

REQUEST FOR PROPOSALS

CONSULTANT SERVICES FOR HUMAN RESOURCES/PAYROLL PEOPLESFT SYSTEM UPGRADE

City of Spokane Innovation and Technology Services Division

RFP #4307-16

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, DECEMBER 5, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for CONSULTANT SERVICES FOR HUMAN RESOURCES/PAYROLL PEOPLESFT SYSTEM UPGRADE for the City of Spokane Innovation and Technology Services Division.

The Request for Proposals document is available by contacting Connie Wahl at City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 or purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, December 5, 2016**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4307-16, CONSULTANT SERVICES FOR HUMAN RESOURCES/PAYROLL
PEOPLESFT SYSTEM UPGRADE, DUE 12/5/2016”**

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Gazette dates: November 16 & 23, 2016