



**Spokane Park Board
Riverfront Park Committee**

4:00 p.m. Monday, October 10, 2022
Pavilion Conference Room/WebEx virtual meeting
Dial in: 408-418-9388
Access code: 2482 278 8207
Jonathan Moog – Riverfront Park Director

Committee members:

Nick Sumner – Chair
Gerry Sperling
Hannah Kitz
Kevin Brownlee

The Riverfront Park Committee meeting will be held in the Pavilion Conference Room with virtual access via WebEx teleconferencing at 4:00 p.m. Monday, October 10. The public will be able to listen to the meeting by calling 408-418-9388 and entering the access code 2482 278 8207, when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 12:00 p.m. on October 10 by email to spokaneparks@spokanecity.org or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to committee members prior to the meeting.

Agenda

Call to order – Nick Sumner

Public comment - None

Action items

1. [Spokane Arts Consulting /Riverfront Park Signature Art Piece Amendment #3 \(\\$2,757.70 tax inclusive\) AND Contract Extension](#) – Berry Ellison
2. [2023 Riverfront Spokane fees and changes](#) – Jonathan Moog

Information items

1. SWNX Mene Island planning with Spokane Tribe of Indians – Jonathan Moog

Standing report items

1. September 2022 operations report – Jonathan Moog

Adjournment

Agenda Subject to Change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mpiccolo@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Park Board

Briefing Paper



Committee	Riverfront Park		
Committee meeting date	October 10, 2022		
Requester	Berry Ellison	Phone number: 509.652-6276	
Type of agenda item	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information <input checked="" type="radio"/> Action
Type of contract/agreement	<input type="radio"/> New	<input type="radio"/> Renewal/ext.	<input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other
City Clerks file (OPR or policy #)	2019-1110		
Item title: (Use exact language noted on the agenda)	Spokane Arts Consulting /Riverfront Park Signature Art Piece Amendment #3 (\$2,757.70 tax inclusive) AND Contract Extension		
Begin/end dates	Begins: 01/01/2022	Ends: 12/31/2022	<input type="checkbox"/> Open ended
Background/history: Amendment #3 consists of reimbursement for unforeseen conditions, owner-directed changes, and a contract extension of time. Add \$1,177.20 (tax inclusive) for reimbursement of unforeseen conditions relate to the increased cost of concrete and delivery to the project site. Add \$1,580.50 (tax inclusive) for owner-directed changes including sonotubes for concrete footing encasement; and upgraded electrical handhole. Add 12 months to contract for payment processing and project closeout.			
Motion wording: Motion to approve Spokane Arts Consulting /Riverfront Park Signature Art Piece Amendment #3 (\$2,757.70 tax inclusive) AND Contract Extension			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Name: Melissa Huggins Email address: melissa@spokanearts.org Phone: 509 321-6444			
Distribution: Parks – Accounting nhamad@spokanecity.org Parks – Sarah Deatrich sthompsonmoore@gmail.com Requester: Berry Ellison bellison@spokanecity.org Grant Management Department/Name: jmoog@spokanecity.org gjones@spokanecity.org			
Fiscal impact: <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$2,757.70 (tax inclusive) Budget code: 3346-49579-94000-56504-99999			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
Supporting documents: <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> UBI: 602654273 Business license expiration date: <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

SEEKING PLACE- Installation Unforeseen Cost Analysis

September 15, 2022

*Please note: there have been several unforeseen costs incurred during sculpture design/fabrication including material and shipping increases and more. I have utilized my built-in contingency and also worked with Spokane Arts to find solutions in covering those additional costs. I reduced my artist fee from 18% to 15% and donated much of my fabrication time to the project. Respectfully, I am requesting additional help from the Parks Department for the increased costs incurred for the final installation portion of the project, to be completed in September!

	<u>ORIGINAL COSTS BUDGETED (April, 2020)</u>	<u>ACTUAL COSTS (August, 2022)</u>
10 yds concrete:	\$1,100	\$1,750
Pump Truck for concrete:	\$700	\$1,130
Auger Holes specified, requiring no sonotube	included	\$1,000 *Sonotube installation determined with Park's contractor, sonotube material costs added to artist's scope.
Electrical handhole box, generic included	included	\$450 *Parks specified handhole box
	<hr/> \$1,800	<hr/> \$4,330

Additional Funds Requested (\$4,330-1,800) : **\$2,530**

Thank you for your consideration.

Sincerely,
Sarah Thompson Moore

Spokane Park Board

Briefing Paper



Committee	Riverfront Park Committee		
Committee meeting date	October 10, 2022		
Requester	Jonathan Moog	Phone number: (509)625-6243	
Type of agenda item	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information <input checked="" type="radio"/> Action
Type of contract/agreement	<input type="radio"/> New	<input type="radio"/> Renewal/ext.	<input type="radio"/> Lease <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other
City Clerks file (OPR or policy #)	NA		
Item title: (Use exact language noted on the agenda)	2023 Riverfront Spokane Fees and Charges		
Begin/end dates	Begins:	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history:	<p>Riverfront Spokane provides public attractions and venues for rent to third party event organizers. Fees collected from these activities count towards the cost recovery of providing and maintaining venues and attractions for the community. Discounts are available to qualifying groups. New fee and charges would be go into affect upon approval from the Park Board.</p>		
Motion wording:	Approve 2023 Riverfront Spokane fees and charges		
Approvals/signatures outside Parks:	<input type="radio"/> Yes	<input checked="" type="radio"/> No	
If so, who/what department, agency or company:			
Name:	Email address:	Phone:	
Distribution:	Parks – Accounting Parks – Sarah Deatrich Requester: Grant Management Department/Name:		
Fiscal impact:	<input type="radio"/> Expenditure	<input type="radio"/> Revenue	
Amount:	Budget code:		
Vendor:	<input type="radio"/> Existing vendor	<input type="radio"/> New vendor	
Supporting documents:			
<input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)		
<input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)		
<input type="checkbox"/> UBI: _____	<input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)		
Business license expiration date: _____			



2023 Special Event Fees and Charges

Facility	Duration ⁴	2022 Fees		2023 Fees		Change
Clock Tower Meadow	4-Hours	\$575		\$650		\$75
	Day	\$1,000		\$1,200		\$200
Red Wagon Meadow	4-Hours	\$425		\$450		\$25
	Day	\$700		\$750		\$50
Tribal Gathering Place	4-Hours	\$425		\$425		NC
	Day	\$700		\$700		NC
Butterfly Plaza	4-Hours	\$300		\$300		NC
	Day	\$500		\$500		NC
Sister Cities Garden	4-Hours	\$450		\$450		NC
	Day	\$750		\$750		NC
East Havermale (site)	4-Hours	\$1,150		\$1,250		\$100
	Day	\$2,000		\$2,175		\$175
Lilac Bowl	4-Hours	\$675		\$750		\$75
	Day	\$1,150		\$1,300		\$150
Forestry Shelter & Lawn	4-Hours	\$375		\$400		\$25
	Day	\$650		\$750		\$100
Havermale Point	4-Hours	\$450		\$500		\$50
	Day	\$800		\$800		NC
South Gateway (site)	4-Hours	\$650		\$900		\$250
	Day	\$1,100		\$1,500		\$400
Rotary Fountain Plaza	4-Hours	\$350		\$400		\$50
	Day	\$575		\$625		\$50
Locust Lawn & Lane	4-Hours	\$400		\$400		NC
	Day	\$700		\$700		NC
Looff Plaza	4-Hours	\$350		\$400		\$50
	Day	\$600		\$625		\$25
Looff Carrousel (full bldg) <small>*Door Attendant Included</small>	4-Hours	\$1,600		\$1,700		\$100
Event Rooms - 3 available	4-Hours	1 room	\$300	1 room	\$300	NC
		2 rooms	\$450	2 rooms	\$450	NC
		3 rooms	\$600	3 rooms	\$600	NC
Looff Patio	4-Hours	w/o room	\$270	w/o room	\$270	NC
		w/ room	\$170	w/ room	\$170	NC
Numerica Skate Ribbon <small>*Door Attendant Included</small>	4-Hours	Apr-Sep	\$1,400	Apr-Sep	\$1,500	\$100
		Nov-Feb	\$4,000	Nov-Feb	\$4,500	\$500
Event room (combined)	4-Hours	\$125		\$150		\$25
Patio	4-Hours	\$250		\$275		\$25
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	Day	\$900		\$975		\$75
Amphitheater	4-Hours	\$300		\$300		NC
	Day	\$500		\$500		NC
Lawn	4-Hours	\$300		\$300		NC
	Day	\$500		\$500		NC
Inspiration Point	4-Hours	\$250		\$250		NC
	Day	\$400		\$400		NC
Bridges						
North Channel Bridge	4-Hours	\$350		\$350		NC
	Day	\$600		\$600		NC
Orange Bridge	4-Hours	\$425		\$600		\$175
	Day	\$700		\$1,000		\$300



2023 Special Event Fees and Charges

Facility	Duration ⁴	2022 Fees		2023 Fees	Change
Blue Bridge	Not available	Not Available		Not Available	NC
Lou Barbieri Bridge	Not available	Not Available		Not Available	NC
King Cole Bridge	Not available	Not Available		Not Available	NC
Park Shelters					
North Bank Shelter	4-Hours		\$375	\$400	\$25
	Day		\$650	\$750	\$100
Forestry Shelter and Lawn	4-Hours		\$375	\$400	\$25
	Day		\$650	\$750	\$100
Central Promenade					
Central Plaza & Central Promenade	4-Hours		\$500	\$750	\$250
	Day		\$900	\$1,300	\$400
Central Promenade	4-Hours		\$400	Not Available	NC
	Day		\$700	Not Available	NC
Parking Lots, Pathways, other					
Walks/Runs using Pathways	Day		\$250	\$250	\$0
No Fuss 1-hr Outdoor Ceremony	1-hour		\$150	\$150	\$0
Washington Lot	Day		\$2,500	\$3,000	\$500
Washington St Couplet Lawn	4-Hours		\$300	\$300	NC
	Day		\$500	\$500	NC
Pavilion					
	<i>Duration</i>	<i>Commercial Event</i>	<i>Community Event</i>	2023 Fees	Change
U.S. Pavilion (Ticketed) <small>Includes stage and spaces below</small>	Day	\$7,000	\$4,450	\$7,500 ¹	\$500
U.S. Pavilion (Non-Ticketed) <small>Includes stage and spaces below</small>	Day	\$7,500	\$4,950	\$8,000	\$500
Pavilion Spaces (separately priced)					
Public Lobby	4-Hours	\$550	\$450	\$550	NC
	Day	\$975	\$625	\$975	NC
Expo Meeting Room	4-Hours	\$300	\$200	\$300	NC
	Day	\$525	\$350	\$525	NC
74 Meeting Room	4-Hours	\$300	\$200	\$300	NC
	Day	\$525	\$350	\$525	NC
Sky Room	4-Hours	\$550	\$450	\$550	NC
	Day	\$975	\$800	\$975	NC
Green Rooms 1 & 2	4-Hours	\$250	\$150	\$250	NC
	Day	\$450	\$275	\$450	NC
Garco Terrace <small>(Special Restrictions apply)</small>	4-Hours	\$500	\$400	\$500	NC
	Day	\$875	\$700	\$875	NC
South Terrace	4-Hours	\$300	\$200	\$300	NC
	Day	\$525	\$350	\$525	NC
North Terrace	4-Hours	\$300	\$200	\$300	NC
	Day	\$525	\$350	\$525	NC
Service Yard	4-Hours	\$500	\$400	\$500	NC
	Day	\$875	\$700	\$875	NC
Pavilion Amphitheater <small>(stage rental included, additional fees transport and labor required)</small>	Day (ticketed)	\$4,900	\$3,000	\$5,150 ¹	\$250
	Day (non-ticketed)	Not Available	\$3,500	\$5,400	NC
Vendor Space Fee					
	Event Attendees				
Small Event	0-500		\$150	\$200	\$50
Medium Event	501 - 1000		\$250	\$300	\$50
Large Event	1001+		\$350	\$400	\$50



2023 Special Event Fees and Charges

Facility	Duration ⁴	2022 Fees	2023 Fees	Change
Additional Rentals				
40x40 Stage <small>(Special requirements apply, no rental charge for set-up and break-down)</small>	Day	\$5,000 (Day 1) \$2,000 (Per day thereafter)	\$5,000 (Day 1) \$2,000 (Per day thereafter)	NC
Room Reset Fee (as applicable)	Event	\$50	\$50	NC
A- Frame (blank)	Event	\$5	\$5	NC
Cord Covers 3'	Event	\$10	\$10	NC
4' Round Dining Height Seats 4	Event	\$10	\$10	NC
5' Round Dining Height Seats 8	Event	\$10	\$10	NC
6' Rectangle Banquet Table	Event	\$10	\$10	NC
8' Rectangle Banquet Table	Event	\$10	\$10	NC
3' Round Cocktail Height	Event	\$10	\$10	NC
3' Round Patio table w/ 4 Chairs	Event	\$20	\$20	NC
Table Skirting	Event	\$5	\$5	NC
5' Plastic Folding Table	Event	\$8	\$8	NC
6' Plastic Folding Table	Event	\$8	\$8	NC
Plastic Folding Chairs	Event	\$2	\$2	NC
Plastic Non-Folding Chairs	Event	\$2.50	\$2.50	NC
Padded Folding Chair	Event	\$2.50	\$2.50	NC
Black Stanchion (9ft Length)	Event	\$8.00	\$8.00	NC
Extension Cord	Event	\$20	\$20	NC
PA System w/Wireless Mic	Event	\$200	\$200	NC
Rustic Picnic Table w/2 benches	Event	\$20	\$20	NC
Spider Box	Event	\$125	\$125	NC
Event Fence Section (8x3.5ft)	Event	\$10	\$12	\$2
Event Fence Section (6x10ft)	Event	\$12	\$15	\$3
Discounts		Footnotes		
<p>Largest qualifying discount will be applied. Multiple discounts may not be applied with exception of 10% discount for multi-year agreements.</p> <p>1. <u>Community Event² Discounts</u> *35% Event is free and open to the public; OR, *30% Public fundraiser (fun run, entrance fees, etc.); OR, *15% Nonprofit Private Event (New Discount)</p> <p>2. 50% Discount off of facility rates for new events to Riverfront Park/Pavilion. Applied to first event only and requires 3-year agreement.</p> <p>3. 75% Multi-Day Discount - Event reservations greater than four days. Each day after four receives the discount.</p> <p>4. Additional 10% for event with a min 3 year agreement.</p>		<p>1. Flat rate or 10% of gross gate receipts, per performance, whichever is greater.</p> <p>2. Community Performance/Event – Events that are promoted or sponsored by a Civic, Educational, Religious or Charitable group or organization within the State of Washington. The group must hold a City of Spokane business license (unless exempt by SMC regulations)</p> <p>3. Commercial Performance/Event – Defined as public or private sector (excluding city agency or nonprofit organization).</p> <p>4. 4-hour and full day (6am-Midnight) rates are inclusive of move-in and move-out periods for events.</p>		



2023 Attractions Rates

Attraction	2022 Fees ^{1,3}	2023 Fees ^{1,3}	Change
The Ice			
Adult Admission	\$7.95	\$9.95	\$2.00
Child Admission (12 & Under)	\$5.95	\$6.95	\$1.00
Skate Rental	\$5.95	\$6.95	\$1.00
Field Trip (Adm, rental) ⁴	\$8.95	\$9.95	\$1.00
Adult Unlimited Pass	\$35.95	\$38.95	\$3.00
Child Unlimited Pass (Ages 3-12) ²	\$30.95	\$27.95	(\$3.00)
Skate Rental Add-on for UP	\$17.95	\$18.95	\$1.00
Spider Jump			
3 minutes	\$8.95	\$8.95	NC
5 minutes	\$11.95	\$11.95	NC
Skyride			
Adult Admission	\$10.95	\$12.95	\$2.00
Child Admission (ages 3-12) ²	\$7.95	\$8.95	\$1.00
Skate Ribbon			
Skate Ribbon admission	Free	Free	NC
Helmets & Pads	Free	Free	NC
Roller Skate Rental (1-Hr)	\$5.95	\$5.95	NC
Scooter Rental (1-Hr)	\$7.95	\$7.95	NC
Pedal Kart Rental (30-Mins)	\$7.95	\$8.95	\$1.00
Pedal Kart Rental (1-Hr)	\$11.95	\$12.95	\$1.00
Looff Carrousel			
Single Ride	\$3.00	\$3.25	\$0.25
Unlimited Ride Day Pass ⁴	\$7.00	\$7.95	\$0.95
Value Pass⁴			
<u>Winter Pass</u> includes Ice skate admission with rental, Skyride, and unlimited carrousel rides.			
<u>Summer Pass</u> includes Skate or Scooter rental, 3-min spider jump, SkyRide, & unlimited Carrousel rides.			
Adult - Winter Value Pass	\$27.95	\$28.95	\$1.00
Child - Winter Value Pass	\$22.95	\$23.95	\$1.00
Adult - Summer Value Pass	\$26.95	\$28.95	\$2.00
Child - Summer Value Pass	\$23.95	\$25.95	\$2.00
Parking⁴			
First Hour	\$4.00	\$4.00	NC
Additional Hr	\$1.00	\$1.00	NC
Special Event Rate	\$15.00	\$15.00	NC
Early Bird (M-F, before 9am to 6pm)	\$3.00	\$3.00	NC
Maximum Daily Rate ⁵ (6am to 12am)	Not Available	\$15.00	new
Fine	\$25	\$35	\$10.00
Discounts		Footnotes	
<p>* 10% General Discount for Military Veterans and Active Duty, Seniors (65+) and AAA</p> <p>* 15% Group discount for purchase of 10 or more of same ticket type.</p> <p>* Discount upto 50% or BOGO may be offered to general public as part of planned activation or promotion of park, program and/or attraction.</p>		<p>1. Proposed fees are effective upon Park Board Approval</p> <p>2. Children 2 and under are free</p> <p>3. Prices do not include, where applicable, Sales (9.0%) and Admission tax (5%)</p> <p>4. Discounts not available</p> <p>5. Not applicable during special event days. Special event rate supercedes all other rates</p>	