | Jul-24 | Nov-24 | \$2,000,000 |
| 2023120 | Scott Elementary Area Sidewalk (Hartson & Rebecca)(5) | B. Ward | Est: 8/15/24 | 2025 | 2025 | \$1,750,000 |
| 2023110 | Stevens Elementary Area Sidewalk (Mission & Magnolia)(5) | Z. Ward | Est: 10/31/24 | 2025 | 2025 | \$1,250,000 |
| 2022090 | Arterial Ped Hybrid Beacons (Whitstalks/Randolph, Nevada/Cozza, Market/Columbia)(5) | B. Ward | Est: 9/1/24 | 2025 | 2025 | \$2,000,000 |
| 2023112 | Lincoln St - Summit to Sinto Bike, Ped & Safety Upgrades(5) | Consultant(1) | Est: 8/1/24 | 2025 | 2025 | \$3,500,000 |
| 2023111 | Maxwell Ave. Pettet to Maple Bike, Ped & Safety Upgrades(5) | Z. Ward | Est: 11/1/24 | 2025 | 2025 | \$1,500,000 |
| 2023042 | 2024 Street Maintenance Curb Ramps (various locations citywide) | Z. Ward | Act: 3/6/24 | Jun-24 | Aug-24 | \$908,687 |
| STORMWATER | | | | | | |
| 2010132 | TJ Meenach Sewer Siphon Vaults | J. Adams | Act: 3/15/23 | Aug-23 | Aug-24 | \$4,342,746 |
| 2019148 | Cochran Control Facility (TJ Meenach & NW Blvd) | Consultant(2) | Act: 2/15/23 | May-23 | Jul-24 | \$7,307,265 |

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 4/1/2024

| Proj. No. | Project Name (Location) | Design Engineer | Ad Date | Constr Start | Constr End | Constr Estimate |
|---------------|---|-----------------|---------------|--------------|------------|-----------------|
| STREET | | | | | | |
| 2021098 | Thor-Freya 2nd/3rd Intersections | R. Proszek | Act: 9/20/23 | Apr-24 | Aug-24 | \$4,394,694 |
| 2021094 | Haven Grind & Overlay & Sidewalk (Rockwell to Columbia) | J. Adams | Act: 11/1/23 | Apr-24 | Jul-24 | \$1,695,000 |
| 2021095 | Maple Ash Chipseal | R. Proszek | Act: 8/29/23 | Oct-23 | Aug-24 | \$1,765,000 |
| 2022065 | 29th/Wash/Monroe/Lincoln Grind & Overlay | Consultant(2) | Act: 11/15/23 | Apr-24 | Oct-24 | \$4,970,970 |
| 2022064 | Market/Monroe/29th Grind & Overlay | Consultant(2) | Act: 12/19/23 | Apr-24 | Oct-24 | \$3,690,000 |
| 2022089 | 2023-2024 Arterial Grind & Overlay (Lincoln Ave & Holland Ave) | J. Adams | Est: 4/10/24 | Jul-24 | Oct-24 | \$2,000,000 |
| 2023043 | 2023 Residential Chipseal (various locations citywide) | A. Andersen | Act: 8/2/23 | Jul-24 | Sep-24 | \$1,462,000 |
| 2019187 | Washington-Stevens Grind & Overlay (3rd to Spokane Falls) | R. Proszek | Est: 5/15/24 | Aug-24 | Nov-24 | \$2,500,000 |
| 2023105 | Hwy 195/Meadowlane Intersection Upgrades(5) | B. Ward | Est: 8/1/24 | 2025 | 2025 | \$2,000,000 |
| 2022096 | Maple-Walnut Grind & Overlay (4th to Maple St Br)(5) | R. Proszek | Est: 8/15/24 | 2025 | 2025 | \$1,500,000 |
| 2017081 | Freya Reconstruction - Garland to Wellesley(5) | Consultant(2) | Est: 9/1/24 | 2025 | 2025 | \$3,000,000 |
| 2024049 | 2024 Paving Unpaved Streets (3 locations citywide) | M. Melnick | Est: 4/10/24 | Jun-24 | Jul-24 | \$600,000 |
| 2024043 | 2024 Local Access St. Chip Seal (various locations citywide)(3) | J. Graff | Act: 4/3/24 | Jul-24 | Aug-24 | \$1,000,000 |
| 2024044 | 2024 Local Access St. Grind & Overlay (various locations citywide)(3) | J. Graff | Est: 4/17/24 | Jun-24 | Aug-24 | \$1,250,000 |
| WATER | | | | | | |
| 2019171 | Havana Well Pump Station (Havana & 6th) - Rebid | D. Buller | Act: 11/10/21 | Jun-22 | Jul-24 | \$5,711,636 |
| 2017108 | High System Reservoir (39th & Crestline) | R. Proszek | Act: 3/29/23 | Jun-23 | 2025 | \$9,842,000 |
| 2018050 | SIA System Reservoir (Spokane Airport) | R. Proszek | Act: 11/17/21 | Apr-22 | Nov-24 | \$13,270,000 |
| 2022071 | Thorpe Reservoir (Thorpe & Trainor Rd) | K. Warren | Act: 9/15/23 | Mar-24 | 2025 | \$5,044,985 |
| 2018104 | Hoffman Well Station Rehabilitation (Hoffman & Crestline) | D. St. Pierre | Act: 5/24/21 | Dec-21 | Jul-24 | \$2,407,635 |
| 2018106 | Marshall Rd. T-Main Ph. 1 | K. Warren | Act: 2/22/23 | Apr-24 | Jul-24 | \$3,001,000 |



2024 BFC APPLICATION
FOR REVIEW ONLY.

Only applications submitted through the online form at apply.bikeleague.org will be considered for designation.

D3. Does your community actively promote the League of American Bicyclists' [Bicycle Friendly Business](#) (BFB) or [Bicycle Friendly University](#) (BFU) programs in your community?

- Yes*
- No

***D3a. If yes, please describe.**

Route-Finding Support

D4. What up-to-date mapping and route-finding information is available for your community? Check all that apply.

- Web-based route finding service*
- Local or Regional mobile app*
- Printed/digital bicycle network map
- Printed/digital mountain bike trails map
- Printed/digital greenways and trails map
- Printed/digital Safe Routes to Schools map(s)
- None of the above

***D4a. Provide URL for web-based route finding service:**

****D4b. Provide URL for local or regional mobile app:**

Bicycle Culture and Promotion

D5. How is bicycling typically promoted in your community at least annually or regularly throughout the year? Check all that apply.

- Celebrate National Bike Month (and/or a state-specific Bike Month)*^{D5a}
- Bike to Work Day(s)
- Bike To School Day(s)
- Bike to Campus Day(s) in partnership with local university/college(s)
- Bike Anywhere Day(s) or Week(s)
- Winter Bike to Work/School Day(s)
- Bicycle-themed festivals/parades/shows
- Mayor-led/Council-led rides
- [Open Streets](#)/Ciclovía/Sunday Parkways
- Affinity or identify-based group rides or cycling events



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- Mentoring/Bike Buddy program for new riders
- Family-friendly group rides or events (e.g. riding with young children)
- Bike commuter events
- Commuter Challenges
- Challenges aimed at students biking to school
- Non-commuting related (i.e. errand-running) challenges and programs
- Charity rides
- Promotion of [national](#) or statewide bike challenge or “drive less” challenge
- Local or community-specific bike or “drive less” challenge**D5b
- Car-free days
- Local business program that provides discounts for customers arriving by bicycle
- Trail construction or maintenance days
- Non-competitive, no-drop group rides
- Triathlons and bicycle races
- Publish a guide or calendar of community bicycle events
- Bike valet parking at events
- Public education campaign(s) related to the benefits of cycling (e.g. with a focus on public health, climate)
 - Community celebration/ride each time a major bicycle project is completed or other similar milestones
 - Videos on bicycling on community website/TV channel
 - Public Service Announcements
 - Publicly visible bike counter display(s)
 - Other***D5c
 - None of the above

***D5a. Provide a link to your community’s Bike Month or Bike to Work Day website:**

****D5b. Provide a link to your community’s bike or “drive less” challenge website:**

*****D5c. If other, please describe.**

D6. How does the municipality sponsor or actively support bicycle events in the community? Check all that apply.

- Organize event(s)
- Fund event(s)



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- Contribute in-kind funding (i.e. police presence, closing roads, etc.)
- Assist in promoting event(s)
- Other*
- None of the above
- N/A - No bicycle events

***D6a. If other, please describe**

D7. Do any of the above events or encouragement efforts specifically focus on reaching any of the following historically-underrepresented groups?

Check all that apply.

- Women*
- People of Color*
- Seniors*
- Non-English speakers*
- Low-income populations *
- College/University students*
- LGBTQIA+ community*
- People with disabilities*
- Neurodivergent people*
- Homeless/unhoused people*
- None of the above

***D7a-j. For each option checked, please provide an example or describe how encouragement efforts have focused on reaching that group.**

D8. How else is the community working to make bike encouragement efforts more equitable, accessible, and inclusive to all members of the community?

Check all that apply.

- Promotional information, maps, calendars, and other resources are available in language(s) other than English
- Cycling promotional or informational videos are captioned and/or include ASL interpreters
- Partnerships with local community groups or other government agencies to reach new audiences (Please see question F4 under Equity & Accessibility to provide more details)
- Intentional efforts to ensure that imagery, photos, and videos used in promotional resources reflect the diversity of the community



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Intentional efforts to “normalize” cycling and to represent a variety of cycle and trip types (e.g. commuters, families on cargo bikes, adaptive cycles, etc.) in encouragement materials

Other*

None of the above

***D8a. If other, please describe.**

D9. Are there any organized social or recreational cycling clubs or groups for adults in your community?

This may include social or recreational clubs that are based elsewhere in your region but are active in your communities (rides begin or end in community, large number of members are community residents, etc.)

Yes*

No

***D9a. If yes, please provide the following information for up to 10 clubs, groups, or teams that are active in your community.**

Club or Group Name:

Website:

Which of the following option(s) best describe this club or group?

Check all that apply.

- Recreational bike club
- Mountain bike club
- Off-Road or gravel riding club or group
- Cyclocross club
- Friends of the Trail group or similar
- National Mountain Bike Patrol
- Racing club or team
- Kidical Mass, Family Bike Party, or other family-oriented group
- People of Color/BIPOC bike club or ride group
- Women/Trans/Femme bike club or ride group
- Seniors bike club or ride group
- Disabled cyclist bike club or ride group
- LGBTQIA+ bike club or ride group
- College or university student bike club or ride group
- [Bike polo club](#) or group
- Slow ride group
- Touring or bike travel group or club



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- Bike advocacy or activist group
- Other*

***If other, please describe:**

Primary Contact First Name:

Primary Contact Last Name:

Contact Email:

Was anyone from this club or group involved in completing this BFC application?

- Yes*
- No

D9b. Is there anything else you would like to share about the social or recreational cycling clubs or groups that are active in your community?

D10. Does your community have any of the following youth programs centered on encouraging cycling for children and youth? Check all that apply.

- Safe Routes to School program
- Youth cycling club(s)
- Youth mountain biking club/team
- Youth cycling mentor or buddy program
- Trips for Kids chapter
- Earn-a-Bike program or similar
- Create a Commuter program or similar
- NICA (National Interscholastic Cycling Association) or similar youth racing team(s)
- Bicycling-related summer camp
- Bike giveaway program for children or youth
- Other*
- None of the above

***D10a. If other, please describe.**

Access to Bicycle Equipment and Repair Services

D11. What public or private programs are in place to provide youth and/or adult bicyclists with necessary equipment and accessories?

Check all that apply.

- Helmet giveaways or subsidy program

Transportation Commission Concept and Overview

The City of Spokane is seeking to create a Transportation Commission to unify the roles of various existing transportation-related boards, committees, and sub-committees. This would create a transparent and holistic process for the passage of formal recommendations to City Council and the Mayor's Office regarding transportation policies, initiatives, projects, and programs.

Purpose:

The purpose of the Transportation Commission is to provide advice and recommendations to the Mayor and City Council on the plans and programs necessary to achieve a safe and equitable multimodal transportation system consistent with the Comprehensive Plan, the policies of the City as adopted by the City Council, and within the parameters set forth in state law.

Why now?

- The City of Spokane has accumulated a variety of transportation-related boards and committees that lack a unified process for passing formal recommendations to City Council and the Mayor's Office
- Roles, responsibilities, and scopes of these groups are often duplicative, making it challenging for both residents and agency representatives which group to attend for a given topic.
- The number of groups also makes it difficult to adequately recruit participation, membership and staffing necessary for consistent and successful operation.
- The Transportation Commission will provide a venue for deliberate and transparent consideration of transportation initiatives, programs and projects and a process for making recommendations to elected leadership.
- The Transportation Commission format is consistent with best practices adopted by other mid-size and large cities in the State of Washington struggling to review, consider and pass well-informed recommendations to address modern transportation challenges and opportunities.

What happens to the existing boards, committees, and sub-committees?

- Some boards and committees may continue to function as working groups or sub-committees as appropriate.
- The Transportation Commission will assume the roles of other boards and committees.
- Currently, it is anticipated that the Transportation Commission will assume the responsibilities currently handled by the Citizen's Transportation Advisory Board, the Traffic Calming program, the Parking Advisory Committee, and the Plan Commission Transportation Subcommittee
- Groups including the Bicycle Advisory Board will continue to function in their current format and pass recommendations to be addressed by the Transportation Commission for formal passage to City Council and the Mayor.