



Spokane Park Board Recreation Committee

5:15 p.m. Wednesday, May 01, 2024

In Person: Shadle Park Library,
2111 W. Wellesley Ave., Spokane WA 99202

WebEx virtual meeting:

Call in: 408-418-9388 Access code: 2499 751 0795
Jennifer Papich – Recreation Director

Committee Members:

Sally Lodato – Chair
Greta Gilman
Jennifer Ogden

The Recreation Committee meeting will be held in-person in the **Spokane Public Library, Shadle Park Library, 2111 W. Wellesley Ave., Spokane WA 99202** and virtually via WebEx at 5:15 p.m. Wednesday, May 01, 2024. Committee members, staff, and presenters still have the option to participate virtually via WebEx during all meetings.

The public may listen to the meeting by calling 408-418-9388 and entering access code **2499 751 0795**, when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 1:15 p.m. May 01 by email to: spokaneparks@spokanecity.org or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to committee members prior to the meeting.

AGENDA

Call to order – Sally Lodato

Public comment – Sally Lodato

Action Items:

1. [Renaming of Downriver Disc Golf Course to Whitewater Disc Golf Course](#) – Ryan Griffith
2. [Contract Amendments for one-time capital funding to support approved SYSCA projects for Northeast Youth Center, Project Joy, Southside Community Center and Hillyard Senior Center. Total funding amount \\$10,000](#) – Jennifer Papich

Discussion Items:

1. Special Guest Report – Hillyard Senior Center – Tony Cane
2. Proposed Sports Field Impact Fee increase for 2025 – Jennifer Papich & Carissa Ware

Unfinished Business Items:

Standing Report Items:

1. Recreation Report – **Jennifer Papich**

Adjournment

Agenda Subject to Change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Park Board

Briefing Paper



Committee	Recreation Committee		Committee meeting date: 5/1/2024
Requester	Ryan Griffith		Phone number: 509-625-6680
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goal G Objective 2	Master Plan Priority Tier: (pg. 171-175)	First Tier
Item title: (Use exact language noted on the agenda)	Renaming of Downriver Disc Golf Course to Whitewater Disc Golf Course		
Begin/end dates	Begins: 01/01/2024	Ends:	<input checked="" type="checkbox"/> 06/01/2525
Background/history:			
<p>The Spokane Disc Golf Course was redesigned in conjunction with the Cochran Basin/Downriver Stormwater project that started in 2022. During this project Downriver Disc Golf Course received extensive parking lot improvements, 2 new informational kiosks, improved maintenance road access, new T-pads, baskets and signage. After this transformation the Spokane Disc Golf community felt it was the ideal time for a course re-branding. They issued a survey to the Disc Golf Community, offering five (5) suggested re-naming options. 728 people participated in the survey with an overwhelming majority choosing Whitewater Disc Golf Course to be the new name moving forward. The neighborhood council has already approved this change.</p>			
Motion wording:			
Approve the name change of the Downriver Disc Golf Course to Whitewater Disc Golf Course.			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No			
If so, who/what department, agency or company:			
Name:	Email address:	Phone:	
Distribution:			
Parks – Accounting			
Parks – Sarah Deatrich			
Requester: Ryan Griffith			
Grant Management Department/Name:			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
no cost		n/a	
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
Supporting documents:			
<input type="checkbox"/>	Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/>	W-9 (for new contractors/consultants/vendors)
<input type="checkbox"/>	Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/>	ACH Forms (for new contractors/consultants/vendors)
<input type="checkbox"/>	UBI: Business license expiration date:	<input type="checkbox"/>	Insurance Certificate (min. \$1 million in General Liability)

Spokane Park Board

Briefing Paper



Committee	Recreation Committee	Committee meeting date: May 5, 2024	
Requester	Jennifer Papich	Phone number: 509-363-5420	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goal A: Obj. 2 (equity zones)	Master Plan Priority Tier: (pg. 171-175)	First Tier
Item title: (Use exact language noted on the agenda)	Contract Amendments for one-time capital funding to support approved SYSCA projects for Northeast Youth Center, Project Joy, Southside Community Center and Hillyard Senior Center. Total funding amount \$10,000.		
Begin/end dates	Begins: 05/08/2024	Ends: 12/31/2024	<input type="checkbox"/> 06/01/2525
Background/history:			
<p>Through an application process Spokane Youth and Senior Association Community Centers requested one-time additional investments to improve facility assets that offer long term benefits to the community, enhance accessibility, increase recreation services to the undeserved and project that demonstrate collaboration with other community funding sources.</p> <p>Four (4) applications were received, these application were reviewed and evaluated by the Recreation Committee of Park Board. Two (2) of the Four (4) applications were awarded their full requested amount, and the two (2) other centers were awarded \$1,500 each to go towards their requested projects.</p> <ul style="list-style-type: none"> - Northeast Youth Center for the amount of \$3,000 to support the purchase cost of new kitchen equipment. - Project Joy for the amount of \$4,000 to support the purchase and installation of an accessible chair lift. - Hillyard Senior Center and Southside Community Center to each receive \$1,500 to support their technology upgrade needs. <p>These are one-time funding dollars are to be paid upon receipt of a detailed invoice of completion. Total funding support amount for 2024 is \$10,000 from a designated Capital Fund in the Parks Fund for Community Centers.</p>			
Motion wording:			
Approve the amendments to the 2024 Northeast Youth Center, Hillyard Senior Center, Project Joy, and Southside Community Center contracts for the mentioned specific amounts for one-time investments to improve facility assets. Total funding amount \$10,000.			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Specific Community Center Directors listed below			
Name:		Email address:	Phone:
Distribution:		Harland Henderson, director@projectjoy.org	
Parks – Accounting		Tony Cane, hscdirector@yahoo.com	
Parks – Sarah Deatrich		Sheila Gerahty, NEYC sheilag@spokaneneyc.org	
Requester: Jennifer Papich		Josh Kracht, director@southsidecenter.com	
Grant Management Department/Name:			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount: \$10,000		Budget code: 1950-54920-94000-56301	
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor			
Supporting documents:			
<input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input type="checkbox"/> UBI: Business license expiration date:		<input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	