



City of Spokane Park Board Golf Committee Meeting

8:00 a.m. Tuesday, May 07, 2024
Hybrid in-person and WebEx virtual meeting
Mark Poirier – Golf Manager

Committee Members

- X Nick Sumner – Chair (left 9:05)
Gerry Sperling (excused)
- X Barb Richey (left 8:48)
- X Doug Kelley

Parks Staff

Jason Conley
Mark Poirier
Nick Hamad
Berry Ellison
Fianna Dickson
Kris Behr

Golf Staff

Josh Harty

SUMMARY

- The committee approved to recommend the Park Board accept the following agenda items:
 - Pump Station Sole Source Resolution and Purchase Order with Watertronics, LLC at Qualchan Golf Course for \$285,672.00 AND 10% Administrative Reserve (plus tax) – consent agenda item
 - MJ Takisaki Change Order #1 / Qualchan Golf Course Clubhouse Restroom Flood Repair Contract (\$13,264.00 plus tax) – consent agenda item
- Mark Poirier shared maintenance issues with the Esmeralda building bathrooms.
- Fianna Dickson presented the golf marketing report.
- Mark Poirier discussed the financial reports.
- An overview of What's Happening at the Courses was presented.

The next regularly scheduled meeting is 8 a.m. Tue., Jun. 11, 2024.

MINUTES

The meeting was called to order at 8:03 a.m. by committee chair Nick Sumner.

Public comment - None

Action items

1. [Pump Station Sole Source Resolution and Purchase Order with Watertronics, LLC at Qualchan Golf Course for \\$285,672.00 AND 10% Administrative Reserve \(plus tax\)](#) – Berry Ellison
 - a. This is a two-part request, for both a sole source resolution and for a purchase order. The existing irrigation pump is designed to draw about 70% of the irrigation water from a pond, whereas the remaining irrigation would be supplied from municipal water lines. The water department has requested a system which would draw 100% from the pond in order to reduce the demand on the municipal supply. An agreement between the Water Department and Parks was reached wherefore the Water Department would pay for the cost of replacement. The pump house will be demolished during the process of removing and replacing the pipes.
 - b. Near the center of the course is a pond adjacent to a pump house. The new pump draws water from the pond and flows to the irrigation as well as scrub the dirty water which is then discharged back to the pond. The existing pump is estimated to be 30+ years old and the pump house, itself, could use some minor repairs. The current pump was built by Flowtronex. Golf has several Watertronics pumps in the system and they have a unique way of communicating with the golf course irrigation controllers. In response to the bid request, Watertronics was the only one who could supply.
 - c. The new pump will not be available until around October 6, which was intentional to avoid disruption to the golfers. Beginning in late September, the wet well, equalization and discharge pipes will be built along with a new floor slab. Once this is completed, the new pump should be onsite. Landscaping will commence in the spring.
 - d. Doug Kelly suggested contacting Avista regarding energy efficiency incentives. To clarify, the cost of replacing the building is not included in this amount, however, the Water Department has agreed to cover the cost of the replacement. Berry agreed to send Mark Poirier the estimate and specifications for the building replacement.

Motion #1 – Nick Sumner moved to recommend the Pump Station Sole Source Resolution and Purchase Order with Watertronics, LLC at Qualchan Golf Course for \$285,672.00 AND 10% Administrative Reserve (plus tax).

Doug Kelley seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the May 09 Park Board meeting agenda.

2. [MJ Takisaki Change Order #1 / Qualchan Golf Course Clubhouse Restroom Flood Repair Contract \(\\$13,264.00 plus tax\)](#) – Nick Hamad
 - a. There are four items which were added resulting in this change order. There were several items which were salvaged but were deemed ineffective or unusable. After the countertops were salvaged, they were lost prior to reconstruction; the lighting valance remained intact but were deemed inefficient and were replaced by more cost-effective LED lights; the plumbing fixtures were corroded and inefficient. Additionally, the original plans called for tile on the return walls but was not included in the quote. Additionally, the end date was pushed out one week.

Motion #2 – Nick Sumner moved to recommend the MJ Takisaki Change Order #1 / Qualchan Golf Course Clubhouse Restroom Flood Repair Contract (\$13,264.00 plus tax).

Doug Kelley seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the May 09

Park Board meeting agenda.

Discussion item

1. Esmeralda maintenance building bathrooms – Mark Poirier

There are two restrooms used by both the public and maintenance staff. Earlier this year, toilets were replaced. Shortly after, there was a substantial back-up in one of the toilets, which required snaking. During the snaking process, rocks and mud from the cesspool were coming back up, which drastically compromised the piping. The restrooms have now been taken offline and port-a-pots have been placed on the premises. This repair will come before the committee for approval soon. Due to a City ordinance, it is now a requirement the restrooms be connected to the City septic system. However, Nick Hamad explained due to the location, the City Building Inspector may allow an exemption. The preferred and least invasive option would be a septic drain field.

Standing reports

1. [Golf marketing report](#) – Fianna Dickson

Mark, Fianna and Josh Morrissey met, discussing how to ramp up the social media presence at each course. About a month ago, they kicked off the channels, which are being updated regularly by staff at each of the courses. It has been a tremendous success. Marketing is trying to find unique search terminology to drive more people to the website.

2. [Golf financial report](#) – Mark Poirier

The round counts at all four courses are over 8,000 more than 2023. The adopted budget this year is about \$5.3M. The actuals from April, 2023 was about \$570,000 compared to 2024 at \$660,000. Year to date, golf is up about \$420,000. The year-to-date available cash is \$363,414. The Facility Improvement Fee fund balance is nearly \$2.4M

3. Superintendents' reports - What's Happening at the Courses – Mark Poirier

- a. Downriver – irrigation was adjusted last week to help with the turf recover. The junior program continues to grow. The greens were aerified last week and the rest of the course will be completed this week. One practice green was closed because it did not fare well over winter. Urban Forestry has been planting trees at the 18th fairway. The maintenance building roof has been leaking and will need to be addressed. New John Deere equipment should be arriving soon. The cart path at the 10th tee needs to be repaired. New welding equipment is needed to help with irrigation repairs. There were a couple of break-ins last week. Nothing was stolen.
- b. Qualchan – the restroom is the big project here, the port-a-pots have been removed, the inspections are complete, but there are just a few items remaining to complete. Urban Forestry planted trees along Hwy. 195 and throughout the course. They have a new fleet of carts. 130 people were involved in a couples event which received much media coverage. Course conditions are fabulous, and they have received a lot of positive customer feedback.
- c. Indian Canyon – the 2, 5 and 8 did not fare well over winter and may need resodding. Number 5 will be closed for two weeks but 2 and 8 should be able to remain open as the turf heals. The rounds were up in April. The instruction programs are full with a waiting list. The patio project should be finished soon. Ladies night will be May 7th with 120 reservations. May 19-20 will be the Baker Construction tournament. And May 20-22 will be the WIA boys state championship.
- d. Esmeralda – 135 kids are enrolled in the junior program and three PGA programs. The course came through the winter well and is in great shape with lots of positive customer feedback. The aerification was pushed back a week due to the heavy rain. The DNR masticated 10 trees and underbrush at the 18th fairway, and it looks terrific.

Adjournment: Doug Kelly adjourned the meeting at 9:19 a.m.

The next regularly scheduled meeting is 8 a.m. Tue., Jun. 11, 2024.

Spokane Park Board

Briefing Paper



Committee	Parks Golf		Committee meeting date: May 7, 2024
Requester	Berry Ellison		Phone number: 625-6276
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	N/A	Master Plan Priority Tier: (pg. 171-175)	N/A
Item title: (Use exact language noted on the agenda)	Pump Station Sole Source Resoution and Purchase Order with Watertronics, LLC at Qualchan Golf Course for \$285,672.00 AND 10% Administrative Reserve (plus tax)		
Begin/end dates	Begins: 05/13/2024	Ends: 05/13/2025	<input type="checkbox"/> 06/01/2525
Background/history:			
<p>The existing irrigation pump system is designed to draw approximately 70% of the irrigation water from existing ponds with the remaining 30% being supplied by municipal water lines. The short irrigation water window creates a large demand on the municipal water system, the Water Dept desires to significantly reduce the high demand at Qualchan. Through an agreement between the City Water Dept and Parks Dept, the Qualchan Golf Course Pump System will be replaced with a system capable of drawing 100% of the irrigation water from existing ponds. This will allow the municipal water system to fill the ponds at a slower, consistent rate.</p> <p>This is a Sole Source Purchase compliant with City of Spokane purchasing requirements. The replacement costs will be paid by the City Water Dept.</p>			
Motion wording:			
Move to approve Pump Station Sole Source Resolution and Purchase Order with Watertronics, LLC for \$285,672.00 (plus tax) AND 10% Administrative Reserve of \$28,567.00 (plus tax) for a Total Encumbrance of \$314,239.00 (plus tax).			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Watertronics, LLC			
Name: Drew Palmer, Sales Manager Email address: drew.palmer@watertronics.com Phone: 262 305-0434			
Distribution:			
Parks – Accounting		nhamad@spokanecity.org	
Parks – Sarah Deatrich		brian@irrigationtechnologies.biz	
Requester: Berry Ellison bellison@spokanecity.org		bob.sylvester@watertronics.com	
Grant Management Department/Name:		adam.mock@watertronics.com	
		tprince@spokanecity.org	
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
\$285,672.00 (plus tax) Contract Value		4250-30210-38141-54101-99999	
\$28,567.00 (plus tax) Admin Reserve		4250-30210-38141-54101-99999	
Vendor: <input type="radio"/> Existing vendor <input checked="" type="radio"/> New vendor			
Supporting documents:			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: T24003048TEM Business license expiration date: 10/28/24		<input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	

SOLE-SOURCE RESOLUTION

A RESOLUTION declaring WATERTRONICS CORPORATION a sole-source provider and authorizing the purchase from Watertronics of an irrigation pump station and appurtenances for the Qualchan Golf Course for approximately \$290,000.00 plus applicable taxes without public bidding.

WHEREAS, The requested pump station product is the only pump station with the ability to integrate directly with the Toro Lynx Irrigation control system used by Spokane Golf.; and

WHEREAS, The requested pump station has a secondary control circuit breakers to supply power to each pump starter coil, the control system, and to other circuits. This is a failsafe feature not offered by other manufacturers. and

WHEREAS, the estimated expenditure for this irrigation pump station exceeds the 2024 public bid limit of \$50,000 for goods;

-- Now, Therefore,

BE IT RESOLVED by the Parks Board for the City of Spokane Parks & Recreation Department that it hereby declares the purchase of the Irrigation Pump Station from Watertronics Corporation a sole-source purchase; and

BE IT FURTHER RESOLVED that the Park Board authorizes the purchase of a irrigation pump station- \$290,000 plus applicable taxes, without public bidding.

ADOPTED BY THE CITY COUNCIL ON _____

City Clerk

Approved as to form:

Assistant City Attorney



Watertronics LLC.
P.O. Box 530
Hartland, WI 53029
PH: 262-367-5000
FX: 262-367-6897

CUSTOM PUMP SYSTEM QUOTATION

Project Name:	Qualchan GC	Date:	4/30/2024
Site Location:	Spokane, WA	Quotation:	QualchanGC_240411Q9
		Quoted By:	Adam/Drew/Bob
Customer Contact Name:	Berry Ellison	Sales Rep:	Drew Palmer
Company Name:	Qualchan GC	Phone:	262-305-0434
Address:		Email:	drew.palmer@watertronics.com
Phone:	509-625-6276		
Email:	Berry.Ellison@qualchan.com		
Performance:	1300GPM @ 125PSI	Wetwell Depth:	13Ft. - 0in.
Site Voltage:	480Y/277 volt, 3Phase/60Hz only	Panel SCCR:	35KA
Model Number:	VTV-7C -75X2/5ST-480-3-1300-125	FCC Type:	B

Project Scope

CATEGORY	DESCRIPTION	QTY
Approvals and Certifications	• UL Listed - Industrial Control Panel	1
Approvals and Certifications	• FCC Part #15 Subpart B - Radio Frequency Devices	1
Paint Color	• Paint Color - Watertronics - Sandstone	1
Pump Motors - Submersible	• 5HP Submersible Motor - 380-460V/3ph	1
Pump Motors - VHS	• 75HP VHS Premium Efficiency Motor - 460V/3Ph	2
Pumps - Submersible Turbine	• Pump, Submersible Turbine, 5HP	1
Pumps - Vertical Turbine	• Pump, Vertical Turbine, 12ILL-4	2
Pump Discharge Heads	• Discharge Head - 6" Ductile Iron	2
Pump Columns	• Pressure Maint Pump Column - 2" Dia - 304 SS	1
Pump Columns	• VT Pump Column - 6" Dia, 2 Piece, Carbon Steel	2
Pump Seals	• Mechanical Shaft Seal	2
Discharge Manifolds	• Discharge Manifold - Duplex Pump	1
Pressure Relief Valves	• 4" Pressure Relief Valve	1
Discharge Filters	• Filter, VAF-V1500 - 8" Flange, 1600GPM, 300 micron	1
Regulation EBVs	• Electronic Butterfly Valve - 2-6"	2
Flow Meters	• Growsmart IM3000 Series Magnetic Flowmeter - 6"	1
Level Controls	• Wetwell Level Control w/1 Pond Fill	1
Inlet Screens	• Stainless Box Screen SBS-36 (24" Flume +3"-0") - 3200 GPM	1
Pump Station Bases	• Pump Station Base - Formed Steel	1
Pump Station Base Accessories	• Skid Shim Kit, Stainless Steel	1
Disconnects	• Station Disconnect Switch - 400A Fused	1
VFDs	• Variable Frequency Drive, 75HP, 380-480V/3ph	1
XL Contactors	• VFD (XL) Contactor - 460-575V/3Ph - 75HP	2
XL Contactors	• Motor Starter - 460-575V/3Ph - 5HP	1
Control System	• Power - Phase Monitor Protection	1
Control System	• Type 7C - M262 PLC	1
Touchscreen Displays	• 10" ComFile HMI Edge CPU	1
Control Switches	• Lighted HOA Switch	3
Surge Protection	• Premium Surge/Lightning Protection	1
Optical Devices	• Flow Signal Opto Coupler - For Sharing Signal	1

Remote Start Options	• Remote Disable Relay - 24VAC/DC	1
Communication and RTUs	• WaterVision Cloud - AT&T - w/5YR Subscription	1
Fertigation Systems	• EZ Feed 1-80 Injection System	2
Fertigation Accessories	• Fertigation Run Relay	1
Fertigation Accessories	• Chemical Treatment Relay	1
Electrical Enclosure	• Electrical Enclosure - 75x60x16 STL/WHT	1
Electrical Enclosure Cooling	• Heat Exchanger - N4X Stainless Steel - (9300 Btu)	1
Station Heating	• Station Heater - 5KW - 480V	1
Documentation	• Operation & Maint Manual (English) - Electronic Copy	3
Transition Spool	• Discharge 90 Degree Elbow HDPE Transition Spool 8" x 12" FL	1

PUMP STATION PRICE (INCLUDES ALL STANDARD EQUIPMENT FEATURES) U.S. Dollars Only	\$285,672.00
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Domestic US Freight from Factory to Job Site: FOB Factory	INCLUDED
Off Load & Setup Supervision:	INCLUDED
Crane to Off-Load and Set Pump Station:	NOT INCLUDED
Start-Up:	INCLUDED
Warranty - (Including Parts and Labor)	2 YR STANDARD
Taxes :	NOT INCLUDED

Shipment: Estimated **22-25** weeks after receipt of signed contract and drawing approval. A firm delivery date will be established and transmitted within 5 days of receipt of all final details and documents.

OPTIONAL EQUIPMENT FEATURES: (NOT Included in Total Station Price) (Indicate acceptance of a Optional Feature and Ext. Price by initialing ACCEPTED box next to each option being added to purchase)(Ext. Price does NOT include Taxes)

OPTION NO	DESCRIPTION	QTY	Price	Ext.Price	Accepted
710-0000001	HDPE Cone Bottom Tank w/Stand - 500 gallon	1	\$4,201.55	\$4,201.55	

- A rugged 500 gallon conical bottom chemical storage tank shall be provided. The tank shall be provided with support stand and be made of heavy duty high density polyethylene for high chemical and impact resistance.

710-0000002	HDPE Cone Bottom Tank w/Stand - 1050 gallon	1	\$6,523.75	\$6,523.75	
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- A rugged 1050 gallon conical bottom chemical storage tank shall be provided. The tank shall be provided with support stand and be made of heavy duty high density polyethylene for high chemical and impact resistance.

720-0000002	Chemical Tank, Level Transducer	1	\$963.05	\$963.05	
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- A level transducer shall be provided to monitor chemical storage tank liquid level. The chemical tank level shall be displayed on the pump station touchscreen display in inches or in tank volume remaining in gallons. Alarms shall be available to alert of low tank level and disable injection pump if so configured.

999-0000004	Fertigation Tank System Assembly	1	\$1,850.00	\$1,850.00	
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- Local PSN provider services to plumb fertigation tanks system.

TERMS AND CONDITION

DELIVER AND SETUP

- 1 All reasonable efforts will be made to meet the requested delivery date after the receipt of a signed contract however; Watertronics will not be liable for delays in delivery.
- 2 Pump station components shipped separately from the station, at the Customer's request, may incur additional freight charges, payable by the Customer.
- 3 Customer will be responsible for having job site readily accessible for station delivery via flatbed truck.
- 4 Customer will provide the equipment and personnel required to unload and/or set the pump station.
- 5 DOMESTIC (USA): Station Set-up charges include one day on site. If more than one day is required, additional charges of \$950.00 per day will be assessed if the customer caused the delay. Travel time not included if separate service call is required. INTERNATIONAL DESTINATIONS: It is the responsibility of the owner's representative (contractor) to offload the station, identify any freight damage, inventory equipment and place the skid in position on the concrete slab. Vertical Turbines may be set in place on the skid for final assembly by an authorized service agent at time of technical startup. Any delays when on site due to events out of our control may incur additional charges. Charges include technician's time (\$950/day), travel fees, airline penalties, hotel, and meals.
FREIGHT DAMAGE must be written on shipping documents with copies going to the carrier and Watertronics. Watertronics will require pictures of damage caused by the carrier.
MISSING EQUIPMENT from the Bill of Materials (BOM) must be identified within 2 weeks of delivery.
- 6 Customer will be responsible for electrical permit if required.
- 7 Customer will be responsible for primary electrical hookup to pump station.
- 8 Customer will be responsible for making all piping connections.
- 9 Customer will be responsible for building modifications (roof removal & installation) if required.
- 10 Customer will be responsible for wet well, slab, and concrete work.
- 11 Customer will be responsible for piping wye strainer / filter flush line back to supply lake.

START-UP

- 1 Customer is responsible to guarantee the following before station calibration can be performed: a.) Permanent utility power is available and installed on pump station disconnect, b.) adequate water supply to operate station to full capacity, c.) installed irrigation system to operate station to full capacity. DOMESTIC (USA): Start-up charges include one day on site. If more than one day is required, additional charges of \$950.00 per day will be assessed if the customer caused the delay. INTERNATIONAL DESTINATIONS: Final assembly and startup will be completed under the terms listed above. If the site is ready for startup i.e. power in place, site and infrastructure ready to run water the time allotted is adequate. Any delays due to events out of our control may incur additional charges. Charges include technician's time (\$950/day), travel fees, airline penalties, hotel, and meals.
- 2 Purchaser will notify Watertronics two weeks in advance of the desired start-up date.

POWER SUPPLY

- 1 **The pump station proposed herein is designed for 480/277 volt, WYE configured 3 phase power. The acceptable range of voltage is 455 volts (min) – 495 volts (max). Unless specifically stated under Optional Equipment, open delta, phase converter, or other forms of unbalanced three phase power are not acceptable.**
- 2 If the supply voltage is not within this acceptable range, the purchaser is responsible for making the necessary corrections. This may include re-tapping or replacing the primary transformer. If the supply voltage is outside the stated range, electrical components such as VFD's, fuses, breakers, overloads, motors, power supplies may intermittently trip or prematurely fail and will not be considered for warranty coverage.
- 3 The use of generator power is not recommended. If a generator is required as a temporary power supply, the pump station will be covered under Watertronics' limited warranty provided that their "Engine Driven Generator Power Warranty Policy and Operation Guidelines" document is strictly adhered to.
- 4 Proper electrical grounding of the pump station is a requirement. Station will not operate properly and could pose a health hazard if not properly grounded. Failures of any magnitude due to improper grounding will not be covered under warranty.

WARRANTY

- 1 Watertronics warrants its pump station products to be free of defects in materials and workmanship for a period of two (2) years from the date of startup, but not later than twenty seven (27) months from the date of invoice, unless modified by customer with the selection of the extended warranty option. Stations deemed delivery complete and invoiced accordingly, at Watertronics' factory and stored there, shall have the warranty period commence as of the invoice date. Should the system require storage before startup after leaving the Watertronics' facility, the system must be stored in a secured, climate controlled environment that will not allow for degradation of the system due to moisture, extreme temperature variations, or human negligence.
- 2 This warranty is limited to replacing or repairing any defective component supplied by Watertronics at Watertronics' sole discretion and does not apply to equipment that has been damaged, misapplied or has been modified in any way.
- 3 Any work performed on the pump station must be provided by a Watertronics recognized PSN (Pump Service Network) service provider and documentation of all work performed within the warranty period must be on file at the factory. Any maintenance or repairs done without the pre-authorization of Watertronics, or its recognized service providers shall void this warranty.
- 4 This warranty does not cover damages under the following conditions, unless otherwise specified in writing: (1) Misapplied or inappropriate incoming power, improper grounding, vandalism, or any incidental damage, consequential damage, or act of God, (2) repairs or replacements made without the pre-authorization of Watertronics, or its recognized service providers, (3) exposure to destructive gaseous or chemical solutions, (4) exposure to water pH levels of less than 6.0 which is typically the result of SO2 burner or sulfuric acid injection, (5) water salinity levels greater than 2000 parts per million, (6) water from a reverse osmosis process plant, (7) unusually high dirt load or abrasives in the water, or (8) pumping water not suitable for turf irrigation.
- 5 Watertronics will not accept liability for any costs associated with the removal or replacement of equipment in difficult to access locations. This includes, but is not limited to, the use of cranes larger than 15 tons, scuba divers, barges, helicopters, or other unusual means. These extraordinary costs shall be borne by the owner, regardless of the reason necessitating removal of the product from service.
- 6 THIS WARRANTY IS ABSOLUTELY IN LIEU OF ANY OTHER EXPRESS OR IMPLIED WARRANTIES. THIS INCLUDES ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND OF ANY OTHER OBLIGATION ON THE PART OF WATERTRONICS. NO AGENT, EMPLOYEE OR REPRESENTATIVE OF WATERTRONICS HAS ANY AUTHORITY TO BIND WATERTRONICS TO AN AFFIRMATION, REPRESENTATION OR WARRANTY CONCERNING THE PRODUCT SOLD UNDER THIS WARRANTY. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.

PAYMENT TERMS (U.S. DOLLARS ONLY)

- 1 All purchase orders are subject to acceptance at factory in Hartland, Wisconsin. Receipt of Production deposit, verification of acceptable credit and confirmation of order are required before production. On domestic orders of \$100,000 or less, a 25% production deposit is required to initiate the order with the balance due net 30 days from date of final invoice. Orders over \$100,000 require a 50% production deposit.
- 2 Late fee of 1.5% per month will be added to any balance due after thirty (30) days from the date of invoice. All payments and/or credits are applied to the outstanding balance before computing a finance charge.
- 3 In the event the customer cannot take delivery on the requested date, delivery shall be deemed completed, and the warranty period shall commence, at Watertronics' factory with storage for future shipment. For the purpose of payment, eighty (80) percent of the contract price will be due, payable net 30 days from invoice. The customer will be responsible for storage and handling charges at the factory. A minimum charge of \$200 per week will apply, with total storage charges added to the final invoice.

OTHER INFORMATION

- 1 Prices valid for thirty (30) days from the date of this proposal.
- 2 State and local sales taxes are not included in these prices.
- 3 Seller retains a security interest in the above mentioned equipment as provided by the UNIFORM COMMERCIAL CODE, until payment is received in full.
- 4 All claims for incorrect deliveries must be submitted in writing to Watertronics Customer Service within 15 days after receipt of goods.
- 5 All claims for price discrepancy must be submitted in writing to Watertronics Customer Service within 60 days after receipt of goods.
- 6 A completed pump station may not be returned to Watertronics for credit.

CHANGE ORDERS

- 1 1. Change Orders initiated by parties outside of Watertronics, after an order has been entered, may require additional charges to the purchaser regardless of the reason or initiating party. A minimum administrative fee of \$ 150.00 will be charged. a. Lost engineering and order administration time will be charged to the purchaser at \$150.00 per hour. b. Purchase orders to vendors perfected by Watertronics made invalid by the Change Order will incur charges against the purchaser equal to any penalties levied against Watertronics. To include, re-stocking charges, lost freight charges or return goods freight charges and any vendor administrative costs. c. Watertronics lost manufacturing time will be charged to the purchaser at \$100.00 per hour. Additional labor to satisfy the Change Order will be estimated at \$100.00 per hour and added to the total Change Order amount. d. Materials made unusable or scrapped because of the Change Order will be charged to the purchaser at actual sale value as originally assigned to the job. Replacement materials or goods will be valued as required by the Change Order and be shown in its total.

ACCEPTANCE

- 1 Purchaser hereby agrees that in the event of default in the payment of any amount due, that if this account is placed in the hands of an attorney, or agency for collection or legal action, to pay any and all related attorney fees, costs of collection including agency, private process servers fees, court costs, etc., incurred and any other costs of collection permitted by the laws governing these transactions.
- 2 Equipment cancelled before completion will incur restocking charges that will be calculated at time of cancellation. Restocking fees may be the full cost of the pump station depending on the nature of the pump station that is cancelled
- 3 Terms are subject to final credit approval.
- 4 Equipment shipped separately from the station, at Purchaser's request, may incur additional freight charges, payable by Purchaser.
- 5 Delayed deliveries by the customer once equipment is ready to ship, will incur minimum storage charges of \$200 per week, added to the final invoice.

EQUIPMENT PER QUOTATION:

QualchanGC_240411Q9

Accepted BY

Company Name : _____ BY : _____

Print Name: _____ Title: _____

Signature Date: _____ Requested Delivery Date : _____

Is this sale taxable? (circle one) Yes No (If the order is non-taxable, a tax certificate for the "ship to state must be submitted with this order"

Please Return One Signed Copy of This Quotation On Acceptance. Merchandise delivered or shipped is due and payable to: Watertronics LLC, 525 Industrial Drive, P.O. Box 530, Hartland, WI 53029-0530. Phone 262-367-5000.

BILL TO INFORMATION

Company Name: _____ Phone _____ Email Address: _____

Billing Address _____ City _____ State _____ ZipCode _____

Contact Name (Print): _____ Title: _____

SHIP TO INFORMATION

Company Name: _____ Phone _____ Email Address: _____

Billing Address _____ City _____ State _____ ZipCode _____

Contact Name (Print): _____ Title: _____

Thank you for the opportunity to quote on your pump station needs, If you have any questions or require further information, please call us at 262-367-5000.

John A Bizub
WATERTRONICS LLC
PO Box 530
Hartland WI 53029

TEMPORARY BUSINESS REGISTRATION CITY OF SPOKANE, WASHINGTON

License No : **T24003048TEM**

Start Date: 05/01/2024

Expiration Date: 10/28/2024

Name of Licensee: Watertronics LLC

Licensee Address: 525 E Industrial DR

Business Activity: water pumping station

Licensed to engage in business in the City of Spokane, Washington.

DISPLAY THIS DOCUMENT IN PLAIN VIEW AT YOUR PLACE OF BUSINESS.

Notice: The business registration fee is required as a matter of revenue. This registration is not a substitute for any other license, permit or approval that may be required under law or regulation relating to the activity and the use of the premises; does not authorize illegal activity.

DO NOT PHOTOCOPY THIS DOCUMENT

Spokane Park Board

Briefing Paper



Committee	Golf Committee	Committee meeting date: May 7th, 2024	
Requester	Mark Poirier / Nick Hamad	Phone number: 509.363.5452	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)	OPR 2024-0237		
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	N/A	Master Plan Priority Tier: (pg. 171-175)	N/A
Item title: (Use exact language noted on the agenda)	MJ Takisaki Change Order #1 / Qualchan Golf Course Clubhouse Restroom Flood Repair Contract (\$13,264.00 plus tax).		
Begin/end dates	Begins: 04/04/2024	Ends: 11/29/2024	<input type="checkbox"/> 06/01/2525
Background/history:			
<p>Change order #1 for the Qualchan Golf Course Clubhouse Restroom Flood Repair project, incorporating the below work into the project contract:</p> <ul style="list-style-type: none"> -Add new Countertops (old countertops were lost / damaged after flooding event). -Replace valance light fixtures with new LED fixtures (light upgrade during construction). -Replace misc plumbing valves & fixtures. -Add tile to 'return walls' within restrooms. <p>Extends substantial completion deadline from April 12, 2024 to April 19, 2024 to accommodate work additions.</p>			
Motion wording:			
Motion to approve M.J. Takisaki change order #1 for the Qualchan Golf Course Clubhouse Restroom Flood Repair contract (\$13,264.00 plus tax)			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: M.J. Takisaki			
Name: Colin Matsushima		Email address: colinm@takisaki.com	Phone: 1.509.244.7080
Distribution:			
Parks – Accounting		Mark Poirier	
Parks – Sarah Deatrich		Jason Conley	
Requester: Nick Hamad			
Grant Management Department/Name:			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount: \$13,264.00 (plus tax)		Budget code: 4600-55100-94000-56203-48018	
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor			
Supporting documents:			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 601-029-413 Business license expiration date: 10/31/24		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 1**

NAME OF CONTRACTOR: M.J. TAKISAKI, INC.

PROJECT TITLE: QUALCHAN GOLF COURSE CLUBHOUSE RESTROOM
FLOOD REPAIR

CITY CLERK CONTRACT NUMBER: OPR2024-0237

<u>DESCRIPTION OF CHANGE:</u>	<u>AMOUNT:</u>
COP 1 - Add countertops	\$ 2,839.00
COP 2 - Add new LED valance lighting	\$ 1,115.00
COP 3 - Replace plumbing valves & fixtures	\$ 3,228.00
COP 4 - Additional tile on return walls	\$ 6,082.00

TOTAL AMOUNT: \$13,264.00

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 62,100.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 0.00
CURRENT CONTRACT AMOUNT	\$ 62,100.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 13,264.00
REVISED CONTRACT SUM	\$ 75,364.00

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	April 12, 2024
CURRENT COMPLETION DATE	April 12, 2024
REVISED COMPLETION DATE	April 19, 2024

Contractor's Acceptance: _____ Date: _____

City Approval: _____ Date: _____

Attest: _____ City Clerk

Approved as to form: _____ Assistant City Attorney

MJ Takisaki, Inc.
Spokane City

Change Order Proposal


COP#01

Date: 04/02/24

Project Title: Qualchan Golf Flood Repair

Change Order Title: Fabricate Countertops

Contract #: 24-046

ITEM	DESCRIPTION	QUANT	U/M	Hrs	UNIT PRICES				LABOR	MATERIAL	EQUIP	SUBS	TOTAL
					Labor	Matl	Equip	Subs					
1	Counter top Fabrication - Labor	2	Worke	8	\$ 69.00	\$ -	\$ -	\$ -	\$ 1,104.00	\$ -	\$ -	\$ -	\$ 1,104.00
2	Plywood - 3/4" x 4' x 8'	3	EA		\$ -	\$ 89.99	\$ -	\$ -	\$ -	\$ 269.97	\$ -	\$ -	\$ 269.97
3	Formica Material - Color to be selected by Owners	72	SF		\$ -	\$ 3.75	\$ -	\$ -	\$ -	\$ 270.00	\$ -	\$ -	\$ 270.00
4	Heavy Duty Counter - Support Brackets	6	EA		\$ -	\$ 32.00	\$ -	\$ -	\$ -	\$ 192.00	\$ -	\$ -	\$ 192.00
5	Formica Adhesive	2	Qrts		\$ -	\$ 29.98	\$ -	\$ -	\$ -	\$ 59.96	\$ -	\$ -	\$ 59.96
6	Finish Staples/Screws	1	LS		\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ 20.00	\$ -	\$ -	\$ 20.00
7	Project Manager Time			2	\$ 75.00	\$ -	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00
8					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL									\$ 1,254.00	\$ 811.93	\$ -	\$ -	\$ 2,065.93
MJT HO Overhead					15.00%								\$ 309.89
MJT Profit on own work					15.00%								\$ 309.89
SUBTOTAL													\$ 2,685.71
Sales Tax on Materials & Equipment					9.00%								\$ 73.07
B & O Taxes					0.49%								\$ 13.16
Bond & Insurance					2.50%								\$ 67.14
Additional Calendar Days Requested		0 Days				\$0 Day							\$ -
									TOTAL CHANGE ORDER PROPOSAL AMOUNT				\$ 2,839
Comments:													
New counter top style to match closely to existing pictures from existing counter tops. Color to be selected from contractor provided color samples.													
MJT reserves the right to submit a request for equitable adjustment for all indirect impact costs and inefficiencies caused to other work caused by or resulting from this COP or the cumulative effect of multiple COP's.													
Prepared By: Brian Urdahl - Project Manager								Approved By:					
Sign & Date:  4/2/2024								Sign & Date:					

Request for Information

Company Name	<u>MJ Takisaki Inc.</u>	Request for Information Number:	<u>RFI-002</u>
Project Name:	<u>Qualchan Restroom remodels</u>	Date of Request:	<u>3/25/2024</u>
Contract Number:	<u>2024-0237</u>	RFI Title:	<u>Sink Counters</u>
Project Manager:	<u>Brian Urdahl</u>	Plan Sheet Ref.	<u>Scope of Work</u>
		Spec. Sec.	
CQC Name:	<u>Seth Stoltz</u>	Cost Potential?	<u>Yes</u>
		Time Potential?	<u>Yes</u>

Description of Problem/Question:

It was discovered that the existing sink countertops are missing. How does the City want to proceed with mounting sinks in restrooms?

Possible solution:

Contractor could provide a change order proposal to either build new countertops or supply and install new commercial countertops. Ordering commercial countertops could have longer lead times, however building countertops could be more expensive in labor with prevailing wage rates. If the building option is preferred we would provide a simple design for counters with a laminated finish. Please advise.

Project Manager or Superintendent Signature:



FOR GOVERNMENT USE

Sent To: _____	Cost Potential?	YES	NO
Response By: _____	Time Potential?	YES	NO
Response Date: _____	Case Number or Closed	_____	

Construction Manager _____	Date: _____
Contracting Officer _____	Date: _____
Forwarded By: _____	Date: _____

CITY OF SPOKANE RESPONSE

Contractor to provide COP to build new countertops surfaced with a laminate product. Contractor design to include how counters are to be attached to adjacent wall structure.

City Representative:



MJ Takisaki, Inc.
Spokane City

Change Order Proposal


COP#02-Rev

Date: 04/24/24

Project Title: Qualchan Golf Flood Repair

Change Order Title: Commercial LED Lights

Contract #: 24-046

ITEM	DESCRIPTION	QUANT	U/M	Hrs	UNIT PRICES				LABOR	MATERIAL	EQUIP	SUBS	TOTAL
					Labor	Matl	Equip	Subs					
1	4 FT LED 3000K 40 Watt Lights	8	EA			\$ 80.00	\$ -	\$ -	\$ -	\$ 640.00	\$ -	\$ -	\$ 640.00
2	Project Manager Time		HR	2	\$ 75.00		\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00
3					\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4					\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5					\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6					\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7					\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL									\$ 150.00	\$ 640.00	\$ -	\$ -	\$ 790.00
	MJT HO Overhead				15.00%								\$ 118.50
	MJT Profit on own work				15.00%								\$ 118.50
SUBTOTAL													\$ 1,027.00
	Sales Tax on Materials & Equipment				9.00%								\$ 57.60
	B & O Taxes				0.49%								\$ 5.03
	Bond & Insurance				2.50%								\$ 25.68
	Additional Calendar Days Requested			0 Days				\$0 Day					\$ -
TOTAL CHANGE ORDER PROPOSAL AMOUNT											\$ 1,115		
Comments:													
MJT reserves the right to submit a request for equitable adjustment for all indirect impact costs and inefficiencies caused to other work caused by or resulting from this COP or the cumulative effect of multiple COP's.													
Prepared By: Brian Urdahl - Project Manager									Approved By:				
Sign & Date: 									Sign & Date:				

From: [Poirier, Mark](#)
To: [Brian Urdahl](#); [Hamad, Nicholas](#); [Gardner, Mark](#)
Subject: RE: Qualchan Golf Course -COP02 LED Fixture
Date: Tuesday, April 9, 2024 5:27:48 PM
Attachments: [image001.png](#)

Brian,

These are acceptable, please order.

Thanks,

Mark

From: Brian Urdahl <brianu@takisaki.com>
Sent: Tuesday, April 9, 2024 1:05 PM
To: Hamad, Nicholas <nhamad@spokanecity.org>; Poirier, Mark <mpoirier@spokanecity.org>; Gardner, Mark <mgardner@spokanecity.org>
Subject: RE: Qualchan Golf Course -COP02 LED Fixture

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Hello Nick,

Please see attached COP for 4 @ 6" x 4ft LED fixtures to replace existing. Please send reply as I will need to get these ordered ASAP.

Thank you,

From: Poirier, Mark <mpoirier@spokanecity.org>
Sent: Wednesday, April 3, 2024 3:47 PM
To: Brian Urdahl <brianu@takisaki.com>; Gardner, Mark <mgardner@spokanecity.org>; Hamad, Nicholas <nhamad@spokanecity.org>
Cc: Scott Hare <scotth@takisaki.com>
Subject: RE: Qualchan Golf Course - Open Issues

Hi Brian,

My answers to your questions in RED below. Please let us know if you have any more questions.

Thank you,
Mark

From: Brian Urdahl <brianu@takisaki.com>
Sent: Wednesday, April 3, 2024 2:46 PM
To: Poirier, Mark <mpoirier@spokanecity.org>; Gardner, Mark <mgardner@spokanecity.org>;

Hamad, Nicholas <nhamad@spokanecity.org>

Cc: Scott Hare <scotth@takisaki.com>

Subject: Qualchan Golf Course - Open Issues

[CAUTION - EXTERNAL EMAIL - Verify Sender]

All,

I just want to follow up on some old & new items for today.

1. Was the light valance for the Men's restroom ever found? If not, are you providing a new light or do you want the Contractor to provide a COP for one?

No, the valance wasn't found. We would like to have the contractor provide TWO new valances, of LED type. One for each restroom.

2. FYI, I am considering removing the light in the Women's restroom so I can replace the existing drywall with new. The existing drywall is in pretty bad shape, and it would benefit us to just replace that in lieu of trying to finish over it. If you are providing a new light for the men's restroom this would be a good time to replace the light in the women's since we will disconnect it to replace the drywall in that area.

Proceed with removing that small section of existing drywall and valance. See answer to #1 for replacement.

3. In the Men's restroom, my field supervisor (Scott Hare) got down in the concrete air supply duct, to vacuum and clean up debris before we seal the wall in with drywall. He noticed that there is a lot of built up blown insulation and other debris in the tunnel that has accumulated from the flood or just overtime. Just want to give you a heads up because I assume that circulates through the buildings HVAC system and probably needs to be maintenance.

Thank you for pointing that out, Brian. To not slow this process down anymore, proceed as usual and once the project is complete, we will get someone in there to clean that out properly. There is an access panel on the outside of the restroom.

4. I dropped Formica samples off with the Pro Shop & Mark Gardner today, please choose one of the laminate samples and let me know what the product ID number is on the back so I can order.

Thanks for the samples. We have chosen Formica 9308-46 Geriba Gray. I'll leave the samples here at Qualchan and leave the chosen sample on top of the pile for reference.

5. Were you going to issue a change order/modification to the contract for a time extension for the permit delay?

I believe Nick Hamad answered this question.

Thank you,



Brian Urdahl

Project Manager

Office: 509.244.7080 Ext: 107

Mobile: 253.625.4111

1620 N. Mamer Rd. Bldg. C, Suite 100, Spokane, WA 99216

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Project Name

Location

Prepared By



Notes

[www] 01-15-2024 02:40:07

General

Status	Active
Fixture Type	Ceiling Wrap
Finish	White
Wattage	40W
Lumen Output	3200L
CCT (Kelvin)	3000K
Indoor or Outdoor Fixture	Indoor

Specifications

Technology	LED
Color Temperature	Warm White
CRI	90
Voltage	100V-277V
Rated Hours	50000
Operating Temperature	-20C (-4F) to +45C (+113F)
Dimmable	Non-Dimmable
Weight (lb.)	4.47
Material	Steel

Dimensions

Height (in.)	2.63
Width (in.)	5.5
Length (in.)	47.5

Compliance

Safety Listing	cETLus - Listed
Location Rating	Damp
Energy Star	Yes
ES Unique ID	ESID-2302046
DLC Approved	No
CA T20 / T24 Rationale	T20 Exempt - Fixtures Not Regulated
California Status	Lawful for sale in California
Title 20 / 24 Status	Lawful for sale
California Prop 65	Lead
RoHS Compliant	Yes
NEC Compliance	Clothes Closet Certified - Reg: 410.16 (A)(3) and 410.16 (C)(5)
FCC Compliant	Yes
SDS Sheet	LED_Fixture

Additional Information

Warranty	5 Year Limited - Fixtures
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MJ Takisaki, Inc.
Spokane City

Change Order Proposal

COP#03

Date: 04/24/24

Project Title: Qualchan Golf Flood Repair

Change Order Title: New Plumbing Fixtures

Contract #: 24-046

ITEM	DESCRIPTION	QUANT	U/M	Hrs	UNIT PRICES				LABOR	MATERIAL	EQUIP	SUBS	TOTAL	
					Labor	Matl	Equip	Subs						
1	New Bathroom Fixtures & Valves - McInstry Plumbing	1	LS	6	\$ 90.00	\$ 1,490.50	\$ -	\$ -	\$ 540.00	\$ 1,490.50	\$ -	\$ -	\$ 2,030.50	
2	Project Manager Time			2	\$ 75.00		\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00	
3	Pickup & Delivery & Fuel			1.5	\$ 67.00		\$ -	\$ 30.00	\$ 100.50	\$ -	\$ -	\$ 30.00	\$ 130.50	
4					\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5					\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
6					\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
7						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
8					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUBTOTAL									\$ 790.50	\$ 1,490.50	\$ -	\$ 30.00	\$ 2,311.00	
MJT HO Overhead					15.00%									\$ 346.65
MJT Profit on own work					15.00%									\$ 346.65
SUBTOTAL													\$ 3,004.30	
Sales Tax on Materials & Equipment					9.00%									\$ 134.15
B & O Taxes					0.49%									\$ 14.72
Bond & Insurance					2.50%									\$ 75.11
Additional Calendar Days Requested		0 Days				\$0 Day							\$ -	
									TOTAL CHANGE ORDER PROPOSAL AMOUNT				\$ 3,228	
Comments:														
See next page for material invoice.														
MJT reserves the right to submit a request for equitable adjustment for all indirect impact costs and inefficiencies caused to other work caused by or resulting from this COP or the cumulative effect of multiple COP's.														
Prepared By: Brian Urdahl - Project Manager						Approved By:								
Sign & Date:						Sign & Date:								

From: [Brian Urdahl](#)
To: [Hamad, Nicholas](#); [Poirier, Mark](#)
Subject: Qualchan Golf Course - Change Orders 2-4
Date: Friday, April 26, 2024 2:47:39 PM
Attachments: [image001.png](#)
[COP02_LEDFixtures_Revised.pdf](#)
[COP03_PlumbingFixtures.pdf](#)
[COP04_TileReturnWalls.pdf](#)
[GreatFloorsNightwork.pdf](#)

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Nick,

Please see current change orders.

COP02 I only charged for 4 @ 4 foot lights but didn't realize we needed 8. I thought the valance lights were only above the vanities.

COP03 Plumbing fixtures was approved in the field by Mark.

COP04 has not been approved, but we have ordered the tile materials and are looking at scheduling this work next Thursday if it arrives on time. If Great Floors is required to work nights it will be about more expensive, see night quote without Takisaki markups (attached).

Please let me know if you have any questions and when you plan to issue a modification for all 4 COPs.

Thank you,



Brian Urdahl

Project Manager

Office: 509.244.7080 Ext: 107

Mobile: 253.625.4111

1620 N. Mamer Rd. Bldg. C, Suite 100, Spokane, WA 99216

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Quotation



Plumbing, Heating & Industrial Supply Company

P.O. Box 13250
Spokane, WA 99213-3250



EXPIRATION DATE	QUOTE NUMBER
05/20/2024	S100559547
Branch: M & L SUPPLY CO., INC. 4114 E. FERRY AVE. SPOKANE, WA 99202 509-535-4774 Fax 509-534-6596	PAGE NO.
	1 of 2

QUOTE TO:

SHIP TO:

MCKINSTRY CO LLC
P O BOX 24567
SEATTLE, WA 98124-0567

MCKINSTRY CO LLC
SHOP
9470 W 21st Ave
SPOKANE, WA 99224

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
1004	QUALCHAN	QUALCHAN GOLF	WASHINGTON	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
ERIC M. CHAVEZ		Net 60 Days	04/19/2024	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
	SHIPPING INSTRUCTIONS ALL GOOD IN STOCK ***ALL BOXES MUST BE MARKED WITH JOB NAME ***			
1ea	*JSC T81-150 POLY SINK CONN WASHER W251100		0.215/ea	0.22
5ea	SV0 3080053 SLOAN 111XL REGAL 1.6 GAL FLUSH VLV		95.398/ea	476.99
5ea	P00 959 1-1/2" CLOSET SPUD W/ BRS NUT		7.653/EA	38.26
2ea	SV1 3396075 SLOAN VBF72A1 1-1/2" X 9" TRAP PRIMER		72.771/ea	145.54
2ea	GN0 24GN 2" X 4" GALV STL NIPPLE		7.042/ea	14.08
14ea	P00 2888 PASCO 1/2" NOM FLOOR CEILING FLG		2.986/EA	41.81
6ea	PG1 701-1 DEARBORN 1-1/4" 17GA P-TRAP		15.751/ea	94.51
** Continued on Next Page *			Subtotal	
			S&H Charges	
			Amount Due	



Quotation



Plumbing, Heating & Industrial Supply Company

P.O. Box 13250
Spokane, WA 99213-3250



EXPIRATION DATE	QUOTE NUMBER
05/20/2024	S100559547
Branch: M & L SUPPLY CO., INC. 4114 E. FERRY AVE. SPOKANE, WA 99202 509-535-4774 Fax 509-534-6596	PAGE NO.
	2 of 2

QUOTE TO:

SHIP TO:

MCKINSTRY CO LLC
P O BOX 24567
SEATTLE, WA 98124-0567

MCKINSTRY CO LLC
SHOP
9470 W 21st Ave
SPOKANE, WA 99224

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
1004	QUALCHAN	QUALCHAN GOLF	WASHINGTON	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
ERIC M. CHAVEZ		Net 60 Days	04/19/2024	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
6ea	PG1 790-1 DEARBORN 1-1/4" X 6" SJ EXT TUBE		6.013/ea	36.08
6ea	MF0 8413F12 MOEN COM 1H HD LAV SGLMT 1.2GPM CHROME ONE-HANDLE LAVATORY FAUCET		101.873/EA	611.24
6ea	P00 1236 1-1/4" TUBULAR BOX FLANGE		0.847/EA	5.08
6ea	O00 30240 OATEY 6 OZ TUB AND TILE CAULK WHITE		4.449/EA	26.69
ALL QUOTES ARE GOOD FOR 30 DAYS. QUOTES DO NOT INCLUDE TAX!			Subtotal	1490.50
			S&H Charges	0.00
			Amount Due	1490.50

MJ Takisaki, Inc.
Spokane City

Change Order Proposal


COP#04

Date: 04/30/24

Project Title: Qualchan Golf Flood Repair

Change Order Title: Tile Return Walls

Contract #: 24-046

ITEM	DESCRIPTION	QUANT	U/M	Hrs	UNIT PRICES				LABOR	MATERIAL	EQUIP	SUBS	TOTAL	
					Labor	Matl	Equip	Subs						
1	Great Floors - Day Work	1	LS	6	\$ -	\$ -	\$ -	\$ 4,890.00	\$ -	\$ -	\$ -	\$ 4,890.00	\$ 4,890.00	
2	Project Manger Time			3	\$ 75.00		\$ -	\$ -	\$ 225.00	\$ -	\$ -	\$ -	\$ 225.00	
3	Clean Up & Caulking Around Tile			4	\$ 67.00		\$ -	\$ 30.00	\$ 268.00	\$ -	\$ -	\$ 30.00	\$ 298.00	
4	Credit back for Tile Overage - Great Floors	60	SF		\$ (600.00)	\$ (4.50)	\$ -	\$ -	\$ (600.00)	\$ (270.00)	\$ -	\$ -	\$ (870.00)	
5					\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
6					\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
7						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
8					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUBTOTAL									\$ (107.00)	\$ (270.00)	\$ -	\$ 4,920.00	\$ 4,543.00	
MJT HO Overhead					15.00%									\$ 681.45
MJT Profit on own work					15.00%									\$ 681.45
SUBTOTAL													\$ 5,905.90	
Sales Tax on Materials & Equipment					9.00%									\$ -
B & O Taxes					0.49%									\$ 28.94
Bond & Insurance					2.50%									\$ 147.65
Additional Calendar Days Requested		16	Days					\$0	Day					\$ -
									TOTAL CHANGE ORDER PROPOSAL AMOUNT				\$ 6,082	
Comments:														
Tile material was ordered 4/22/2024 per verbal approval from Mark Porier on 4/22/2024, with an expected delivery of 5/3/2024. Installation date is scheduled for 5/4/2024 to 5/5/2024, contractor will need 16 additional days for material procurement and tile installation at return walls. Contract was previously extended to 4/19/2024 due to existing plumbing permit being closed out, and with 16 additional days to the contract, Contractors contractual completion date will need to be modified to 5/5/2024.														
MJT reserves the right to submit a request for equitable adjustment for all indirect impact costs and inefficiencies caused to other work caused by or resulting from this COP or the cumulative effect of multiple COP's.														
Prepared By: Brian Urdahl - Project Manager								Approved By:						
Sign & Date:  4/30/2024								Sign & Date:						

Request for Information

Company Name	<u>MJ Takisaki Inc.</u>	Request for Information Number:	<u>RFI-003</u>
Project Name:	<u>Qualchan Restroom remodels</u>	Date of Request:	<u>4/30/2024</u>
Contract Number:	<u>2024-0237</u>	RFI Title:	<u>Additional Tile</u>
Project Manager:	<u>Brian Urdahl</u>	Plan Sheet Ref.	<u>Scope of Work</u>
		Spec. Sec.	
CQC Name:	<u>Scott Hare</u>	Cost Potential?	<u>Yes</u>
		Time Potential?	<u>Yes</u>

Description of Problem/Question:

Tile at return walls was discovered to not be in the contract on 4/18/2024 after the original contract tile was installed. Spokane City requested tile to be installed on the return walls in both restrooms and gave approval to order tile prior to COP to expedite procurement. The contractor has sent a change order proposal already for tile material & labor and for additional calendar days, but before COP can be finalized, we need some clarifications on installation methods, please see below.

1. Partitions have already been installed; can contractor hold tile back 4” to 6” from edge to avoid removing partition brackets and reinstalling? This was already discussed in the field but we will need this in writing prior to installation.
2. Sinks counters have already been installed, is it acceptable to cut and install tile tightly around the counters and then caulk the gaps?

1. it is acceptable for contractor to hold tile back from edge of partition wall bracket to avoid removal and reinstall of partition. contractor shall extend tile to as close as possible to partition wall without removal.
2. It is acceptable to install tile tightly around counters and caulk gaps. Gaps exceeding 1/8" shall be considered unacceptable and require tile removal and replacement at not additional cost to owner.

Possible solution:

Please advise.

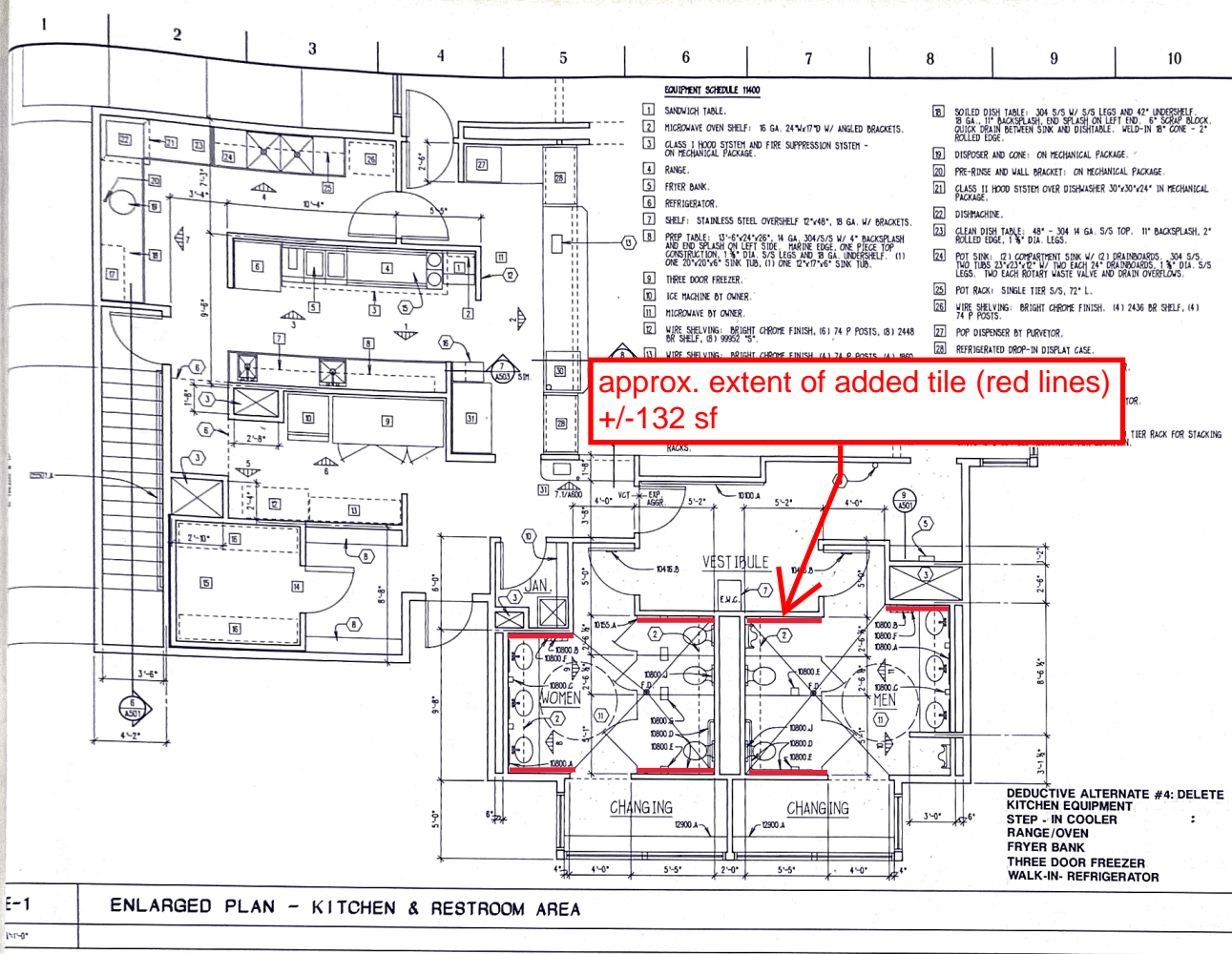
Project Manager or Superintendent Signature:



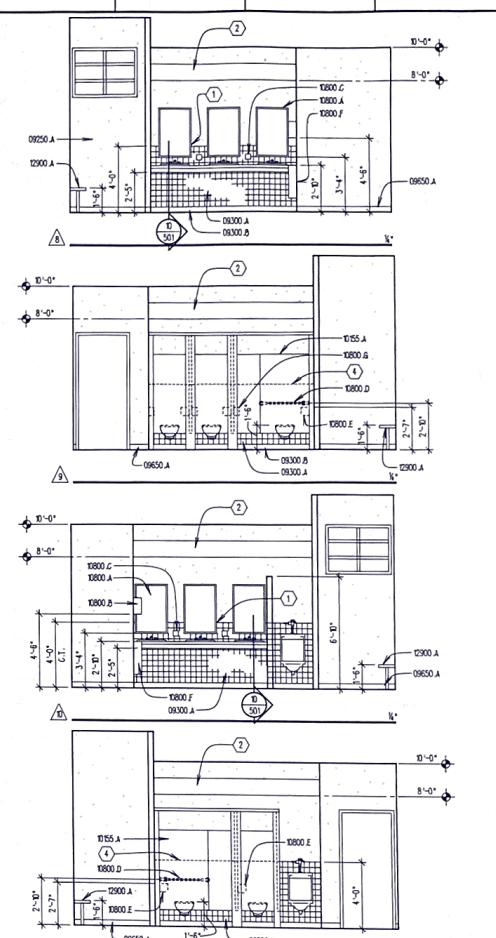

FOR GOVERNMENT USE

Sent To:	_____	Cost Potential?	YES	NO
Response By:	_____	Time Potential?	YES	NO
Response Date:	_____	Case Number or Closed	_____	
_____	_____			
_____	_____			
_____	_____			
_____	_____			
_____	_____			

Construction Manager	_____	Date:	_____
Contracting Officer	_____	Date:	_____
Forwarded By:	_____	Date:	_____



ENLARGED PLAN - KITCHEN & RESTROOM AREA



- NOTES**
- STOP CRACKING TILE AT MIRROR AND SOAP DISP. LOCATIONS TO ALLOW THEM TO ATTACH FLUSH MOUNTED G.A. TYP.
 - LIGHT VALANCES: SEE TYP. SECTION IN MAINTENANCE BLDG. DRAWING E-1/4000.
 - MECHANICAL CHASE.
 - LINE OF CERAMIC TILE ON WALL BEYOND.
 - FAT TELEPHONE BY OWNER.
 - LINE OF SCOFFIT ABOVE.
 - ELECTRIC WATER COOLER.
 - 3"x3" PARTICLE BOARD SHELVING 1" DIA. W/ PLAS. LAM. FACE ALL SIDES & FRONT LIP. 3" DIA. SHELVES. PROVIDE BRACKETS & STANDARDS.
 - FIRE EXTINGUISHER & CABINET.
 - 3"x3" PARTICLE BOARD SHELVING W/ PLAS. LAM. ALL SIDES. LOCATE 6'-0" A.F.F.
 - 5'-0" DIA. HANDICAP REQUIREMENT.
 - 42" H. WALL W/ 3/4" G.M.B. AND STAINLESS STEEL CAP, END, AND SIDE OF WALLS FACING SANDWICH TABLE.
 - CASH REGISTER BY OWNER.
 - SUPPORTS BETWEEN OPEN SPACES TO BE 3" PLYWOOD W/ EDGING.
 - PROVIDE 1-HR. RATED DUCT ENCLOSURE ABOVE CEILING. SEE DETAIL E/4000.
 - PROVIDE (1) 3"x3" PARTICLE BOARD SHELVING, PLAS. LAM. ALL EXPOSED SURFACES W/ HARDWOOD TOPS. PROVIDE ANGLE WOOD BRACKETS - PAINT. LOCATE NOT. SHELF @ 4'-0" A.F.F., TOP @ 8'-0" A.F.F.

- DIVISION 5**
- 4"x4" steel column, see structural.
- 05521-A** 1-1/4" standard dia. steel pipe rail.
- DIVISION 9**
- 09250-A 5/8" CWB
 - 09300-A 4" ceramic tile.
 - B 4" ceramic tile base.
 - 09650-A 4" base. See Finish Schedule.
 - 09900-A Epoxy paint all walls and ceiling in Kitchen.
- DIVISION 10**
- 10100-A Bulletin board. 4'-0" H x 6'-0" L.
 - 10155-A Toilet partitions.
 - 10800-A 24" x 36" mirror.
 - B Wall mounted paper towel dispenser.
 - C Wall mounted soap dispenser, locate 4" A.F.F.
 - D Grab bars: (1) 42" long at fixture wall, (1) 42" long at side wall.
 - E Toilet paper dispenser.
 - F Stainless steel wall mounted trash receptacle.
 - G Sanitary napkin disposal. Total of 3.
 - H Mop and broom holder.
 - J Seat cover dispenser.
- DIVISION 12**
- 12900-A 10'-0" Long bench.

PROJECT COPY

REV	DESCRIPTION OF REVISION	DATE	BY

ZB La Zeck Butler Architects PS

The Poole Center Suite 840 • West 421 Riverside, Spokane WA 99201 • 509 454 8236 / Fax 509 747 0570

PROJECT TITLE
CLUBHOUSE FOR THE CREEK AT QUALCHAN GOLF COURSE
 CITY OF SPOKANE PARKS DEPARTMENT

SHEET TITLE
 ENLARGED PLANS, INTERIOR ELEVATIONS

	DATE	PROJECT NO.
	01-21-92	9125
DRAWN	BY	DRAWING NO.
PHMS		A600
CHECKED	BY	
BH		
REVIEWED	BY	
RWB		



< Business Lookup

License Information:

[New search](#) [Back to results](#)

Entity name: M. J. TAKISAKI INC.

Business name: M. J. TAKISAKI INC.

Entity type: Profit Corporation

UBI #: 601-029-413

Business ID: 001

Location ID: 0002

Location: Active

Location address: 1620 N MAMER RD
STE C100
SPOKANE VALLEY WA 99216-3712

Mailing address: 1312 S WELLER ST
SEATTLE WA 98144-2051

Excise tax and reseller permit status: [Click here](#)

Secretary of State status: [Click here](#)

Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Spokane General Business - Non-Resident				Active	Oct-31-2024	Jun-30-2020
Spokane Valley General Business				Active	Oct-31-2024	Feb-12-2016

Governing People May include governing people not registered with Secretary of State

Governing people	Title
KOYAMA, LISA	
MATSUSHIMA, COLIN K	

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 3/6/2024 2:33:18 PM

Contractors

M J TAKISAKI INC

Owner or tradesperson

Principals

TAKISAKI, MARK J, PRESIDENT

MATSUSHIMA, COLIN K, VICE PRESIDENT

TAKISAKI, JAMES T, VICE PRESIDENT

(End: 08/10/2017)

POLWARTH, ROBERT J, SECRETARY

(End: 08/10/2017)

TAKISAKI, CATHERINE A, SECRETARY

(End: 08/10/2017)

Doing business as

M J TAKISAKI INC

WA UBI No.

601 029 413

1312 S WELLER ST

SEATTLE, WA 98144-2051

206-324-4448

KING County

Business type

Corporation

Governing persons

MARK

JAMES

TAKISAKI

INC M J TAKISAKI;

Registration

Verify the contractor's active registration / license / certification (depending on trade) and any past violations.

Construction Contractor

Active

Meets current requirements.

License specialties

GENERAL

License no.

MJTAKI*123CA

Effective — expiration

02/01/1988— 09/26/2025

L&I Contractor Registration:

1-800-647-0982 - Email: ContReg@Lni.wa.gov

Bond

Western Surety Co

\$12,000.00

Bond account no.

58703462

Received by L&I

08/05/2014

Effective date

08/27/2014

Expiration date

Until Canceled

Insurance

Continental Insurance Co

\$1,000,000.00

Policy no.

6023738351

Received by L&I

11/14/2023

Effective date

12/01/2021

Expiration date

12/01/2024

Insurance history

Savings

No savings accounts during the previous 6 year period.

Lawsuits against the bond or savings

No lawsuits against the bond or savings accounts during the previous 6 year period.

L&I Tax debts

No L&I tax debts are recorded for this contractor license during the previous 6 year period, but some debts may be recorded by other agencies.

License Violations

No license violations during the previous 6 year period.

Certifications & Endorsements

OMWBE Certifications

No active certifications exist for this business.

Apprentice Training Agent

Registered training agent. [Check their eligible programs and occupations.](#)

Workers' Comp

Do you know if the business has employees? If so, verify the business is up-to-date on workers' comp premiums.

L&I Account ID

496,261-01

Account is current.

Doing business as

M J TAKISAKI INC

Estimated workers reported

Quarter 4 of Year 2023 "21 to 30 Workers"

L&I account contact

T0 / RAECHEL WRIGHT (360) 902-4715 - Email: WRIV235@lni.wa.gov

Public Works Requirements

Verify the contractor is eligible to perform work on public works projects.

Required Training— Effective July 1, 2019

Exempt from this requirement.

Completed the training on 7/10/2019

Contractor Strikes

No strikes have been issued against this contractor.

Contractors not allowed to bid

No debarments have been issued against this contractor.

Workplace Safety & Health

Check for any past safety and health violations found on jobsites this business was responsible for.

Inspection results date

10/18/2022

No violations

Inspection no.

317970090

Location

**650 SW Campus Dr
Federal Way, WA 98023**

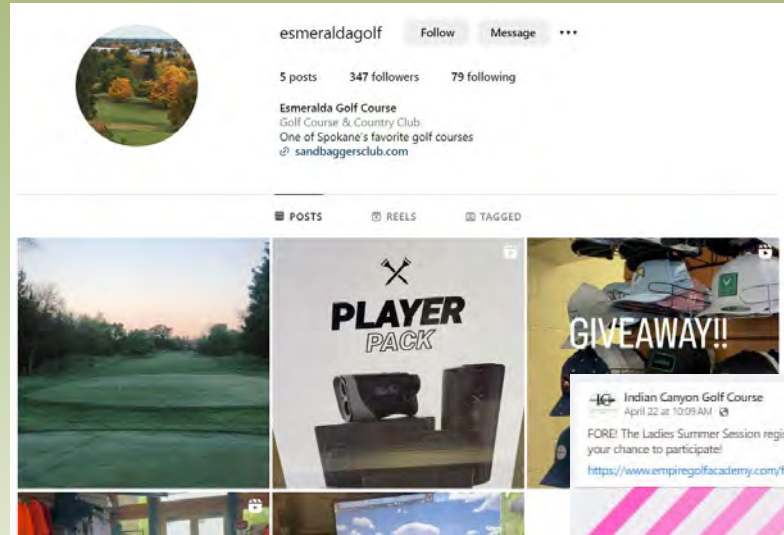
Golf

Communications

May 2024

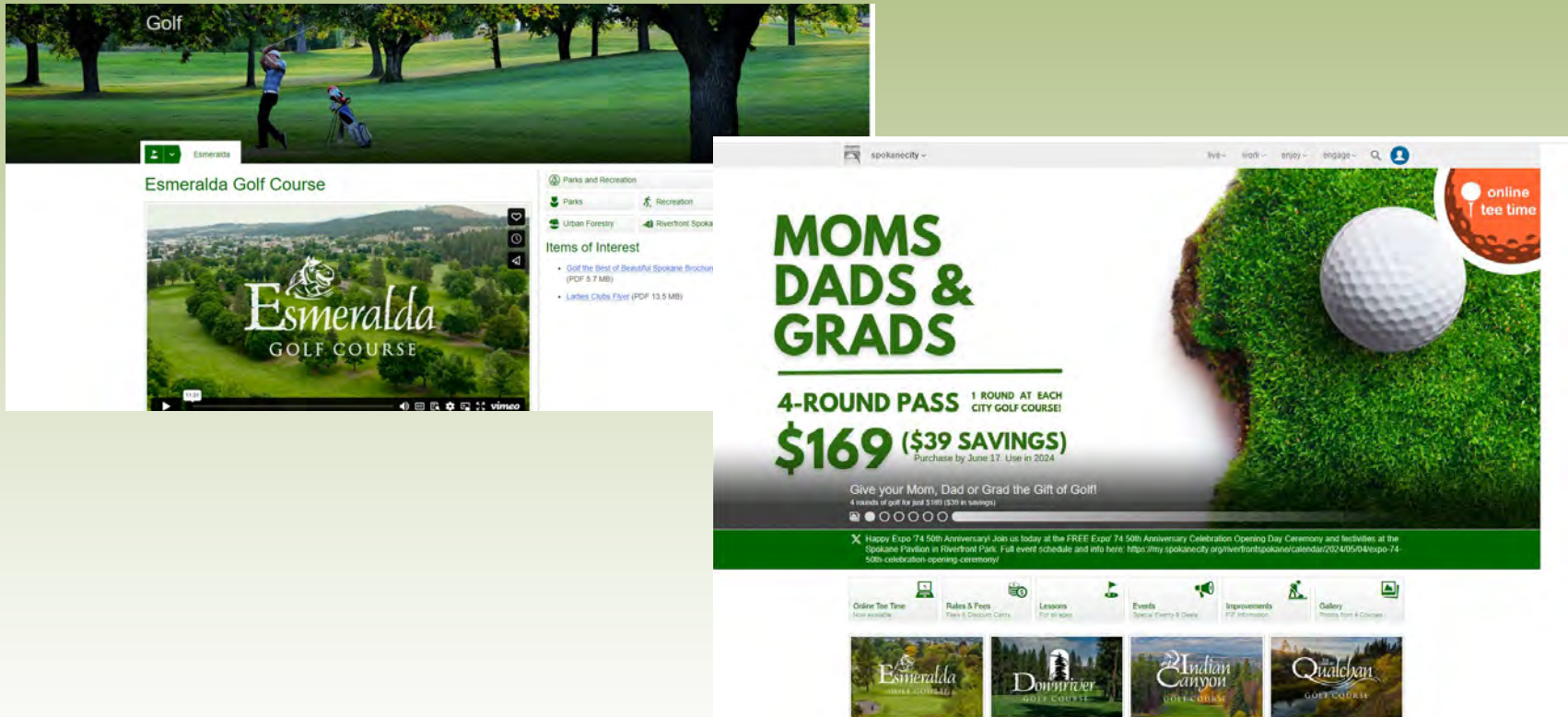


Social Media



- Emphasis on course social media engagement this year

Website



- One of the City's top 3 most visited pages during golf season
- Adding more course-specific details linking out to lessons, menu, etc.

Search & Commercial Buy



- Search buy
- Hulu and other streaming -- Broadcast TV -- Cable
- Emphasis August-October + golf tournament programs
- Eastern WA, north to Canadian border, north ID, western MT

Moms, Dads, and Grads



**MOMS
DADS &
GRADS**

4-ROUND PASS | 1 ROUND AT EACH
CITY GOLF COURSE!

\$169 (**\$39 SAVINGS**)
Purchase by June 17. Use in 2024

 **Indian Canyon**
GOLF COURSE

 **Downriver**
GOLF COURSE

 **The Club At Qualchan**
GOLF COURSE

 **Esmeralda**
GOLF COURSE

Purchase at any City golf course or at City Hall (808 W Spokane Falls Blvd)

Annual YOY Golf Comparison Report

ROUNDS

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT																		
REGULAR ROUND	2,681	2,400	282	2,829	2,034	795	2,190	1,324	866	2,701	1,634	1,067	0	0	0	10,401	7,392	3,010
DISCOUNT ROUND	3,866	3,110	756	4,092	3,158	934	2,392	1,607	785	2,854	1,971	883	0	0	0	13,204	9,846	3,358
MULTI-PLAY ROUND	838	471	367	710	398	312	405	184	221	1,013	679	334	0	0	0	2,966	1,732	1,234
OTHER ROUND	516	296	220	655	573	82	564	364	200	683	515	168	0	0	0	2,418	1,748	670
TOTAL	7,901	6,277	1,625	8,286	6,163	2,123	5,551	3,479	2,072	7,251	4,799	2,452	0	0	0	28,989	20,718	8,272
REVENUE																		
REGULAR ROUND	\$ 78,717	\$ 57,249	\$ 21,468	\$ 90,350	\$ 55,013	\$ 35,337	\$ 72,501	\$ 38,039	\$ 34,461	\$ 84,877	\$ 45,670	\$ 39,207	\$ -	\$ -	\$ -	\$ 326,444	\$ 195,972	\$ 130,473
DISCOUNT ROUND	\$ 101,087	\$ 67,376	\$ 33,711	\$ 110,706	\$ 72,430	\$ 38,276	\$ 68,632	\$ 39,416	\$ 29,215	\$ 84,437	\$ 50,577	\$ 33,860	\$ -	\$ -	\$ -	\$ 364,862	\$ 229,799	\$ 135,062
MULTI-PLAY ROUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,965	\$ 4,304	\$ 2,661	\$ -	\$ -	\$ -	\$ 6,965	\$ 4,304	\$ 2,661
OTHER ROUND	\$ 994	\$ 1,571	\$ (577)	\$ 1,787	\$ -	\$ 1,787	\$ 5,459	\$ 2,162	\$ 3,297	\$ 344	\$ 540	\$ (197)	\$ -	\$ -	\$ -	\$ 8,584	\$ 4,273	\$ 4,311
TOTAL	\$ 180,798	\$ 126,196	\$ 54,602	\$ 202,843	\$ 127,443	\$ 75,400	\$ 146,591	\$ 79,617	\$ 66,974	\$ 176,622	\$ 101,091	\$ 75,531	\$ -	\$ -	\$ -	\$ 706,855	\$ 434,348	\$ 272,507

PASSES

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT																		
DISCOUNT PASS	847	1,029	(182)	665	595	70	408	353	55	948	691	257	34	38	(4)	2,902	2,706	196
SEASON PASS	6	16	(10)	34	25	9	11	14	(3)	41	28	13	5	1	4	97	84	13
OTHER PASS	11	17	(6)	421	420	1	2	11	(9)	20	15	5	132	215	(83)	586	678	(92)
TOTAL	864	1,062	(198)	1,120	1,040	80	421	378	43	1,009	734	275	171	254	(83)	3,585	3,468	117
REVENUE																		
DISCOUNT PASS	\$ 61,596	\$ 72,150	\$ (10,554)	\$ 59,122	\$ 37,998	\$ 21,124	\$ 28,057	\$ 19,097	\$ 8,960	\$ 64,780	\$ 38,301	\$ 26,479	\$ 2,952	\$ 2,456	\$ 496	\$ 216,506	\$ 170,002	\$ 46,504
SEASON PASS	\$ 12,456	\$ 25,811	\$ (13,355)	\$ 27,259	\$ 20,197	\$ 7,061	\$ 11,360	\$ 14,671	\$ (3,311)	\$ 44,934	\$ 15,899	\$ 29,035	\$ 5,395	\$ 1,930	\$ 3,465	\$ 101,404	\$ 78,509	\$ 22,895
OTHER PASS	\$ 2,720	\$ 3,085	\$ (365)	\$ 23,263	\$ 20,834	\$ 2,429	\$ 253	\$ 1,902	\$ (1,649)	\$ 5,345	\$ 3,215	\$ 2,131	\$ 9,068	\$ 11,532	\$ (2,464)	\$ 40,648	\$ 40,567	\$ 81
TOTAL	\$ 76,772	\$ 101,046	\$ (24,275)	\$ 109,643	\$ 79,029	\$ 30,614	\$ 39,669	\$ 35,670	\$ 3,999	\$ 115,060	\$ 57,415	\$ 57,645	\$ 17,414	\$ 15,918	\$ 1,496	\$ 358,558	\$ 289,078	\$ 69,480

CART FEES

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT																		
PRIVATE CART FEE & PERMIT	119	108	12	158	119	39	38	42	(4)	90	78	12	0	0	0	405	347	59
PRO CART FEE	3,300	2,697	603	4,068	2,963	1,105	3,169	1,983	1,186	3,437	2,240	1,197	0	0	0	13,974	9,883	4,091
TOTAL	3,419	2,804	615	4,226	3,082	1,144	3,207	2,025	1,182	3,527	2,318	1,209	0	0	0	14,379	10,229	4,150
REVENUE																		
PRIVATE CART FEE & PERMIT	\$ 10,123	\$ 8,800	\$ 1,322	\$ 12,022	\$ 7,913	\$ 4,109	\$ 2,196	\$ 2,147	\$ 49	\$ 10,899	\$ 7,610	\$ 3,289	\$ -	\$ -	\$ -	\$ 35,240	\$ 26,470	\$ 8,770
PRO CART FEE	\$ 617	\$ 507	\$ 110	\$ 1,315	\$ 959	\$ 356	\$ 1,215	\$ 748	\$ 467	\$ 652	\$ 435	\$ 217	\$ -	\$ -	\$ -	\$ 3,799	\$ 2,650	\$ 1,150
TOTAL	\$ 10,739	\$ 9,308	\$ 1,432	\$ 13,337	\$ 8,872	\$ 4,465	\$ 3,411	\$ 2,895	\$ 517	\$ 11,551	\$ 8,045	\$ 3,506	\$ -	\$ -	\$ -	\$ 39,039	\$ 29,119	\$ 9,919

BUCKET OF BALLS

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT																		
REGULAR ROUND	2,949	2,772	178	2,912	2,347	565	4,449	2,004	2,445	2,972	2,205	767	0	0	0	13,282	9,328	3,955
REVENUE																		
REGULAR ROUND	\$ 289	\$ 281	\$ 8	\$ 609	\$ 503	\$ 106	\$ 998	\$ 445	\$ 553	\$ 306	\$ 211	\$ 96	\$ -	\$ -	\$ -	\$ 2,203	\$ 1,439	\$ 764

FACILITY IMPROVEMENT FEE

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT																		
REGULAR ROUND	7,377	6,339	1,038	8,049	6,079	1,970	5,013	3,315	1,698	6,707	4,481	2,226	45	992	(947)	27,191	21,206	5,985
REVENUE																		
REGULAR ROUND	\$ 40,898	\$ 38,228	\$ 2,670	\$ 45,476	\$ 35,102	\$ 10,375	\$ 27,453	\$ 18,828	\$ 8,625	\$ 39,884	\$ 26,644	\$ 13,240	\$ 1,044	\$ 992	\$ 52	\$ 154,756	\$ 119,795	\$ 34,961

REVENUE SUMMARY

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT																		
LESSONS																		
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 309,497	\$ 275,059	\$ 34,438	\$ 371,909	\$ 250,948	\$ 120,960	\$ 218,123	\$ 137,454	\$ 80,668	\$ 343,423	\$ 193,407	\$ 150,017	\$ 18,458	\$ 16,911	\$ 1,548	\$ 1,261,410	\$ 873,779	\$ 387,631

Golf Fund - April 2024



	Adopted Budget 2024	2024 Remaining Budget Balance	2023 April Actual	2024 April Actual	2023-2024 Monthly Difference	2023 YTD Actual	2024 YTD Actual	2023-2024 YTD Difference	2023 YTD % Of Budget	2024 YTD % Of Budget	YOY % Change
Revenue											
Program Revenue	\$ 5,374,077	\$ 4,076,247	\$ 669,232	\$ 761,410	\$ 92,177	\$ 878,620	\$ 1,297,830	\$ 419,209	20.43%	24.15%	3.72%
Pre-Sale Revenue					\$ -	174,793	216,362	\$ 41,569			
Facility Improvement Fee	\$ -		\$ (97,672)	\$ (99,980)	\$ (2,308)	\$ (130,833)	\$ (171,523)	\$ (40,689)			
Other Transfers-In	\$ -	\$ -			\$ -						
Total Revenue	\$ 5,374,077	\$ (4,031,408)	\$ 571,560	\$ 661,430	\$ 89,870	\$ 922,580	\$ 1,342,669	\$ 420,089	21.45%	24.98%	3.53%
Expenditures											
Salaries and Wages	\$ 1,127,824	\$ 808,713	\$ 64,360	\$ 86,812	\$ (22,453)	\$ 251,081	\$ 330,309	\$ (79,228)	22.04%	29.29%	7.24%
Temp/Seasonal	\$ 651,762	\$ 606,280	\$ 30,837	\$ 43,222	\$ (12,385)	\$ 36,325	\$ 46,220	\$ (9,895)	5.57%	7.09%	1.52%
Personnel Benefits	\$ 467,123	\$ 180,238	\$ 30,498	\$ 44,199	\$ (13,701)	\$ 107,704	\$ 142,799	\$ (35,095)	33.34%	30.57%	-2.77%
Supplies	\$ 531,900	\$ 336,615	\$ 37,811	\$ 57,552	\$ (19,742)	\$ 59,678	\$ 74,135	\$ (14,457)	14.53%	13.94%	-0.59%
Services and Charges	\$ 1,435,756	\$ 868,566	\$ 52,853	\$ 72,345	\$ (19,493)	\$ 117,439	\$ 184,502	\$ (67,063)	11.15%	12.85%	1.70%
Interfund Payments	\$ 237,008	\$ 234,962	\$ 12,468	\$ 44,766	\$ (32,298)	\$ 84,544	\$ 62,715	\$ 21,829	28.40%	26.46%	-1.94%
Subtotal Op. Expense	\$ 4,451,373	\$ 3,610,692	\$ 228,826	\$ 348,897	\$ (120,072)	\$ 656,772	\$ 840,681	\$ (183,910)	16.94%	18.89%	1.94%
Capital Outlay	\$ 714,650	\$ 631,975	\$ 149,241	\$ 75,917	\$ 73,324	\$ 404,041	\$ 82,675	\$ 321,366	98.55%	11.57%	-86.98%
Transfers Out		\$ -	\$ 3,100		\$ 3,100	\$ 3,100		\$ 3,100			
Total Expenditures	\$ 5,166,023	\$ 4,242,667	\$ 381,166	\$ 424,814	\$ (43,648)	\$ 1,063,913	\$ 923,356	\$ (140,556)	24.82%	17.87%	-6.95%
Net Gain/(Loss)	\$ 208,054		\$ 190,393	\$ 236,615	\$ 46,222	\$ (141,333)	\$ 419,312	\$ 560,645			

* Beginning Fund Balance	\$ 348,984	Updated 4/23
Less 7% Reserve	\$ (404,883)	
Beginning Year Reserves	\$ (55,899)	
YTD Change in Cash	\$ 419,312	
YTD Available Cash	\$ 363,414	

* 2024 Beginning Fund Balance does not include the FIF reserve of \$2,218,214

Facility Improvement Fee - April 2024



	2023 April Actual	2024 April Actual	2023-2024 Monthly Difference	2023 YTD Actual	2024 YTD Actual	2023-2024 Monthly Difference
Revenue	\$ 97,672	\$ 99,980	\$ 2,308	\$ 130,833	\$ 171,523	\$ 40,690
Debt Service Payments	\$ -	\$ -	\$ -			\$ -

Facility Improvement Fee - Fund Balance	
Beginning Fund Balance	\$ 2,218,214
YTD Revenues	\$ 171,523
YTD Loan Payments	\$ -
Ending Fund Balance	\$ 2,389,737

Golf SIP Loan Amortization		
Period Ending	Payment	Principal Balance
12/1/2023	\$ 308,666	\$ 6,349,397
6/1/2024	\$ 309,417	\$ 6,071,552
12/1/2024	\$ 308,608	\$ 5,793,183