



## East Sprague Parking and Business Improvement Area (PBIA)

### Annual Meeting Ratepayer Advisory Board Meeting

Date: March 20, 2024 Time: 12:00 to 1:30 PM

## Meeting Minutes

### Quorum met

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Officers: Chris Venne - President (Chair), Amy Vega – Vice President, Dana Reinke – Secretary, Tresa Schmautz – Treasurer, Sam Mace – Board Member, Ratepayers: Bruce Gage, Jim Hanley, Darryl Reber, Amanda Beck – City of Spokane Liaison, Executive Director – LaVerne Biel, Doug Miller, Samatha Burbank, Shayla Scott

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- President Chris Venne opened the meeting at 12:03p.
- February minutes (Dana/Chris) were approved as written.
- City Report – Amanda Beck
  - CSO Money \$300,000 has been moved. Amanda is working with City Staff to draft plans and restrictions for Community gathering space.
    - Shipping container on site to store equipment
    - Maintenance
    - Example: Kandle Yards
  - The City Council has denied the BID from receiving any ARPA money.
  - Amanda has been working with the County Assessor's Office for ratepayer information (on past due accounts)
- Financial Reports – Tresa Schmautz
  - 96% percent ratepayers paid in 2023
  - Financial income and expenses are operating as expected.
  - Invoice was submitted in March for \$20,482.36 (2024) & \$1,360.58 (2023) with an additional \$998.39 for 2023 to be invoiced.
  - We are currently at 80% ratepayer payments at the end of February.
- Reviewed Snow and Trash removal BIDs:
  - Bidders:
    - B&C Maintenance
    - Bozco Construction LLC
  - We discussed whether we should hire an employee to perform day to day maintenance.
  - There was a question pertaining to truck and trailer service.
  - A motion was made to accept the B&C Maintenance proposal (Darryl/Sam)
    - Discussion
    - Approved – 1 opposed and 1 abstained
- Neighborhood Beautification – Amy Vega
  - Jim reported that the Sidewalk sweeper has been repaired and is available to anyone who wants to use it.
    - The sidewalks need to be bone dry before running the sweeper.
  - Ceramic garbage cans – there are 6 garbage cans available to reuse as flower pots on the east side of the BID.
    - LaVerne committed to cleaning out the cans

- Samantha and Doug will talk with the business owners to see if they will water and maintain the flowers once they are planted
  - Samantha has a forklift to move them
  - Doug has paint to repaint them if needed
  - Holes need to be drilled in the bottom for drainage
- District Branding and Marketing – Dana Reinke
  - Spring on the Ave is scheduled for April 20, 2024
  - Dana distributed posters
    - Poster and postcards are available
    - Janet will be canvassing the businesses
    - Arial artist will be drawing people to stop and participate
    - Public mural
  - Dana 2023 Event highlights.
    - 8 businesses are involved
  - Flag update – will be given during the April meeting
  - Dana will investigate website URL and make hosting recommendations
  - LaVerne reached out to Jack Strong with no response.
- Clean and Green – LaVerne Biel
  - LaVerne will contact ESD101 about graffiti removal once the temperature is above 50.
  - Sumac is a licensed arborist. Wyatt is scheduled to trim the trees in March/April 2024.
- Safety and Security – Darryl Reber/Chris Venne
  - Madelia viaduct continues to have one camper on it.
  - Dana agreed to make a large Thank You Card for Visit Spokane for their donation of the Holiday Lights.

Meeting adjourned at 1:30p